

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
April 17, 2013

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on April 17, 2013. Present were Chair Margaret Whyte, Mayor Don Eady, Arnold Dickson, Barb Dickson, Tim McDonald, Sandy Black, Ralph and Gladys Miller, Robert A. Johnston, Dave Bennett and Infrastructure Manager Glen Campbell. Staff present was Kathleen Rogers, Recreation Program Manager. Valerie Miller was absent. Steve Osipenko arrived at 6:45 pm.

1. **CALL TO ORDER**
Chair Margaret Whyte called the meeting to order at 6:30 P.M.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of Pecuniary Interest by the members of the committee or staff.
3. **DELEGATIONS – ANDY & CHARLENE TAYOR**
Tim McDonald reported that the Taylors declined meeting with the committee to discuss potential Farm Jam event.
4. **ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE APRIL 17, 2013 AGENDA**
There were no items to add to the agenda.

Moved by Barb Dickson

Seconded by Arnold Dickson

That the Recreation Committee approve the agenda for the April 17, 2013 meeting.

Carried

5. **MINUTES OF MARCH 20, 2013.**
The Committee reviewed the minutes of March 20, 2013 previously approved by Council.
6. **BUSINESS ARISING**

RINK – PIGEONS - ULTRA SONIC TRANSMITTER

Recreation Program Manager Kathleen Rogers reported that the Transmitters have just been set up and are not working well. The settings have to be readjusted and Kathleen recommends moving them closer to the problematic areas. The Public Works staffs needs to look at moving the transmitters and clean up the area where the birds have nested. Until nests are moved the birds will remain. Glen Campbell and Dave Bennett will work together to get electrical outlets installed so the units can be run by adapter not batteries.

AUTOMATIC TRANSFER SWITCH – TENDER REQUEST

Chair of Infrastructure Glen Campbell reported that there is no auto connects on our generator and a conversion kit is not feasible. The generator will require a manual switch. The generator will need to be started in the generator room but will automatically power the Community Centre through a more simplified process. Once Glen has all his answers CAO/Clerk Mackie McLaren will put up for tender quotes.

CIIF GRANT HALL EXPANSION – COMMITTEE & CHAIR

Chair Dave Bennett noted that we have met with John MacIntyre at the Community Centre and asked him to draw up plans for the Expansion of the building; Dave noted that they discussed the layout of the building, kitchen and bar, the types of roofs to be used and that Mr. McIntyre liked the stepped roof idea. Aesthetically the stepped roof would be the most appealing and it would allow us the optimum amount of room for a raised stage with storage underneath. Mr. MacIntyre will determine which layout and design is more cost effective. We will have to see which kind of heating unit can be used with a stepped roof as room will be limited for a roof top unit. We may have to opt for a spiral unit suspended to the rooftop.

We were unable to find a copy of the revised plans for the community centre to give to John MacIntyre. Dave Bennett does not have a copy and Dave has put in a call to Bowden's who built the Community Centre and has had no response and Kathleen has contacted Garnet Headrick to see if he may have had a copy from when he worked on the Chairlift installation. She has not heard back from him either.

Kathleen and Dave are meeting with John MacIntyre tomorrow to view the stage at St. Joseph's Catholic High School to look at the structure and design and get measurements.

Dave Bennett is speaking with Community Futures to see if there are any monies available to support our expansion project. He has also had an inquiry about a benevolent fund donation. It may involve the committee holding an Auction Sale. He will let us know if this becomes a possibility.

PURCHASE OF LAND FOR COMMUNITY CENTRE

CAO/Clerk Mackie McLaren provided a report to the committee on his discussion with Norman and Willis Eady on the possible purchase of land for the Community Centre. There was uncertainty about the size of the property to potentially be acquired. A site visit will be arranged later in the spring.

Moved by Dave Bennett

Seconded by Robert Johnston

Recommendation to Council that CAO/Clerk Mackie McLaren approach the property owner to the south side of the Community Centre property to discuss the potential purchase of the triangular parcel of land.

Carried

Ralph Miller asked if a Beach Committee meeting had been set up, Kathleen will check with CAO/Clerk Mackie McLaren.

RIDGE VENT REPAIR – LLOYD EADY

Recreation Program Manager Kathleen Rogers reported that she spoke with Lloyd Eady and as soon as the weather improves he will complete the repairs, he estimated it would be done by the end of next week April 26, 2013.

UPPER MEETING ROOM LEAKAGE

Kathleen reported that there is increased damage in the upper meeting room due to heavy rain and winds and the lack of foam in the ridge vent, there has been leakage in 4 areas of the room with pockets of water in the ceiling and drywall and tape peeling off. Water was also leaking through the light fixtures. Caretaker Doug Lambert has kept an eye on the damage and cleaned up the loose drywall and tape. Dave Bennett recommended that a couple sheets of drywall be removed to inspect the insulation and roof trusses for water damage and mould before repairing the drywall and repainting the room.

7. FINANCIAL STATEMENT –

The Committee reviewed the financial statements. Mayor Don Eady noted that he has been looking at the recreation budget carefully to try to find efficiencies to help us cover the cost of our expansion. He discussed ideas for next year and asked the committee to consider recruiting volunteers to operate and maintain the rink for the 2013-2014 seasons.

8. SUB COMMITTEE REPORTS

FUNDRAISING SUB-COMMITTEE VALERIE MILLER, CHAIR

Valerie Miller was not able to attend the meeting.

EASTER – MARCH 30

Recreation Program Manager Kathleen Rogers reported that they raised \$531.97 this does not include advertising expenses. This is up from the 2012 profit which was \$310.80. We had a turnout of 117 children this year over 68 in 2012.

MURDER MYSTERY – APRIL 27

Kathleen Rogers reported that the practices are going well and tickets are selling well. Show is Sat April 27 and the doors open at 5 pm, supper is at 6 pm the show will start at 7 pm.

VIT FUNDRAISER – Adopt a Road

Kathleen reported that Val will be meeting the VIT's at the community centre on Sat April 20th to discuss adopting a road in Horton Township to pick up garbage and collect bottles.

MAINTENANCE ISSUES

DAVE BENNETT, CHAIR

RETAINING WALL CAP

Dave Bennett promised that the retaining wall cap at the community centre would be completed by the end of the in May 18th, 2013 long weekend.

RAILING

Dave Bennett reported that CAO/Clerk Mackie McLaren has retained John MacIntyre to complete drawings on the railing. Kathleen did take pictures of the railing at Rexall Pharmacy for a comparison and Councillor Jamey Larone did go and measure the railing. Once we have these details the tender can be drawn up to complete this project.

OUTDOOR SIGN

Dave Bennett will arrange to have the electrical work done before the end of April.

RINK LIGHT LENS

Kathleen Rogers Recreation Program Manager reported that she contacted Westburn in Pembroke to see if we can get a price on replacing the broken lens on the Rink light fixture.

TABLES

Kathleen Rogers Recreation Program Manager reported that we have six broken tables at the Community Centre. She will be pricing tables to replace and it was noted for her to make sure that they are the same height of the existing tables. She noted that the tables she was pricing from Butch Brown and GK Specialties are not the same as we have. Our tables are Gracious Living. She noted that we would also like two more card tables to match the ones presently being used so we don't have to continue using the fragile wooden tables.

SPORTS SUB-COMMITTEE

STEVE OSIPENKO, CHAIR

CHILDREN'S HOCKEY

Steve reported that children's hockey is over, they had a great season and they had a celebration breakfast on Sunday the 24th at the community centre. Great turnout and he's enthusiastic that they will return next year.

BAR SUB-COMMITTEE

RALPH MILLER, CHAIR

STORAGE CUPBOARD FOR BAR SUPPLIES

Chair of Maintenance Dave Bennett stated that he has picked up the storage cupboard and it will be assembled and installed soon.

Ralph asked Kathleen to have a couple of permanent corrugated signs made up for the bar. She will contact Rick's Signs but noted that Rick was having some health issues and we may not get them right away.

ENTERTAINMENT SUB-COMMITTEE

TIM MCDONALD, CHAIR

NEXT DANCE –

Chair of Entertainment Tim McDonald reported that April 19, Revival will perform for the next dance and May 17th will be Cruise n Country.

PUBLIC RELATIONS SUB-COMMITTEE LLOYD LEVESQUE, CHAIR

Kathleen Rogers reported that Mr. Levesque regrets to inform us that he is having increased difficulty with his health in the last month and his doctor has advised him that he must decrease his activities therefore he must resign from his position of Public Relations Chair. Kathleen thanked Lloyd for his contribution to the committee and accepted his resignation. She will send him a Thank you letter from the recreation committee. The committee would like us to advertise the public relations and Kitchen Chair position again.

KITCHEN SUB-COMMITTEE CHAIR OF KITCHEN – none

Recreation Program Manager Kathleen Rogers reports that the committee have reported that the coffee pots need to be replaced. Kathleen has priced coffee pots and the cheapest ones are to be found at Scott's Hardware in Renfrew. She asked if this expense was coming out of Catering for replacement of Kitchen equipment. Arnold Dickson requested that these articles be split between Catering Dance and Euchre. If our Horizon Grant comes through then we won't need to take from the catering account because we have asked for coffee pots in the grant application.

Moved by Arnold Dickson

Seconded by Barb Dickson

That the cost of new coffee pots be split between Dance, Euchre and Catering.

Carried

COFFEE CLUB

Kathleen reported to the committee that our caretaker, Doug Lambert who voluntarily sets up and tears down the tables and chairs for the coffee club was very disappointed with the way things were left after the last session. The tables and chairs were dirty and had to be washed and a coffee covered table cloth was left out on the table. Dishes were left unwashed. The caretaker has started a new full time job and will not be available to set up for events that require for it be done during work hours. Wednesday morning aerobics prevent him setting up the night before, the committee will have to arrange for capable volunteers to set up and tear down. Kathleen will ask Public Works to assist if they are available.

OTHER BUSINESS –

BOAT LAUNCH

Kathleen Rogers reported that she is getting things set up for the opening up of the Boat Launch for the 2013 May long weekend. She will ask Public Works to install the dock and request a portable outhouse from George Thompson. She will also order new parking pass permits from the printers. She will contact Jim McBain regarding patrolling the Boat Launch. Mayor Don Eady reported that the project of Pump house and washrooms being built by the fire department is not proceeding as originally planned. The recreation committee will be building the washrooms separately. Mayor Eady noted that we could purchase and install a holding tank for \$4500.00 and have the washrooms built before the May long weekend and save money by not unnecessarily spending money on a portable washroom for another season. It's a minimum of \$ 300.00 per month for the washroom rental and pumping fees. Dave Bennett noted that the holding tank needs to be regulation and be above the water level and we would require several loads of fill. We will get more information.

NEW VACUUM-

The Vacuum at the community centre needs to be replaced as it is a Health a Safety issue, very high pitch squeal and sounds like it's ready to blow up. Rilla is getting quotes and Kathleen has some quotes. It is recommended that a commercial vacuum be purchased. Kathleen will purchase a new vacuum.

INDEPENDENT RECREATION COMMITTEE

Dave Bennett said that he would like to discuss the possibility of setting up the Recreation Committee as a separate entity like they do in Greater Madawaska and Admaston. The committee would like to investigate this further.

Moved by Dave Bennett

Seconded by Bob Johnston

Recommendation to council to form a committee to discuss the pros and cons of having an independently run Recreation Committee and a working plan.

2 abstained from voting, All the rest were in favor.

CARRIED

9. NEXT MEETING DATE – Wed., May 15, 2013 at 6:30 p.m.

10. ADJOURNMENT

Moved by Dave Bennett

Seconded by Arnold Dickson

That this Recreation Committee Meeting be adjourned at 8:15 P.M.

Carried

Chair

Recreation Program Manager