

The Corporation of the Township of Horton
WASTE MANAGEMENT COMMITTEE
MINUTES

Thursday, June 12, 2014 at 8:30 a.m.

There was a meeting of the Waste Management Committee held in the Municipal Council Chamber on Thursday, June 12, 2014.

Committee Members present: Jamey Larone, Chair; Don Eady, Mayor; John Wilson, Committee Member.

Staff present: Janet Collins, Public Works Manager and Rod Eady, Public Works Superintendent.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:32 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Committee members or staff.

3. ADDITIONS TO AGENDA

Addition #1: Janet Collins, Public Works Manager – Shipping of Plastics

Addition #2: Jamey Larone, Chair – Bonnechere River Clean-up

Addition #3: Jamey Larone, Chair – LFS Attendants Building

4. APPROVE AGENDA

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee approves the agenda for the May 15, 2014 meeting with the following addition:

- Shipping of Plastics
- Bonnechere River Clean-up
- LFS Attendant Building

Carried.

5. MINUTES

5.1 WASTE MANAGEMENT COMMITTEE – May 15, 2014

Committee members reviewed the Waste Management Committee meeting minutes of May 15, 2014.

During a discussion of the May 15, 2014 minutes the following items were noted:

- (a) There was a request to place the camera near Ruttan Road as the bear wise containers were being abused. J. Larone noted that the issue seems to have subsided and the camera was not needed there in the immediate future. R. Eady noted that the camera was presently installed at the boat launch as there has been trouble in past years with stealing from the lock box.
- (b) It was assumed that between Sunday and Monday (June 8-9, 2014) shingles were dumped on Price Road. It was recommended that the camera could be relocated to Price Road in the near future to try and stop illegal dumping.

- (c) J. Wilson noted that there was garbage dumped in front of the gate of the Hydro Land at Thompson Road. He indicated that he would keep an eye on the problem but that the committee may wish to consider future placement of signage indicating “No Dumping” or “No Fishing” to stop the problem as it appears to be people accessing the river from this location.
- (d) J. Larone noted that he and Mayor Eady were arranging a meeting with the Renfrew Golf Course to discuss recycling. D. Eady indicated that he had received tax information for the Renfrew Golf Course from the Treasurer. J. Collins shall provide copies of the 2013 and 2014 Waste Management Quantity Sheets to both J. Larone and D. Eady for further information.
- (e) J. Larone indicated that the WMC had authorized topsoil be placed, if required, on the slope at the landfill site prior to seeding. Staff felt that the grass would take root on the existing material; however additional topsoil could be placed. The WMC recommended the topsoil be placed regardless. Staff indicated that four (4) loads would be placed however they indicated that the total budget of \$2,000.00 may be exceeded upon completion of the project.

6. BUSINESS ARISING FROM MINUTES

Three items were noted:

- (a) R. Eady noted that the electrical materials have been purchased for the LFS Attendant’s Building.
- (b) R. Eady spoke with the Fire Chief who has indicated that the department does not have any interest in using the buildings to be demolished at the LFS for training.
- (c) D. Eady requested staff contact Mr. Lesway to see if the buildings would be of interest to him. R. Eady will contact Mr. Lesway.

7. DELEGATIONS

There were no delegations.

8. STAFF REPORTS

8.1 SEA CONTAINERS FOR LANDFILL SITE

The WMC reviewed the staff report titled “Sea Containers for Landfill Site”, dated June 6, 2014.

There was significant conversation regarding future closing costs and reserves. D. Eady provided a brief history on the establishment of the reserves and noted that the Township was in good shape.

Generally the report was approved however the discussion led to a number of ongoing or future projects the WMC would like to see completed which led to the following motion:

Moved by John Wilson, Seconded by Don Eady

THAT the Waste Management Committee recommend Council approve the expenditure to a maximum of \$25,000.00 to complete projects at the landfill site including, but not limited to:

- (a) Purchase of up to five (5) sea containers
- (b) Destruction of derelict buildings
- (c) Labour, as required
- (d) Completion of the LFS Attendants building
- (e) Overhaul of cardboard shed with consideration for office space

- (f) Granular material for platforms where required
- (g) Roof structure

To be taken from Reserves Landfill Site (account number 1-110-00-230050).

AND FURTHER THAT staff prepare a Business plan to be presented at Council on July 8, 2014 to provide background information for Members of Council with regards for the recommended expenditure.

Carried.

J. Larone recommended the WMC hold a meeting on June 26, 2014 at 8:30 a.m. to review the business plan prior to submission to Council.

8.2 MUNICIPAL HAZARDOUS & SOLID WASTE (Pnewko) PROGRAM

Staff reviewed the program for the disposal of empty used plastic oil and antifreeze containers established at the landfill site through the Pnewko Bros. The WMC reviewed the letter to be sent to various industrial and commercial establishments to inform them of the program. It was approved and requested that staff send it out.

D. Eady noted that we may wish to follow-up with farmers who would use a number of the items noted on the accepted list.

Following discussions, the following motion was put forth:

Moved by Don Eady, Seconded by John Wilson

THAT the Waste Management Committee review the attached letter and poster for mailing to Horton Township generators of Municipal Hazardous & Solid Waste Used Plastic Oil & Antifreeze Containers.

Carried.

8.3 AGRA-WRAP & BOAT SHRINK WRAP MEMO

Staff prepared a memo to indicate the difference between Agra-wrap and boat shrink wrap. Agra-wrap can be taken throughout the year to Beaumens for disposal if it is clean. The landfill site does not accept Agra-wrap. The boat shrink wrap contains fiberglass and therefore is not accepted at Beaumens. The landfill site will accept the boat shrink wrap however tipping fees apply.

The WMC suggested that we separate pool liners and boat shrink wrap for potential future shipping off site.

Chair Larone noted a camper had been dropped off at the site and asked how the tipping fees were calculated. R. Eady contacted the LFS Attendant who indicated that the ratepayer used their 'free' landfill voucher for the disposal.

8.4 ALGONQUINS OF PIKWAKANAGAN MEMO

Staff prepared a memo to inform the WMC of the recent landfill site visit by the Algonquin's of Pikwakanagan which took place on May 27, 2014.

In addition to the site visit, staff provided the visitors with copies of our landfill flyer, bag tags, calendar, etc.

9. **MONTHLY REPORTS**

9.1 PROJECT STATUS REPORT

Chair Larone reviewed the Waste Management section of the Project Status Report. The Public Works Manager addressed a few questions regarding clarification of project &/or project status.

Staff was requested to check on the status of the timber to determine if the company is completed and/or are they going to return to clean-up the site.

9.2 ANNUAL GENERAL CALENDAR

A number of issues were discussed under this item:

- (a) The WMC requested an update on the Letter for Tax Bill insertion. The Public Works Manager indicated that the WMC approved a strictly Waste Management mail-out in December/January which included information on programs, etc. In addition the WMC has developed a landfill flyer to be handed out by the LFS Attendant. The Public Works Manager noted that she had revised the previous 'annual' mail-out which is typically inserted in the interim Tax Bill; however other staff would be maintaining and caring for this project moving forward.
- (b) Chair Larone asked if there were any road work concerns within the landfill. R. Eady indicated all was good, however calcium flakes will be placed at the entrance to the site in the near future.
- (c) Staff was requested to confirm when the next grinding was going to take place.
- (d) A discussion regarding the Renfrew County Truck Rodeo took place. Staff indicated that it was Public Works intent to send the Public Works Staff to the event this year.
- (e) Chair Larone asked R. Eady how spring clean-up was coming along. R. Eady indicated that the students had already attended a number of days and had collected loose bags along Eady Road as well as raked the slope in preparation for seeding.

9.3 CONTAMINANT LIST

It was noted that the MHSW (Pnewko) Program started on June 7, 2014 and therefore no significant results would be expected in the contaminants list yet.

It was noted that the Blue Box did not accept combined metal/plastic paint cans (must be all metal) or combined metal/cardboard coffee containers.

9.4 MONTHLY TONNAGE REPORT

The Committee reviewed the Monthly Tonnage Report.

10. DIVERSION

The WMC discussed the creation of a potential policy or protocol on how contaminated materials from accidents that occur on the highway are handled. Items of note included:

- Why the material did not come to Horton landfill site;
- Who decides where the material goes;
- What is the protocol of the Ministry of Transportation of Ontario (MTO);
- What is the protocol of the Ontario Provincial Police (OPP);
- What is the protocol of the Horton Volunteer Fire Department?

Staff will investigate the issue and provide information for WMC consideration at a future date.

11. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

11.1 ENVIRONMENT – STATEMENT OF REVENUE & EXPENSE

It was noted that an incomplete copy had been provided in the Agenda package. New copies were made and provided to each member during the meeting. Chair Larone reviewed the statement of revenue and expense from the new copies provided.

12. OUTSTANDING BUSINESS

There was no outstanding business brought forward.

13. CORRESPONDENCE

13.1 AMO COMMUNICATIONS (DATED MAY 23, 2014) – BLUE BOX PROGRAM

Committee members reviewed the correspondence.

Staff indicated that the process for tire haulers was changing. Information will be brought to the July WMC meeting with program implementation commencing August 2014.

14. OTHER BUSINESS

BONNECHERE RIVER CLEAN-UP

Dr. Kathleen Lindsay from the Bonnechere River Watershed Project attended a Council Meeting on June 3, 2014 to inform Council of an upcoming paddling event to take place from Renfrew, following the Bonnechere River to the Ottawa River, ending at the Horton Boat Launch on Saturday June 21, 2014. The paddlers will stop at the First Chute for a lunch and shoreline clean-up. This material gathered here may be taken ahead to the boat launch for disposal, or if there is too much it will be left for Township staff to pick-up at a later date. Organizers of the event will contact Township Staff to inform them of the quantity and location where debris has been left for pick-up. If there is a small amount, it will be disposed of at the boat launch and collected during Township staff regular collection, typically on Monday mornings.

LANDFILL SITE VISIT

The WMC, including staff members in attendance, left the Township offices to attend the landfill site. The site visit was generally to determine the preferred location of the sea containers, should they be approved and purchased. Following discussion:

- (a) Four sea containers will be placed where the existing two containers are presently located (one of which is to be demolished). The sea containers will be placed in accordance with the report, starting immediately adjacent to the hydro and extending northwesterly.
- (b) The four containers shall be placed with their fronts aligned.
- (c) The cardboard container shall be removed and a fifth sea container put in its place.
- (d) Other work (i.e. leveling and placement of granular, relocating privy) shall be undertaken in the area of all five sea containers.

15. NEXT MEETING

The next Waste Management Committee meeting will be held on Thursday, June 26, 2014 at 8:30 a.m. in the Municipal Council Chambers.

16. ADJOURNMENT

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee meeting be adjourned at 12:48 p.m. at the landfill site.

Carried.

CHAIR

RECORDING SECRETARY
(Public Works Manager)