

The Corporation of the Township of Horton
WASTE MANAGEMENT COMMITTEE
MINUTES

Thursday, April 17, 2014 at 8:30 a.m.

There was a meeting of the Waste Management Committee held in the Municipal Council Chamber on Thursday, April 17, 2014.

Committee members present: Jamey Larone, Chair; Don Eady, Mayor; John Wilson, committee member. Staff present: Janet Collins, Public Works Manager and Rod Eady, Public Works Superintendent.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:36 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Committee members or staff.

3. ADDITIONS TO AGENDA

Don Eady, Mayor, requested that we add Castleford Excavating for discussion.

4. APPROVE AGENDA

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee approves the agenda for the April 17, 2014 meeting with the following addition:

- Castleford Excavating

Carried.

5. MINUTES

5.1 WASTE MANAGEMENT COMMITTEE – FEBRUARY 12, 2014

Committee members reviewed the Waste Management Committee meeting minutes of February 12, 2014.

Noted that Larry Polk attended the April Council meeting and estimated the sale of wood to be \$51,000, with the Township receiving between \$47,000 and \$48,000. A firm price will not be available until it is hauled out after ½ loads are off, and all invoices have been processed.

The Road Superintendent stated that the Public Works Department was taking excess wood and cutting for winter fuel for the garage.

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7. DELEGATIONS

There were no delegations.

8. STAFF REPORTS

8.1 CLEAR BAG ADVERTISEMENT

Committee members reviewed the report and suggested that Jamey Larone, Chair, contact George Thompson and see if he is interested in undertaking a pilot project at his Mobile Home Parks. The general consensus was that the Township would provide

clear garbage bags and, if required, an extra blue box. This could be undertaken during the summer months, ending fall of 2014. The Chair will discuss a potential pilot project details with George Thompson, some of which were discussed at the Waste Management Committee meeting as follows:

- Enforcement - not collect bags or just notify residents;
- Discussion with Beaumens - level of recyclables permitted in bags that will still be collected;
- Who collects - Township or Beaumens during pilot project, or Township Staff attend collection for a few pick-ups;
- Provision of notification to residents - notification of why a bag would not be collected;
- Type of notification – bag tag/sticker or letter at door;
- Cross-section of people.

Following discussions, the following motion was put forth:

Moved by John Wilson, Seconded by Don Eady

THAT the Waste Management Committee table the *Clear Bag Advertisement* report, dated March 27, 2014, until further consideration for a pilot project.

AND FURTHER THAT the Public Works Manager contact the Township of McNab-Braeside to inform them of the Committees decision to postpone advertisement of a Clear Bag Program and request that they consider implementing a pilot project.

Carried.

8.2 **LFS LEGISLATIVE SIGNAGE REQUIREMENTS**

The Committee reviewed the legislative signage requirements at the Township of Horton landfill Site.

8.3 **LANDFILL INFORMATION FLYER**

The Committee discussed the landfill information flyer and suggested the following items be revised:

- (a) Add the Town of Renfrew telephone number to the HHW section.
- (b) Consider adding the Town of Renfrew Landfill times to the HHW section.
- (c) Add a notation to see the LFS attendant for disposal information under 'Not Permitted' items in the Blue Box section.
- (d) Make the 'Not Permitted' items in the Blue Box section bold and red.

Following discussions, the following motion was put forth:

Moved by John Wilson, Seconded by Don Eady

THAT the Waste Management Committee recommend that Council approve the in-house printing and distribution of the attached landfill Information Flyer.

FURTHER THAT staff review and revise the landfill Information Flyer from time-to-time, in order to ensure it continues to provide appropriate information related to landfill operation.

AND FURTHER THAT copies of the Landfill Information Flyer are provided to the Landfill Site Attendant for distribution to residents/users of the Landfill Site.

Carried.

8.4 2014 HHW DEPOT

The Waste Management Committee requested, at their February meeting, staff provide information on the 2014 Hazardous Household Waste Depot program. Staff provided a report. The Mayor noted that we, being the Township, would not give out the information provided in the report, but would direct residents to contact the Town of Renfrew. Following discussion, the following motion was put forth:

Moved by John Wilson, Seconded by Don Eady

THAT the WM Committee receives the information report related to the Household Hazardous Waste Depot.

Carried.

8.5 LFS WASTE CONTOURS 2013

The Public Works Manager provided a brief overview of the report and status of the annual monitoring report. Don Eady, Mayor, spoke highly of the Township's Compaction & Covering Contractor, Brian Dedo, giving him credit for his work at the landfill site.

A discussion regarding Blue Box Funding in relation to 'diverted' material. John Wilson provided rough calculation on potential savings from diverted material over a 14 year landfill life span (10% increased diversion could save ~290,000 over 14 years).

Further discussions were held regarding the 'break down' of the grinding and covering contracted costs. Presently, the budget provides for an estimated 80 hours additional work per year, above the costs of each covering. This permits 1 week (40 hours) of re-working of the site, and 10 hours per grind at 4 times per year (40 hours). The cost of the work should be directed to the appropriate budget line item (i.e. Covering & Compaction vs. Grinding). As well, the committee & council must consider additional funds be budgeted for future work such as preparing slope for seeding, and any work to be done on our expansion area, must be undertaken. Mayor Eady indicated that some of these costs should come from reserve funds.

Chair Larone recommended that the Committee meet at the LFS, once the site has dried up, to determine what we would like to undertake this season. This includes moving of the re-grind pile.

Following discussion, the following motion was put forth:

Moved by John Wilson, Seconded by Don Eady

THAT the Waste Management Committee accepts this report for information purposes as it relates to the LFS Waste Contours 2013.

Carried.

8.6 TOWNSHIP TENDER STATUS

The Committee reviewed the *Township Tender Status* report. Following discussions, two motions were put forth:

Moved by John Wilson, Seconded by Don Eady

THAT staff bring a report back to the Waste Management Committee providing background information related to the collection of garbage and recycling tendering.

Carried.

Moved by John Wilson, Seconded by Don Eady

THAT the Public Works Committee & the Waste Management Committee accept Attachment #1, being a *Tender / Contracted Services Listing*, for information purposes as it relates to the status of existing tenders and/or for future tendering considerations.

Carried.

8.7 **DISPOSAL OF SURPLUS EQUIPMENT**

The Committee reviewed the staff report and with the recommended minor revisions to the 'draft' Tender document (Tender No. PW-2014-01) made by the Public Works Committee. The revisions included tender opening time be 4:00 p.m., and the Gravel-Pro include the website and notation that is it excellent for gravel/cottage roads. In addition, the Waste Management Committee requested staff try and determine the scrap metal value of the "V" Snow Plow Blade prior to tender closing.

The WMC requested staff contact Nelson Kunopaski to obtain a cost to 'fix' the motor in the John Deere L-120 Series Lawn Mower prior to tender closing.

The following resolution was put forward:

Moved by Don Eady, Seconded by John Wilson

THAT the Public Works Committee & the WM Committee recommend that Council tender the disposal of surplus equipment being:

- (1) Gravel-Pro
- (2) 2000 ¾ ton GMC Silverado 2500 (with plow)
- (3) Godiva CC205 Water Pump
- (4) John Deere L-120 Series Lawn Mower
- (5) "V" Snow Plow Blade

Per the tender document, Tender PW-2014-01, as revised.

Carried.

8.8 **CIF BLUE BOXES REQUEST FOR TENDER**

Following a brief review of the report, the following motion was put forth:

Moved by Don Eady, Seconded by John Wilson

THAT the Waste Management Committee be informed of the Township entering into an agreement for the purchase of 500 blue boxes in 2014.

FURTHER that the supply and delivery of blue boxes be made by the Continuous Improvement Fund (CIF) through a Request for Tender (RFT) on behalf of Municipal Purchasers.

Carried.

8.9 **MEMO – 2012 DIVERSION RATES BY MUNICIPALITY**

The Committee noted that the Township was ranked 59th of 444 municipalities in the province, and were pleased with these results. The Public Works Manager provided a brief overview of other municipal programs that have led to greater diversion rates. The Town of Perth was used as the main example, with additional information on local municipal programs, including Bonnechere Valley and Madawaska Valley.

8.10 **MEMO – WASTE FEES**

The Public Works Manager noted the LFS Attendants concerns regarding \$7.00 per each white good. He anticipates a 'backlash' from residents.

John Wilson enquired about the carpets as the schedule does not indicated 'each'. It was determined that the LFS Attendant would need some discretion in charging.

In order to assist staff, the Public Works Manager provided three scenarios for discussion, each having the same quantity of material:

- Scenario #1: ½ ton load of debris, which includes 1 couch
Charge a full ½ ton truck
= \$20.00.
- Scenario #2: ½ ton load of debris, which includes 1 couch
Charge a full ½ ton truck, plus 1 furniture
= \$20.00 + \$5.00
= \$25.00
- Scenario #3: ½ ton load of debris, which includes 1 couch
Charge 1 furniture, plus a half load ½ ton truck
= \$5.00 + \$10.00
= \$15.00

The general consensus of the group was to direct the LFS Attendant to follow Scenario #3, however continued discretion on the part of the LFS Attendant will be required.

The Committee requested that Bill Yantha and Barry Bennett, LFS Attendants be requested to attend the next committee meeting to discuss the fee structure.

The Committee had the Treasurer attend the meeting to discuss how costs were recovered for contaminated material. The Treasurer indicated that the tipping costs (i.e. \$50.00/t) were recovered under the Waste Site Fees while labour and equipment costs were recovered under Transportation Fees.

9. MONTHLY REPORTS

9.1 PROJECT STATUS REPORT

The Public Works Manager provided an update on the Consortium (Shared Services Centre of Excellence). A report is anticipated in the next month (±).

9.2 ANNUAL GENERAL CALENDAR

It was noted that the LFS clean-up should be undertaken in the near future.

9.3 CONTAMINANT LIST

It was noted that the list continues to be the same items; however we have not been charged by Beaumens in recent months due to the efforts of the LFS Attendant.

9.4 MONTHLY TONNAGE REPORT

The Committee reviewed the Project Status Report.

10. DIVERSION

Chair Larone asked if staff had any recent conversations with the Pnewko Bros. He indicated that Dave LaRocque, George Jackson Toyota, would like to meet with the Pnewko Bros., should they attend the office.

11. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

11.1 ENVIRONMENT – STATEMENT OF REVENUE & EXPENSE

The Committee made note to the Treasurer of redistributing Brian Dedo's time in the future (i.e. Compaction & Covering vs. Grinding). They further noted potential future

request for funding related to additional work to be undertaken by Mr. Dedo. The Treasurer noted that this would be quite simple as Mr. Dedo indicates what hours he works on each project on his invoices.

The Treasurer indicated that she would review the data, as well as his contract in relation to what was initially requested by the Township.

12. OUTSTANDING BUSINESS

13. CORRESPONDENCE

- 13.1 STEWARDSHIP ONTARIO – INDUSTRY FUNDING FOR BLUE BOX RECYCLING MEMO
- 13.2 WDO - DEVELOP BATTERY RECYCLING STANDARD
- 13.3 WDO - BOARD OF DIRECTORS MEETING, SUMMARY REPORT
- 13.4 WDO - ISP UPDATE - PRODUCT CARE ISPS
- 13.5 WDO - OTS PROGRAM PLAN AND MATERIAL CHANGES – A CLARIFICATION
- 13.6 WDO – DISPUTE RESOLUTION PROCESS, LETTER DATED APRIL 9, 2014
- 13.7 METRONNEWS - WINNIPEG SEES 55% DECREASE AT LANDFILL ...
- 13.8 NEWS957 - HALIFAX ROAD MADE FROM RECYCLED TIRES ...
- 13.9 TIMES COLONIST – CHANGES WE MAKE NOW CAN EXTEND LIFE
- 13.10 WMW - LANDFILL MINING: GOLDMINE OR MINEFIELD?
- 13.11 GREAT LAKES ECHO – ON INCINERATOR PRODUCES JUICE
- 13.12 MY KAWARTHA - THE BATTERY BAGS ARE COMING BACK
- 13.13 BRADFORD TIMES - TOWN TALLIES WASTE ... (LEAF & YARD, BULK ITEMS)

Committee members reviewed the above correspondence.

14. OTHER BUSINESS

CASTLEFORD EXCAVATING

Mayor Eady indicated that Castleford Excavating was heating a large area, being their new garage/shop, with wood. The Committee would like to consider supplying him with clean wood waste from the landfill site. It was recommended that the Mayor follow-up with the owner.

15. NEXT MEETING

The next Waste Management Committee meeting will be held on Thursday, May 15, 2014 at 8:30 a.m. in the Municipal Council Chambers.

16. ADJOURNMENT

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee meeting be adjourned at 1:09 p.m.

Carried.

CHAIR

SECRETARY (Public Works Manager)