

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**Recreation Committee Minutes**  
July 16, 2014

There was a Meeting of the Recreation Committee held in the Municipal Council Chamber on Wednesday July 16, 2014. Present was Chair Robert Kingsbury, Mayor Don Eady, Dave Bennett, Sharon Bennett, Val Miller, Robert A. Johnston, Barb & Arnold Dickson, Ralph Miller. Staff present was CAO/Clerk Mackie McLaren. Absent was Steve Osipenko, Kathleen Rogers Recreation Program Manager.

**1. CALL TO ORDER**

Chair Kingsbury called the Meeting to Order at 4:05 pm

**2. DECLARATION OF PECUNIARY INTEREST**

There was none.

**3. ITEMS TO BE ADDED AND ADOPTION OF THE AGENDA.**

Ralph Miller said he had reviewed the draft rental agreement and he had some suggested changes. Chair Kingsbury asked that this item be put on the agenda for the next Committee Meeting.

Moved by Dave Bennett

Seconded by Robert A. Johnston

That the agenda for the July 16, 2014 Committee Meeting be adopted.

CARRIED

**4. MINUTES OF June 25, 2014.**

Chair Kingsbury asked the Members to review the Minutes from the last committee meeting previously approved by Council.

Val Miller referred to Catering opportunities. She said that her catering group is small and they could not cater large parties/weddings etc. at this time. Ralph Miller said his suggestion was not to use the catering group but to advertise for a chef who would become the only person permitted to use the kitchen. The township would receive revenue from each catered event. Chair Kingsbury said he was concerned that additional revenue would put us over our \$50,000 threshold that would require us to charge HST on all Township sales, permits etc. Ralph said he believes we are missing out on revenue. HST is a cost of doing business. We should not have other caterers using our facilities and appliances for their own benefit. Chair Kingsbury suggested that we wait for the Treasurer to return from vacation and continue this discussion at the next meeting.

**5. FINANCIAL STATEMENT**

The committee reviewed the financial statement. There were no comments or questions.

**6. DELEGATIONS INFRASTRUCTURE COMMITTEE  
Jamey Larone & Glen Campbell**

BOILER IN ZAMBONI ROOM

Chair Kingsbury noted that there was a recommendation made at the last meeting that the boiler in the zamboni room be hooked up to provide hot water for the washrooms in the change room and hot water for the

zamboni floods to the ice surface. Council deferred this recommendation for further discussion with the Infrastructure Committee at this meeting.

Councillor Larone said that the Infrastructure Committee did not come up with the suggestion to move the boiler in the zamboni room for temporary heat in the Community Centre addition. That suggestion came from a Recreation Committee Member. He asked what the status on the wind and solar option was. Dave Bennett said there has been no direction from the Province. He said he is drawing up specs for hot water in the addition but doesn't have them completed. He needs to make sure that everyone quotes on the same type of equipment.

Councillor Larone said that we will need heat in September. Is there a timeline for this installation? Mr. Bennett said we will have heat installed by the end of September.

Councillor Larone asked if there was any consideration for replacement of the other furnaces in the Community Centre. Mr. Bennett said that nothing has been considered. It could cost \$10,000 to move the two furnaces and install a new boiler to the existing in-floor heating pipes in the original hall.

Mr. Bennett said that a hot water boiler is proposed for the addition. The bottom of the boiler will make hot water to heat the piping in the floor of the addition while the top of the boiler will provide domestic hot water. An alternative is to have a hot water boiler that could do both. The electric hot water tank in the furnace room will have to be removed to make space for the boiler. The boilers will be propane. We still need the blowers in the furnaces to provide air conditioning.

Councillor Campbell said the issues seem now to be addressed. He said there will be a report coming on changeover of the older furnaces. Mr. Bennett said that the \$10,000 for the replacement could come from the 2015 budget.

Councillor Campbell asked about air conditioning in the new addition. Mr. Bennett said the estimate of \$12,500 for the furnace included two wall mounted air conditioning units. Councillor Campbell asked about fresh air makeup. Mr. Bennett suggested this could be easily accomplished through an air exchange unit.

Mr. Bennett said he has an estimate of \$1,500 to hookup the boiler in the zamboni room. This includes a trench from the propane tank to the room. Chair Kingsbury suggested we wait until later when we can see what is still available in the current budget. He thanked the two Infrastructure Members for attending.

## **7. BUSINESS ARISING**

### **DISHWASHER- Lockout**

Dave Bennett said this will be done so it is only used for Township functions unless there is a reimbursement. A caterer's use of it should not on Township cost. Val Miller said that there was a code that had to be entered before it would start but the code is not used now. Can we get the code back so only the Committee Members know the code? That way other people cannot use it. Mr. Bennett said he would hold off until the idea of a code is re-examined. Val Miller will check with the Recreation Program Manager when she returns from vacation. In the meantime, Chair Kingsbury said he would like to read the manual.

### **SECURITY CAMERAS**

Dave Bennett said they are long overdue. He said he can't say why. The CAO/Clerk was asked to check this out. He informed the Committee that following the Canada Day festivities, he left the large flag up at the rink because it was wet from the rain that day. It was still damp the next day so he left it up, but it was later stolen off the rink roof structure it was secured to.

### **DOCK REPAIR**

Dave Bennett said the dock will have to come out of the water to be repaired and the bumpers put on. He can't do now until after 2<sup>nd</sup> week in August. Suggested that boating season will be almost over by then, to leave to repair after the dock is taken out for the season.

### **Boat Launch – overnight camping**

Kathleen Rogers left word that she saw a full size trailer with tip outs camping at the Boat launch one evening during the week. It was gone by morning and the campers did purchase a parking pass and thanked us for the beautiful spot. Do we want to post No Camping signage like we have at the community centre?

The Committee agreed to have no camping signs made up and posted on the property.

Mayor Eady said he noticed a number of business signs at the boat launch. He suggested that the wall of the pump house being proposed could be used to sell advertising space in the future which will eliminate the commercial signs right where the boats are unloaded.

### **Seal on Stage door and Seal on other exterior doors.**

Dave Bennett noted that Garnet Headrick was to repair the seals by July 15, 2014. He said this is the second date that has been missed due to rain events as it was raining July 15<sup>th</sup>. He said Garnet is aware and this will be carried out shortly.

### **FUNDRAISING**

#### **Renfrew Fair Space – ATV RAFFLE**

Val Miller said she was in the process of organizing the volunteers to sell tickets for the ATV raffle during the Renfrew Fair

#### **Fruit Fundraiser**

Kathleen Rogers left a note that ads will go in paper last week of July expected delivery will be Sat August 23. She will recheck prices and growth season with Lakelee Orchards in a couple of weeks. Right now prices will remain the same as last year as it is too early for them to report to us. If there are any increases we will notify the customers as we did a couple of years ago. The Growing season is a bit late this year but we expect the pickup date of August 23 will be ok.

We also have 4 missing Blue skids from last year's drop off and we will have to find replacements before the next pick up or we will have to pay for them.

Robert A. Johnston said that there were two heavy blue skids left at the Blue grass festival grounds by the Fire Association. Would these be two of the skids you are looking for? Mackie McLaren said yes, and he would contact the Fire Chief to see if they had the other skids.

## Dances

The upcoming dance bands are: Sept. 19, Mike Fahey, Peter Dawson, October 17- The Countrymen, November 21, Lorne Daley, December 12 – Buck Fifty.

## 8. **OTHER BUSINESS**

### AED/CPR Training

Kathleen Rogers has established the date of July 23 at 7 pm at the Community Centre to host the Training and the drop off of a new defibrillator.

### CN Trail Grant

Mayor Eady reported to the Members on the trail grant that has been announced by the Federal Government. The snowmobile clubs have to apply for the grant. He suggests they apply for gates. It will cost \$8,000 to \$10,000 to install the gates required. Brushing is still being carried out. A business plan is being drafted by the Public Works Manager.

### Accessibility Grant

The CAO/Clerk reported that another grant opportunity is now available through the Federal Government's Enabling Accessibility Fund Program. Rose Curley, Administrative Assistant has investigated this grant. There was a suggestion for a lift to access the stage. Costs would be \$25,000 (\$8,750 our 35% cost) for a platform lift or \$21,500 (\$7,525 our 35% cost) for an inclined lift.

Chair Kingsbury asked if there was budget room available. Sharon Bennett asked what the cost would be to construct the 32 foot ramp that would be required instead. Dave Bennett said approximately \$4,000 which is the amount remaining in the construction budget for the ramp. The CAO/Clerk said there was \$5,000 put into the 2014 Municipal Budget for Accessibility so with the two pots of money there could be enough to cover our share. He noted that these costs are only preliminary and there is nothing for adapting the lifts, electrical etc. Dave Bennett suggested that the platform lift would be a better product for our needs.

Moved by Sharon Bennett, Seconded by Robert A. Johnston that the Recreation Committee recommend to Council that they make application for an Enabling Accessibility Fund Program Grant to install a platform lift for the stage at the Horton Community Centre. Horton's share of the grant to come from the monies that would have been spent to construct the handicap ramp to the stage and the \$5,000 Accessibility Budget.

Carried

Val Miller asked if anyone has come forward to make a donation towards the stage. Dave Bennett said he has heard that a company from Renfrew County is considering a donation. Also there may be a donation coming from the Fire Fighters Association. Val Miller said she has heard there maybe someone else as well.

Sharon Bennett said she wanted to have a meeting sooner than later for Canada Day wrap up discussions. The Members agreed to add this to the next meeting agenda.

Recreation Committee  
July 16, 2014

9. NEXT MEETING DATE – Wednesday September 17, 2014 - 4 p.m.

10. ADJOURNMENT

Moved by Arnold Dickson

Seconded by Barb Dickson

That this Committee Meeting be adjourned at 5:08 p.m.

Carried

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CHAIR

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CAO/Clerk