

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
June 19, 2013

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on June 19, 2013. Present were Chair Margaret Whyte, Mayor Don Eady, Barb Dickson, Arnold Dickson, Dave Bennett, Robert A. Johnston, Staff present was CAO/Clerk Mackie McLaren 6:30 – 6:45 and Kathleen Rogers, Recreation Program Manager. Steve Osipenko, Valerie Miller, Ralph and Gladys Miller were not able to attend.

1. CALL TO ORDER

Chair Margaret Whyte called the meeting to order at 6:30 P.M.

2. DECLARATION OF PECUNIARY INTEREST

Dave Bennett declared Pecuniary Interest on the Guard Rail Tender.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE June 19, 2013 AGENDA

Moved by Robert A. Johnston

Seconded by Don Eady

That the Recreation Committee approved the Agenda for the June 19th, 2013 meeting.

CARRIED

4. GUARD RAIL TENDER

Tender REC 2013-03 fabricate and Install New Guards for Retaining Wall at Horton Community Centre

The Recreation Committee received the following quotes for the above New Guards Tender:

<i>Company Name</i>	<i>Amount of Tender</i>
Bob's Welding	\$4,361.80
Marshall's	\$2,768.00
Vince Pallen	\$ 2,500.00

Moved by Robert A. Johnston

Seconded by Arnold Dickson

The Recreation Committee recommends that the lowest tender be accepted at a price of \$2500.00 Sales Tax inclusive is to be awarded to Vince Pallen.

CARRIED

Recreation Program Manager Kathleen Rogers will contact Vince Pallen and notify him of the successful bid.

CAO/Clerk Mackie McLaren left the June 19th Recreation meeting at the conclusion of the tender opening process.

5. MINUTES OF MAY 15, 2013.

The Committee reviewed the minutes of May 15, 2013 previously approved by council.

6. DELEGATIONS

There were no delegations.

7. BUSINESS ARISING

- RINK – ULTRA SONIC TRANSMITTER ELECTRICAL OUTLETS

Recreation Program Manager Kathleen Rogers reported that the Horton Volunteer Fire Department cleaned the interior of the rink roof

and removed bird nests and feces as part of their Ladder Training. She has contacted an electrician to install outlets under the rink roof for the transmitters. She is waiting for a return call.

- OUTDOOR SIGN REPAIR

Recreation Program Manager Kathleen Rogers has contacted Yemen electric to come and repair the outdoor sign. They were asked as they have a scissor lift which is required to do the repair and they did the initial installation and setup on the sign. They need to program it so the light comes on when it gets dark; right now it is only lit when the exterior lights are manually turned on. She is waiting on a return call. She is also going to have them install the electrical outlets required at the rink and fix a broken security light in the community centre.

- GENERATOR TRANSFER SWITCH PROGRESS

It was proven at last week's Countywide Emergency **Exercise** that we are not prepared in the event of an emergency to quickly and effectively start the generator. In the scenario, the power was out county wide so upon entering the hall it was dark; Kathleen Rogers had to go to the kitchen and retrieve a flashlight from the cupboard and find a key for the generator room. Public Works Superintendent Rod Eady was called to start the generator and could not locate the directions upon entering either the furnace room or the generator room. The Fire Department was unavailable to assist with the start up as they were fighting a fire. The directions were removed in order to have the process simplified over a year ago with the addition of a transfer switch. This task has not been completed. Councillor Campbell is to aid CAO/Clerk Mackie McLaren write up a tender document for a transfer switch installation.

- CIIF GRANT HALL EXPANSION

Recreation Program Manager Kathleen Rogers reported that we are still waiting on preliminary drawings from Engineer John Macintyre. Last week's meeting was cancelled as we did not have drawings yet.

Recreation Program Manager Kathleen Rogers reported that there is a recreation building fundraising subcommittee meeting scheduled for next Monday evening June 24th to discuss the progress of events scheduled and she noted that the first fundraising event will take place next Sunday June 23 at 10 am. Kathleen Rogers, Chair Whyte and Committee members Val Miller and Ralph Miller will all be walking and Val has challenged everyone to beat her in collecting pledges.

- UPPER MEETING ROOM REPAIR

Recreation Program Manager Kathleen Rogers reported that there has not been any more leakage in the roof over the upper meeting room since it was repaired. She asked if they were still required to remove a piece of drywall to check for mold in the roof and insulation. It was recommended that they still remove a small piece of drywall to check for damage but not remove a whole sheet. This is to be done in the fall 2013.

- INDEPENDENT RECREATION COMMITTEE

Robert A. Johnston poled the recreation committee members to see who wished to be part of the independent recreation committee study. The only member he was not able to get a reply from was Ralph Miller, he will ask him then he will assign duties to those involved and

schedule meetings over July and August so they can bring a report to council for September. Those who would like to be on the committee are Robert A. Johnston, Sandy Black, Helen Golden, Barb Dickson, Valerie Miller and Dave Bennett.

- WOODEN CARD TABLES

Recreation Program Manager Kathleen Rogers reported that Council discussed lending 6 wooden card tables to Nellie Kingsbury and Seniors Home Support for the new senior's Golden Age Activity Centre that she is setting up on the main street in Renfrew. Councillor Robert Kingsbury reported that they also discussed lending 24 of the blue chairs being stored in the Rink Building. The recreation committee agreed that this would be a good idea as long as the items come back to Horton Recreation once they are finished with them.

8. FINANCIAL STATEMENT

Chair Margaret Whyte noted that council passed a resolution for a \$3500.00 advance to the Building Fundraising Sub Committee to be paid back after their events. Council also passed a resolution authorizing \$5000.00 to be spent on Community Centre Building Expansion drawings being done by John MacIntyre. Council also passed a resolution to approve the bar proceeds from any Building fundraising subcommittee event go directly to building expansion fundraising.

Moved by Dave Bennett
Seconded by Barb Dickson

That the Recreation Committee approves the June 19th, 2013 financial statement.

CARRIED

9. SUB COMMITTEE REPORTS

FUNDRAISING SUB-COMMITTEE VALERIE MILLER, CHAIR
FUNDRAISING – WALKATHON & FISHING DERBY & CHICKEN BBQ

Recreation Program Manager Kathleen Rogers reported on Val's behalf that we will be having our walkathon on Sunday, everything is in order. We will have representation from Renfrew County Paramedics and the OPP. Kathleen asked Robert A. Johnston if they would be able to use his golf cart to patrol the route for emergencies or fatigue. He said yes we could but that he doesn't have insurance on it and wondered if we may get in trouble from the OPP if it's used on the roads. Kathleen will make inquiries before proceeding with use of the golf cart. We will have water and refreshments at the hall before and after the event. Mae Windle will serve up pulled pork sandwiches to the participants after the walk.

POTATOE BAR

Recreation Program Manager Kathleen Rogers reported on Val's behalf that the potato bar had a very poor turnout. The weather was very nice and it was the first good day of sunshine for people to get things done outdoors plus there were 2 other large events going on that day. Over all it looks like we made a profit of \$23.00.

CANADA DAY

Recreation Program Manager Kathleen Rogers reported that she has been very slow on arranging Canada Day supplies as she has been tied up with all of the other fundraising activities. She has arranged for little ray's reptiles, entertainment will be provided by Simon Clark and Both

MP Cheryl Gallant and MPP John Yakabuski invitations have been sent for the Canada Day Breakfast. Arnold Dickson has contacted volunteers to make baked beans Barb Dickson 2 pans, Marg Whyte 2 pans, and Willis Eady one pan, Sharon Bennett, Marilyn Delarge, and Shirley McCanna. That is 8 pans of beans. Kathleen will check her list to see who else has contributed in the past. We should have 10.

Barb Dickson made a motion on behalf of Valerie Miller Chair of Fundraising to have all bar proceeds from all fundraising go toward the Building Expansion proceeds.

This was discussed by the committee and it was noted by Dave Bennett that this would hurt the budget and the Recreation Committee's Fundraising efforts. The committee agreed that they did not wish to pursue this if that is the case.

MAINTENANCE ISSUES

DAVE BENNETT, CHAIR

CAP ON RETAINING WALL

Dave Bennett Chair of Maintenance reported that the cap is on and Kathleen Rogers noted that it looks really good. Chair Whyte asked Dave to submit an invoice for the work.

SPORTS SUB-COMMITTEE

STEVE OSIPENKO, CHAIR

BEACH VOLLEYBALL FOR EXPANSION SUB COMMITTEE
FUNDRAISER

Recreation Program Manager Kathleen Rogers reported in Steve's absence that there are presently 4 teams registered for the volley ball tournament and 4 more have expressed interest. We will accept a maximum of 12 teams. Steve will look after the Lunch BBQ of Hotdogs and burgers.

BAR SUB-COMMITTEE

RALPH MILLER, CHAIR

STORAGE CUPBOARD FOR BAR SUPPLIES

Dave Bennett Chair of Maintenance reported that he has the cupboard for the Bar and he will assemble and drop off.

ENTERTAINMENT SUB-COMMITTEE

Presently there is no Chair of Entertainment and Recreation Program Manager asked Robert A. Johnston if he would like to fill this position and he declined the offer. Kathleen asked if she should advertise for this position and Arnold Dickson said that he has a good candidate in mind and would like the opportunity to ask them before we have to advertise. The committee recommended Arnold asks his candidate.

KITCHEN SUB-COMMITTEE

KITCHEN CHAIR

HORIZON GRANT –

Recreation Program Manager Kathleen Rogers reported that she has not had time to gather new quotes for the items to order for the Horizon grant. Once this major round of fundraisers is over she will be able to focus on this task.

CATERING PURCHASE – RAFFLE PICNIC TABLE/COOLER

Recreation Program Manager Kathleen Rogers reported that Valerie Miller had successfully raise \$1400.00 to purchase a two year old refrigerator cooler from Joe Nolan who was closing his convenience store. Dave Bennett had his staff pick up the cooler and will deliver to the community centre. We will have to remove 2 cupboards and to small sections of counter top plus the sandwich fridge to

accommodate the new cooler. The lower cupboards will be easily moved as they are not fixed to the wall. We will store them to install in the new kitchen.

10. OTHER BUSINESS

– ART IN THE PARK – STAGE

Recreation Program Manager Kathleen Rogers reported that she had a phone call from Francis Shea of Art in the Park. They hold an Art exhibit on July 12th and 13th weekend and have requested use of our outdoor stage. The committee did not have a problem with the stage being borrowed but insisted that they must sign a waiver so the Township is not liable and they must pick up and return in the same condition that they received it. Horton Public Works cannot move it for them.

BOAT LAUNCH SIGNAGE – NO WAKE

Barb Smith has sent emails to the Township to inquire about reposting No Wake signage at the Boat launch and along the Bonnechere River. The water is washing up on their property and eroding the shoreline. Recreation Program Manager Kathleen Rogers reported that she has travelled the river by boat from the water falls to the mouth at the Ottawa River and there are zero “NO WAKE” signs posted. She recommended that we post large signs on both sides of the bridge and at the mouth of the river. We have already purchased one sign to post at the Boat Launch. Dave Bennett noted that there used to be signage on the bridge and that the only safe time of year to put them there is in the winter when the ice is frozen.

Motion by Arnold Dickson

Seconded by Barb Dickson

Recommendation to purchase more “No Wake” Signs not to exceed \$100.00.

SUMMER STUDENT

Recreation Program Manager Kathleen Rogers reported that she has only one application for the summer student position and asked if we should advertise for another week. The committee recommended advertising and contacting the guidance councillors from both high schools.

CARETAKER

Recreation Program Manager Kathleen Rogers reported that she has received no interest in the vacant caretaker position for the community Centre since it was advertised and was looking for recommendations and direction. It's time consuming having to arrange set up and tear down of the hall and she is not able to do by herself. Marshall's employees and Dave Bennett have been coming to assist with set up and tear down. Rilla needs the hall to be torn down early on Sunday mornings. Kathleen will keep searching for potential prospects.

11. NEXT MEETING DATE – WED., JULY 17, 2013 AT 6:30 P.M.

12. ADJOURNMENT

Moved by Arnold Dickson

Seconded by Barb Dickson

That this Recreation meeting be adjourned at 7:50 p.m.

CARRIED

CHAIR

SECRETARY