

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Recreation Committee Minutes

January 16, 2014

There was a Meeting of the Recreation Committee held in the Municipal Council Chamber on Wednesday January 18, 2014. Present was Chair Robert Kingsbury, Mayor Don Eady, Dave Bennett, Val Miller, Ralph Miller, Robert A. Johnston, Barb & Arnold Dickson. Staff present was Kathleen Rogers, Recreation Program Manager and Finance Manager Jennifer Barr. Absent were Steve Osipenko and Ann Limlaw.

1. CALL TO ORDER

Chair Kingsbury called the Meeting to Order at 4:00 pm

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE JAN 16, 2014 AGENDA.

There were no items added to the agenda.

Moved by Dave Bennett,

Seconded by Arnold Dickson

That the agenda for the January 16, 2014 Committee Meeting be adopted.

CARRIED

4. DELEGATIONS

JANE ANNE LAFONT-

Valerie Miller noted that we need more programs for children. She asked Jane Anne Lafont to assist in this area. Jane Anne said that she would like to have children's activities 2 nights per month. She has many ideas; building community, know your neighbours, help our children grow and get engaged by sports, crafting, building skills, baking, knitting, air hockey. She has three team members. They will assist in teaching life skills, patience, endurance, get back to basics. She is willing to jump start the program with her own supplies. She would like to see us charge no fee or a minimal \$ 2.00 fee. "Let's step up for our kids." Val noted that all volunteers require a criminal records check.

Jennifer Barr, Finance Manager noted that receipts must be saved and submitted for any supplies purchased and permission needs to be granted prior to purchase for internal reimbursement.

A start date has not been determined. The program will be open to all children in Horton and Renfrew ages 8-16 to start. She would like to start by organizing our upper storage room so she can make room for her own supplies. Bob Johnston suggested that they could build miniature soap box cars. He will check with a club in town to see if she can borrow their materials.

Mayor Eady noted that he was in favor of her idea and noted that there would be no hall rental fee for the activity time. The committee agreed. She noted that they would also carry on with the V.I.T. adopt a road program in the spring and the fall. It was suggested that they do the County; Castleford Rd. instead of Thomson Rd. Permission will have to be requested from the County.

DAVE BENNETT

Dave Bennett addressed the committee with concerns from the Rink. He noted that we have a major drug and alcohol abuse problem at the rink. The offenders come back repeatedly and have no regard for the authority figures at the rink.

Township employee Bill Yantha and Volunteer Dave Bennett have both spoken to groups of individuals and told them that there is no tolerance for alcohol or drugs at the rink. Recreation Program Manager Kathleen Rogers has told both Bill and Dave that they are to call the OPP if there are any more issues.

Dave is also concerned that the same group of 18 guys are coming out weekly only 2 are from Horton and they never put any money in the donation box. It costs \$25.00 every time we clean the ice and they are demanding the ice be kept up. Dave recommends that we keep a fee for shinny hockey of \$2.00 per person.

Dave recommends that we have a surveillance system for the rink inside and out that can be monitored from the community centre when they are up working on the expansion. Recreation Program Manager Kathleen Rogers was able to get a quote from Noron Security, our present security company. They are the only place in town that carries such a system. The quote to install 4 cameras and a digital recorder and a 19 "monitor with power surge protection is estimated at \$2195.00. An upgrade to an IP System which can be viewed anywhere will add \$550.00 to the cost. The IP can only operate with high speed internet.

Dave reported that we are also having a problem with someone opening the generator room and turning on the lights after hours. It has been found unlocked after Dave has left for the night and secured it. One Saturday night Dave turned off the lights at 11:30 pm and someone went out after that and turned on the lights and played on soft ice. The lights were left on all night and it took Dave 3 hours to repair and clean the ice.

It was suggested that we ask the OPP to patrol the area on the weekends. We can consider renting the OPP / hour or asking the bylaw enforcement to patrol.

Mr. Bennett recommended that we use some of the money we are saving on not hiring rink attendants this year because we have the volunteers working at the rink and purchase a security system.

Chair Kingsbury asked recreation Program Manager Kathleen Rogers to arrange for all change room building exterior locks be changed tomorrow and that the Generator room be keyed separately.

Moved by Arnold Dickson

Seconded by Robert A. Johnston

That the recreation committee recommends to council that a security surveillance system be purchased from Noron security at a price of \$2235.00.

CARRIED

Moved by Arnold Dickson

Seconded by Barb Dickson

The recreation committee recommends an amendment to the fees and charges to add a fee of \$2.00 PER PERSON for shinny hockey.

CARRIED

5. MINUTES OF DECEMBER 18, 2013.

Chair Kingsbury asked the Members to review the Minutes from the last Committee Meeting.

Chair Kingsbury asked Kathleen Rogers Recreation Program Manager if she was able to get a local quote on Lexon for the rink boards. She did and Rona does not carry, Home Hardware carries at \$355.00 for a 4x8 sheet and Renfrew Auto Glass has for approx. \$210.00 per 4x8 sheet. We will get our supplies from Renfrew Auto Glass by the sheet as required for rink board signage.

It was noted that the April 18th Dance falls on Good Friday. Arnold Dickson has contacted Al Visser and he has agreed to play either the 11 or the 25 if we would like to change the date, he will play on the 18th if we want to keep that date. The committee agreed it would be best not to play on Good Friday. **Arnold will contact Al Visser and make the change.**

6. BUDGET & FINANCIAL STATEMENT

Chair Kingsbury reviewed the financial report along with the 2014 Draft Budget with the Members.

Committee member Robert A. Johnston asked what the minus symbols meant beside the numbers. Finance Manager Jennifer Barr noted that minuses are Revenues and positives are Expenses. Jennifer noted that the Recreation Budget is 99% done and that only salaries, wages, debts and Insurance have been prepopulated.

Dave Bennett asked about the \$4500.00 for the boat launch washrooms. It was noted that it is coming from Lot Development Fees. Mayor Eady noted that closing of a Road allowance may have to be completed which means survey costs we may have to reconsider the positioning of the washroom facilities and the pump house.

After a discussion regarding utilities Dave Bennett noted that he has a private meter that could be located at the Rink building so we may track the rink hydro usage to better determine the expenses incurred by the rink. He also noted that 14, 100 lb propane bottles have been used in the community centre expansion area for heating so far.

Jennifer Barr noted that there is a resolution that funds received for Rink Board Advertising is to be directed to the Cement Pad Reserve so should be removed from the budget.

**The committee agreed that Finance Manager Jennifer Barr would populate the Expenses for 150 55 & 56 with consultation from Kathleen Rogers. Both agreed to do so.**

7. BUSINESS ARISING

SOCAN FEES

Chair Kingsbury readdressed the issue of fees and charges for the Country Dances after reviewing the newly implemented fees from SOCAN. A fee of \$59.17 will be applied to all community centre events that have music with dancing. If we go over the allotted threshold set to date. We will be charge a flat fee per event and we need to recoup this cost in our fees and charges. Our present fee for the country dances are \$8.00 in advance and \$10.00 at the door. The new proposal is \$9.00 Advance and \$11.00 at the door.

Moved by Don Eady

Seconded by Bob Johnston

That recreation recommends to council to change the Country Dance fees to \$9.00 Advance ticket and \$11.00 at the Door.

Discussion ensued. Vote was 3/5 NOT IN FAVOR.

MOTION LOST

Moved by Valerie Miller

Seconded by Ralph Miller

That the Recreation committee recommends to Council that all Country Dance tickets be sold at \$10.00, there will be no discounted advance ticket sales.

All committee members were in Favor.

CARRIED

#### APPOINT CARNIVAL CHAIR-

It was recommended that we appoint volunteer Bruce Murdoch to the position of Chair to organize the 2014 Winter Carnival as he did such an outstanding job in 2013.

Moved by Robert A. Johnston

Seconded by Barb Dickson

That the Recreation Committee recommends to council that Bruce Murdoch be appointed Chair of the Winter Carnival Committee.

CARRIED

#### RECREATION PROGRAM MANAGER JOB DESCRIPTION

Chair Robert Kingsbury reported we do not have to change the job description for the Recreation Program Manager as it is fine. He is appointing a sub-committee to review and discuss how best to use the 20 hours allotted for the position of the Recreation Program Manager. The sub-committee will consist of Dave Bennett, Valerie Miller and Kathleen Rogers the Recreation Program Manager.

#### FUTURE PROJECTS SUB COMMITTEE

Chair Kingsbury would like to post an ad in the paper for 3 unpaid volunteers to step up and form a committee to review potential future projects, plan and investigate needs, requirements and costs associated with potential projects. They would then present their findings to the recreation committee to see if it is a project that could be pursued. Dave Bennett who is to sit on the committee is to tell them what to investigate.

Kathleen will advertise the sub committee in Horton Corner and make note that resident and former teacher Burt Virgin has volunteered to be on this committee.

#### GENERATOR TRAINING

Recreation Program Manager Kathleen Rogers noted that she has received the procedure outlined by Councillor Glen Campbell, to start the Generator in the event of an emergency. The committee members need training and Kathleen requested a date be set. The committee agreed that after the next recreation meeting on February 19<sup>th</sup> at 6:00 pm down at the community centre. Kathleen will contact Councillor Campbell to set up training.

8. OTHER BUSINESS –

RECREATION AGREEMENT

Mayor Don Eady reported that we have a new Recreation Agreement with the Town of Renfrew. There was a unanimous vote by Renfrew Council to accept the agreement. Mayor Eady has been working very hard on this agreement for months now and is very satisfied with the outcome. There will be no more out of town user fees to Residents of Horton and no more records having to be kept by our Recreation Program Manager and no more invoices having to be issued by the finance department. There will be a yearly lump sum payment to the Town of Renfrew by Horton Township of \$20,000. It is a five year agreement that will increase by \$500.00 each year.

There will be a 20% program surcharge to Horton residents for programs that the Renfrew Recreation Department runs only. Programs run by other organizations are not subject to the surcharge. It is expected that Horton will charge a 20% surcharge to out of town users as well for any programs we run.

Chair Kingsbury commended Mayor Don Eady for all his hard work.

Steel Shelving – Horizon Grant  
Rink Beam Repair- John McIntyre Inspection  
Deferred to the next meeting.

9. NEXT MEETING DATE

The next meeting will be at Wednesday February 19<sup>th</sup> at 4 pm in the Municipal Council Chambers.

10. ADJOURNMENT

Moved by Dave Bennett  
Seconded by Arnold Dickson  
That this Committee Meeting be adjourned at 6:04 p.m.  
**CARRIED**

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CHAIR

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RECREATION PROGRAM MANAGER