

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
MAY 3RD, 2016

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday May 3rd, 2016. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Mackie McLaren, Public Works Manager Janet Collins, Treasurer Jennifer Barr and Administrative/Planning Assistant Hope Dillabough.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:03 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of Council.

Mayor Kingsbury welcomed and introduced Hope Dillabough as the new Administrative/Planning Assistant for the Township.

4. MINUTES

Council reviewed the following meeting minutes:

Moved by Councillor Dave Bennett

RESOLUTION NO. 2016-152

Seconded by Councillor Glen Campbell

THAT Council approves the following Council Meeting minutes:

- Regular Council Meeting - April 5th, 2016;
- Special Council Meeting – April 8th, 2016; and
- Council Committee of the Whole Meeting – April 22nd, 2016.

Carried.

5. BUSINESS ARISING FROM MINUTES

Councillor Larone questioned when the construction on Thomson Road would start. Public Works Manager Janet Collins stated that it would likely begin this week or next, however it is dependent on half loads. They are also waiting on locates. Councillor Larone also expressed concern regarding the area at Thomson and Early Road as there are no guardrails or colourful indication of barrier opposite Early Road.

Public Member Rick Lester questioned the anticipated end-time of construction. Chair Bennett replied that it would be by the 1st of September.

6. 4:10 TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Rick Lester and John Wilson. Murray Humphries was absent.

6.1 Staff Reports

6.1.1 G & K Services

Janet Collins reviewed her report. She expressed that there were no tender takers at this time. It was questioned whether the septic could handle the extra water but there will not be a lot of laundry and she did not think it was appropriate for the employees to bring their coveralls home to be washed. Chair Bennett said he wanted to wait a month to work out the building plans. Councillor Larone questioned

if there was sufficient plumbing upstairs in the garage to which Janet replied that there is. Councillor Larone was in support of this as there would be substantial savings and he also didn't think the septic would be affected. He also questioned when the final date of the contract would be, which was stated as June 21st.

6.1.2 Catch Basin Cleaning Tender

Janet Collins reviewed her report. She stated that it is a standard Tender we call every two years.

6.1.3 Winter Sand Tender

Janet Collins reviewed her report.

6.1.4 Off-Road Vehicle By-Law

Janet Collins reviewed her report and discussed the County of Renfrew's new by-law. She also discussed the CN Trail agreement with the Whitewater Snogoers Club and that perhaps the Recreation Committee should be reviewing this agreement. The agreement currently states that no ATV's are permitted on the trail, however permission may be granted if requested. Councillor Larone questioned who is enforcing this. Ms. Collins said there are signs erected stating ATV's are not allowed. Councillor Larone wants a letter from the Snogoers indicating who is permitted to use the trail. Councillor Campbell asked if anyone has spoken with the Snogoers and Ms. Collins replied that she thinks it's a recreation issue. John Wilson asked whether there was any compensation from the Snogoers. Mayor Kingsbury said no, but there is in-kind work and maintenance on the trails. Chair Bennett would like to see this conversation held with the Recreation Committee to determine a solution.

6.1.5 Plastics Shipping

Janet Collins reviewed her report and explained it in detail. Rick Lester questioned whether it included all non-recyclable plastics, which yes it does. Deputy Mayor Johnston questioned the different alternatives and confirmed that it's a great idea. Councillor Larone expressed concern over the tipping fees and would like to have a meeting with Lafleche to go over the fees as well as discuss the shipping. Rick Lester asked whether carpets were recyclable, which Chair Bennett replied that it's very difficult to meet the specifications to recycle carpet.

6.1.6 Garbage Bags – Landfill Site

Janet Collins reviewed and discussed her report.

6.1.7 Findlay Barr Agreement

Janet Collins reviewed the report and discussed the nature of the agreement. Deputy Mayor Johnston questioned the wording in the agreement. Ms. Collins explained that it is written rather backwards, however the Township has always done things properly. Ms. Collins recommended that the Township obtains legal advice if we continue to sample if the property is ever sold.

6.2 New Business

6.2.1 Beaumens Contract - Extension

Janet Collins explained the nature of this issue regarding the extension of the contract. As of September 1st, 2016 Beaumens does not want to pick up Styrofoam. Chair Bennett expressed concern about the styrofoam items taking up space in the landfill. Councillor Larone wondered if one cell could be dedicated to styrofoam to see how much is collected, however Chair Bennett replied that it wouldn't be a true reflection because people would most likely put it curbside in garbage bags rather than bring it to the landfill. Mayor Kingsbury asked Chair Bennett to get in touch with Beaumens to discuss alternative options for styrofoam. Treasurer Jennifer Barr indicated she could mail out a notice to ratepayers in the tax bills at the end of July. Rick Lester asked if this was a province-wide issue to which Janet replied that yes, it is, it's not just Beaumens.

6.2.2 Tender – Street Sweeping

There was only one tender received. It came from Bassett's with a cost of \$115.00 per hour with an estimated total hours of 225 to complete the job. Ms. Collins

recommended to Council to seek quotes as she's unsure of why there was only one submitted. Councillor Larone supported this and to contact the previous company who did it last year. Ms. Collins said she would re-advertise and send the advertisement to the companies and they can be responsible for submitting a quote if they desire.

6.2.3 Road-Side Grass Cutting

Ms. Collins recommended to council to extend the existing contract instead of re-tendering.

6.2.4 Annual Landfill Monitor and Reporting

Chair Bennett asked if a conversation should be started with the engineers. Ms. Collins said from a staff perspective we should figure out questions and items to be discussed before a meeting is held.

Councillor Larone questioned who was part of the Ad-Hoc Committee for Transportation and Environmental Services. It was determined that it's composed of Council, Rick Lester, Murray Humphries and John Wilson

6.3 Outstanding Business

None – Thomson Road had previously been discussed

6.4 Correspondence

6.4.1 OGRA – 2016 Federal Infrastructure Investment Program

Council Reviewed

6.4.2 AMO – 2016 Federal Infrastructure Investment Program

Council Reviewed

6.4.3 Bill 151 – Waste Free Ontario Report

Council Reviewed

6.5 Recommendations

Moved by Councillor Bennett

RESOLUTION NO. 2016-153

Seconded by Councillor Campbell

THAT Council accepts a copy of the Catch Basin Cleaning Tender PW-2016-03 for information purposes.

FURTHER THAT Council award the contract on Tuesday June 7, 2016 at their regular meeting of Council.

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-154

Seconded by Deputy Mayor Johnston

THAT Council accepts a copy of the Winter Sand Tender PW-2016-02 for information purposes.

FURTHER THAT Council award the contract on Tuesday, June 7, 2016 at their regular meeting of Council.

Carried.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-155

Seconded by Councillor Larone

THAT Council adopt a by-law to regulate the operation of Off-Road Vehicles on Township of Horton Roads, which repeals by-law 2008-29.

FURTHER THAT Council request the Recreation Committee review the agreement entered into on June 6, 2000 between the Township of Horton and the Whitewater SnoGoers (Licensee) and make recommendations regarding the termination or revision of the agreement.

Carried.

Regular Council Minutes
May 3, 2016

Moved by Councillor Larone

RESOLUTION NO. 2016-156

Seconded by Councillor Bennett

THAT Council accepts this report for information purposes as it relates to the Landfill disposal fees for individual garbage bags which was implemented March 1, 2016.

Carried.

Moved by Councillor Campbell

RESOLUTION NO. 2016-157

Seconded by Councillor Larone

THAT Council direct staff to continue to test both spring and fall, the well at the barn and the water in the creek running past the house at 183 Jim Barr Road, being the property of Findlay Barr.

FURTHER THAT the test results be provided annually to Findlay Barr, and copied to the Ministry of Environment and Climate Control (MOECC).

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-158

Seconded by Councillor Campbell

THAT Council agrees to extend the Garbage and Recycling contract with Beaumen's Waste Management from August 31, 2016 to April 30, 2017 to permit the development of a joint tender with the Town of Arnprior, the Town of Renfrew and the Township of McNab Braeside in conjunction with Community Improvement Fund (CIF) assistance.

FURTHER Chair Bennett be authorized to meet with Beaumens to discuss the handling of Styrofoam which will no longer be collected under the extended contract, and further, Mr. Shouldice be invited to attend the Ad-Hoc committee scheduled for May 18th, 2016.

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-159

Seconded by Councillor Campbell

THAT Council reject the tender received for Tender PW-2016-04 Street Sweeping and authorize staff to seek quotes under Section 5.3 of Procurement By-law 2016.25.

Carried.

Moved by Councillor Campbell

RESOLUTION NO. 2016-160

Seconded by Councillor Larone

THAT Council further extend the 2011 contract for roadside grass cutting for 2016 to Stephen Lewis at the original tender price of \$3,990.00 plus net HST.

Carried.

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present

7.1 Staff Reports

7.1.1 Fire Chief's Report

Chief Corbin said April was a quiet month. There were only 3 calls. He spoke of the layout of the pump house at the boat launch and it looked ok to Mayor Kingsbury. He ordered summer safety kits for July. He confirmed the website was down regarding fire permits and that perhaps meet to develop new system on the website. Deputy Mayor Johnston questioned what was happening with the recent grass fire. Chief Corbin said it was due to careless smoking. CAO/Clerk Mackie McLaren stated we cannot lay charges until the set fines get approved by the Courts.

7.2 NEW BUSINESS

7.2.1 Renfrew County Fire Communications Systems Study

Fire Chief Corbin reviewed study. Mayor Kingsbury also reviewed the study and stated the Township needs to start putting reserves away as eventually the equipment will all need to be changed/updated.

7.2.2 Ministry of Labour – Ontario First Responders Act

Fire Chief Corbin reviewed.

7.3 Outstanding Business
None

7.4 Recommendations

Moved by Councillor Larone
Seconded by Councillor Campbell

RESOLUTION NO. 2016-161

That Council requests Deputy Mayor Johnston, along with the Fire Chief and Deputy Fire Chief, to review the County Fire Communications Systems Study and report back their comments to Council.

Carried.

Council recessed for supper at 5:45p.m. and returned at 6:10 p.m. with all members present.

9. 6:10 DELEGATIONS AND OR PUBLIC MEETINGS

6:10 – Chela Breckon – Local Immigration Partnership of Renfrew and Lanark
Ms. Breckon gave a presentation regarding the Local Immigration Partnership which is federally funded by Immigration, Refugees and Citizenship Canada. Their chief responsibility is to welcome immigrants into the community. They have many partnerships with local municipalities. Councillor Bennett asked if Ms. Breckon could come to the next Economic Development Committee meeting May 10th. The CAO/Clerk is to coordinate.

10. RECREATION

Present were Public Members Sharon Bennett, Lane Cleroux, Arnold Dickson, Barb Dickson, Ralph Miller, Val Miller. Absent: Kirby Morrison. Also present was Kathleen Rogers, Recreation Program Manager.

10.1 STAFF REPORTS

10.1.1 Rec Program Manager Report

Kathleen Rogers reviewed her report. Deputy Mayor Johnston wanted to go through each item separately for Committee discussion. Deputy Mayor Johnston thinks the dance program should continue. Mayor Kingsbury questioned how much revenue was brought in and Ms. Rogers noted it was definitely a money-maker. Mayor Kingsbury commented that the Volleyball courts need some work. Councillor Campbell offered to help with the tilling of the courts. In regards to the soccer field update, Councillor Larone asked Deputy Mayor Johnston if he had spoken with Ms. Eady regarding access. Deputy Mayor Johnston had taken her on a tour and they were able to come to an agreement to allow the township to lease a portion of her property for recreational purposes. Councillor Larone asked about insurance, which the CAO replied that it's covered under the Township's Insurance policy. It was discussed whether they should buy an ATV for a raffle prize and Councillor Bennett proposed they try something new. It is to come back to an AdHoc Recreation Committee May 12th, 2016 at 7 p.m.

Deputy Mayor Johnston provided a quick report regarding the soccer pitch project at the Community Centre property. He detailed how many volunteer hours and equipment have been donated for this project to be completed.

10.2 NEW BUSINESS

10.2.1 Stage Curtains – Include New Front Drapes

CAO/Clerk reviewed and explained the report. Committee discussed and it was the consensus among the group to pick emerald green as the colour as well as get all new drapes including the front stage drapes.

10.2.2 Rental Fee for Outside Space

Kathleen Rogers spoke regarding this in terms of renting out the space for groups, weddings etc. Councillor Bennett mentioned the maintenance fees for this season would likely outweigh the revenue, however perhaps it could be looked at for next year.

10.2.3 Request to donate Hall for Benefit Dance – Child with Severe Illness

CAO/Clerk explained the nature of this request. The bar was not discussed, just the hall rental. Mr. Dickson asked whether catering would be required. CAO/Clerk didn't know specific details of the general request.

10.3 OUTSTANDING BUSINESS

10.3.1 Soccer Field

The Soccer Field issue was covered previously in the meeting.

Barb Dickson asked about equipment purchases. Kathleen said the jerseys have been purchased and distributed as well as the materials also from the lending hub funding.

10.4 Recommendations – Mayor Kingsbury

Moved by Councillor Larone

RESOLUTION NO. 2016-162

Seconded by Councillor Bennett

THAT Council accept the Recreation Program Manager's Report as presented for May 3, 2016.

Carried.

Moved by Councillor Campbell

RESOLUTION NO. 2016-163

Seconded by Deputy Mayor Johnston

THAT Council proceeds with the total tendered stage curtains which include the new front of stage drapes.

Carried.

Moved by Councillor Bennett

RESOLUTION NO. 2016-164

Seconded by Councillor Larone

THAT Council, on recommendation of the Recreation Committee agrees to rent a booth to sell Lottery tickets during the Renfrew Fair in the amount of \$203.40.

Carried.

Moved by Councillor Campbell

RESOLUTION NO. 2016-166

Seconded by Deputy Mayor Johnston

THAT Council agree to donate the Community Centre Hall for fundraising events for families with serious illness from Horton Township.

Carried.

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed following correspondence:

11.1 Information Correspondence

11.1.1 Ray & Regina Puhalski – Horton Taxes and Taxation System

Councillor Larone expressed that this was interesting and understands the frustration but this is purely an assessment issue with MPAC (Municipal Property Assessment Corporation) not a Township issue. Mayor Kingsbury noted that Mr. Puhalski is not paying any more money for the municipal services than anyone else. This issue seems to be a misappropriate valuation of the property and needs to be addressed to MPAC. Consensus was not to reply to this letter.

11.1.2 Rural Mayor's Forum – Letter to Ministry of Community Safety and Correction Services

11.1.3 ROMA – Current OPP Billing Model – Household Counts

11.1.4 ROMA – Separate Conference Beginning 2017

11.1.5 OGRA – Separate Conference Beginning 2017

11.1.6 County of Renfrew – Council Votes to Acquire CP Rail Corridor

11.2 **Action Correspondence**

11.2.1 Township of South Frontenac – Provide Authority to Enforce “No-Wake” Restrictions on Navigable Water

11.2.2 Township of Southgate Support “Saving Girl Next Door Act” 2016

Mayor Kingsbury explained that he learned at the OGRA Conference that these types of resolutions passed for support just go in the waste basket at Queen’s Park and hold no influence.

Moved by Councillor Campbell

RESOLUTION NO. 2016-167

Seconded by Councillor Bennett

THAT Council accept the Information Correspondence for May 3, 2016.

Carried.

12. OUTSTANDING COMMITTEE ISSUES

12.1 Recommendations from April 22nd, 2016 Committee of the Whole Meeting.

Moved by Councillor Larone

RESOLUTION NO. 2016-168

Seconded by Councillor Bennett

THAT Council, upon recommendation from the Committee of the Whole, adopt the 10 year Annual Capital Forecast for the years 2016 to 2025, as amended, printed and circulated.

Carried.

Moved by Councillor Campbell

RESOLUTION NO. 2016-169

Seconded by Councillor Larone

THAT Council, upon recommendation from the Committee of the Whole, accept that the next Road Condition Study be moved to 2017 to align with the next Development Charges Study.

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-170

Seconded by Deputy Mayor Johnston

THAT Council, upon recommendation from the Committee of the Whole, revise the road network condition rating standard for the Township from level 7 to level 6.

Carried.

13. BYLAWS

2016-34 Lease Agreement - Eady

2016-35 Regulate Operation – Off Road Vehicles

Moved by Councillor Bennett

RESOLUTION NO 2016-171

Seconded by Deputy Mayor Johnston

THAT Council enact bylaws:

2016-34 Lease Agreement - Eady

2016-35 Regulate Operation – Off Road Vehicles

Carried.

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There was no request to file a motion.

15. COUNCIL MEMBERS CONCERNS

Treasurer notified Council of the Assessment Notices that were being sent out and explained ratepayers had a 120 day deadline upon date of mailout to respond.

Councillor Larone expressed concern of a property on River Road where some mattresses and various other junk items were dropped off. It is currently being dealt with.

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (CLOSED) SESSION

There was no request for a Closed Session Meeting.

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday May 17th, 2016 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2016-172

Seconded by Councillor Bennett

THAT Council enacts By-law 2016-36, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on May 3rd, 2016.

Carried.

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 8:02 p.m.

MAYOR

CAO/CLERK