

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING

January 7, 2014

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday January 7th 2014. Present were Mayor Don Eady, Councillor Bob Kingsbury, Councillor Glen Campbell, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk, Janet Collins, Public Works Manager, Jennifer Barr Finance Manager and Christina Mulcahey, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-01

Seconded by Councillor Margaret Whyte

THAT Council agrees to add the following items to the agenda for the January 07, 2013 Council Meeting and approves the agenda:

- Set date for meeting to complete draft of the Procedural By-law
- Recap of 2013 by Mayor Eady

Carried.

DELEGATION

4:00 – Steve Seller – MMAH – Financial Indicator Report

Mayor Eady welcomed Mr. Seller.

Mr. Seller gave a power point presentation on the Financial Indicator Report.

He noted this is for Council's information purposes only. He said this is done for all Municipalities in Ontario.

Mayor Eady thanked Mr. Seller for his time and presentation.

4. MINUTES OF:

Council reviewed the following minutes:

Regular Council Meeting – December 03, 2013

Public Meeting – Storie & Briscoe Zoning Amendment – Dec. 03, 2013

Special Council Meeting – December 11, 2013

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-02

Seconded by Councillor Bob Kingsbury

THAT Council approves the following Council Meeting Minutes:

Regular Council Meeting – December 03, 2013

Public Meeting – Storie & Briscoe Zoning Amendment – Dec. 03, 2013

Special Council Meeting – December 11, 2013

Carried.

5. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

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6. COMMITTEE REPORTS

4:30 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the minutes of the December 11th 2013 Committee meeting. Councillor Campbell thanked all the staff that was involved with the SRNMIF Grant Application even though it was denied.

Chair Campbell noted that there was discussion on training a former student/contract worker on snow plowing operations.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-03

Seconded by Councillor Jamey Larone

THAT Council approves the following Public Works Committee Meeting Minutes of:
- Public Works Committee meeting – December 11th, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-04

Seconded by Councillor Bob Kingsbury

THAT Council, on recommendation of the Public Works Committee, agrees to enter into an agreement for the upgrade of Jamieson Lane extension with Henry and Dorothy Moore, John and Nicole Pallen, Leah Clifford and Mark Benoit.

The agreement shall set out the minimum road standards that are to be completed prior to the assumption of the road extension into the road system.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-05

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Public Works Committee directs staff to incorporate the following requirements into an agreement with Rand Elliott (Owner) and/or Ken Dillabough (Developer) for construction of a Commercial Road located on Part Lot 15, Concession 1, Township of Horton:

- (a) An engineering plan meeting or exceeding the Township of Horton "RURAL ROADS" Minimum Standards for Roads Having Higher Traffic Volumes; with the exception that the surface treatment shall be HCB, not LCB;
- (b) A storm management plan to the satisfaction of Ministry of Transportation; and
- (c) A traffic impact study/statement to the satisfaction of Ministry of Transportation.

AND FURTHER THAT the road design shall have consideration for future development, snow storage, and winter maintenance equipment (i.e. turnaround/cul-de-sac).

Carried.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-06

Seconded by Councillor Margaret Whyte

THAT Council enters into a closed meeting pursuant to Section 8 (b) (ii) of By-law 98-08 as amended.

Carried.

The meeting was closed at 4:55 p.m.

The meeting returned to Regular session at 5:41 p.m.

Mayor Don Eady reported that during the Closed Meeting, Council reviewed a staffing report concerning the Public Works Committee's request that consideration be given to a person that was a former coop student and summer student in the Department to be trained for one month on operating a snow plough/sand truck. There was no direction given to staff and no resolutions made in closed session.

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Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-08

Seconded by Councillor Jamey Larone

THAT Council agrees to refer the request to train a former student to the Human Resources Committee for consideration.

Carried.

5:43 MAYOR EADY – 2013 RECAP

At this time Mayor Eady gave reviewed highlights from the year 2013.

Some of the highlights included:

- Expansion of the Community Center
- Highspeed internet coming to the area
- Hiring of Public Works Manager
- Adopted Asset Management Plan
- Heavy Extrication Agreement with Town of Renfrew Fire Dept
- Citizen of the Year – Daryl Mooney
- Beach Sub-Committee formed
- Snowmobile Club received grant for Cleaning up of the CN Trail
- George Jackson Toyota donating \$5000 to the CN Trail
- Landfill Site Timber Tender
- 2013 Building Report nearly 7.5 Million in Permits Issued
- Horton Corner in the Renfrew Mercury
- Special Thank you to the Media for the coverage they provide.

6:00 – 6:22 Council Recessed for Supper Break

6:23 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the minutes of the December 19th 2013 Committee meeting. Chair Larone reviewed the delegation appointment with the Representatives of the Valley Bluegrass Festival. He noted they will meet again with them in the Spring.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-09

Seconded by Councillor Margaret Whyte

THAT Council accepts the Waste Management Committee meeting minutes of the Regular Committee meeting of December 19th 2013.

Carried.

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-10

Seconded by Councillor Margaret Whyte

BE IT RESOLVED THAT Council's comments on the revision of the Development Charges Act, 1997 are as follows:

- Amend Section 2(4), "Ineligible services," to include waste management services.
- Hospitals should remain an "Ineligible service" as health care is a provincial responsibility and should not be funded from local property base. Residents of rural municipalities often utilize services from various hospitals and there is no correlation between development of an area and need for hospital services.
- Remove Section 5(1), paragraph 8, the step in "Determination of development charges" that requires municipalities to reduce their capital costs by 10%.
- Update Section 5(1), paragraph 4, which entails that the service levels development charges are based on is an average service level for the previous ten years, with a more flexible understanding of service levels. Municipalities should be able to adopt forward looking service levels, define the basis for service levels and broad service categories.

AND FURTHER that this resolution be forwarded to the Ministry of Municipal Affairs and Housing.

Carried.

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Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-11

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Waste Management Committee declares Truck #1 surplus and offers the truck for public sale.

Carried.

6:30 PUBLIC MEETING – ZONING AMENDMENT FOR SHORT FORM WORDING

6:36 FINANCE COMMITTEE

Moved by Councillor Jamey Larone

RESOLUTION NO.2014-13

Seconded by Councillor Margaret Whyte

THAT Council approves the December 2, 2013 and December 6, 2013 Finance Committee Meeting Minutes.

Carried.

ACCOUNTS PAYABLE LISTING – DECEMBER 2013

Jennifer Barr, Finance Manager, handed out an Accounts Payable Listing for December 2013. Council reviewed the accounts payable listing for December 2013.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-14

Seconded by Councillor Glen Campbell

THAT Council approves the December 2013 Accounts Payable Vouchers in the amount of \$768,311.56.

Carried.

6:45 DELEGATION – GEORGE THOMPSON

Mr. Thompson reviewed his letter that he submitted to Council regarding his 2013 Environmental/Septage Report.

Moved by Councillor Jamey Larone

RESOLUTION NO.2014-15

Seconded by Councillor Bob Kingsbury

THAT Council receives the 2013 Environmental Issues Report presented by George Thompson.

Carried.

TAX ARREARS REPORT– DECEMBER 2013

Council reviewed the tax arrears report for December 2013.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2014-16

Seconded by Councillor Glen Campbell

THAT Council approves the December 2013 Tax Arrears Report.

Carried.

FIRE COMMITTEE

There was no Fire Committee Meeting in December 2013.

7:00 RECREATION COMMITTEE

Chair Kingsbury reviewed the minutes of the December 18, 2013.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-17

Seconded by Councillor Jamey Larone

THAT Council accepts the Recreation Committee minutes of:

- Recreation Committee Mtg – December 18, 2013
- Comm. Ctre. Building Fundraising Sub-Committee – December 09, 2013
- Comm. Ctre. Building Fundraising Sub-Committee – December 11, 2013
- Beach Sub-Committee Meeting December 5, 2013

Carried.

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RECOMMENDATIONS

Moved by Councillor Bob Kingsbury
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-18

THAT Council on recommendation of the Recreation Committee enters into a new contract with Melissa Friske for “Dance with Melissa” program operating from the Community Centre. The only change to the current contract is the required Socan fees are to be deducted from Ms. Friske’s portion of the revenue.

Carried.

7:15 PLANNING COMMITTEE

Chair Kingsbury reviewed the minutes of the December 10, 2013 Committee Meeting.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Margaret Whyte

RESOLUTION NO.2014-19

THAT Council accepts the Planning Committee meeting minutes of:

- Regular Planning Committee - December 10, 2013
- Noise By-law & Fireworks Sub Comm. Mtg – December 19, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury
Seconded by Councillor Jamey Larone

RESOLUTION NO.2014-20

THAT Council on recommendation of the Planning Committee authorizes staff to seek legal advice regarding a new site plan control by-law and a site plan agreement document which will provide the Bylaw Officer authority to issue Provincial Offence tickets.

Carried.

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-21

THAT Council, on recommendation of the Planning Committee, agrees to set the fines for offences under the Site Plan Control By-law at \$1,000.00 for each offence.

Carried.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Margaret Whyte

RESOLUTION NO.2014-22

THAT Council, on recommendation of the Planning Committee, supports Consent Application No. B105/13 – 1694005 Ontario Inc. (P. Prince) subject to the following conditions:

- Lot Development Charge
- Consent agreement that includes the conditions set out in the Planning Justification Report

Carried.

HUMAN RESOURCES COMMITTEE

There was no meeting in December 2013.

HOME SUPPORT

There was no meeting in December 2013.

COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Campbell reviewed the minutes of the December 16, 2013 CPAC meeting held in Greater Madawaska. He informed Council that Staff Sergeant Slight was promoted to rank of Inspector; however he will remain on our CPAC Committee.

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Moved by Councillor Glen Campbell
Seconded by Councillor Jamey Larone

RESOLUTION NO.2014-23

THAT Council accepts the CPAC minutes of December 16, 2013.

Carried.

BUILDING REPORT – DECEMBER 2013

Council reviewed the Building Report for December 2013.

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-24

THAT Council accepts the building report for December 2013.

Carried.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review at this time.

BUILDING INFRASTRUCTURE COMMITTEE

There was no information to review at this time.

CONFERENCE REPORTS

There were none to review.

7. **CORRESPONDENCE SUMMARY**

INFORMATION CORRESPONDENCE JANUARY 7, 2014

- A. AMO: Online course – “so you want to run for Council”
AMO Breaking News: “Golden Panel” Report on Transit Fund” and
Private Member’s Bill on Municipal Election Amendments
- B. Ministry of Transportation- letter to Town of Renfrew re: provincial gas
tax fund allocation
- C. County of Renfrew – launch of Emergency Minor Home Repair
Assistance Program
- D. County of Renfrew – info re: Emerald Ash Borer
- E. Energy East Pipeline – Community Link – Issue No. 1
- F. County of Renfrew – County Committee appointments for 2014
- G. OGRA – Heads Up – release of the Government of Ontario’s Transit
Investment Strategy Advisory Panel’s final report
- H. Ottawa Valley Business – December 12, 2013 issue
- I. County Council Communique – November 2013
- J. Renfrew & Area Chamber of Commerce – Newsletter/minutes
- K. OPP–amended Use of Force Guideline for Conducted Energy
Weapon (CEW)

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.2014-25

THAT Council receive the January 07, 2014 Information Correspondence Summary.

Carried.

ACTION CORRESPONDENCE JANUARY 7, 2014

- A. Town of Petawawa – support for their letter to Ministry of Natural Resources
requesting them to reconsider the removal of Fire Crews from their MNR
Pembroke office

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-26

Seconded by Councillor Jamey Larone

That the Council of the Township of Horton supports the Town of Petawawa's request to the Ministry of Natural Resources requesting that they reconsider the removal of Fire Crews from their MNR Pembroke office due to response times and safety concerns.

Carried.

- B. Township of Killaloe-Hagarty-Richards - support for their resolution that informs Premier Kathleen Wynne that they are in favour of the Provincial Government's desire to limit Industrial Wind Turbine (IWT) projects to only communities that are willing hosts. Further that Killaloe-Hagarty-Richards is not a willing host for IWT's

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-27

Seconded by Councillor Jamey Larone

THAT Horton Township Council supports the resolution of the Township of Killaloe-Hagarty-Richards - which informs Premier Kathleen Wynne that they are in favour of the Provincial Government's desire to limit Industrial Wind Turbine (IWT) projects to only communities that are willing hosts.

Carried.

- C. Head, Clara and Maria – support for their resolution requesting that the Provincial and Federal Government ministries work together to modify the current process used to determine minimum wage in Ontario and across Canada

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2014-28

Seconded by Councillor Jamey Larone

That the Council of the Township of Horton support a resolution of the Township of Head, Clara and Maria which requests that the Provincial and Federal Government ministries work together to modify the current process used to determine minimum wage and request that they:

1. Raise the general minimum wage for 2014 to \$14.00 per hour and raise the remaining minimum wages proportionally; and
2. Pick an annual anniversary date for minimum wage adjustments; and
3. Adjust the general minimum wage by the previous year's consumer price index annual inflation rate and raise the remaining minimum wages proportionally; and
4. Review the process every five years to ensure the general minimum wage does not decrease in relation to the average Canadian and Ontario general hourly wage.

Carried.

9. OTHER BUSINESS – APPOINT CANINE CENSUS TAKER (DOG TAGS)

The CAO/Clerk reported that there is a need for a 2nd Canine Census Taker as the current person has asked that the Township be divided into two sections with him retaining one area and having a second person canvass the other. 2014 Dog Tags are now for sale and the campaign has to be completed by March 31st 2014. Mayor Eady noted that this position should be decided by the Human Resources Committee. CAO/Clerk said it will be added to the Agenda for January 24th 2014.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2014-29

Seconded by Councillor Jamey Larone

THAT Council refer the second Canine Census Taker position to the Human Resource Committee.

Carried.

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10. BYLAWS

Moved by Councillor Jamey Larone

RESOLUTION NO.2014-30

Seconded by Councillor Bob Kingsbury

THAT Council enacts and passes the following By-laws:

- By-law No. 2014-01 – Amend Zoning By-law 2010-14 to change short form wording
- By-law No. 2014-02 – Set Fines - Short Form Wording
- By-law No. 2014-03 – Temporary Borrowing Bylaw
- By-law No. 2014-04 – Interim Tax Levy
- By-law No. 2014-05 – Appoint Fence Viewers
- By-law No. 2014-06 – Appoint Committee of Adjustment
- By-law No. 2014-07 – Appoint Auditor
- By-law No. 2014-08 - By-law to enact the Integrated Accessibility Standards Regulations
- By-law No. 2014-09 – Appoint Livestock/Poultry Valuers **Carried.**

11. ADDITIONS TO AGENDA – Set meeting date for Procedural By-Law review.

Council agreed to meet on January 14th 2014 prior to the Planning Committee Meeting.

12. COUNCIL MEMBERS COMMENTS / CONCERNS – There were none.

13. REQUEST FOR RECONSIDERATION – There were none.

14. CLOSED MEETING

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-31

Seconded by Councillor Jamey Larone

THAT Council enters into a closed meeting pursuant to Section 8 (b) (ii) of By-law 98-08 as amended. **Carried.**

Mayor Eady called the meeting back into Public Session at 8:33 p.m. and stated that during the Closed Meeting, Council discussed the fact that we have 11 bad debt accounts for reimbursement of 2011 and 2012 Recreation User Fees. Council also discussed a proposed Recreation Fee Agreement with the Town of Renfrew that will resolve the future reimbursement of Adult User Fees to the Township.

Moved by Councillor Margaret Whyte

RESOLUTION NO. 2014-33

Seconded by Councillor Glen Campbell

THAT the Council of the Township of Horton agree to enter into a new Recreation User Agreement with the Town of Renfrew for 2014-2018.

Carried.

15. CONFIRMING BYLAW

Moved by Councillor Glen Campbell

RESOLUTION NO. 2014-34

Seconded by Councillor Margaret Whyte

THAT Council enacts By-law 2014- 10, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on January 7, 2014.

Carried.

16. ADJOURNMENT

Moved by Councillor Jamey Larone

RESOLUTION NO. 2014-35

Seconded by Councillor Bob Kingsbury

THAT Council adjourn this Regular Council Meeting at 8:35 p.m.

Carried.

MAYOR

CAO/CLERK