

THE CORPORATION OF THE TOWNSHIP OF HORTON

Community Centre Building Sub-Committee

April 22, 2013

There was a Meeting of the Community Centre Building Sub-Committee held in the Municipal Council Chambers on Monday April 22, 2013. Present was Chair Dave Bennett, Mayor Don Eady, Councillor Bob Kingsbury, Councillor Jamey Larone, Jamie Holmes, Val Miller, Randy Corbin, Councillor Margaret Whyte and Ralph Miller. Staff present was Kathleen Rogers, Recreation Program Manager and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Bennett called the Meeting to Order at 6:30 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Sub-Committee or Staff.

3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION OF AGENDA

There were no items added to the agenda.

Moved by Bob Kingsbury, Seconded by Margaret Whyte that the Building Sub-Committee approve the agenda for the April 22, 2013 Committee Meeting.

Carried

4. MINUTES OF APRIL 8, 2013 MEETING

Moved by Margaret Whyte, Seconded by Randy Corbin that the Building Sub-Committee approve the April 8, 2013 Sub-Committee Meeting Minutes.

Carried

5. BUSINESS ARISING

- Council Financing Discussion

Mayor Eady reported that Finance Committee has discussed this issue and there is a recommendation to Council to carry the \$67,000 shortfall till it is paid off from fundraising. There hasn't been a Council Meeting since this recommendation was made.

Mayor Eady said there is a possibility that additional efficiencies can be found in the Recreation budget. He added that there is a need to develop a building reserve fund that would be built up to \$10,000 to cover maintenance etc. He said that Recreation will possibly receive a larger percentage share of Lot Development Fees and additional funding may be available for Recreation capital. He also said that new legislation is coming out that would permit Recreation to use Federal Gas Tax Funding. He noted that this was all preliminary.

Councillor Kingsbury informed the Members that Council met with a representative of TransCanada Pipelines earlier today and Mayor Eady verbally asked for a grant as he had read that the company did provide community grants.

Councillor Kingsbury said he has a meeting scheduled with Toyota group later this week to ask for corporate funding.

- Stage at St. Joseph's High School

Chair Bennett informed the Members that Kathleen Rogers, Engineer John MacIntyre and he viewed the storage under the stage at St. Joe's High School in Renfrew and it would make a good use for storage if we do it with our stage. It will be included in the drawings. Chair Bennett said that Mr. MacIntyre was also requested to use as much of the current stage in the new design.

Councillor Kingsbury asked if the engineer was including the ramp up to the stage. Chair Bennett said that the engineer thought that a ramp was not required under the Act. We could put a portable ramp to the stage if needed.

- Valley Heritage Radio/Outdoor Event

Kathleen Rogers reported that she hasn't talked with Heritage Radio but she has networked with others. Daryl Mooney has agreed to assist. Pat Watters is interested in assisting with a regular "Blues Night" at the Community Centre. Another fundraising event she has discussed is a summer fishing derby with the community volunteers that host the ice fishing derby.

Ralph Miller said if we proceed with an outdoor dance we would have to rent chairs and tables rather than damage our own and we would require 2 security officers. Kathleen said that the security would be needed but people could bring their own lawn chairs.

Jamie Holmes asked if this would be a licenced outdoor event. Kathleen said yes, we would have to apply for a special licence. We are able to apply for up to 4 outside events a year under our current community centre licence.

- Tender Process

Chair Bennett ask for discussion from members of council as he has received some indications of donations from suppliers, but that might not work using a traditional tender process. Mayor Eady said that there had not been a Council Meeting since our last Sub-Committee meeting to discuss this suggestion. He added that Council has to follow its Procedural By-law i.e. three prices for lumber etc.

Chair Bennett asked if Council would support a General Contractor getting three prices for each component. Mayor Eady said it is too soon to know what direction Council will go in. At this point there is a need to look at the Procurement By-law.

- CPR Grant Application

Kathleen Rogers reported that Bruce McIntyre, Media Relations/Grants Coordinator with the County of Renfrew came to our office, drafted and submitted an application for \$25,000 to assist with construction of a room where we will display railroad memorabilia. She had found some information on CPR in the Township which Mr. McIntyre used in the application.

6. ENGINEERING STATUS

Chair Bennett reported that John MacIntyre has all the information he needs to prepare the plans. He knows we want to start construction by the time “half loads” are off. He doesn’t have a date for preliminary drawings, but they need to be here by the next Meeting.

Randy Corbin asked the engineer can draw just the roof trusses now as he has a contact. Councillor Kingsbury asked if he had any idea of design layout. Chair Bennett said it is looking like a 2 level roof with the centre area over the stage higher. The engineer will look at this option and a single roof line option.

Councillor Larone asked if the same steel or profile would be used on the exterior. How much insulation will be included? Chair Bennett said all masonry and tin outside the current building will be reused. Councillor Larone asked about new windows on the exterior walls. Chair Bennett said this hasn’t been discussed. Storage was the main issue discussed.

7. BUILDING DESIGN LAYOUT

Chair Bennett reported that concentration has been on the shell of the addition rather than the layout of the rooms, but the information presented at the last meeting has been given to the engineer.

8. FUNDRAISING

Kathleen Rogers said she has now received information from Brook Recognition Systems on ways to recognize donors. They provided a book of fundraising ideas. She will review and outline costs for fundraising and start organizing events.

Chair Bennett said he had asked at the last meeting for a volunteer to chair a fundraising committee. Councillor Kingsbury said there needs to be more than one chair. He will help out. Councillor Whyte said she will help out as well but needed more help. Jamie Holmes agreed to help out along with Kathleen Rogers. Councillor Kingsbury said he will arrange a meeting for the 4. Councillor Whyte suggested Daryl Mooney be asked to assist. Mayor Eady said that Daryl had mentioned he could help the Township organize an event and also suggested that Art Jamieson might have ideas to assist.

Mayor Eady said that Killaloe Hagarty Richards Township holds a walk-a-thon and they could be contacted for information on how to organize our walk-a-thon.

9. ACTION REQUIRED BY MEMBERS FOR NEXT MEETING

Councillor Kingsbury said the will hold a fundraising meeting before the next Sub-Committee Meeting.

10. DATE AND TIME FOR NEXT SUB-COMMITTEE MEETING

The Members tentatively agreed to meeting May 22 at 6:30 p.m. The Members will meet at an earlier date if plans are available sooner.

11. ADJOURNMENT

Moved by Ralph Miller, Seconded by Randy Corbin that this Meeting be adjourned at 7:22 p.m.

Carried

CHAIR

CAO/Clerk