

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Community Centre Building Sub Committee Meeting

November 6, 2013

There was a Meeting of the Community Centre Building Sub Committee held in the Horton Community Centre on Monday November 6, 2013. Present was Chair Dave Bennett, Mayor Don Eady, Councillor Glen Campbell, Councillor Jamey Larone, Councillor Margaret Whyte, Ralph Miller, Val Miller, Randy Corbin. Staff present was Kathleen Rogers, Recreation Program Manager.

1. CALL TO ORDER

Chair Bennett called the Meeting to Order at 6:40 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Sub Committee or Staff.

3. Chair Bennett called the meeting to discuss plumbing and electrical layout for the new kitchen. He noted that the plumbing will be done at no cost except for material costs such as piping. Nathan Corbin has donated his plumbing services and will do the Plumbing with Randy Corbin's assistance.

It was noted that Council has requested quotes on the completion of the Expansion project to meet committee and grant satisfaction to finish the project. Dave is waiting on quotes from 2 sources. Dave will not have a quote from Halliburton Wind & Solar for more than 1 1/2 weeks. They are quoting on a totally self-contained unit with hydro off. He is also awaiting a quote from Andy Wright at Valley Automation and Control. He is awaiting a quote for a thermal heating system from Jim Miller. John Hutchinson from Halliburton Wind and Solar will be putting together a plan to solicit for an Ontario Government Grant for us.

We have a quote from Jim Hubert for a conventional Heating System that we can go with for now for at \$12,000. Dave will submit this to council.

Dave will have to break the quote down in two parts.

1. To complete to the standards of the government Grant application.
2. To have finished.

We need to insulate and drywall, the kitchen requires 3 sinks, counters and walls.

Jamey Larone reviewed CAO/Clerk Mackie McLaren's letter noting requirements to meet CIIF Application requirements. He noted that staff and council were aware that the project was going to cost more than the \$100,000.00 stated in the application. Items to note were installation of new stage, a janitorial room, and minor upgrades to the bar, T12 lighting, expanded kitchen and in floor heating.

A full layout for the kitchen is required. The committee viewed the area, and discussed placement of sink, removal of all existing cupboards and relocating them in the new section, removal of the hand wash sink and replace on backside of present location and placement of the dishwasher. Glen Campbell noted that the drains, plumbing and venting all needs to be in the right place. Glen would also like that plumbing be installed now for future needs of the upper meeting room. Mayor Eady requested that Nathan Corbin draw out a diagram and provide a quote to Council for the Friday Nov. 8<sup>th</sup> meeting so they make a decision on whether to proceed with plumbing for the expansion. 4" Black plumbing pipe will be installed in the Janitorial room to the new kitchen and to the upper meeting room; it is approximately \$60.00 per foot. Dave Bennett guestimates that plumbing supplies will cost \$2000.00

Councillor Campbell asked how much of the new stove will remain. Dave noted that all of the new stove will remain and we still have to replace the hood and install one that will cover the new stove plus a deep fryer to meet code. For now the fryer is disconnected and is to be removed. We will install a new steel counter and pot sink in the present kitchen. New steel shelving is recommended to replace the counters and cupboards and a new steel work counter would replace the movable counter/cupboards that will be relocated in the new kitchen. It is estimated that a new stove hood will cost \$8000.00.

It was also recommended that Ralph set up bar and pop ticket sales in the old kitchen at the window and remain distributing spirits from the present bar until the supporting wall can be structurally redesigned and removed and the Bar area expanded.

Mayor Eady asked Dave Bennett if we have to go with conventional heating system will it be useable elsewhere, Dave Bennett said that no, it couldn't. Councillor Larone asked if what we will use to heat the other rooms and Dave Bennett replied that we would use Electric Heaters.

Councillor Larone asked if Mr. Bennett was soliciting volunteers to complete the construction and if he has asked Renfrew Councillor Jim Miller to do Safety Training, WHMIS/Fall Arrest Training with the volunteers.

Councillor Marg Whyte asked Chair Bennett how long he will have volunteers fill the caretaker roll. Chair Bennett said the he will commit to filling this roll for a term of one year from October of 2013. We need a paper trail. Dave would like for Kathleen Rogers to submit the monthly caretaker hours to Jennifer to transfer directly to the Building Expansion Fund. She will be able to track with the Community Centre scheduling book.

4. DATE AND TIME FOR NEXT SUB COMMITTEE MEETING

Chair Bennett suggested that the next meeting be at the call of the Chair. The Members agreed.

5. ADJOURNMENT

Moved by Randy Corbin, Seconded Ralph Miller

That this Sub Committee Meeting be adjourned at 8:00 pm.

Carried

---

CHAIR

---

CAO/Clerk