

THE CORPORATION OF THE TOWNSHIP OF HORTON
Recreation Committee Minutes
 Wednesday April 9, 2014

There was a Meeting of the Recreation Committee held in the Municipal Council Chamber on Wednesday April 9, 2014. Present was Chair Robert Kingsbury, Dave Bennett, Val Miller, Robert A. Johnston, Barb & Arnold Dickson, Ralph Miller, Steve Osipenko and Mayor Don Eady. Staff present was Kathleen Rogers, Recreation Program Manager and Treasurer Jennifer Barr. Absent was Ann Limlaw.

1. CALL TO ORDER

Chair Kingsbury called the Meeting to Order at 4:00 pm

2. DECLARATION OF PECUNIARY INTEREST

Dave Bennett declared pecuniary interest on the recommendation that payment be made to Marshall's for Building Expansion work completed by Marshall's staff that was not completed by volunteers. Mr. Bennett asked if he could make comment after this discussion.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION OF THE APRIL 9, 2014 AGENDA.

Ralph Miller requested to add one item at the end of the agenda.

Moved by Don Eady.
Seconded by Arnold Dickson
 That the agenda for the April 9, 2014 Committee Meeting be adopted.
CARRIED

4. MINUTES OF March 19, 2014.

Chair Kingsbury asked the Members to review the Minutes from the last committee meeting previously approved by Council and report any errors or omissions, there were none.

5. FINANCIAL STATEMENT

Treasurer, Jennifer Barr reviewed the Financial Statement with the committee. Ms. Barr noted that the rent is down from this time last year but that is probably due to the construction. Fundraising revenue to date is very good. Utility Bills are up with construction and rising energy costs.

6. FEES & CHARGES

The committee reviewed the proposed revised fees and charges with Treasurer Jennifer Barr.

Notable Changes are:

Hall		R2
Funeral Reception		\$ 100.00
2 Hr. Max +Set up fee of \$25.00 if required.		\$ 50.00
Full Day Rental (8 am to 1 am)		DELETE
Full Day Rental (8 am to 1 am) + Fri. decoration rental		DELETE
Propane Fee For Use of Stove		\$35.00
Corkage Fee		\$4.00
Linen Rental		Not Renting
Damage Deposit		\$500.00/3Day Visa HOLD
ICE RENTAL		
Rink Hourly Ice Rental (Effective 2014/15 Season)		\$80.00
Association Group Rate (more than 5 hours booked)		DELETE
Shinny Charge		\$2.00/Adult
Public Skating - Adult		Donation
Public Skating - Child		Donation
Public Skating – Season Pass		Donation

OTHER RECREATION FEES

Boat Launch (Season Pass)
Boat Launch (Day Pass)
Dance Lessons with Melissa

R2
\$45.00
\$ 8.00
per annual agreement

The Association Group Ice Rental Rate was deleted as it was not utilized by any organizations.

Moved by Dave Bennett

Seconded by Barb Dickson

Recreation recommends to council to accept the amendment of the fees and charges 2014 from R1 to R2.

Carried

7. DELEGATIONS

• EXPANSION UPDATE – DAVE BENNETT

Dave Bennett updated the committee on the Community Centre Expansion Completion. Dave noted that the project is complete as per our Agreement for the CIIF Funding. Additional items to the project still need to be completed. Kitchen counter tile, Kitchen sliding door, stage and side doors need to be resealed, Recycled Front Stage curtains need to be cleaned.

Val Miller asked if we would be getting back and side curtains. Mayor Eady said he would get quotes on 100% cotton, 16 oz. Flame Rated curtains for the back, middle and side panels from Hugh Nolan and other business contacts he used to deal with in his former drapery business. Dave Bennett will give him the measurements required. Dave noted that we need 4 panels, 23' across back wall, 16' middle and one 8' side panel and one 11 foot side panel, 122" long. If we cannot match up the color we have now it was recommended we get black. We already have all the tracking in place as it was recycled from the old school in Deep River.

8. BUSINESS ARISING

SECURITY CAMERA'S

Kathleen has left a message for Norm Bujold at Noron Communications to set up a date for the camera installation to reactivate the security system. Dave Bennett noted that we are ready to have them installed now.

FUNDRAISING –

- JOCKEY FASHION SHOW – MARCH 26, 2014 –

Kathleen Rogers reported that the Fashion show raised approximately \$392.25.

- TRIVIA - APRIL 12 –

We have 12 teams registered so far. We still need a grand prize. It was recommended we try the Neat Café. Kathleen is waiting to hear back from Chris Kyte at MyFM, it is too early to get tickets to the summer concerts as a prize.

- EASTER EGG HUNT - APRIL 19 –

Claire Rouble and Penny Jamieson are running this event Kathleen Rogers has made the door admission tickets.

- **MAY 3 - MURDER MYSTERY – RINK ROOF**

Kathleen Rogers reported that practices have started and we need to recruit kitchen help and collect props for a country and western theme. Kathleen is making the sauce for the spaghetti dinner, posters & tickets. Tickets will be \$20.00, she will notify Ann Limlaw of items to be advertised. Val asked that we get a box of gluten free pasta.

- **WALKATHON MOTHER'S DAY MAY 11 –**

Plans are under way, the walkathon will be held at the farm of Bob & Julie Johnston. Sponsors have been recruited, posters have been made and registration forms are printed. We have sponsorship from Scott's Shoe Store, M&R Feeds and Fiebig Trophy and Engraving. Tom Orr and Carriage Landing Developments have agreed to match pledges up to a max of \$2500.00 and have challenged other businesses to match. Challenges will be put out to area business people, like Tomlinson's, Fulton's, Grant Crozier, ect. Kathleen requested permission to purchase a bike to give as a prize to the child who brings in the most pledges. The committee agreed. Kathleen has given pledge forms to the children's hockey team participants and children's dance participants.

Moved by Valerie Miller

Seconded by Robert A. Johnston.

That Recreation recommends to the expansion committee that Kathleen Rogers purchase a bike for a prize for the walkathon for around \$100.00 plus HST.

Carried

- **RAFFLE – ATV**

Kathleen Rogers reported to the committee that the fundraising committee has decided that they would like to keep the ATV and raffle it off. We will keep the raffle in Horton and Draw at the Harvest Supper October 25, Tickets will be 2 each or 3 for \$5.00 along with the quilt. Kathleen will have the tickets printed up by Renfrew Printers.

- **DONATION RECOGNITION**

Kathleen noted that we are keeping track of all donations received and we need to set up a system for donation recognition. Suggestions were discussed and the committee decided that we should consider a donor recognition wall and set a scale for recognition to be presented at the next meeting. Platinum Gold, Silver, Bronze.

- **HORTON STAGED EVENT - JUNE 7TH –**

Chair Kingsbury requested the Recreation Committee's attendance at an event planning meeting for the Community Centre Expansion on Tuesday April 15, 2014 at 4 pm. We need a good group of people to pull off a large scale outdoor music event. It was recommended that we invite Darryl Mooney. Kathleen will do this.

- **COMMUNITY CENTER FUNDING REPAYMENT- Extension**

Dave Bennett Declared Pecuniary interest in this matter and did not partake in this discussion.
Kathleen Rogers Read Mackie McLaren's report re: Marshalls.
There was a general discussion of repayment of labor costs due to the lack of volunteers during this time sensitive project.

Moved by Robert A. Johnston

Seconded by Arnold Dickson

That the Recreation Committee is willing to extend the Community Centre Expansion Fundraising Committees repayment by approximately one year to cover the labor costs of \$23,481.99.

Steve Osipenko abstained from voting, All others in favor. **CARRIED**

Dave Bennett addressed the committee and noted that all of the invoices submitted were strictly for material costs. He also noted that we required trained bodies for Health & Safety requirements and not as many volunteers were available to us when we needed them. He made a commitment to get the job done for the March 31, 2014 deadline, which he met.

Jennifer Barr, Treasurer left at 5:15 pm

DANCES –

The dates and line up for the Upcoming dances are:

April 11, Revival & Al Visser, May 16, Heritage Country & Dennis Harrington & June 21, Buck Fifty and Bill Brydges. October 17 will be the Countrymen. Kathleen asked Arnold Dickson to recruit for September, November and December.

9. **OTHER BUSINESS –**

- **Borrowing of mugs, plates & utensils**

Kathleen Rogers noted that we had a request from a local organization to borrow kitchen plates and mugs for their anniversary celebration. It was noted that we have a policy in place that states **we do not lend our kitchen inventory**; the risk of damage is too great. The committee reiterated this sentiment.

- **Elevator Inspection- March 17, 2014 Alarm Switch**

Kathleen Rogers noted that upon last inspection of the elevator lift that there was a notation that the Alarm needs to be replaced(stop switch works, doesn't sound) Kathleen called the company to see if the switch was on order or if it had been replaced, she is awaiting an explanation from Upper Canada Elevators.

Arnold Dickson noted that the last time they used the chair lift they were able to get the client up to the top of the stairs but could not call the lift back down. It was noted that you require a key in the box at the bottom of the lift in order to call it back down and the one in the lift needs to be removed.

- **SPI Inspection – move stove over**

SPI , Superior Health & Safety carried out the 6 month inspection on the fire suppression system and the fire extinguishers. He changed the fusible links and requested that the stove be moved over so it is properly aligned with the upper hood.

- **Community Centre New Outside Lighting Complaint**

Mr. Byers who lives across from the community centre expressed his concern with the brightness of the new exterior lighting on the community centre and asked if louvers could be installed so as not to disturb them. Dave Bennett said that he could have louvers put up on the new lighting that should dim the brightness and direction of light

going across the road but that wouldn't detract from safety in the parking lot. He will address this issue tomorrow.

- Volunteer Service Awards – June 4, Petawawa

Kathleen Rogers noted that she has received the list of this year's Volunteer Service Award recipients to be honored in Petawawa on Wednesday June 4th at 7 pm. This year awards will be presented to David Brown, Tim and Pearl McDonald, Marilyn Delarge, Dave & Sharon Bennett and Youth Volunteer Samantha Headrick.

- Eady Memorial Donation

Kathleen noted that we have received some very generous donations to the community centre expansion in memory of Norman Eady. A thank you will be sent to Willis and the family with a list of donors.

Ralph Eady requested that we rename the annual Fruit Fundraiser to the Norman Eady Fruit Fundraiser. The committee agreed that this was a great idea.

- Boat Launch

Steve Osipenko noted that he has been to several Boat Launches recently and they are set up neatly. He reported that our boat launch appearance is not appealing as there is signage not belonging to the Township posted haphazardly all over the area. He requested permission to build a 6 x 6 posting Station or kiosk to post advertising and messages. It will be secured and residents will have to request permission to post in the kiosk. Steve volunteered to build it. The committee asked Steve for a quote on material and construction costs. Steve will bring back to the committee.

It was asked why the Township plows the boat launch parking lot in the winter. Steve reported that it is for the fire truck to have access to refill the water truck if required for Emergencies.

- Hydro Grant Application

Kathleen Rogers is working on a Hydro One grant proposal and hopes that if we are successful with this application that we may be able to finish work on our stage, get the required curtains, an in house sound system and stage lighting required for drama productions and bar upgrades. Quotes are required now as this application deadline is June 30. Kathleen will have Michael Barber from the County of Renfrew review the application with her.

- Ralph Miller inquired as to the status of Purchasing land from the Eady's. Chair Kingsbury noted that we do not have the funds to purchase at this time. We will address this in the future.

10. NEXT MEETING DATE – May 21, 2014 – 4:00 PM

11. ADJOURNMENT

Moved by Dave Bennett

Seconded by Barb Dickson

That this Committee Meeting be adjourned at 5:35 p.m.

CARRIED