

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**REGULAR COUNCIL MEETING**  
NOVEMBER 4, 2014

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday November 4<sup>th</sup> 2014. Present were Mayor Don Eady, Councillor Glen Campbell, Councillor Robert Kingsbury, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk, Jennifer Barr Treasurer, Janet Collins Public Works Manager and Christina Mulcahey, Receptionist/Clerk. Also present in the audience was Elected Councillors for the 2014-2018 term David Bennett and Robert A Johnston.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of Council or Staff.

3. MINUTES OF:

Council reviewed the following minutes:

- Regular Council Meeting – October 7<sup>th</sup>, 2014

Councillor Larone asked if legal advice had been received regarding the Welsh easement agreement. CAO/Clerk stated not as of today.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2014-325**

Seconded by Councillor Jamey Larone

**THAT** Council approves the following Council Meeting Minutes:

- Regular Council Meeting – October 7<sup>th</sup>, 2014

**Carried.**

4. BUSINESS ARISING FROM MINUTES

None.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2014-326**

Seconded by Councillor Glen Campbell

**THAT** Council agrees to add the following items to the agenda for the November 4<sup>th</sup> 2014 Council Meeting and approves the agenda.

- Fire Department Demonstration 6:30 p.m.
- Mayor Eady and Councillors comments

**Carried.**

6. COMMITTEE REPORTS

**4:15 PUBLIC WORKS COMMITTEE**

Chair Campbell reviewed the minutes of the October 22<sup>nd</sup> Committee meeting and the October 16<sup>th</sup> CN Trail Grand Opening minutes.

Councillor Larone asked how the new Brush cutter has been operating. Chair Campbell reported that it has been great so far. The successful tenderer provided training with the Brush head and Dave Radke, Public Works employee has been operating it and does a very good job.

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Councillor Larone asked if the GPS system has gone out for tender yet. Public Works Manager Janet Collins reported yes and it closes November 19<sup>th</sup> 2014.

Moved by Councillor Glen Campbell **RESOLUTION NO. 2014-327**  
Seconded by Councillor Margaret Whyte

**THAT** Council accepts the Public Works Meeting minutes of October 22<sup>nd</sup> 2014 Committee meeting and October 16<sup>th</sup> 2014 CN Trail meeting minutes.

**Carried.**

### **RECOMMENDATIONS**

Moved by Councillor Glen Campbell **RESOLUTION NO. 2014-328**  
Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee authorizes an expenditure of \$2,400.00 to complete the recommended work in 2014 from the Asset management budget.

AND THAT the estimated \$3,800 for 2015 work to be completed be financed from the Asset Management reserve.

FURTHER THAT Council directs an increase of \$1,000.00 annually into the Asset Management Reserve, commencing 2015 in addition to the existing \$3,500.00 annually put into this reserve.

**Carried.**

Moved by Councillor Glen Campbell **RESOLUTION NO. 2014-329**  
Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee does not install a streetlight along Burnstown Road at this time; and

THAT the Township develops a streetlight policy using a warrant system; and

FURTHER THAT upon adoption of a streetlight policy, the request to install a streetlight along Burnstown Road be re-evaluated; and

FURTHER THAT a letter be sent to the County of Renfrew requesting that they consider active transportation along this stretch of roadway.

**Carried.**

Moved by Councillor Glen Campbell **RESOLUTION NO. 2014-330**  
Seconded by Councillor Margaret Whyte

That Council approves the transfer of funds in the amount of \$2,412.00 from Development Charges Fund to undertake road work on Goshen Road and Ferguson Road, if required.

**Carried.**

### **4:35 WASTE MANAGEMENT COMMITTEE**

Chair Larone reviewed the minutes of the October 15<sup>th</sup> 2014 Committee meeting.

Moved by Councillor Jamey Larone **RESOLUTION NO. 2014-331**  
Seconded by Councillor Glen Campbell

**THAT** Council accepts the minutes of the Waste Management Committee meeting of October 15<sup>th</sup> 2014.

**Carried.**

Chair Larone informed the Members that he and Mayor Eady will be attending the waste conference in Toronto Nov 18<sup>th</sup> to 20<sup>th</sup>.

The Members discussed the use of the 4 sea containers that were tendered for the landfill site.

### RECOMMENDATIONS

Moved by Councillor Jamey Larone **RESOLUTION NO. 2014-332**

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Waste Management Committee reduces the number of Bag Tags from 4 bag tags to 3 bag tags for the 2015 mail-out, as part of a strategy to reduce the quantity of waste entering the landfill, encourage recycling, increase diversion rates, increase tipping fees, meet or exceed best practices; a move towards a truer 'user pay' system.

**Carried.**

Moved by Councillor Jamey Larone **RESOLUTION NO. 2014-333**

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Waste Management Committee approves staff entering into a rechargeable battery program with Call2Recycle.

**Carried.**

Moved by Councillor Jamey Larone **RESOLUTION NO. 2014-334**

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Waste Management Committee directs staff to ship two loads of ground plastics from the Horton Landfill Site to Lafleche.

FURTHER THAT any additional costs not covered by Materials Transfer be absorbed by the 2014 Environmental Services operating budget.

**Carried.**

Moved by Councillor Jamey Larone **RESOLUTION NO. 2014-335**

Seconded by Councillor Bob Kingsbury

That Council, on recommendation of the Waste Management Committee, accepts the Global National Containers tender for sea containers at the Landfill Site at their tender price of \$14,633.50.

**Carried.**

### 4:55 FINANCE COMMITTEE

There was no Finance Committee Meeting in October.

Jennifer Barr, Treasurer/Tax Collector presented a draft resolution on the placement of potential surplus or deficits within each Department. She also presented a draft resolution on the need to "Vest" into the Township's ownership a property that did not sell in the recent tax sale

Moved by Councillor Margaret Whyte **RESOLUTION NO. 2014-336**

Seconded by Councillor Jamey Larone

**THAT** any surplus or deficit as of December 31<sup>st</sup>, 2014 from the Roads Department be transferred to or from the Roads Equipment Reserve and Roads Infrastructure Reserve equally.

**THAT** any surplus as of December 31<sup>st</sup>, 2014 from the Recreation Department be directed to the Recreation Building Reserve.

**THAT** any surplus or deficit as of December 31<sup>st</sup>, 2014 from the Fire Department be transferred to or from the Fire Reserve.

**THAT** any surplus as of December 31<sup>st</sup>, 2014 from the Emergency Management budget be directed to an Emergency Management Reserve.

**THAT** any surplus as of December 31<sup>st</sup>, 2014 from the Asset Management Plan budget be transferred to the Asset Management Plan Reserve.

**THAT** any surplus or deficit as of December 31<sup>st</sup>, 2014 from the Building Department be transferred to or from the Building Department Reserve.

**THAT** any surplus or deficit as of December 31<sup>st</sup>, 2014 from the Waste Department be funded to or from the Landfill Site Reserve.

**THAT** any remaining surplus, prior to amortization, after the above transfers as at December 31<sup>st</sup>, 2014 be transferred to the Unallocated Reserve and that none of the above transfers are to create a deficit for 2014. If there is a deficit for 2014 that each transfer not take place prioritized as listed above.

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2014-337**

Seconded by Councillor Bob Kingsbury

That Council authorizes the Treasurer to proceed with vesting the property known as Roll Number 47-46-000-015-00205 and the cost of the write-off to be partially funded from interest on taxes and the balance from Working Funds Reserve.

**Carried.**

#### **ACCOUNTS PAYABLE LISTING – OCTOBER 2014**

Council reviewed the accounts payable listing for October 2014.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2014-338**

Seconded by Councillor Margaret Whyte

**THAT** Council approves the October 2014 Accounts Payable Vouchers in the amount of \$229,960.54.

**Carried.**

#### **FINANCE REPORT – OCTOBER 2014**

Treasurer Jennifer Barr reviewed the Finance Report for October 2014.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2014-339**

Seconded by Councillor Margaret Whyte

**THAT** Council accepts the October 2014 Finance Report.

**Carried.**

#### **5:25 FIRE COMMITTEE**

There was no meeting in October 2014.

#### **5:30 RECREATION COMMITTEE**

Councillor Bob Kingsbury, Chair of Recreation Committee reviewed the Recreation Committee Meeting Minutes of October 15, 2014 and the Community Centre Expansion Committee of October 24, 2014.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 2014-340**

Seconded by Councillor Jamey Larone

That Council accepts the minutes of:

- Recreation Committee Meeting – October 15, 2014
- Community Centre Expansion Meeting – October 24, 2014

**Carried.**

There was discussion by the Members on the heating requirements and overhead door seal at the back of the stage.

**5:40 PLANNING COMMITTEE**

Chair Kingsbury reviewed the minutes of the October 14, 2014 Committee meeting.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2014-341**

Seconded by Councillor Margaret Whyte

**THAT** Council accepts the Planning Committee meeting minutes of October 14<sup>th</sup> 2014.

**Carried.**

**RECOMMENDATIONS**

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2014-342**

Seconded by Councillor Margaret Whyte

**THAT** Council on recommendation of the Planning Committee supports Consent Application B106/14 to permit Peter and Glenda Tippins to sever .05 ha from their property in Lot 6 Concession 5 subject to the following conditions:

- That the County Planning Department accepts that karst test has been satisfactorily completed
- Lot Development charge
- Meets MDS requirements

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2014-343**

Seconded by Councillor Glen Campbell

**THAT** Council on recommendation of the Planning Committee enters into an agreement with Canada Post which sets out the future location and maintenance of group mail boxes in the Township.

**Carried.**

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2014-344**

Seconded by Councillor Glen Campbell

**THAT** Council on recommendation of the Planning Committee requests that the Crozier Subdivision have LED street lights installed at the intersection of Street "A" and Storyland Road and where the mailbox is located.

**FURTHER THAT**, Council requires that each owner install and maintain lawn lamps on their property to be located near the street intersection.

**Carried.**

**5:45 HUMAN RESOURCES COMMITTEE**

Councillor Margaret Whyte, Chair of the Human Resources Committee reviewed the October 15<sup>th</sup>, 2014 Committee Meeting Minutes.

Moved by Councillor Margaret Whyte

**RESOLUTION NO.2014-345**

Seconded by Councillor Jamey Larone

**THAT** Council accepts the minutes of:

- Human Resources Committee Meetings – October 15, 2014

**Carried.**

### **RECOMMENDATIONS**

Chair Whyte presented the following draft resolution as a recommendation from the Human Resources Committee:

*THAT Council on recommendation of the Human Resources Committee recommend to Council that the Administrative Assistant position be reclassified to Executive Assistant/Planning at the Pay Grid of 4E, effective January 1, 2014.*

The Members discussed the recommendation. Mayor Eady suggested that the discussion continue under Closed Meeting at the end of this Regular Council Meeting. The Members agreed.

### **5:56 HOME SUPPORT**

Chair Kingsbury presented the report from Renfrew and District Home Support.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2014-346**

Seconded by Councillor Jamey Larone

That Council receive the Renfrew and District Senior Home Support Report.

**Carried.**

Councillor Kingsbury said that he stepped down from the position as Vice-President. Council Members took turns thanking him for representing Horton over the years. Mayor Eady noted that municipalities will be asked to support the Golden Age Activity Centre in the future.

### **6:02-6:30 PM – SUPPER BREAK**

Mayor Eady recessed Council for their supper break at 6:02 p.m. He called the meeting back to order at 6:30 p.m. with the same Members present.

### **6:30 COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)**

Councillor Glen Campbell, Horton's representative on CPAC reviewed their October 20, 2014 Meeting Minutes. The Members discussed the ownership of the speed board, which is all 4 municipalities on the CPAC committee.

Mayor Eady said in the future the OPP will have to define what a "call" is for the 40 percent share of their service costs to the municipalities.

Moved by Councillor Glen Campbell

**RESOLUTION NO.2014-347**

Seconded by Councillor Jamey Larone

THAT Council accepts the CPAC Committee meeting minutes of October 20, 2014.

**Carried.**

### **6:48 DEMONSTRATION OF NEW BREATHING APPARATUS FOR FIRE DEPARTMENT**

Fire Chief Randy Corbin and Deputy Chief Allan Cole along with Fire Fighters Lyle Armstrong and Ashley Bennett who modelled the new self-contained breathing apparatus, were present to present the recently purchased equipment.

### **7:19 BUILDING REPORT**

Council reviewed the October Building Report.

Moved by Councillor Jamey Larone  
Seconded by Councillor Bob Kingsbury

**RESOLUTION NO.2014-348**

**THAT** Council receives the October 2014 Building Report.

**Carried.**

**EMERGENCY PLAN PREPAREDNESS COMMITTEE**

There was no information to review.

**BUILDING INFRASTRUCTURE COMMITTEE**

There was no information to review.

**CONFERENCE REPORTS**

There were no conference reports to review.

7. **CORRESPONDENCE SUMMARY**

**INFORMATION CORRESPONDENCE NOVEMBER 4, 2014**

- A. National Housing Day Celebration – Best Western Renfrew
- B. John Yakabuski, MPP – letter to MNR re: timber harvesting
- C. June Callwood Outstanding Achievement Award for Voluntarism in Ontario
- D. Power Dam special Payment Update
- E. MOE & Climate Change Chief Drinking Water Inspector's Annual Report 2012-2013 – online survey
- F. AMO:
  - Provincial Offences Act (POA) Tools re-introduced Road Safety Bill
  - Elliot Lake Inquiry Recommendations
- G. Special Advisor on Accessibility Appointed
- H. Colin Slight, OPP – e-mail re: ATV & UTV travelling along roads

Moved by Councillor Jamey Larone  
Seconded by Councillor Bob Kingsbury

**RESOLUTION NO.2014-349**

**THAT** Council receive the November 4<sup>th</sup>, 2014 Information Correspondence Summary.

**Carried.**

**ACTION CORRESPONDENCE**

There was no action correspondence to consider.

8. **DELEGATIONS:**

There were no requests for delegation before Council.

9. **OTHER BUSINESS**

Mayor Eady provided verbal closing comments on the Term of Office that will be ending November 30. He said he is very proud of the accomplishments during the 4 year Term. He thanked all staff, and Council Members for their co-operation, dedication and hard work during this term. Also, he thanked the media for their coverage of Council

Meetings and welcomed the two new Council Members who will be joining Council for the new Term.

Individual Council Members also expressed their appreciation to staff, press and fellow Council members as they reflected on the accomplishments achieved this past term of Council.

CAO/Clerk McLaren thanked the Members on behalf of staff.

#### 10. BYLAWS

- 2014-41 – Nesbitt Zoning Bylaw
- 2014-49 – Execute agreement with Crozier Excavating
- 2014-50 – Amend bylaw 2014-45 Council Remuneration

Mayor Eady asked the Members if they wished to consider all three by-laws together or was there a request to vote on any by-law separately. Councillor Kingsbury requested that By-law 2014-50 be considered on its own.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2014-350**

Seconded by Councillor Jamey Larone

**THAT** Council enacts and passes the following By-laws:

- Bylaw 2014-41 - Nesbitt Zoning Bylaw
- By-law 2014-49 - Execute agreement with Crozier Excavating to Reimburse Township fees incurred with subdivision

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2014-351**

Seconded by Councillor Glen Campbell

**THAT** Council enacts and passes the following By-law:

- By-law 2014-50 – Amend 2014-45 – Council Remuneration

Councillor Kingsbury stated that the amended by-law was to set out a remuneration for Public committee Members which was not included in By-law 2014-45. He said the draft calls for remuneration based on the length of time each meeting lasts. He proposed that the public members remuneration be based on a flat rate of \$60 per meeting.

Councillor Larone asked if it was fair to the public members if they were at a 3.5 hour meeting and paid less than they would be today. He believes they would feel under appreciated. He said he would support \$75 per meeting.

**Carried on Division**

Councillor Kingsbury opposed.

#### 11. ADDITIONS TO AGENDA

There were no additions to the agenda.

#### 12. COUNCIL MEMBERS CONCERNS

There was no request from Members to consider.



**13. REQUEST FOR RECONSIDERATION**

There were no requests for reconsideration from Members of Council.

**14. CLOSED MEETING**

Mayor Eady called for Council to proceed into a Closed Council Meeting to continue the discussion from the Human Resources Committee report earlier in the meeting.

Moved by Glen Campbell  
Seconded by Margaret Whyte

**RESOLUTION NO. 2014-352**

That Council proceed into a Closed Meeting pursuant to Section 4 (2) (d) of By-law 2014-11 – Procedural By-law.

**Carried.**

The Meeting was closed at 8:10 p.m.

Mayor Eady called the meeting back to public session at 9:07 p.m. and reported that during the closed meeting Council continued the discussion on reclassifying the Administrative Assistant position to Executive/Planning Assistant with a pay grid increase. Once out of the Closed Meeting, the following resolution was presented:

Moved by Jamey Larone  
Seconded by Margaret Whyte

**RESOLUTION NO. 2014-353**

That Council reclassifies the Administrative Assistant position to Executive Assistant/Planning effective January 1, 2014.

Further Council offers two pay options:

1. That the employee be offered the title at the pay grid rate of 4E minus any regression analysis indicated overpayment with opportunity for full pay grid review if the future Council decides to fix the broken pay grid, retroactive to January 1, 2014.

OR

2. The employee be offered the title and the pay rate would be part of any review of the pay grid by the next Council, retroactive to January 1, 2014.

**Carried on Division**

Opposed Councillor Bob Kingsbury

**15. CONFIRMING BYLAW**

Moved by Councillor Margaret Whyte  
Seconded by Councillor Glen Campbell

**RESOLUTION NO. 2014-354**

**THAT** Council enacts By-law 2014-51, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on November 4<sup>th</sup>, 2014.

**Carried.**

**16. ADJOURNMENT**

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 2014-355**

**THAT** Council adjourn this Regular Council Meeting at 9:13 p.m.

**Carried.**