

THE CORPORATION OF THE TOWNSHIP OF HORTON

Community Centre Expansion Fundraising & Building  
Sub Committees

December 9, 2013

There was a Meeting of the Building and Fundraising Sub-Committees for the expansion of the Community Centre held in the Municipal Office on Monday December 9, 2013. Present was Mayor Don Eady, Councillors Glen Campbell, Jamey Larone and Margaret Whyte, David Bennett, Robert A. Johnston, Randy Corbin and Ralph Miller. Absent was Councillor Kingsbury, Val Miller, Jamie Holmes and Vern Barr. Staff present was Jennifer Barr Finance Manager, Kathleen Rogers Recreation Program Manager and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Mayor Eady called the Meeting to Order at 7:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of Council, Members of the Sub-Committees and Staff.

3. BUILDING SUB-COMMITTEE

Mayor Eady informed the Committee Members that Finance Committee has met twice on the additional work to be completed on the Community Centre expansion. On Dec 2 they met with David Bennett and on December 6 they met with Councillor Campbell of the Infrastructure Committee. Cost information and ways of cutting costs was discussed at both meetings.

Mayor Eady said at the December 6<sup>th</sup> meeting the Finance Committee looked at a bare bones material list. There is a need for a commitment to fundraise an additional \$43,000 which totals \$110,000 in total fundraising commitment. The total construction cost is approximately \$143,000. Dave Bennett said that there are no contingencies in this amount and he needs tighter numbers as there are no funds for counter tops. Mayor Eady noted that there is some room as the floor covering is priced for the whole 1600 sq. ft. area when the stage and janitorial room floor will be painted only.

Mayor Eady said there needs to be an agreement on how we finance the balance of the project. He noted that David Bennett had previously stated that no taxpayer dollars would be used. However, he himself is open to using non-tax dollars like development charges. He asked how far the Fundraising Sub-Committee is ready to go on fundraising. David Bennett said he hasn't spoken to them but the understanding was that the township cash flow the shortfall and will be reimbursed by fundraising. He needs to discuss this with the Sub-Committee and with the entire Recreation Committee to make sure. He will call a follow-up meeting this week.

Mayor Eady noted that the Sub-Committee will have to make a recommendation to Council. Jennifer Barr added that she needs to know by December 31 how we are covering the extra costs incurred to date and to complete the project.

Mayor Eady said that Councillor Campbell had prepared a list of 12 trades people willing to volunteer their services. Councillor Campbell said the next step is to complete the electrical so that insulation and drywall can start. He said Mr. Bennett has received one quote and looking for others. He would hope the electrical is completed before the holidays. He noted that the people on his list are already safety trained.

David Bennett said he has spoken with a number of local electrical contractors. Murdoch Electric will submit a quote. He has a quote from Valley Automation. He is waiting on a call back from two others. He asked if Councillor Campbell could take the lead and not require a contractor. Councillor Campbell has always said the company he works for will not work on the Community Centre as a number of local contractors are available. David Bennett said he didn't want to contact contractors if we are looking at volunteers to provide the electrical install. Councillor Campbell said he personally had more time during the Christmas holidays and weekends to help rather than through the week. David Bennett said he could speak to the two firms to see if they would be lead and use the volunteer labour as contractors need to know now if we are using volunteers. Councillor Larone asked if Councillor Campbell is speaking about using a contractor and extra volunteers to help. He said yes if it will move the project along.

David Bennett said we need quotes for electrical. He asked if Councillor Campbell is OK if he attaches a note to his request for electrical quotes that we may have volunteer electricians available to help. Councillor Larone asked if the contractor would take out the electrical permit and do the connections after the volunteers ran the wires. Councillor Campbell said yes.

Jennifer Barr asked if it would not be better to go ahead with seeking the quotes and discuss volunteers afterwards. Mayor Eady agreed.

#### 4. FUNDRAISING SUB-COMMITTEE

Councillor Whyte asked about the costs to date. Jennifer Barr said we have costs to date of \$107,943 which is over the approved amounts by \$3,677.00. \$104,266 is what has been approved by resolution of Council. In addition \$8,738 has been fundraised to date. She anticipates it will be \$9,000 by year end. Mayor Eady asked Ms. Barr to prepare a worksheet for the fundraising needs for the next Meeting.

David Bennett said there is approximately \$28,000 of planned fundraising that is committed.

Mayor Eady said that a recommendation to Council is required from the next Meeting planned by Mr. Bennett, which will be taken to Council for approval. The Building Committee is also seeking electrical quotes and there will be negotiation about the use of volunteers with the company with the lowest quote.

Councillor Larone said the meeting has not addressed the fact that there was a 20% contingency in the draft cost report which may be high but a contingency is still required so that there is wiggle room in the Council resolution. Mayor Eady said we do have \$9,000 in the fundraising pot to date. We could carry an extra \$110,000 giving a commitment of \$120,000 for a contingency.

Councillor Campbell asked if there would be a volunteer schedule made up. David Bennett said yes as soon as the electrical is completed he will start bringing in materials and volunteers. He will be speaking with the safety trainer next Monday to arrange for safety training of the volunteers.

Mayor Eady asked what timeline the Finance Manager requires. Jennifer Barr said as long as she has a commitment and a Council resolution by December 31 to cash flow the extra cost but she doesn't want to wait that long. Mayor Eady agreed that as soon as the numbers are available we need a Special Council Meeting.

#### 5. OTHER BUSINESS

There was no other business discussed.

6. ADJOURNMENT

Moved by Randy Corbin, Seconded by David Bennett that this meeting adjourn at 7:45 pm.

Carried.

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MAYOR

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CAO/CLERK