

**The Corporation of the Township of Horton**  
**PUBLIC WORKS COMMITTEE**

Wednesday, June 18, 2014 at 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, June 18, 2014. Present were: Chair Glen Campbell, Mayor Don Eady; Committee member Rick Lester. Staff present: Janet Collins, Public Works Manager; Rod Eady, Public Works Superintendent; and Rose Curley, Administrative Assistant. Absent: Committee Member Murray Humphries.

**1. CALL TO ORDER**

Chair Campbell called the meeting to order at 8:51 a.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest by committee members or staff.

**3. ADDITIONS TO AGENDA**

Janet Collins added: Retreading Tires under Other Business.

**4. APPROVE AGENDA**

Moved by Rick Lester, Seconded by Don Eady

That the Public Works Committee approves the agenda for the June 18, 2014 meeting with the following additions:

- Other Business – Retreading Tires

Carried.

**5. MINUTES**

5.1 Public Works Committee – May 21, 2014

Committee members reviewed the Public Works Committee meeting minutes of May 21, 2014.

The Committee requested that the following items be included in the July meeting agenda:

- Thomson Road
- GPS
- Humphries Road Extension.

Don Eady inquired about the gravel tender and asked if a clause was included to allow for contract extensions. Janet Collins, Public Works Manager said that it had not been included in the current gravel tender.

Rod Eady, Public Works Superintendent noted that he would contact Steve Lewis to inquire as to when he will be commencing grass cutting within the Township.

Mayor Eady said that he had driven the gravel, dead-end roads yesterday and it was 3.5 kilometres. He inquired about applying gravel to all of these roads as in his estimation it would cost approximately \$15,000.00 and in the long run would save monies as these roads would require less grading.

Rod Eady reported that they had applied gravel to Ruttan Road and also graded that road. He was surprised that Ruttan Road took as much gravel as it did. Janet Collins said that she has all of these gravel roads on a

computer chart and she will bring this chart to the July meeting for review.

At this point she wasn't sure if we would have the monies in our 2014 budget to carry out the suggested work.

## 6. BUSINESS ARISING FROM MINUTES

There was no business arising.

## 7. DELEGATIONS

There were no delegations.

## 8. STAFF REPORTS

### 8.1 Ontario One Call (ON1Call)

Janet Collins said that we are in the system and should meet the June 19, 2014 deadline. One correction has to be made on a street name (Smith St. should be Dregas St.).

### 8.2 Cobus Road Ownership

Janet Collins reported that as directed at the May Public Works Meeting she carried out research to determine the ownership of the portion of Cobus Road that abuts the Town of Renfrew. After reviewing the Horton assessment maps it appears that the entire Cobus Road right-of-way is within the Township of Horton municipal boundary. The municipal boundary could not be clearly determined from the Horton Township zoning maps, Renfrew County GIS maps, or the Municipal Connect maps. Renfrew staff also reviewed their zoning maps which indicated that the municipal boundary or property line was on the south-west side of Cobus Road right-of-way. Without a property search undertaken at the Pembroke Registry Office, staff cannot definitively determine the ownership of Cobus Road right-of-way.

After this research, Ms. Collins determined that should the Township request the Town of Renfrew to pay for a portion of the maintenance work to be undertaken on Cobus Road within their municipal boundary, Renfrew's estimated cost would be approximately \$969.15, but she did not recommend pursuing this. Committee members thanked Ms. Collins for the research and agreed that the Township would not pursue this option any further.

### 8.3 General Ledger D-Grading-Gravel-Dust

Committee members reviewed this report.

## 9. MONTHLY REPORTS

### 9.1 Public Works Superintendent Report

Rod Eady, Public Works Superintendent review his report with the Committee. Chair Campbell asked if Ms. Collins would contact Chris Kunopaski, Road Superintendent at Admaston/Bromley to see what pit he uses for gravel placement on his hills as it has a limestone base and he would like to try it on Horton hills. Rod Eady said that he thinks it is the Cavanaugh Pit.

### 9.2 Project Status Report

Janet Collins reviewed the Project Status Report with the Committee. She noted that staff have been doing a lot of work at the Landfill Site and this leaves less time for Public Works. Line painting will be carried out shortly. She also noted that the Canada Building Grant most likely won't happen until after election.

Mayor Eady noted that the Landfill Site upgrades will be paid from the monies that will come from selling the timber rights at the Landfill Site.

Ms. Collins said that a business plan for Sea Cans will be presented at a Special Waste management Committee meeting on Thursday, June 26, 2014 at 8:30 a.m. A recommendation to Council will be made at that time for the July 08, 2014 Council Meeting.

Janet Collins reported that she has met with Brian Dedo and he is carrying out the work on the CN trail. It is looking really good. She will order "Welcome to Horton" signs for the trail that will also recognize sponsors who have contributed to the trail upgrades. If there are any funds left they would look at putting stone dust on the trail as it packs well.

Mayor Eady said that he and Chair Campbell are meeting with the Snogers Club tonight regarding work on the CN Trail. He asked if Janet Collins would prepare a small report on the CN Trail work to have for tonight's meeting.

Mayor Eady discussed the ongoing work at the CN trail and said that because Public Works is very involved in the trail work he would like to make a recommendation that the CN Trail is the responsibility of Public Works.

Moved by Don Eady, Seconded by Rick Lester

That the Public Works Committee recommends to Council that the CN Trail comes under the Public Works jurisdiction.

Carried.

9.3 Annual General Calendar

Committee members reviewed the Annual General Calendar.

**10. REVENUE & EXPENDITURE REPORTS**

10.1 Transportation Services, Roads - Statement of Revenue & Expense

Committee members reviewed the Revenue and Expenditures report.

Janet Collins reported that Public Works has applied the bulk of their calcium to the roads. Mayor Eady asked if the Committee could invite Jennifer Barr, Treasurer to the July 2014 Committee meeting to review where they are at mid-budget.

Janet Collins noted that they will be using "Safety Devices" monies to start with the replacement of Stop signs per the Retroreflectivity requirements.

Mayor Eady suggested that she check with the County sign shop to investigate stock and prices. Also, she could contact Chris Kunopaskie, Public Works Superintendent, Admaston/Bromley regarding the possibility of a joint purchase.

**11. OUTSTANDING BUSINESS**

There is no outstanding business.

**12. CORRESPONDENCE**

12.1 Thousand of infrastructure projects ...

12.2 New Building Canada Plan

12.3 New Building Canada Fund – Member Update

The Committee reviewed the above correspondence.

### 13. OTHER BUSINESS

- Retread Tires

Janet Collins reported that she has been talking to Andrew Pilkington from Lanotr, a company that specializes in retreading tires. Mayor Eady had made contact with him at the recent AORS trade show in Arnprior. He was unavailable to attend our meetings until late summer. She will invite him as a delegation for the September Public Works meeting at the request of the Public Works Committee.

The Committee also discussed rust protection products that they could research as an option to protect our truck boxes.

Ms. Collins reported that they have hired Josh Therault as a summer student for the Public Works Department.

### 14. NEXT MEETING

The next Public Works meeting will be held on July 23, 2014 at 8:30 a.m. in the Municipal Council Chambers.

### 15. ADJOURNMENT

Moved by Rick Lester, Seconded by Don Eady

That the Public Works Committee meeting be adjourned at 10:25 a.m.

Carried.

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CHAIR

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SECRETARY