

THE CORPORATION OF THE TOWNSHIP OF HORTON

Community Centre Building & Fundraising Sub-Committee  
Meetings  
March 6, 2014

There was a Meeting of the Community Centre Building Sub-Committee and the Community Centre Fundraising Committee held in the Municipal Council Chamber on Thursday March 6, 2014. Present for both Meetings were Dave Bennett, Councillor Robert Kingsbury, Mayor Don Eady, Arnold Dickson, Barb Dickson, Robert A. Johnston, Ralph Miller, Valerie Miller and Steve Osipenko. Absent were Councillors Jamey Larone and Margaret Whyte and Member Jamie Holmes. Staff present was Kathleen Rogers, Recreation Program Manager and Mackie McLaren, CAO/Clerk.

**Building Sub-Committee**

1. CALL TO ORDER

Chair Bennett called the Meeting to Order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest from Members on both Sub-Committees and Staff.

3. REPORT ON CONSTRUCTION

Chair Bennett reported that Construction is on target for a March 31 completion.

- Floor tiles for the kitchen and serving area were delayed 1 day due to a shipping issue but will be put down on Saturday March 8.
- The kitchen has received the primer paint coat and the second and third coats are underway in both the kitchen and food serving area.
- The Township purchased a stage for \$3,000 that was in a former school in Deep River that had been closed. Stage will be cut apart on next Wednesday and moved down here on Thursday.
- Stage curtains need to be shortened by 4 inches. Mayor Eady and Chair Bennett discussed construction options that could avoid this. There was also a question of a local person who could handle that volume and weight of material to sew. Arnold Dickson will check with Hugh Nolan tomorrow. Chair Bennett said he had a backup plan using his contact that sews tent canvass for him.
- Need volunteers to paint the Storage Room over the weekend. Room is now ready to paint. Barb Dickson, Val Miller and Steve Osipenko volunteered to paint on one or two days on the weekend.
- Chair Bennett commented that the single door that is on the plan for next to the stage has been installed.

Chair Bennett noted that several changes had to be made during construction:

- Only 9'6" of the former exterior wall has been removed for access into the kitchen serving area (foyer) rather than take the entire wall out. This way the hall still lends itself to sports activities.
- Because we added a janitorial room, the steps to the stage had to be mounted on the storage room side.
- He was informed that access to the stage through the double doors into the storage room was not proper for people to access the stage as the guests would be walking through the items stored. As reported above, the door next to the stage will not provide direct access to the stage and the area will be sectioned off from the storage room.

Val Miller said she understood that a wall was to be built dividing the storage room. Chair Bennett suggested that a wall could be built later in the storage room to separate the stage access, however we need all the rest of the room for storage. He noted that the chairs cannot go under the stage due to the height of stage restrictions. The tables and the portable wheel chair ramp can be stored under the stage.

- Air Conditioning – there was no design for the storage room to have air conditioning. If this room is used for another purpose in the future it will need to be looked at as there are no hookups.

Councillor Kingsbury asked what is the plan for the former storage room where the double doors were removed from. Chair Bennett suggested the room be used as office space for the Recreation Program Manager. Val Miller asked where the money would come from to convert this room. Chair Bennett said that there was no money available for that remodel.

Chair Bennett said the storage room will have a painted floor. He will work with the material left over to partition the wall. He will hope to close in where the double doors were in the current storage room. Val Miller asked if it was more practicable to install a window in that space now. Chair Bennett suggested a better place for a window would be from the current storage room into the foyer.

Robert A. Johnston suggested that portable room dividers could be used as dividers between the new storage room and the stage rather than building a permanent wall.

Councillor Kingsbury said there was mention of a curtain as a partition wall between the new storage room and stage. Would this be necessary if using dividers? Mayor Eady said we would have to make sure the curtain is fire rated. He said a polyester drape would only last 5 years – a cotton velour is best. Chair Bennett said he was considering fire rated canvass.

Councillor Kingsbury asked if the janitor was going to have to dump waste water into the janitor sink as the drain will fill up with sand. Chair Bennett said that there is to be a trap that can be easily cleaned out.

Ralph Miller asked when the lights in the outside parking lot would be reinstalled. Chair Bennett said they will be installed next week and the rollup door behind the stage will be properly sealed.

## REPORT ON EXPENDITURES AND DONATIONS TO DATE

Chair Bennett presented the Treasurer's Report. The CAO/Clerk noted that there was \$28,909.21 remaining to be spent based on the construction estimates. Chair Bennett said that most of this money will be spent shortly as the 2<sup>nd</sup> electrical and plumbing work will start soon and the flooring is coming which will use up a lot of this balance.

Val Miller asked about the counter between the new kitchen expansion and the food serving area. Chair Bennett said funds are coming from the food catering account to assist. He said Ikea would provide the least expensive alternative. However it comes in only 8'6" lengths. Two lengths would be required so there would be a split in the countertop.

Robert A. Johnston noted that the report shows rink wages saved at \$8,000 to be used towards the fundraising. Where did this amount come from? Chair Bennett said that amount would have been the monies paid out to attendants in the past but volunteers have been providing this service at no cost this year.

Councillor Kingsbury asked if the security cameras had been installed yet. Chair Bennett said not yet.

## REPORT ON VOLUNTEER OPPORTUNITIES

Chair Bennett noted that lots of volunteer hours are still required. Val Miller said she could help. Chair Bennett suggested she volunteer to clean out the cupboards of dishes and re stock the cupboards after they have been moved into the new section. Don't need WHMIS course for that.

Chair Bennett noted that the 2 door fridge needs to be kept as full of items as possible to take up space. He informed the Members that we lost the compressor and now a capacitor on the new compressor because it is not full enough and the compressor is running too long and often to keep what is in the fridge cool. Barb Dickson said she will put as much as possible in this fridge after euchre tonight.

### 4. ADJOURN SUB-COMMITTEE MEETING

Moved by Robert A. Johnston, Seconded by Ralph Miller that the Building Sub-Committee meeting be adjourned at 4:35 p.m.

Carried

### 5. FUNDRAISING SUB-COMMITTEE

Councillor Kingsbury assumed the Chair of the Fundraising Sub-Committee portion of this meeting.

#### UPCOMING FUNDRAISING EVENTS

Chair Kingsbury asked the Members to discuss the following upcoming fundraising events:

- Mother's Day Walk-a-thon - do we need to schedule a planning meeting shortly? The Members said yes. He noted that there was a suggestion that this year's walk could be on our CN Trail. Mayor Eady said that there may not be enough time to have the trail ready. Steve Osipenko asked if there would be a parking issue. Mayor Eady said there could be. Steve said there is good parking at the Community Centre. We could use the same route as last year.

Chair Kingsbury said we need a date for the meeting. Val Miller suggested we need a weekend when Travis was home if we wanted his involvement.

Robert A. Johnston offered to let the people walk the Bluegrass Festival roads. There would be several miles of road network.

Val Miller asked if we had a contact list. Kathleen Rogers, Recreation Program Manager said yes.

After a discussion on possible meeting dates, the Members decided on April 6 at 4 pm in the Council Chamber.

- Outdoor Dance - Chair Kingsbury asked Kathleen Rogers to contact Andy Taylor about the possibility of his help with organizing this event. Kathleen agreed. She added that the only dates available would be June 7 or July 5 which is the same date as the summer fishing derby.

Val Miller noted that we tried the fishing derby as a fundraiser for the expansion last summer but it was not successful. We could drop the derby if we were sure we were holding an outdoor dance under the rink roof. After some discussion, the Members agreed to drop the idea of a summer fishing derby.

- Quilt Raffle - Kathleen Rogers reported that she is in the process of printing the raffle tickets for the quilt donated by Helen Golden for the rink roof fundraising project. She asked when the draw will be held. Val Miller suggested the draw be held at the fall Harvest Supper, to be held this year on October 25, 2014.

- Other ideas - members considered several other fundraising ideas:

Sports Dinner – Val Miller asked the Members to consider a sports dinner. Highlight several local sports celebrities, which include Dale Potter of the CFL (retired) and Mark Methot of the NHL. Robert A. Johnston suggested we had a Horton contact for Todd Nicholson, retired national sledge hockey player whose parents live in the township. Val suggested this would be a great support to our young people to encourage them what they can become. The players would be the guest speakers. She suggested this event take the place of the summer fishing derby and do the Potato Bar. Kathleen Rogers asked if this could be worked into a Pan Am game night.

Mayor Eady suggested the event could be done in conjunction with something else. He suggested the Murray's from Shawville – Brian who is the GM of the Ottawa Senators and Tim who is the GM of the Buffalo Sabers. He added that we have the NHL foundation in Renfrew could provide us with contacts.

Steve Osipenko suggested people to come and have Canada Day Breakfast with Mark Methot.

The Members discussed possible dates for this event and the suggestion was August 16.

Chair Kingsbury said that the Committee would work with these dates for fundraising events. All these ideas will be discussed at the April 6<sup>th</sup> meeting.

- Fashion Show Kathleen Rogers said she organized a ladies night last year with a number of retailers present. She proposed to hold a fashion show this year. She volunteered to organize it and it will be held Wednesday March 26. The Committee supported this fundraising event.

## 6. OTHER BUSINESS

There was no other business discussed.

## 7. ADJOURN MEETING

Moved by Arnold Dickson, Seconded by Val Miller that this meeting be adjourned at 5:05 p.m.

Carried

---

CHAIR DAVE BENNETT

---

CAO/Clerk

---

CHAIR BOB KINGSBURY