

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Community Centre Building Sub-Committee

April 8, 2013

There was a Meeting of the Community Centre Building Sub-Committee held in the Municipal Council Chamber on Monday April 8, 2013. Present was Chair David Bennett, Councillor Bob Kingsbury, Val Miller, Jamie Holmes, Councillor Margaret Whyte, Randy Corbin, Ralph Miller, Councillor Glen Campbell and Mayor Don Eady. Absent Councillor Jamey Larone.

Staff present was Kathleen Rogers, Recreation Program Manager and Mackie McLaren, CAO/Clerk. Also present was Bruce McIntyre, Media Relations and Grants Coordinator, County of Renfrew.

1. CALL TO ORDER

Chair Bennett called the Meeting to Order at 6:30 p.m.

2. MINUTES OF MARCH 25, 2013 MEETING

The Committee Members reviewed the March 25<sup>th</sup> Meeting Minutes which had been approved by Council.

3. ENGINEERING STATUS

Chair Bennett reported that the Engineer has been advised of his appointment but hasn't been to the site yet. He is to come to the Community Centre tomorrow afternoon. Chair Bennett said he told the engineer – John MacIntyre – that we need the plans so we can be breaking ground in 1 month. He said he understood our urgency.

4. BUILDING DESIGN LAYOUT – ALTERATIONS

The Committee Members reviewed the following layouts submitted by Members:

- Kitchen – submitted by Val Miller and Jamie Holmes
- Floor plan – Don Eady
- Bar – Ralph Miller
- List of items to be included in addition – Kathleen Rogers

The Members reviewed each layout and provided input that will be given to the engineer.

5. STAGE MEASUREMENTS

Chair Bennett referred to the floor plan drawn by Mayor Eady and noted that the stage is wider at the front to provide better viewing angle for people in the corners of the hall floor. The measurements were 24 feet across the front and 16 feet at the back of the stage. The Committee Members supported this size.

Kathleen Rogers expressed a need that the stage be at least 4 feet high with 3 feet of storage area underneath for tables and chairs. This would be similar to several local schools that have storage under their stages.

## 6. FUNDRAISING

The Committee Members discussed several fundraising options. Kathleen Rogers was directed to set up an on-line campaign. She discussed a campaign to recognize donors with wall plaques and she will provide a draft budget.

Val Miller suggested that there be an event held outside on the property to raise funds. Kathleen said that she has started looking at entertainment that would be available for an outside event. She suggested we would need a big name draw. Val added that we will need to start planning this event immediately.

Chair Bennett asked Bruce McIntyre for fundraising ideas. He suggested the following:

- Golf Course – 1 day per week – busiest day – offer a hole in one contest. Sell tickets for say \$5 and have a local business donate a fairly large prize i.e. TV if someone does get a hole in one.
- Adult spelling bee – pay to get in, have teams, twist on “are you smarter than a 5<sup>th</sup> grader” tv program and have children ask the words.
- At a yard sale – have an old junker car and charge \$5 for 3 swings of a sledge hammer to destroy the car.
- Brand a wall as “Horton’s Hero’s”. Take pictures of families or couples at Community Centre functions and charge them \$10 to \$50 to put their picture on the Hero’s wall.
- Horton Idol – get local talent and with all demographic groups represented.
- Family night portraits – charge \$25 and hang pictures in hall for 12 months
- Set up an opportunity for people to text a donation
- Approach a gas station and committee members volunteer to pump gas, check oil, wash windows i.e. old fashioned service for a tip. Could even be dressed up in old gas station attendant clothes.
- When running a program – don’t charge too much, but do something more often.
- Heritage Radio – run their Kitchen Party Live Saturday afternoon broadcast remotely from the Community Centre and charge admission, or ask for donations during the broadcast – radio-a-thon.
- Hot dog eating contest

Randy Corbin suggested a dinner with pulled pork as part of the main menu.

Councillor Whyte suggested a “toonie Tuesday” where people can donate \$2.00 on Tuesdays.

Jamie Holmes asked how much we needed to fund raise. Chair Bennett suggested \$70,000 being the round number of the Township’s share of the project. Val Millers said her son worked for Tomlinson and when he gets back to working in the area he would ask his employer to donate concrete.

Chair Bennett asked Bruce McIntyre if there were opportunities with a Community Future grant. Bruce said information would be available in June. Val Miller said she has learned that Dave Lemkay has written a book on the history of the CPR rail through the area. Bruce McIntyre said if we can get a copy of the book, he could use it to apply for a CPR community grant if we do a display on the history of the railroad through the Township.

Mayor Eady suggested a walk-a-thon this May.

Val Miller suggested that we needed a separate fundraising committee from the rink roof committee for this project.

Councillor Campbell suggested a dance on the rink surface would take most of the committee to put together but might bring in the most reward. Chair Bennett asked if the Firefighters could do a boot toll. Randy Corbin (Fire Chief) suggested it works best when you have something to sell like a township mug which would cost \$1 and sell for \$5.

Chair Bennett asked which of these ideas the Committee wanted to try first. After discussion, the Members suggested a large outside event and a walk-a-thon.

Randy Corbin asked if the Committee could get involved with the Bluegrass Festival organizers for labour costs. He added that people tell him that at other bluegrass festivals there is a big dinner on one night during the weekend. Could they do something at the Community Centre? Members thought it may be too difficult to get people from the event to the Community Centre, but could we prepare the food at the Community Centre and take it there?

Mayor Eady noted that there are families of NHL players, Manager and CFL football players in the area. We could have a sports memorabilia afternoon.

Chair Bennett thanked the members for all these good ideas and we will start with the outside music event and the walk-a-thon.

#### 7. FINANCING

Chair Bennett asked the Council Members present if there was a willingness to carry the fundraising until the Financing program is over. Mayor Eady said there is a Finance Committee Meeting this Friday and this request will be brought forward. He also said there is need of a Committee of the Whole meeting of all Council Members to review the budget later in April where this could be considered. He could have an update for the next Committee Meeting.

#### 8. ACTION REQUIRED BY MEMBERS FOR NEXT MEETING

The following action was requested of individual members for the next Committee Meeting:

- Council – financing discussion
- Ralph Miller – check the stage at the Renfrew Legion
- Kathleen Rogers – contact Heritage Radio to sponsor an outside fundraising Event.  
Start planning the outside event on our own if there is no support from Valley Heritage Radio.
- Dave Bennett – review tender process.

A construction tender would be difficult to work with “in kind” opportunities that he is lining up. We need a very strong commitment from the volunteer trades. Suggest Council consider 2 ways to tender – project manager who pulls individual quotes together or tender with volunteer trades working with general contractor. Mayor Eady said that we ever process is used it must be a very transparent process.

Jamie Holmes asked if there was a way to break the job down to see where we can use volunteer labour. Chair Bennett said that with the requirements of WSIB, insurance and labour laws there are many restrictions. Councillor Kingsbury suggested that there would be volunteer opportunities after the initial contract for the shell is completed.

Mayor Eady said that if we tender the project in pieces, like roofing, lumber etc., we have to be very open and transparent. Chair Bennett added that this way the General Contractor does not have to supply the materials.

9. NEXT MEETING

The Committee Members agreed to meet Monday April 22, 2013 at 6:30 p.m.

Chair Bennett said the Committee needs to appoint a Chairperson for the Committee's fundraising at the next meeting. He was looking for volunteers. Kathleen Rogers was requested to bring back information on the fundraising ideas agreed upon at this meeting.

10. ADJOURNMENT

Moved by Bob Kingsbury, Seconded by Randy Corbin that this Committee meeting be adjourned at 8:20 p.m.

Carried

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CHAIR

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CAO/CLERK