

THE CORPORATION OF THE TOWNSHIP OF HORTON

Recreation Committee Minutes

March 19, 2014

There was a Meeting of the Recreation Committee held in the Municipal Council Chamber on Wednesday March 19, 2014. Present was Chair Robert Kingsbury, Dave Bennett, Val Miller, Robert A. Johnston, Barb & Arnold Dickson. Staff present was Kathleen Rogers, Recreation Program Manager and CAO/ Clerk Mackie McLaren. Absent were Ann Limlaw, Ralph Miller, Steve Osipenko and Mayor Don Eady.

1. CALL TO ORDER

Chair Kingsbury called the Meeting to Order at 4:00 pm

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE MARCH 19, 2014 AGENDA.

There were no items added to the agenda.

Moved by Arnold Dickson,

Seconded by Barb Dickson

That the agenda for the February 19, 2014 Committee Meeting be adopted.

CARRIED

4. MINUTES OF February 19, 2014.

Chair Kingsbury asked the Members to review the Minutes from the last Committee Meeting previously approved by Council and report any errors or omissions, there were none.

Arnold Dickson reported that he spoke to Hugh Nolan about shortening the stage curtains if required. Hugh said that he would make sure the price was reasonable as he is a Horton Resident. Dave Bennett noted that we will be able to hang the curtain rod higher so the curtains will not need to be shortened.

5. FINANCIAL STATEMENT

CAO/Clerk Mackie McLaren reviewed the Financial Statement with the committee as Jennifer Barr was not able to attend. Mr. McLaren noted that there are no red flags as of yet.

Kathleen Rogers noted that there was a discrepancy with the Children's Hockey registrations as it was recorded as \$2900.00 revenue. It should be \$2200.00. Kathleen will ask the Treasurer Jennifer Barr to check into this.

Dave Bennett noted that Rink ice rentals are very low, Recreation Program Manager noted that the Thursday night men's Hockey League have not yet paid their rental fees that are to be paid prior to renting the ice. Kathleen has requested payment and will follow up with an invoice.

It was noted that the maintenance of the ice has increased this year with the increased propane costs and the necessary upkeep and maintenance of our refurbished Zambonie. It was recommended that if we increase the fees and charges for ice rental next year that the previously discussed price of \$75.00 is not enough. It should be at least \$80.00/ hour. Most ice rentals average around \$150.00/hour. The committee agreed.

6. DELEGATIONS

- **RECIPROCAL AGREEMENT – MACKIE MCLAREN**

CAO/Clerk Mackie McLaren addressed the committee to discuss a potential Recreation Reciprocal User Agreement with McNab-Braeside Township.

Mayor Eady initiated this process January 2013 at a McNab-Braeside Recreation Meeting. This agreement would allow each municipality to access each other's programs and share equipment with no extra charges.

The committee discussed the following recommendation.

Moved by Robert A. Johnston

Seconded by Dave Bennett

That the Recreation Committee support a Recreation Reciprocal Use Agreement with the McNab-Braeside Township in principal and recommend Council authorize the drafting of an agreement for consideration by the committee.

Carried

Dave Bennett requested that for the future would Mayor Eady please share his ideas with the Horton Recreation Committee before setting any new plans or agreements in place.

- **OLD HALL STAGE**

CAO/Clerk Mackie McLaren reported that Mayor Eady had an inquiry from Mayor Mary Campbell of McNab-Braeside Township to see if we would consider selling the portable stage that we are taking out of the Horton Community Centre when we install the permanent stage in the newly expanded hall. McNab-Braeside Township has been looking for a stage for their outdoor events. They would consider purchasing from us with the option that we could borrow back at any time required. Mr. McLaren asked for the recreation committee to discuss this request and give him feedback.

The committee discussed the idea of selling the stage and noted that they have invested a great deal of money and volunteers hours into recently repairing the stage. We will still require a sturdy stage if we hold outdoor functions in the Rink Facility. The committee discussed the pros and cons of keeping the stage. The committee came to a unanimous agreement to keep the stage and store it in the Zambonie room and has agreed to lend it to McNab-Braeside Township when they require it for their outdoor events and they may make a donation to the Community Centre for borrowing the stage if they wish. McNab-Braeside Township will have to request in advance of their event to ensure they do not conflict with our events. They will have to pick up the stage when it is needed and we will show them how to properly assemble it.

Dave Bennett noted that the stage will also need the feet modified and he will do this and put a wider pad under each foot to prevent legs from sinking into the ground.

The committee asked Mr. McLaren to relay our decision to McNab-Braeside and to invite Geoff Patterson to come tomorrow and view the Stage being set up for the next dance. Mr. McLaren agreed to do this.

Mr. McLaren left the meeting at 4:25 pm

- **EXPANSION UPDATE – DAVE BENNETT**

Dave Bennett updated the committee on the Community Centre Expansion progress. He noted that they have the stage out of the building in Deep River and they will be starting to make modifications to it in Robert A. Johnston's Garage before transporting it to the Community Centre. The temporary stage will be set up for the dance and the kitchen is being moved this week. Dave requested the ladies help in the kitchen to figure out the placement of the freezer and fridges. Some cupboards have been moved and the plumbing needs to be hooked up. They are ready to move kitchen supplies back into the cupboards. Val Miller and Barb Dickson said they would help organize the kitchen tomorrow morning.

Dave Bennett noted that we had to repair the compressor in the large cooler. It is constantly running as there are not enough products being stored in the fridge. **It was suggested that we contact the used restaurant supplier in Ottawa and see if we can exchange it for a stainless steel fridge of the same size with stainless steel sealing doors. This would be better suited for our kitchen needs and more energy efficient. Dave Bennett will investigate this possibility.**

The base board and trim will go on tomorrow and the outside wall will be painted along with trim and touch-ups. The stage should go in next week we are close to completing the project on our scheduled target of March 31, 2014.

Chair Robert Kingsbury wanted to note that many of the volunteers that said they were going to volunteer materials and time to our project did not fulfill their commitments and this left Project coordinator Dave Bennett short on resources so he chose to use his own workers from Marshalls to take up the slack at his own expense which has exceeded his \$17,000.00 commitment to this project. Chair Kingsbury suggested that the Recreation Committee support to recommend that Marshalls be paid an amount of money to offset their payroll costs for the labour they used in the Community Centre Building Expansion project. A large number of the volunteer commitments made last fall did not materialize and to keep the construction moving forward, Marshalls had upwards of 3 employees on the project for most of the construction.

Moved by Val Miller

Seconded by Arnold Dickson

that the Recreation Committee recommend to Finance Committee that they investigate the possibility of reimbursing Marshalls for their labour costs that exceed Marshalls material, equipment and donation commitment of \$17,000.

Carried.

7. BUSINESS ARISING

RINK CHANGE ROOM SHELVING AND HOOKS

Chair Kingsbury identified several concerns brought forth from the last Infrastructure meeting that he feels the recreation committee should be looking after such items as the shelving and hooks in the change rooms and the hot water tank. Dave Bennett said that we should be focusing only the community centre concerns right now; there are no extra monies to be doing any upgrades to the rink building right now. Kathleen Rogers noted that we need to consider getting the shelving and hooks into the change rooms now so that we can have the job completed before the next season. It was recommended by the men's hockey league and the men's hockey tournament users and the parents of the children's hockey group

that we put up shelving and hooks. They would like somewhere to hang their good coats and helmets and not be throwing them down on the floor. When you get the rooms full of 10 to 15 players and all the hockey bags there is no room to move. Their coats and equipment is expensive and they would like a proper place to put it. If we want to increase usage we need to address these issues. Robert Johnston suggested that we build the shelves ourselves out of wood. Dave Bennett said that the engineered drawing and design is a very good design and would not be hard to make. He would just like to wait till December of this year to take out of the 2015 budget. The members informally agreed to wait until the fall to do.

SECURITY CAMERA'S

Kathleen Rogers reported to the Committee that Council has approved a recommendation to approve the increase the budget \$1000.00 to upgrade from 4 to an 8 Camera Security System required for the Community Centre/Rink Building at a final cost of \$3235.00.

Kathleen will contact Norm Bujold at Noron Communications to set up the installation. Dave Bennett said that he would be ready for the installation at the community centre in two weeks.

FUNDRAISING –

- QUILT TICKETS –

Kathleen Rogers reported that the quilt is finished and the tickets have been made and are being sold. They have the appropriate lottery licence number. Kathleen recommended that we send this type of printing project to the printers in the future as it would be more cost effective than her spending 5 hours with many interruptions to put together 1000 numbered tickets.

- JOCKEY FASHION SHOW – MARCH 26, 2014 –

Kathleen Rogers reported that the Fashion show is set to go for March 26 and they need a few silent Auction items. Chair Kingsbury said that he has an exercise machine that he will donate.

- TRIVIA - APRIL 12 –

Kathleen, Sylvia Giroux and Val Miller have met to discuss the trivia event, teams are required and Sylvia is contacting all the people who have expressed interest in participating.

- EASTER EGG HUNT - APRIL 19 –

Claire Rouble and Penny Jamieson are running this event and have asked that Kathleen Rogers make the door admission tickets.

- MAY 3 - MURDER MYSTERY – RINK ROOF

Kathleen Rogers has reported that the hall has been booked every Sunday in April at 6 pm for Practices, Kathleen will notify Glen Campbell and Jack Kelly of the practice dates.

- WALKATHON MOTHER'S DAY MAY 11 –

Kathleen Rogers reported that there is a fundraising meeting set for April 6th at 4 pm at the Township office. We will discuss the 2 other proposed fundraising events at this time also, an Outdoor staged event - June 7th? Meet the athlete dinner in August. Kathleen Rogers reported that she has

received confirmation from Tom Orr's Construction Company that he will donate \$2500.00 to our walkathon to match funds raised by our walkers. Kathleen asked the committee if they would like to purchase a bicycle for a prize for the child who raises the most amount of money. The committee liked this idea and asked Kathleen to get a price on the bicycle. Kathleen will contact local resources and see if she can arrange a donation or a deal.

The committee also discussed the walking route and has recommended that we hold the walkathon on Robert A. Johnston's Property in Horton to alleviate safety concerns with walking on the road as we did last year and we are not sure that the suggested CN trail will be ready to use by May 11 with the way mother nature is cooperating. We need to confirm the route so Kathleen can make and distribute the registration forms before Children's Hockey is finished.

- **RAFFLE – ATV**

Kathleen Rogers asked the committee what we are doing with the ATV we purchased to raffle. It was recommended that we contact Vern Barr and the Castleford Charity fishing Derby to see if they will purchase the bike from us and use it for their next derby seeing as we are not going to hold a summer fishing derby. Kathleen will contact Vern.

DANCES –

The dates and line up for the Upcoming dances are:
March 21 – Guy Jamieson & Friends \$500.00, April 11, Revival & Al Visser, May 16, Heritage Country & Dennis Harrington & June 21, Buck Fifty and Bill Brydges. Recommendations for future entertainment are the Countrymen, South paw and the Douglas connection for January 2015.

8. **OTHER BUSINESS –**

RENTAL OF TABLE CLOTHES –

It was mentioned that we have a resident who was upset because we would not rent our tablecloths. Could we rent them on the condition that they be washed and brought back? It was noted that we do not have a policy to rent our table cloths. It was requested that Val Miller take inventory of our tablecloths and note their condition. Val agreed to do this.

BOAT LAUNCH

Chair Robert Kingsbury addressed the issue of having in town and out of town user fees for the Boat Launch. McNab-Braeside has set their fees at \$50.00 for local residents and out of town residents pays \$65.00. The committee was not in favor of going to this system as we do not have a staff person at the boat launch to patrol this and McNab-Braeside does.

We have recommended to council to increase the Boat Launch Season Pass Fee to \$45.00 in the upcoming Fees & Charges By-Law.

Dave Bennett recommended that we mail out two free boat launch passes to all Horton residents. It was noted that this would be a very costly process and not every resident uses the boat launch and they may just give their passes to neighbors. Robert Johnston asked who authorized and is paying for the survey that was just sent out. It was noted that the survey was for ratepayer input into our Asset Management Plan. Robert Johnston supports the two stage fee. Valerie Miller supports the free pass idea. It was agreed by the committee that we would keep the present system in place for this year.

Recreation Committee
March 19, 2014

9. NEXT MEETING DATE – WED. APRIL 16, 2014 – 4:00 PM

10. ADJOURNMENT

Moved by Dave Bennet

Seconded by Arnold Dickson

That this Committee Meeting be adjourned at 5:40 p.m.

CARRIED

CHAIR

RECREATION PROGRAM MANAGER