

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**RECREATION COMMITTEE**  
March 5, 2013

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on March 5, 2013. Present were Acting Chair Robert Kingsbury, Barb Dickson, Arnold Dickson, Valerie Miller, Tim McDonald, Sandy Black, Ralph and Gladys Miller, Robert A. Johnston, Lloyd Levesque, Bruce Murdoch & Lesley Densmore. Staff present was Kathleen Rogers, Recreation Program Manager and CAO/Clerk Mackie McLaren. Absent were Steve Osipenko, Chair Margaret Whyte and Mayor Don Eady.

**1. CALL TO ORDER**

Acting Chair Robert Kingsbury called the meeting to order at 6:30 P.M.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of Pecuniary Interest by the members of the committee or staff.

**3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION OF THE March 5, 2013 AGENDA**

There were no items to add to the agenda.

**Moved by Dave Bennett**

**Seconded by Arnold Dickson**

That the Recreation Committee approve the agenda for the March 5, 2013 meeting.

**Carried**

**4. Minutes of January 16, 2013 and January 23, 2013.**

The committee reviewed the minutes of the January 16<sup>th</sup> and the January 23<sup>rd</sup> recreation meetings previously approved by Council.

**Railing**

Acting Chair Kingsbury asked if Mr. McLaren had spoken to Engineer John McIntyre about construction of the outside railing required at the Community Centre. CAO/Clerk Mackie McLaren put in a call to Engineer John McIntyre but has not had a response from him.

Chair of Maintenance Dave Bennett recommended that we take pictures of the railing at the new Rexall Pharmacy located on Raglan St. in Renfrew. He recommends that we replicate what they have there as it would be exactly what we need.

**User Fees**

Acting Chair Kingsbury reported that Council has agreed to renew the existing User Fee Agreement with the Town of Renfrew for adults & children. This was the only option considered by Renfrew for 2013. This will be the final year. Renfrew is working on developing a new process for 2013-2014.

**Potential Land Purchase**

Recreation Committee member Arnold Dickson reported that he and fellow committee member Ralph Miller met with Norman and Willis Eady to discuss the possibility of purchasing land from them for future expansion and development of the community centre property. We can purchase 10 acres at \$6,000/acre. The dimensions would be 4.5 acres across the front and 5.5 back. The one stipulation requested is that the property would be fenced between the Eady property and the Township by the Township. They would like a response A.S.A.P.

It was asked if a payment plan could be set up. It was requested that we contact the Eady's and discuss our options. We can measure out the property in the spring. Dave Bennett requested suggestions on where we will find the funds in the budget. Acting Chair Kingsbury thanked Arnold and Ralph for their involvement.

Moved by Dave Bennett  
Seconded by Robert Johnston  
That Arnold Dickson, Ralph Miller and Mackie McLaren contact Norman & Willis Eady to discuss payment terms for the acquisition of 10 acres of land adjacent to the community centre.

**Carried**

**5. Delegations – none**

**6. Tenders –**

The following tenders were opened.

**REC 2013 – 01**

**Foam Strip under ridge vent**

Nathan Corbin	\$ 1186.50
B. Yolkowski	\$ 1378.60
Lloyd Eady Construction	\$ 734.50

**REC 2013 – 02**

**Frame in area above electrical room in the change rooms**

Lloyd Eady Construction	\$ 621.50
Nathan Corbin	\$ 452.00

**Moved By Ralph Miller**

**Seconded By Barb Dickson**

That the recreation committee recommends to Council to accept the quotes received for REC 2013-01 The Foam strip under ridge vent tender from Lloyd Eady Construction at a price of \$734.50 and REC 2013-02 Frame in area above electrical room in the change room from Nathan Corbin at a price of \$ 452.00.

**Carried**

**7. BUSINESS ARISING –**

**Rink- Bird Mesh**

Dave Bennett Chair of maintenance told the committee that for him to have his staff put up the Mesh under the rink roof would cost him approximately \$4000.00 plus \$1800.00 in material costs to attach the mesh to the underside of the roof. It is recommended that if the mesh is installed that it should be placed under and across the roof. Mr. Bennett recommended that it would be cheaper for the Township to gather a group of volunteers to install the mesh and give them fall arrest training at approx. \$40.00 / person.

CAO/Clerk Mackie McLaren has spoken with an engineer with the city of Ottawa who recommended using a high frequency sound transmitter to deter the birds. Further investigation is needed to make sure it wouldn't bother the neighbors or their farm animals.

Recreation Program Manager noted that she read an article where the acid from bird feces can be corrosive and decrease the strength of a building structure not to mention the health concerns from the bird feces.

It was recommended that further exploration be carried out before a recommendation is made to council. The recreation committee agreed.

### **Generator Transfer Switch**

A price of \$1300.00 has been received to purchase an automatic transfer switch which was recommended by the Infrastructure Committee to simplify the emergency generator switch on process.

Committee member Tim McDonald asked if the purchase of this item could be split with the emergency measures group. It is recommended that the cost be split 50/50.

#### **Moved By Robert Johnston**

#### **Seconded by Arnold Dickson**

That the Recreation Committee recommends to Council that they proceed to install an automatic transfer switch at the Community Centre for the generator. The cost is to be split 50/50 between Recreation & Emergency Planning.

### **Clock Guard**

Chair Kingsbury reported that the cost of putting a guard over the clock was between \$55 and \$105 plus shipping. The cost to replace the clock was \$15 – \$20. It was recommended that we purchase a spare clock for the community centre and have ready to install should the present clock get broken. The committee agreed.

### **Furnace**

Chair of Maintenance **Dave Bennett** reported that the furnace has been repaired and is running good. The burner motor had to be replaced. There was a suggestion that the tank need to be replaced but it doesn't seem to be a problem now. He will inspect the tank in the spring. He recommends us investigating the hook up of the hydronic heating system.

### **Hood**

Two quotes have been received we are waiting for one more. The Recreation Committee agreed to put this on hold until the kitchen expansion is considered.

### **2013 Volunteer Service Awards**

The Nominations for the Volunteer Service Awards have been submitted.

### **CIIF Grant – Hall Addition**

CAO/Clerk Mackie McLaren reported that our share of the project will be a minimum of \$67,000.00 if the project only cost \$100,000.00. A committee needs to be formed a.s.a.p. to move forward on planning. He asked that interested recreation committee members join the expansion committee.

The following people have requested to be on the committee.  
Randy Corbin, Jamie Holmes, Ralph Miller, Valerie Miller, Dave Bennett.

The Recreation Committee recommends Council approve for these people to sit on the Community Centre Addition Committee.

## 8. Financial Statement

The Recreation Committee reviewed the February Financial Report. Tim McDonald requested identification of 2 dance expenses entered as cash one for \$83 and one for \$49.50. Recreation Program Manager Kathleen Rogers will find out what this is and report back for the next meeting.

## 9. Sub Committee Reports

### Fundraising Sub-Committee

Valerie Miller, Chair

#### Carnival

Volunteer Bruce Murdoch reviewed his experience as Chair of the 2013 Winter Carnival. He was very appreciative of his great volunteers and key committee members Val Miller, Arnold & Barb Dickson. He made some recommendations for next year.

- A treasurer solely for the Carnival
- That he use the sponsorship money for the cash flow.
- The Sleigh Rides & Skating demo were great
- Magic Show needs revisions
- Friday night activities start with Pizza Party at 6:00 to encourage better participation.
- encourage Child/parent interactive activities

Bruce was thanked for his participation, initiative and excellent organization.

#### Slushy Machine

Recreation Program Manager, Kathleen Rogers reported that an initial investment of \$1038.33 will rent you a Slush Puppie dispensing machine with 2 spouts. It will come with 1 shocker flavoring, 2 cases of neutral base and 9 - 4L containers of flavoring. You will also receive lids cups and straws in S, M, and L. It is recommended that you set your pricing no lower than \$1.29, \$1.49 & \$2.19.

They will deliver, move and service the machine. The yearly rental fee is \$159.50 and is included in the initial investment.

It was a huge revenue generator for Chapeski's Campground. Valerie Miller recommended that it be placed in the Rink Canteen during the winter months. Kathleen thinks it could be used at 4 or 5 other events. Carnival, Easter Egg Hunt, Canada Day and the Harvest Supper. The committee decided that this needed some further consideration and will revisit this topic at a later date.

#### **Easter Egg Hunt – will be Saturday, March 30<sup>th</sup>**

Val Miller reported that the organizers are Claire Rouble and Penny Jamieson & Val Miller and they are ready to go.

#### **Murder Mystery – Sat. April 27**

Val reported that the Murder Mystery will run Saturday April 27<sup>th</sup>. Tickets will be \$15.00 per person. Kathleen Rogers & Val Miller will meet with Darlene Joyce to plan March 12. Val requested character volunteers from the committee. There were no volunteers.

**Kathy Lindsay – Bonnechere River Watershed  
Stone Fence Dinner Theatre**

Val Miller reported that the Bonnechere River Watershed and the Stone Fence Theatre would like to hold a dinner theatre at the Horton Community Centre on August 23, 2013. They asked if the catering committee would prepare the meal and Val said that they had agreed to do the meal.

**Potatoe Bar**

Val reported that the potato bar would be held Father's Day weekend again this year with entertainment provided by Matthew Beauchamp. Arnold suggested that we change the weekend from Father's Day as he thinks we would have a better turn out. It was suggested that we change the event to Sunday June 9<sup>th</sup>, 2013. The date is available and the committee agreed this would be a good idea. Val will contact Matthew to see if he is available for that date.

**Maintenance Issues**

**Dave Bennett, Chair**

**Retaining Wall**

Dave Bennett chair of maintenance reported that there is presently too much snow to finish the retaining wall.

**Stage**

Dave Bennett Chair of Maintenance reported that that his staff has made repairs to the stage and is it much sturdier. It is color coded and assembly is much easier and quicker for two people. He just has 4 clips that need to be fixed to the wall to complete the project; this will be done on Thursday.

**Sports Sub-Committee**

**Steve Osipenko, Chair**

Steve Osipenko was unable to attend the meeting.

**Shuffle Board**

Stewart Nicholson has volunteered to run the shuffle board every Thursday morning from 9:30 am – 11:30 am. Barb Dickson objected to the fee of \$5.00 and wanted to know what we are giving the participants for their money and who set the fee. She noted that Euchre only cost \$4.00 and they get prizes and a meal. Bob Johnston noted that maybe the price of Euchre should be more. Barb Dickson said that we have to remain competitive with other organizations or risk losing players.

It was noted that the hall has to be cleaned and maintained and utilities need to be paid, these fees would help cover this cost. Volunteer Organizer Stuart Nicholson agreed to the fee during discussion with the Recreation Program Manager. He also agreed to make sure the floor was swept after they were finished. If necessary they will mop the floor if it is slippy. It is necessary that the floor not be slippy with Euchre participants coming in on Thursday nights.

**Moved by Barb Dickson**

**Seconded by Arnold Dickson**

That the price of shuffleboard be changed to \$3.00.

Carried

**Broomball**

Kathleen Rogers reported that Broomball is running on Sunday evenings they have had a few games but only have a handful of participants.

**Bar Sub-Committee**

**Ralph Miller, Chair**

**Storage Cupboard for Bar Supplies**

Dave Bennett noted that he had just recently received notification that he was able to purchase the cupboard necessary for the bar supplies. He will go to Ikea to purchase.

Ralph requested that a plaque be put up on the community centre wall stating when the building was erected.

**Entertainment Sub-Committee**

**Tim McDonald, Chair**

Next Dance – March 15, the Brysonairres  
March 22 - the Countrymen & April 19 - Revival & Al Visser

Tim requested that he be able to have an outdoor music event on the August 3rd long weekend. All entertainment would be donated. Acting Chair Kingsbury asked that we discuss a fee for the outdoor arena. He asked Kathleen to check on outdoor liquor license regulations before the March 14 Council meeting. It was also noted that we should speak to the neighbors to see if they would have issues with us hosting such an outside event.

**Moved by Tim McDonald**

**Seconded by Arnold Dickson**

That the Recreation Committee recommends to council that they authorize use of the rink for an outdoor dance 1pm -11pm on the August long weekend and that council suggest a rental rate for use of the rink for events.

**Carried**

**Public Relations Sub-Committee**

**Lloyd Levesque**

Acting Chair Kingsbury welcomed Lloyd Levesque to the Committee. He has agreed to fill the role of Public Relation's Chair. Lloyd noted that he is looking forward to working with the committee and will sit down with Program Manager Kathleen Rogers to see where he can help.

**Kitchen Sub-Committee**

**None**

An ad has been placed in Horton Corner for the Chair of Kitchen Sub-Committee.

**10. Other Business**

**Code of Conduct for Recreation Coaches and Players**

CAO/CLERK Mackie McLaren reported on an incident that happen at our children's hockey practice between a coach and an acquaintance of a parent whose child was playing hockey. Staff created a code of conduct for recreational hockey with the help of community hockey minded professionals. There are 3 parts to the code, the Coaches Code, the Parents Code and the Code of Conduct Infractions. There is also an incident report form that can be submitted by anyone to report an incident of unacceptable behavior.

Mr. McLaren addressed the parents of the children at a Saturday morning practice and submitted the code of conduct to each.

Lloyd Levesque recommended that the code of conduct be adopted for all sports not just hockey. The committee agreed.

**Moved by Robert Johnston**

**Seconded by Val Miller**

That recreation committee recommends council supports the code of conduct rules.

**Carried.**

**11. Next Meeting Date** – Wed., March 20, 2013 at 6:30 p.m.

Bob Kingsbury will chair as Margaret Whyte will be away.

**12. ADJOURNMENT**

**Moved by Barb Dickson**

**Seconded by Ralph Miller**

That this Recreation Committee Meeting be adjourned at 8:15 P.M.

**Carried**

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Chair

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Recreation Program Manager