

**The Corporation of the Township of Horton**  
**WASTE MANAGEMENT COMMITTEE**  
**May 15, 2014**

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Thursday, May 15, 2014. Present: Chair Jamey Larone, Mayor Don Eady and Committee Member John Wilson. Staff present: Janet Collins - Public Works Manger; Rod Eady - Public Works Superintendent and Rose Curley - Administrative Assistant.

**1. CALL TO ORDER**

Chair Larone called the meeting to order at 8:38 a.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest by Committee members or staff.

**3. ADDITIONS TO AGENDA**

Mayor Eady - shipping of plastic to Lafleche  
Rod Eady – electricals at LFS shed  
Chair Larone – spring cleanup at LFS

**4. APPROVE AGENDA**

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee approves the agenda for the May 15, 2014 Committee meeting with the following additions:

- shipping of plastic to Lafleche
- electricals at LFS shed
- spring cleanup at LFS

Carried.

**5. MINUTES**

5.1 Waste Management Committee – April 17, 2014

Committee members reviewed the minutes of the April 17, 2014 Waste Management Committee meeting.

**6. BUSINESS ARISING FROM MINUTES**

None.

**7. DELEGATIONS**

7.1 Bill Yantha, Horton Township Landfill Site Attendant

Bill Yantha, LFS attendant was present at the Committee's request, to discuss operational procedures at the landfill site.

The Committee discussed the tipping fee process and how dump loads are assessed upon arriving at the Landfill Site. They noted that some fees had been increased as the costs for regrind have increased and it is important to recoup as much of these costs as possible.

The Committee discussed that there is still an issue of people disposing of household waste at the BearWise bin on Storyland Lookout site. The Committee agreed that the surveillance camera should be installed. Also, staff can patrol this area when they are out and about in their vehicles.

Chair Larone reported that he had received a call from a resident who does temporary office setup and has accumulated a lot of desk tops. The resident asked if he could drop off 6 to 8 desk tops at a time to our Landfill Site for people to take free of charge, rather than having them go to the Landfill Site. After discussion, committee members agreed that we don't have a re-use centre to store these items so they could not accommodate this request. Also, unless these desk tops are generated within the Township (i.e. used by a business within Horton), they should NOT be disposed of at the Landfill Site.

The Committee discussed the current buildings at the Landfill site. They noted that the trailer presently holding the WEEE (roof is collapsing), the old blue Taggart trailer, and the building that has held special waste should be disposed of and that staff check with the Fire Department to see if they would be able to use our old buildings for fire training. Also, the Committee directed Janet Collins, Public Works Manager to check into the cost of sea can containers as an alternative to meet our building needs at the Landfill Site.

The Committee discussed Barry Bennett's request to be reimbursed for the cost of propane he purchased for a heater he used during the winter at the Landfill Site building. After discussion, the Committee agreed that they wouldn't reimburse the propane costs without previous approval and receipts.

Chair Larone thanked Mr. Yantha for attending the Committee meeting.

## 8. STAFF REPORTS

### 8.1 Dedo LFS Costs

The Committee reviewed the above report and the breakdown of Mr. Dedo's costs for covering and compaction, reworking of the Landfill Site and cleanup after regrinds.

### 8.2 Pnewko Bros.

The Committee reviewed the above report. Janet Collins, Public Works Manager reported that the Pnewko Bros. are bringing bins/liners this coming week to our landfill site. Empty bottles from windshield wipers, oil, etc. can be placed in these bins and the company will collect them. Collection could occur bi-monthly or monthly, depending on quantities collected. Ms. Collins noted that she has provided Jackson Toyota with information for this company. The Committee requested that once this program is set up that Ms. Collins send letters to other automotive businesses within in the Township to notify them about this disposal option.

### 8.3 Seed Cover at LFS

The Committee discussed various types of grass seed for cover at the Landfill Site. After discussion, the following resolution was put forward.

Moved by John Wilson, Don Eady

THAT the Waste Management Committee directs staff to purchase dwarf grass seed for seeding of the slope at the Horton Landfill Site.

FURTHER THAT staff purchase four (4) loads of topsoil to top dress the slope prior to seeding, if required.

AND FURTHER THAT staff undertake the rehabilitation of the slope utilizing the services of Brian Dedo.

Carried.

#### 8.4 Landfill Site Flyer

The Committee reviewed the revised Landfill Site flyer. The Committee requested that staff include a small notation regarding the new program being implemented for disposal of plastics (Pwnewko Bros.). Also once the program is running for at least a month, an ad about this new program should be included in Horton Corner, and the website. They also suggested that staff provide a news release to the Mercury.

### 9. MONTHLY REPORTS

#### 9.1 Project Status Report

The Committee reviewed the above report. Ms. Collins, Public Works Manager reported that she has been talking to staff at Beaumen's and they are co-ordinating a shipment of plastics to LaFleche in the near future. She will report back once this has taken place.

#### 9.2 Annual General Calendar

The Committee reviewed the calendar. Mayor Eady requested that the current month be reviewed at each meeting to report on the status of each item outlined in the calendar. This can be a brief verbal report.

#### 9.3 Contaminant List

The Committee reviewed the above report.

#### 9.4 Monthly Tonnage Report

The Committee reviewed the above report. Mayor Eady noted that he and Chair Larone plan to meet with the Renfrew Golf Club about their recycling program. He requested Ms. Collins, Public Works Manager to research the amount of taxes the Golf Club has pays, including a breakdown of what portion is paid to Horton.

### 10. DIVERSION

Nothing to report.

### 11. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

#### 11.1 Environment – Statement of Revenue & Expense

The Committee reviewed the above report.

### 12. OUTSTANDING BUSINESS

None.

### 13. CORRESPONDENCE

13.1 CIF - Releases RFP for Small Municipal Depot Guidebook

13.2 OTS – Deferral in Changes to OTS

13.3 OTS – Notice for Collectors; Introducing TreadMarks Mobile

The Committee reviewed the above correspondence.

#### **14. OTHER BUSINESS**

##### 14.1 Part-time LFS Attendant Assistant Permanent Employment Record

Mackie McLaren, CAO/Clerk was present to discuss the part-time Landfill Site Assistant Attendant position. It was noted that a job description was never done for this position, as it was initially a 6-month trial period to assess if there was a need for a part-time assistant. It has since been determined that this position is required. After discussion, the Committee directed Mr. McLaren to contact Bruce Beakley, Renfrew County Human Resources, to discuss this position/job description.

##### 14.1 Shipping of plastic to Lafleche

This item had been discussed earlier in the meeting. The Committee discussed rugs being placed in the diversion cells. Possibly rugs could be included with future shipment of plastics that are being sent to LaFleche.

##### 14.2 Electricals for LFS shed

Chair Larone reported that this will be done shortly by external persons (i.e. certified electrician). Rod Eady indicated that all supplies had been purchased.

##### 14.3 Spring cleanup at Landfill Site

This item had been discussed during the meeting with the Landfill Site Attendant. Rod Eady indicated that students typically pick up for 5 weekends.

#### **15. NEXT MEETING**

The next Waste Management Committee meeting will be held on Thursday, June 12, 2014 at 8:30 a.m. in the Municipal Council Chambers.

#### **16. ADJOURNMENT**

Moved by Don Eady, Seconded by John Wilson

That the Waste Management Committee meeting be adjourned at 1:04 p.m.

Carried.

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CHAIR

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SECRETARY

