

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Finance Committee Meeting

September 4, 2015

There was a Meeting of the Finance Committee held in the Council Chambers on Friday September 4, 2015. Present was Chair Jamey Larone, Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett and Councillor Glen Campbell. Staff present was Jennifer Barr, Treasurer/Tax Collector and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Larone called the Meeting to Order at 1:03 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee or Staff.

3. PROCUREMENT BYLAW

Chair Larone briefly reviewed the draft Procurement By-law that would replace the current Procurement By-law that was passed in 2005 and amended several times. He asked the Treasurer/Tax Collector to present the draft.

Jennifer Barr, Treasurer/Tax Collector reviewed the draft by-law section by section with the Members. She informed the Members that in this draft by-law Council is the ultimate authority for expenditures by way of approving the annual budget. She noted that staff's role is to administer all procurement activities by adhering to this Policy and to the annual approved budget. She discussed other municipality's by-laws that she reviewed prior to drafting this document.

The Members discussed the sections making changes to a number of them. Several of these changes removed the authority from the Department Managers and replaced it with Council.

Following the review of the draft, the Treasurer/Tax Collector was directed to update the draft with the changes that were agreed upon at this meeting and to bring the updated draft to a future Finance Committee Meeting.

4. OTHER BUSINESS

Councillor Bennett informed the Members that he is not available to attend the upcoming Ontario East Municipal Conference September 16, 17 & 18 in Kingston. He noted that Deputy Mayor Johnston is available to attend in his place. Chair Larone noted that at one time he considered he would attend the conference if Councillor Bennett did not go, however his is no longer available due to work commitments.

Mayor Kingsbury stated that Deputy Mayor Johnston attended the Ontario Good Roads Convention this past February and the Council Remuneration Policy (By-law 2014-45) states that the Mayor can attend 2 conferences per year and the other Council Members can attend one conference per year. Council approval is required if a Council Members wants to attend a second conference in the calendar year. Therefore a Special Council Meeting is required.

The Members discussed a date and time for the Special Council Meeting and it was agreed to meet at 8 pm following the Planning Committee Meeting on Tuesday September 8. Mayor Kingsbury said there may also be resolutions from the Planning Committee on the Soventix Solar proposal that could be considered at this same Special Council Meeting.

5. Adjournment

Chair Larone declared the Meeting to be adjourned at 2:50 pm. He reported that the next Finance Committee Meeting will be held on Tuesday September 29, 2015 at 6 pm.

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CHAIR

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CAO/Clerk