

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
May 15, 2013

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on May 15, 2013. Present were Chair Margaret Whyte, Mayor Don Eady, Barb Dickson, Tim McDonald, Ralph and Gladys Miller, Valerie Miller, Robert A. Johnston, Staff present was Kathleen Rogers, Recreation Program Manager. Steve Osipenko, Arnold Dickson, & Dave Bennett were not able to attend.

1. CALL TO ORDER

Chair Margaret Whyte called the meeting to order at 6:30 P.M.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest by the members of the committee or staff.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE MAY 15, 2013 AGENDA

Moved by Ralph Miller

Seconded by Robert J. Johnston

That the Recreation Committee approved the Agenda for the May 15, 2013 meeting.
CARRIED

4. DELEGATIONS – NONE.

5. MINUTES OF APRIL 17, 2013

Moved by Ralph Miller

Seconded by Robert J. Johnston

That the Recreation Committee approves the minutes of the April 17, 2013 Recreation Committee meeting.
CARRIED

6. BUSINESS ARISING

- RINK – ULTRA SONIC TRANSMITTER ELECTRICAL OUTLETS

Recreation Program Manager Kathleen Rogers spoke to Fire Chief Randy Corbin and asked him if his VFF with fall arrest training could check out the pigeon problem and clean out the nests and clean off the beams with fire hose. He said they need Ladder training and this would be a great opportunity. He will get them to handle this.

The electrical work to hook up the meters has not been completed. Kathleen will contact Glen.

- GENERATOR TRANSFER SWITCH PROGRESS

We are still waiting on a response from Glen Campbell.

- CIIF GRANT HALL EXPANSION –

We are waiting on preliminary plans from John MacIntyre.

- SALE OF LAND FOR COMMUNITY CENTRE

CAO/Clerk Mackie McLaren does not have any updates to report at this time as Mrs. Eady has been away on vacation.

- RIDGE VENT REPAIR – LLOYD EADY

Was completed in April, The quote was \$734.50 and the repair came in under the quoted price at \$585.12. Lloyd Eady reported that he placed foam in all places that did not have it, he caulked where required and screwed down the steel roof.

- **UPPER MEETING ROOM LEAKAGE**

The leakage upstairs seems to have stopped, Doug Lambert our caretaker has been checking. Kathleen Rogers will check the hall for leakage after we have had a few good storms to ensure it is no longer leaking before we do any interior repair. It is recommended that we remove a sheet of drywall from the ceiling to check for mold before painting.

- **BOAT LAUNCH**

Recreation Program Manager Kathleen Rogers reported that the Potty is in place, Money box is back in place; seasonal and daily passes have been ordered and picked up. Monitoring will begin this long weekend. To date 21 Seasonal passes have been sold to generate revenue of \$840.00.

Mayor Eady thanked Recreation Program Manager Kathleen Rogers, for all her hard work setting up the Boat Launch Parking Pass Program and maintaining all records and data, assisting with provincial offences program.

Mayor Eady addressed the issue of building a new washroom facility. We have to close the Road Allowance on the property before washrooms or a pump house can proceed in the desired location, this is delaying the process. We investigated the cost of a privy like the ones the MNR are setting up in Parks. The approximate cost is \$17,000. It comes as one complete unit. This is more than we were expecting to spend on a washroom. Further planning is required. For now we have rented the portable potty from Thompson Septic Services.

- **NEW VACUUM –**

Kathleen Rogers ordered a new industrial vacuum for the community centre and it has been received. The one presently at the Community Centre quit working last week.

- **INDEPENDENT RECREATION COMMITTEE**

Council asks that Recreation Committee form an independent committee to come forward and provide details on what they want from the Township and provide documentation on what other Townships do and how they are going to be governed. It was recommended that the committee be a minimum of six people plus one person from the Township and Dave Bennett who was unable to attend the meeting tonight, said that he would like to be on this committee. Chair Margaret Whyte asked Robert A. Johnston if he would Chair this committee.

Robert A. Johnston said that yes he would Chair this Independent Committee and he would like Dave Bennett to be on it and he asked the Recreation Program Manager to pole all of the Recreation Committee members for their interest. Kathleen will do this. Mayor Eady was concerned with the Liability Insurance. Robert A. Johnston said they will research other Townships to see what they do.

7. FINANCIAL STATEMENT

Kathleen Rogers gave the committee a copy of the Statement of Revenue and Expenditures plus a detailed lists of the Revenue and & Expenses for Dance, Euchre and Bar Sales. They were very pleased with this report style and asked that it continue to be reported this way.

Moved by Val Miller

Seconded by Ralph Miller

That the Recreation Committee approves the May 15, 2013 financial statement.

CARRIED

8. SUB COMMITTEE REPORTS

FUNDRAISING SUB-COMMITTEE

VALERIE MILLER, CHAIR

MURDER MYSTERY –

Kathleen Rogers provided a detailed reported for the committee. Val Miller reported that the April 27 Murder Mystery raised approx. \$1950.00. We had an excellent turnout 126 tickets sold plus 10 characters and 2 volunteers for the entertainment. 138 people were seated for dinner and we were at maximum capacity for the event. We served 144 dinners total and not a drop of spaghetti sauce was left over. Valerie will ask Darlene Joyce if she would like to plan another Murder Mystery Dinner for the fall.

VIT ADOPT A ROAD –

Valerie Miller reported that May 25 is clean-up day for Thompson Road by our 15 VIT's and they will meet at the Community Centre for group pairing and safety instructions. They will do the collection with adult supervisors and all will wear safety vests and gloves. They will return to the community centre where the garbage collected will be sorted into recyclables if able and all cans and bottles that can be turned in for a refund will be and one of the children has agreed to track their finances so they can save for a pizza party for the fall collection. Valerie has asked that we provide a meal of Hot dogs and drinks for the helpers. She wondered if Waste Management would provide the money to purchase the supplies. Chair Whyte said she would ask Waste Management.

TRIVIA

Val Miller requested from Kathleen the names of the groups involved in trivia last year. This year's Trivia was to happen in April but was bumped for the Murder Mystery. Val has proposed is be held in July tentatively set for Sunday July 28 pending response from past participants, Val to contact Chris Kyte to see if she is available to MC.

CANADA DAY

Val Miller & Kathleen Rogers set a date to sit down and discuss Canada day Breakfast for May 16 at 1 pm.

MAINTENANCE ISSUES

DAVE BENNETT, CHAIR

CAP ON RETAINING WALL

RAILING TENDER

Chair of Maintenance Dave Bennett was not able to attend the meeting. Recreation Program Manager Kathleen Rogers reported that she had spoken with Dave Bennett about the cap going on top of the blocks. He said it would be done by the May 24 weekend. She also asked him to speak to John McIntyre about a new drawing for the railing showing the cap in place for the retaining wall. The tender has to include John MacIntyre's diagram. It can't be advertised until we get this. We would like this project completed before Canada Day.

OUTDOOR SIGN REPAIR –

Kathleen Rogers did not have an update on the progress of the large display sign repair that was being looked after by Dave Bennett and Glen Campbell.

Ralph Miller requested that the parking signage at the parking lot exit has been knocked down by the snow plows and he has asked that it be repaired and replaced. Kathleen Rogers will contact Public Works.

NEW TABLES –

Kathleen Rogers reported that she did not have enough money in the budget to purchase new tables as she had just purchased the vacuum cleaner. We will have to increase this budget for next year.

SPORTS SUB-COMMITTEE

STEVE OSIPENKO, CHAIR

BEACH VOLLEYBALL FOR SUB COMMITTEE FUNDRAISER

Kathleen Rogers reported that Chair of Sports Steve Osipenko is organizing a Beach Volleyball Tournament for July 6th at the Community Centre. We will need 10 teams \$150.00 per team, Steve will organize a BBQ of hot dogs and Hamburgers all proceeds to the Building Expansion fundraising.

BAR SUB-COMMITTEE

RALPH MILLER, CHAIR

STORAGE CUPBOARD FOR BAR SUPPLIES

Kathleen Reported that the cupboard has been purchased and Dave will drop off and we will ask the caretaker Doug Lambert to assemble.

ENTERTAINMENT SUB-COMMITTEE

TIM MCDONALD, CHAIR

NEXT DANCE –

Chair of Entertainment Tim McDonald reported the next dance is May 17 and the band is Cruise n Country. He said that this would be the last dance he will attend and that he was resigning as Chair of Entertainment for the Recreation Committee. He has a full time job in the city and a young family at home that he needed to make his top priority. Chair Whyte and committee member Robert Johnston on behalf of Horton Council and the recreation committee expressed their gratitude for Tim's contribution to Horton Recreation over the last 6 years and when he is able to volunteer again they would welcome his involvement.

Moved by Robert A. Johnston

Seconded by Val Miller

That we accept Tim McDonald's resignation from the Recreation Committee.

Carried

Kathleen will send a letter accepting his resignation from the Recreation Committee and advertise for a new Chair of Entertainment.

KITCHEN SUB-COMMITTEE

KITCHEN CHAIR

HORIZON GRANT -

Approval has been received Kathleen Rogers will get quotes again in accordance to the procurement bylaw and order the kitchen items then we will invoice the Lochwinnoch Women's Inst. Kathleen will check local suppliers too.

9. OTHER BUSINESS –

Volunteer Service Awards- Kathleen Rogers noted that we have 9 volunteers receiving awards on June 5 in Petawawa. Robert A. Johnston wanted to know how we picked the recipients and Kathleen Rogers noted that requests were asked for from the committee members in the fall. These recipients were agreed upon by the committee and submitted in January.

The Youth recipients are Bailey Rogers 5 years, Taylor Rogers's youth, Leah Miller Youth, Bruce and Helen Golden 40 year's total, 38 with Horton Recreation, Patti & Dave Stewart, Carl & Leona Warren, 5 years.

It was recommended that we nominate Tim McDonald for next year as he has 6 years of service. It was noted that they recognize the years in 5 year increments so he will be nominated for 5 years. Mrs. Pearl McDonald has volunteered for 6 years also and 10 years with the Timberwolves. She will be nominated for 15 years. Chummy Welsh is another recommendation.

The Chair asked Robert Johnston to please make a list of volunteers that he would like to see recognized along with the years of service. Kathleen Rogers noted that any organization can submit their volunteers and is encouraged to do so. Nomination applications are announced in December or January.

FUNDRAISING SUB COMMITTEE - WALKATHON, FISHING DERBY & VOLLEYBALL TOURNAMENT, CHICKEN BBQ AND OUTDOOR BAR

Kathleen Rogers reported to the committee that the Building Expansion Subcommittee has a Building Fundraising Sub Committee; they have come up with plans to have a walkathon. Kathleen requested permission from the committee to spend \$50.00 to purchase 100 printed registration envelopes for walkathon. The committee approved the purchase.

We are also having a fishing derby and a chicken BBQ and a volley ball tournament with an outdoor bar. Kathleen Rogers will request an extension of our Liquor Licence.

Moved by Val Miller

Seconded by Ralph Miller

That Kathleen Rogers draft a request for a budget for Recreation Expansion Fundraising committee and recommends that council approve and support the request.

CARRIED

RECOMMENDATION TO COUNCIL FOR BAR PROCEEDS FOR JULY 6 EVENT TO BUILDING EXPANSION FUNDRAISING PROJECT

Moved by Ralph Miller

Seconded by Val Miller

That the Rec Committee recommends to Council to allow the bar proceeds from all of the Building Expansion Fundraising Events be directed to the Expansion Fundraising Revenue.

CARRIED

Mayor Eady made the committee aware that there has been a submission by a resident to Kraft/TSN Celebrate Canada tour on behalf of the Horton Community Centre. Vern Barr made a submission on our behalf to The TSN/Kraft Celebration Tour (www.kraftcelebrationtour.ca) and we are trying to make the top 20 nominees, so our community can vote for us and we can try to be one of the top 10 communities to receive \$25,000 to help us add an addition to our Community Centre. Nominations Stop on June 7th, 2013. On June 30 the Top 20 finalists will be announced. JULY 8 - Voting will start. This will run till July 20. This will determine the top 10.

TSN/Kraft will be traveling from town to town presenting their winnings during community celebrations and we hope this will include us. The ten winners will receive \$25,000.00 for their Community Project. Our project is the Community Centre Expansion.

Kathleen noted that submissions are still being accepted and can be submitted more than once for the same organization. Robert A. Johnston addressed the history of the Horton Community Centres. The 1st Horton Hall was started in

1861 and cost \$160.00. The second hall located on Johnston Road was built in 1928 and cost \$870.00 to build. The 3rd hall built on township property off Castleford Road was built in 1976 and burnt down in 2003. Our present hall at 1005 Castleford Road is the 4th hall and it opened in May 2004. Kathleen Rogers noted that May 2014 will be our ten year anniversary and will coincide with the finishing of our renovations. This may be a great opportunity to have a grand reopening and an anniversary celebration.

All of this history and information could be compiled into another submission to Kraft Celebration tour with pictures and videos. It would be good to note that it has always been run by volunteers and that we are celebrating 152 years.

It was recommended that another submission be done by the committee members. Val will work with Bob Johnston and compile the information and Kathleen Rogers will help them with the submission.

SURPLUS WOODEN CARD TABLES –

Recreation Program Manager Kathleen Rogers noted that Nellie Kingsbury is starting up a seniors drop in centre in Renfrew for Seniors Home support. She is looking to purchase card tables and has asked if we might consider selling our old wooden card tables that are rarely used. Barb Dickson noted that we still need to use some of them because we do not have enough of the sturdy metal tables to accommodate the large euchre group.

Moved by Bob Johnston

Seconded by Tim McDonald

That recreation donates 6 wooden card tables to Nellie Kingsbury and New Seniors Home Support drop in centre.

CARRIED

PUBLIC WORKS – CAO REPORT

CAO/Clerk Mackie McLaren submitted a report to recreation to consider hiring a handy man to carry out odd jobs at the community centre instead of requiring Public works to do them, Public works are to be doing road work and repairs and they are short staffed. If the recreation committee has jobs that require the use of the Townships heavy equipment Public works will do the job, otherwise it is recommended a handy man do the jobs.

The committee recommended that they ask the Caretaker Doug Lambert to do odd jobs around the community centre and pay him accordingly. Kathleen Rogers said he has done a few repairs for us in the past and has done great work and is very dependable. She did note that Doug has recently started a full time job but will continue to set up the hall for weekend functions and will do any set ups that he can after his normal work hours. Kathleen will ask Doug when require odd jobs to be completed.

10. NEXT MEETING DATE – WED., JUNE 19, 2013 AT 6:30 P.M.

11. ADJOURNMENT

Moved by Ralph Miller

Seconded by Val Miller

That this Recreation meeting be adjourned at 8:50 p.m.

CARRIED