

The Corporation of the Township of Horton

**WASTE MANAGEMENT COMMITTEE
September 29, 2014**

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Monday, September 29, 2014. Present: Chair Jamey Larone, Mayor Don Eady and Committee Member John Wilson. Staff present: Janet Collins - Public Works Manger, Rose Curley - Administrative Assistant.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:38 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Committee members or staff.

3. ADDITIONS TO AGENDA

None

4. APPROVE AGENDA

Moved by John Wilson Seconded by Don Eady

That the Waste Management Committee approves the agenda for the September 29, 2014 Committee meeting.

Carried.

5. MINUTES

5.1 Waste Management Committee – July 17, 2014

Committee members reviewed the Waste Management Committee meeting minutes of July 17, 2014.

- Chair Larone referred to Item No. 6 – Diversion – and what we are allowed to take at our Landfill site in the event of a traffic accident. He asked that this item be revisited at a future meeting.
- Chair Larone asked about “Children must remain in vehicle signs”. Janet Collins reported that all signs for the Township have been ordered and that these are included in that order.
- Chair Larone and John Wilson asked about the slope seeding and if the slope had been re-seeded. Ms. Collins replied that it had but it didn’t turn out as well as we had anticipated. She will re-evaluate in the Spring.
- Chair Larone referred to Page 3 and the discussion regarding tire revenue. After discussion by the Committee the following resolution was put forward.

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee authorizes Janet Collins, Public Works Manager, to send a letter to local businesses that accumulate tires, informing them that we have free disposal of tires through Ontario Stewardship Tire program.

Carried.

5.2 Waste Management Committee – July 31, 2014

Committee members reviewed the Waste Management Committee meeting minutes of July 31, 2014.

- Mayor Eady inquired about the Valley Bluegrass recycling initiative for 2014. Ms. Collins said that the program itself went well. She didn't receive any information from Beaumen's as they had taken it to the Landfill before contacting her. She told them that this is unacceptable and requested Beaumen's to contact her in the future prior to disposal. The tipping fees for the Bluegrass were similar to last year, so the amounts would be comparable to last year, which had been a significant improvement from the prior year.
- Chair Larone referred to the electrical work required for the attendant's hut. He said that he will contact Rod Eady, Public Works Superintendent to arrange for a day that he can dig the required trench for the electrical work. Chair Larone indicated that Rod Eady had volunteered to use the Township's back hoe on his day off to carry out this work.
- Chair Larone referred to Regrinding at the Landfill Site and requested that Janet Collins contact Marshall's to see when the next regrind will be taking place.
- The Committee discussed concerns about fires as a result of the regrind process. Chair Larone said that once we know the grinding dates we could have our Fire Department on alert. Janet Collins said that there is an Emergency Plan for the Landfill Site and this will be included in a policy manual that she is in the process of developing. Chair Larone said that once the sea containers are in place, we can identify the location of the suppression equipment on our site plan.

6. BUSINESS ARISING FROM MINUTES

None.

7. DELEGATIONS

None.

8. STAFF REPORTS

8.1 Sea Containers Tender

The Committee reviewed the draft tender for Sea Containers and authorized Janet Collins to proceed with the tender process. Janet Collins said that she will advertise in the newspaper and on the Township website. She will also send to local companies she is aware of.

8.2 Plastics Shipping

The Committee reviewed the Plastics Shipping report. Chair Larone suggested that if we were to ship plastics we could possibly use monies that were budgeted for "cells" to help with the cost of shipping the plastics. The Committee discussed the three alternatives and after discussion they agreed that further research is necessary. The Committee directed Janet Collins to: research truck costs and sizes; contact Emily Tieu, MOE to inquire if a truck has to be certified for this material, as it is stored out of our footprint; and to ask permission if required, to carry out a pilot project for shipping of plastics. Ms. Collins was requested to bring a report back to the next committee meeting.

John Wilson asked if we have done the cubic metre comparison. Ms. Collins said that she has requested Public Works staff to create cubes that she can use for this purpose.

9. MONTHLY REPORTS

9.1 Annual General Calendar

The Committee reviewed the annual general calendar. Janet Collins asked Chair Larone to meet with her shortly for the pre-budget discussion for 2014.

9.2 Contaminant List

The Committee reviewed the contaminant list. Chair Larone requested that employees put their name on the sheet to show who is monitoring the bins. Chair Larone also asked that Ms. Collins keep the Committee informed as to who will be carrying out Bill Yantha's duties when he is off on medical leave.

9.3 Monthly Tonnage Report

The Committee reviewed the Monthly Tonnage Report. Mayor Eady inquired about Valley Recycling WEEE items, as there has been no info in the report since February. Ms. Collins noted that this report is a living document and doesn't always reflect exact totals. She will update this from the General Ledger for the next report.

10. DIVERSION

This was discussed earlier in the meeting.

11. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

11.1 Environment – Statement of Revenue & Expense

The Committee reviewed the Revenue and Expenditure report.

12. OUTSTANDING BUSINESS

None.

13. CORRESPONDENCE

Committee members reviewed the following correspondence.

13.1 Dr. Kathryn Lindsay – Letter, August 15, 2014

13.2 Murray MacDonald – Letter, September 8, 2014

Chair Larone asked if the Committee could provide new blue boxes to Murray MacDonald who picks up recycling along Storyland Road. The Committee agreed.

13.3 Ryan Frew – Clear Bag Program Letter, September 25, 2014

13.4 OWMA - 2014 Canadian Waste to Resource Conference

Chair Jamey Larone and Mayor Don Eady informed the Committee that they are interested in attending this conference. Rose Curley, Administrative Assistant was requested to make hotel and conference registration arrangements for them.

13.5 Recycling Council of Ontario – Waste Reduction Week

13.6 OWMA – 2014 Operations Seminar

13.7 WDO – CEO Update, September 3, 2014

13.8 WDO – CEO Update, September 23, 2014

Mayor Eady referred to the battery program, similar to what is being done in Madawaska Valley Township. The Committee requested that Janet Collins research this.

The Committee asked about the Shared Services Consortium. Janet Collins said that they are trying to co-ordinate a conference call later this week and she will report back once she has more details on the status of their application.

13.9 OGRA - Cheque Requisition, July 2, 2014

13.10 Stewardship Ontario – Blue Box Funding, July 14, 2014

14. OTHER BUSINESS

None

15. NEXT MEETING

The next meeting of the Waste Management Committee will be held on Wednesday, October 15, 2104 at 2:00 p.m.

16. ADJOURNMENT

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee meeting be adjourned at 10:45 a.m.

Carried.

CHAIR

SECRETARY