

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
JULY 08, 2014

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday July 8th 2014. Present were Mayor Don Eady, Councillor Glen Campbell, Councillor Robert Kingsbury, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk, Jennifer Barr Treasurer, Janet Collins Public Works Manager and Christina Mulcahey, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Kingsbury noted that he had declared pecuniary interest on an item in the Recreation minutes of June 25th 2014 and would declare again when this item came to Council for approval.

3. MINUTES OF:

Council reviewed the following minutes:

- Regular Council Meeting – June 03, 2014
- Public Meeting June 03, 2014 – Zoning Amendments Bursey/Hamilton

Councillor Campbell asked if the letter had been sent to Enbridge regarding services up on Nadobny Lane. Public Works Manager replied yes, it was sent the day after the Council meeting.

Councillor Larone asked for an update on the Benefit Fundraiser dance for Heather Pickard. Councillor Kingsbury confirmed it is on July 26th 2014 and there are tickets available at the Township Office.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-203

Seconded by Councillor Margaret Whyte

THAT Council approves the following Council Meeting Minutes:

- Regular Council Meeting – June 03, 2014
- Public Meeting June 03, 2014 – Zoning Amendments Bursey/Hamilton

Carried.

4. BUSINESS ARISING FROM MINUTES

There was none.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-204

Seconded by Councillor Margaret Whyte

THAT Council agrees to add the following items to the agenda for the July 8, 2014 Council Meeting and approves the agenda.

- 1- Councillor Larone – Discussion regarding Council Remuneration
- 2- CAO/Clerk – Request from Golden Age Activity Center
(Councillor Kingsbury declared Pecuniary Interest on this addition)
- 3- Mayor Eady - Announcement about upcoming Election

Carried.

6. COMMITTEE REPORTS

4:10 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the minutes of the June 18th 2014 Committee Meeting. He noted that the Roadside Grass Cutting Contract has begun this week.

Mayor Eady reviewed the meeting notes of June 18th 2014 regarding the Trail update. Mayor Eady gave a brief review of the project that will be ongoing. Councillor Larone noted he would like to see all the information put together into a Business Plan for review. Councillor Kingsbury agreed. Mayor Eady replied there will be one put together when all costs and information is gathered.

Councillor Kingsbury questioned who the original \$5000 donation from George Jackson Toyota was made to? The Township? Recreation Committee? CN Trail? Mayor Eady stated it was donated directly to the CN Trail project and that decision was made by the donator.

Councillor Kingsbury asked if one member of the Recreation Committee could be a part of the Trail Committee. Mayor Eady said he doesn't see the need for that but if Council wishes it can be discussed.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-205

Seconded by Councillor Margaret Whyte

THAT Council accepts the Public Works Meeting minutes of:

- Public Works Committee meeting – June 18, 2014
- Notes from CN Trail & Whitewater Sno-Goers Association Special Meeting – Wednesday, June 18, 2014.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-206

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee authorizes that the CN Trail comes under the Public Works jurisdiction for maintenance purposes only.

Carried.

TENDER OPENING 5:10 PM

The following tenders were received by Council. After opening, Council agreed to send the tenders to the Public Works Committee for their review and action.

GRANULAR M TENDER NO. PW- 2014-02

CAVANAGH CONSTRUCTION LTD	\$63,347.80
B.R. FULTON CONSTRUCTION	\$60,206.40
R.G.T. CLOUTHIER CONSTRUCTION	\$50,300.82

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-207

Seconded by Councillor Bob Kingsbury

THAT Council authorize the Public Works Committee to make a final decision on the Tender for Granular M at their July 23rd 2014 Committee meeting. **Carried.**

BRUSH CUTTER TENDER NO. PW 2014-03

ELLIOT FARM EQUIPMENT	\$23,982.23
ELLIOT FARM EQUIPMENT	\$46,074.16
ELLIOT FARM EQUIPMENT	\$32,545.97
NORTRAX CANADA INC	\$55,364.35
STRONGCO	\$49,155.00

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-208

Seconded by Councillor Bob Kingsbury

THAT Council authorize the Public Works Committee to make a final decision on the Tender for Brushcutter at their July 23rd 2014 Committee meeting. **Carried.**

WINTER SAND TENDER NO. PW 2014-04

CAVANAGH CONSTRUCTION LTD	\$30,850.13
B.R. FULTON CONSTRUCTION	\$19,492.50
R.G.T. CLOUTHIER CONSTRUCTION	\$13,514.80

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-209

Seconded by Councillor Bob Kingsbury

THAT Council authorize the Public Works Committee to make a final decision on the Tender for Winter Sand at their July 23rd 2014 Committee meeting. **Carried.**

BEACH SUB COMMITTEE

CAO/Clerk Mackie McLaren reviewed the minutes of the June 11th, July 3rd and July 4th 2014 meetings. He welcomed and thanked some of the Beach Sub Committee members present in the public gallery. CAO/Clerk McLaren then presented the Final Report to Council by reading the Executive Summary.

Mayor Eady thanked Mr. McLaren. Councillor Kingsbury then thanked the CAO and all of the Sub-Committee members for their hard work. He noted he would like time to review the Final Report presented this evening. Councillor Larone agreed.

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 2014-210

Seconded by Councillor Margaret Whyte

THAT Council receive the Beach Sub Committee Final Report for review and consideration at a future Council meeting date. **Carried.**

5:40 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the minutes of the June 12th Committee meeting.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-211

Seconded by Councillor Margaret Whyte

THAT Council accepts the minutes of the Waste Management Committee meeting of June 12th, 2014 and Special Waste Management Committee meeting of June 26th 2014.

Carried

6:15-6:30 SUPPER BREAK – Council recessed for supper.

DELEGATIONS

6:30 JEFF TAYLOR – COTIEVILLE PROPERTY

Mr. Taylor stated that his original request for zoning amendment went to the Planning Committee meeting and he felt that the decision was unfair. He is here this evening to answer any unanswered questions. Mr. Taylor presented a petition of support from his neighbours in Cotieville. Mayor Eady asked Mr. Taylor if he agreed to do a site plan. Mr. Taylor replied yes. Councillor Kingsbury, Chair of the Planning Committee suggested that this petition be considered at the next Planning Committee meeting with Mr. Taylor meeting with staff to review a site plan if time permits. All of Council agreed.

6:50 BOB CASSIDY – FIRE PERMITS – DID NOT ATTEND

6:50 IAN FRASER – PRIVATE ROAD GRADING – LEAVOY LANE

Mr. Fraser reviewed his letter addressed to Council regarding the Private Road grading policy. He stated he is not sure what the issue is today about grading this Private Road. The residents are willing to pay for the grading service provided by the Township. Councillor Whyte stated that Council has really struggled with this policy over the last few years. She noted that a full report has been put together and offered a copy to Mr. Fraser for information purposes. Councillor Whyte said she contacted a company in the area and they would be able to provide the same service. Councillor Kingsbury asked if it was possible to bring back to Committee once again and have Council present for the review. It was agreed that Council would attend the July 23, 2014 Public Works Meeting to review this recommendation regarding the Private Road Grading Policy again.

7:25 KEVIN MASK – GRAVEL PIT – STONE WASHER

Mr. Mask was present and informed Council that he believed that the stone washing plant located in Jamieson Gravel Pit was not following MOE procedures for water discharge. He requested Council instruct their lawyer to review the procedures and to write the operator (Miller Paving) to require them to follow the MOE rules.

Councillor Kingsbury asked if Mr. Mask has informed the Ministry of the Environment (MOE) of his concerns. Mr. Mask said MOE informed him that the Miller stone washing operation was wrong but that they weren't instructing them to change. Mr. Mask said his concern is that the waste water pond is in the water table, and the pond is not a lined pond. This could contaminate neighbouring wells.

Mayor Eady asked if the CAO/Clerk would contact the Ministry for an explanation. Council agreed. They requested a report for the next Planning Committee Meeting to be held July 15. Mr. Mask provided the name and telephone number of the Ministry Official who spoke with him.

Dr. Henry Venema, a neighbour of Mr. Mask, who was present in the audience, said he expected that the operational rules be controlled.

7:53 CONTINUE WASTE MANAGEMENT RECOMMENDATION

Public Works Manager, Janet Collins reviewed the Business Plan for the Landfill Site.

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Moved by Councillor Jamey Larone

RESOLUTION NO.2014-212

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Waste Management Committee approves the expenditure to a maximum of \$25,000.00 to complete projects at the landfill site including, but not limited to:

- (a) Purchase of up to five (5) sea containers
- (b) Destruction of derelict buildings
- (c) Labour, as required
- (d) Completion of the LFS Attendants building
- (e) Overhaul of cardboard shed with consideration for office space
- (f) Granular material for platforms where required
- (g) Roof structure

FURTHER THAT funds be taken from Reserves Landfill Site (account number 1-110-00-230050), and

FURTHER THAT Council receives the Business Plan for the Landfill Site Rehabilitation.

Carried.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-213

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Waste Management Committee adopts a by-law authorizing the Mayor and Clerk to execute an agreement for the purposes of authorizing six municipalities to submit a joint application to Community Improvement Fund (CIF), to fund the first year of operation of the Municipal Waste Management Shared Services Centre of Excellence.

Carried.

8:15 FINANCE COMMITTEE

There were no Committee meetings in June 2014.

ACCOUNTS PAYABLE LISTING – JUNE 2014

Council reviewed the accounts payable listing for June 2014.

Moved by Councillor Jamey Larone

RESOLUTION NO.2014-214

Seconded by Councillor Glen Campbell

THAT Council approves the June 2014 Accounts Payable Vouchers in the amount of \$798,400.18.

Carried.

8:20 FINANCE REPORT – JUNE 2014

Treasurer Jennifer Barr reviewed the Finance Report for June 2014

Moved by Councillor Jamey Larone

RESOLUTION NO.2014-215

Seconded by Councillor Bob Kingsbury

THAT Council accepts the June 2014 Finance Report.

Carried.

8:25 FIRE COMMITTEE

Chair Whyte reviewed the minutes of the June 11th 2014 Committee meeting.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2014-216

Seconded by Councillor Jamey Larone

THAT Council accepts the Fire Committee meeting minutes of June 11, 2014.

Carried.

RECOMMENDATIONS

Moved by Councillor Margaret Whyte

RESOLUTION NO.2014-217

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Fire Committee, put out a tender for the Pump House/Washroom building with the option to break down the tender depending on the budget restraints and ;

THAT the CAO and Building Inspector draft the tender specifications.

Carried.

All of Council agreed to extend this Council meeting beyond the Procedural Bylaw cut off of 8:30 p.m.

8:41 RECREATION COMMITTEE

Chair Kingsbury reviewed the minutes of the June 25th 2014 Committee meeting that were handed out at the meeting. Councillor Campbell, Co-Chair of the Infrastructure Committee requested a meeting with the Recreation Committee and Infrastructure Committee so that everyone is on the same page and to discuss the heating system at the Community Center.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-218

Seconded by Councillor Jamey Larone

That Council accepts the minutes of:

- Recreation Committee Meeting – June 02, 2014
- Recreation Committee Meeting – June 25, 2014
- Beach Sub-committee Minutes Of:
- Beach Sub-Committee Mtg. - June 11, 2014
- Public Meeting on Proposed Beach – July 03, 201
- Beach Sub-Committee Mtg. – July 04, 2014

Carried.

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-219

Seconded by Councillor Jamey Larone

THAT Council, on recommendation of the Recreation Committee, authorizes the following revisions to the Community Centre Rental Agreement form:

- Event is considered RENTED when a deposit of \$100.00 of the Rental fee or full payment is received at the time of booking;
- In the event of a cancellation, if notice of cancellation is received 14 days prior to the event date, the Township will return the \$100.00 deposit fee

Carried.

Moved by Councillor Bob Kingsbury

Seconded by Councillor Margaret Whyte

THAT Council authorize the application be sent in for the Accessibility Grant for the lift to the stage at the Community Center.

Councillor Kingsbury withdrew his motion and no one else came forward to move the motion.

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9:15 PLANNING COMMITTEE

Chair Kingsbury reviewed the minutes of the June 10th 2014 Committee meeting.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-220

Seconded by Councillor Jamey Larone

THAT Council accepts the Planning Committee minutes of June 10, 2014.

Carried.

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-221

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Planning Committee requires that the site plan for 1457 Storyland Road have a gravel parking area for the Display Cars For Sale.

Carried on Division. OPPOSED: Councillor Whyte

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-222

Seconded by Councillor Jamey Larone

THAT That Council on recommendation of the Planning Committee supports Consent B29/14 (John & Audrey McLaren) subject to the following conditions:

- The applicants pay the lot development fee of \$3,728.00
- That the applicants enter into a consent agreement

Carried.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-223

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Planning Committee supports Consent B37/44 (Gary and Karen Carty) subject to the following conditions:

- Applicants enter into a consent agreement
- The access road to be upgraded to permit emergency vehicle access
- The access to this severed residence must be by the 2nd access roadway, not by the existing driveway access.
- Need 911 addressed for new access roadway
- Rezone the frontage to permit 5 m frontage on the retained parcel.

Carried.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-224

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Planning Committee supports Consent B52/14 (Michael James Enright) subject to the following conditions:

- Applicant enters into a consent agreement.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2014-225

Seconded by Councillor Jamey Larone

THAT Council, on recommendation of the Planning Committee recommends approval of Consent B153/13 subject to the following conditions:

- The applicants pay the lot development fee of \$3,728.00
- That the applicants enter into a consent agreement
- That the applicants prepare a lot grading and drainage plan
- That the applicants meet the MDS requirements, and
- That the applicant enters into an agreement to upgrade and lengthen Dugald Road if the building site entrance is beyond the end of the travelled and maintained road.

Carried.

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9:25 HUMAN RESOURCES COMMITTEE

Chair Whyte reviewed the minutes of the June 10th and July 4th 2014 Committee meetings.

Moved by Councillor Margaret Whyte
Seconded by Councillor Bob Kingsbury

RESOLUTION NO.2014-226

THAT Council approves the minutes of June 10th and July 4th 2014 Human Resources Committee meetings.

Carried.

RECOMMENDATIONS

Moved by Councillor Margaret Whyte
Seconded by Councillor Jamey Larone

RESOLUTION NO.2014-227

THAT Council on recommendation of the Human Resources Committee recommends Council consider a merit pay based system for the Senior Manager positions to be implemented in 2014.

FURTHER THAT the Committee recommends that Council also develop the goals and objectives program as part of the merit based system.

Carried on Division. OPPOSED: Councillors Kingsbury and Campbell

9:51 HOME SUPPORT

Councillor Kingsbury reviewed the Home Support reports for June 2014.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Margaret Whyte

RESOLUTION NO.2014-228

THAT Council receives the June 2014 Renfrew and Area Seniors Home Support Inc. Reports.

Carried.

COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Campbell reviewed the minutes of the June 9th 2014 Committee meeting.

BUILDING REPORT

Council reviewed the June 2014 Building Report.

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-229

THAT Council receives the June 2014 Building Report.

Carried.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review.

BUILDING INFRASTRUCTURE COMMITTEE

Mayor Eady reviewed the minutes of the June 11th 2014 Committee meeting. He noted there had been no reply from Mr. Jim Hubert as per their request.

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-230

THAT Council accepts the Infrastructure Committee meeting minutes of June 11, 2014.

Carried.

TENDER OPENING – GEN GOVT 2014-02 – Office Roof Work

There was only one tender received by Garnet Headrick in the amount of \$15,783.84 incl HST.

Mayor Eady suggested that this tender be referred to the Infrastructure Committee for their review. Council agreed.

CONFERENCE REPORTS

There were none.

7. CORRESPONDENCE SUMMARY

INFORMATION CORRESPONDENCE JULY 08, 2014

- A. Council Communique – May 2014
- B. Family & Children's Services – Purple Ribbon Campaign
- C. OGRA – Heads Up Alert – Welcomes Newly Appointed Cabinet
- D. AMO:
 - Ontario Provincial Election – Post-Election Members Update
 - Highlights of June 2014 Board Meeting
 - New Provincial Cabinet Named
- E. Tourism Industry Association:
 - changes to the Federal Temporary Foreign Workers Program
 - Tourism Industry Welcomes Transportation Review
- F. Municipal Affairs Candidates Presentation – Whitewater Region
– Sept. 04/14 @ 6:00 p.m.
- G. Municipal, land Use & Development Report – Summer 2014

Moved by Councillor Margaret Whyte

RESOLUTION NO.2014-231

Seconded by Councillor Jamey Larone

THAT Council receive the July 08, 2014 Information Correspondence Summary.

Carried.

ACTION CORRESPONDENCE JULY 08, 2014 – There was none.

9. OTHER BUSINESS

Moved by Councillor Glen Campbell

RESOLUTION NO.2014-232

Seconded by Councillor Jamey Larone

That Council of the Township of Horton designates the Valley Bluegrass Festival to be held on the farm of Bob & Julie Johnston at 408 Castleford Road from July 10 to July 13, 2014 as a Community Event.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2014-233

Seconded by Councillor Jamey Larone

THAT Council does not hold a Regular Council Meeting on August 05, 2014, as per By-law 2014-11 as amended (Procedural By-law); and

FURTHER THAT, Council authorizes staff to advertise this cancellation on the website and in the local newspaper.

Carried.

10. BYLAWS

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-234**THAT** Council enacts and passes the following By-laws:

- By-law 2014-39 – authorizing submission of joint CIF application to fund first year of operation of the Municipal Waste Management Shared Services Centre of Excellence.

Carried.

11. ADDITIONS TO AGENDA

- 1) Councillor Larone questioned when Council will be discussing the Council remuneration and reviewing the policy. The current by-law requires Council to establish the fee for the next term before they leave office. Councillor Kingsbury said it should be reviewed by all of Council. Mayor Eady said a time can be set for September to start the process.
- 2) Councillor Kingsbury declared pecuniary interest on the following addition and did not participate in the discussion.

CAO/Clerk Mackie McLaren informed Council that he received a request from the Golden Age Activity Center in Renfrew for the township to donate the leftover food supplies from Canada Day to a breakfast they are hosting. Councillor Campbell noted it should be the Recreation Committee who approves this donation. Mayor Eady asked the CAO/Clerk to check with the Recreation Committee before making the donation.

- 3) Mayor Eady announced to Council and the Public that he will not be running for re-election for Horton Township. He thanked all of Council and staff for everything over the past 14 years. Councillor Larone thanked Mayor Eady for his leadership.

12. COUNCIL MEMBERS COMMENTS / CONCERNS – There were none.

13. REQUEST FOR RECONSIDERATION – There were none.

14. CLOSED MEETING

15. CONFIRMING BYLAW

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO. 2014-235**THAT** Council enacts By-law 2014-40, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on July 08, 2014.**Carried.**

16. ADJOURNMENT

Moved by Councillor Bob Kingsbury
Seconded by Councillor Jamey Larone

RESOLUTION NO. 2014-236**THAT** Council adjourn this Regular Council Meeting at 10:36 p.m.**Carried.**

MAYOR

CAO/CLERK