

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

MAY 17, 2016

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday May 17, 2016. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Jennifer Barr, Treasurer, Mackie McLaren, CAO/Clerk, and Hope Dillabough, Admin/Planning Assistant. Also present was Nichole Dubeau, Receptionist/clerk.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:05 pm.

2. Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

Mayor Kingsbury mentioned that a Closed Session Meeting will be entered into later in the meeting.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Larone

Resolution No. 2016- 173

Seconded by Deputy Mayor Johnston

THAT Council approves the following Meeting Minutes:

- April 19th, 2016 Regular Council Meeting Minutes, and
- April 28th, 2016 Special Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES

None

6. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was absent.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

6.1 Business Arising

Treasurer Jennifer Barr reviewed the update of Assessments from MPAC (Municipal Property Assessment Corporation) for 2016 to 2017 under the new assessment. There was a shift from waterfront to residential and we are above the County average.

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures as of May 11, 2016

Treasurer Barr reviewed the Statement of Revenues and Expenditures. She noted that it will be off a bit because it's not reflective of the end of the month. There were no red flags.

6.2.2 Consolidated Statement of Financial Position

Ms. Barr reviewed the report and again indicated there are no red flags.

6.2.3 Survey Farrells Landing Road

CAO/Clerk Mackie McLaren explained the background of this item. The Park and area was part of a grant application through Canada 150 fund but was not successful. However, in the application the municipal contribution was noted as \$4000.00 for surveying costs which is in the 2016 municipal budget. It was recommended to move ahead with the survey to determine exactly where the property lines are located.

6.3 Health and Safety

Nothing to report.

6.4 Human Resources

6.4.1 Animal Control Services

CAO/Clerk McLaren reviewed the report. He explained that MLES (Municipal Law Enforcement Services) provides services to the Town of Renfrew for animal control and the pound is located in the Town also. The Township has an agreement with the Town of Renfrew to use the pound. There was no cost analysis done, however it would be close to existing numbers. Mayor Kingsbury exclaimed that he had no issue getting a company who already works in the community as it seems like it's a good fit. Councillor Larone said he doesn't disagree with the recommendation but wanted to know if there were any statistics available regarding the number of call-outs last year. CAO/Clerk McLaren replied that the number would be close to 50 as there are several months out of the year when it's a bit busier than normal.

6.4.2 Animal Census Taker

CAO/Clerk McLaren reviewed report. He noted that Council needs to accept the resignation of Mr. Brown. Mr. Brown had offered a suggestion of someone else to be hired in his place; however Sue Bruemmer who currently does part of the job was asked to see if she had any interest in doing it for the entire municipality which she said yes. Councillor Larone commended Dave Brown for his dedication and thanked him for his years of service. Councillor Bennett commented that they should move ahead with Ms. Bruemmer and give it a year to see if she can work within the timeframe in the whole municipality. Councillor Campbell offered his support of this suggestion as Ms. Bruemmer is already in the system and understands what to do. He also commended Mr. Brown on the job that he has done over the years and suggested a letter be sent on behalf of Council thanking him for his service and also to Ms. Stephanie Jacob, Animal Control Officer, for hers.

6.5 New Business

6.5.1 Common Language Guide to Municipal Financial Statements

Treasurer Barr explained the nature and background of the Guide. This document is a first of a few to come forward and it is being circulated around the province. It is very useful for Staff and Council because it offers an explanation of what the numbers mean. Mayor Kingsbury noted that the Guide was very well done.

6.6 Outstanding Business

None

6.7 Recommendations – Mayor Kingsbury

Moved by Councillor Larone
Seconded by Deputy Mayor Johnston

Resolution No. 2016- 174

THAT Council receive the Statement of Revenue and Expenditures dated May 11, 2016.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2016-175

THAT following acknowledgement that our Canada 150 Grant Application to create the Farrells Landing Linear Park was not successful, Council agrees to proceed with the survey of Farrells Landing from River Road to the Ottawa River. Funds for this survey are included in the 2016 Municipal Budget.

Carried

Moved by Councillor Larone
Seconded by Councillor Bennett

Resolution No. 2016-176

THAT Council accepts the resignation of Stephanie Jacobs as Animal Control Officer effective June 30, 2016.

FURTHER THAT Council accepts the proposal of Municipal Law Enforcement Services to provide animal control services for the Township effective July 1, 2016.

Carried

Moved by Councillor Campbell
Seconded by Deputy Mayor Johnston

Resolution No. 2016-177

THAT Council accepts David Brown's verbal resignation as dog tag seller.

FURTHER THAT Sue Bruemmer be contracted as his replacement.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett reviewed the February and March 2016 Minutes.

7.2 Community Policing Advisory Committee

Mayor Kingsbury verbally gave his report. He mentioned that to save costs, the calls for 911 service need to be reduced. The Committee is to meet again and discuss alternative numbers instead of calling 911. All members of the committee have vowed to stick together on this.

7.3 Health Services Village

Mayor Kingsbury advised that no meetings have been held recently or scheduled.

7.4 Chamber of Commerce

Deputy Mayor Johnston advised there was a meeting next Tuesday however they're only discussing the awards and he will not be in attendance.

7.5 County Council

Mayor Kingsbury gave a verbal report on recent County Council Meetings. He discussed the CP Rail Line acquisition and the 417 Highway expansion.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2016-178

THAT Council receives the Reports from Community Committees and County Council.
Carried

8. CONFERENCE REPORTS

There were no conference reports to receive.

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

9.1.1 Minutes of May 10th, 2016

Councillor Bennett, Chair of the Economic Development Ad-Hoc Committee, explained the meeting that was held. He reviewed the changes to the RED (Rural Economic Development) Ministry Program. Briefed Council how we can develop the township. Chair Bennett is to come back with charts soon.

9.2 Recreation Association Ad-Hoc Committee

No meeting was held. The meeting scheduled for May 18th has been cancelled. Committee hopes to get it done prior to the June 7th meeting. CAO/Clerk McLaren will send an email out to all Committee members to notify them of the cancellation.

9.3 Developer Upgrade on Municipal Infrastructure Committee

A meeting was held May 10th, 2016 but there are no minutes yet.

9.4 Hiring Process for CAO/Clerk

9.4.1 Minutes of May 5th, 2016

Councillor Larone, Chair of the Hiring Process for CAO/Clerk committee, discussed the process of shortlisting the candidates. The committee have it narrowed down to five (5).

9.5 Clean Yards – Draft By-law Ad-Hoc Committee

9.5.1 Date for Committee Meeting

Councillor Campbell, Chair of the Committee, indicated the meeting was rescheduled to be held May 19th, 2016 at 4:00 p.m.

9.6 Transportation and Environmental Services Ad Hoc Committee

9.6.1 Date for Committee Meeting: May 18th, 2016 at 4:30 p.m.

Chair Bennett noted the next meeting will be May 18th, 2016.

9.7 Official Plan Review Ad Hoc Committee

9.7.1 Minutes of May 10th, 2016

Councillor Larone, Chair of the Official Plan Review Ad Hoc Committee explained the meeting that was held. He mentioned they invited Mr. Milt Stevenson to attend for his input as he developed a report in 1989 that successfully removed the 'agriculture' designation at that time. There is a follow up meeting scheduled for May 24th, 2016.

9.8 Thomson Road Reconstruction Ad Hoc Committee

No meeting was held.

9.9 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Deputy Mayor Johnston

Resolution No. 2016- 179

Seconded by Councillor Larone

THAT Council receive the Reports & Minutes from the following Ad-Hoc Committees:

- Economic Development Ad-Hoc Committee – May 10th, 2016;
- Hiring Process for CAO/Clerk position – May 5th, 2016
- Official Plan Review – May 10th, 2016

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 Relay for Life Team Challenge

10.1.2 Invitation: The BDC Economic Outlook: Doing Business in Today's Economy - The Mayor indicated he would be in attendance.

10.1.3 AMO – 2015 Joint Annual Memorandum of Understanding Statement

CAO/Clerk McLaren asked Council to look at the correspondence placed on their desk from the Town of Renfrew regarding the CP Rail Line acquisition. Council is invited to an information session.

It was also stated the Grand Opening for Elements Luxury Tented Camp and Nature Spa is May 24th, 2016.

Moved by Deputy Mayor Johnston

Resolution No. 2016-180

Seconded by Councillor Larone

THAT Council receive the Information Correspondence Summary.

Carried

10.2 Action Correspondence Summary

10.2.1 AMO – Support For Fort McMurray

Council discussed this information. CAO/Clerk McLaren mentioned that the Town of Arnprior is setting up a fund to support Arnprior residents out west. Councillor Bennett said that idea may work better than a donation. Treasurer Barr stated that the Township's policy doesn't allow donations to go outside the municipality.

IN CAMERA (Closed) SESSION – 5:20 P.M.

Moved by Councillor Larone

Resolution No. 2016-181

Seconded by Councillor Campbell

THAT Council, pursuant to Sections 4(2) (c) & (e) of By-Law 2015-53 Procurement By-Law agrees to go into a Closed Session Meeting to discuss an agreement for Sale of Municipal Property and a letter which sets out potential litigation.

Carried

The Meeting was closed at 5:20 p.m. Mayor Kingsbury call the meeting back to regular session at 5:45 p.m. and reported that during the Closed Meeting the members received a copy of a letter from a local construction company setting out concerns that policies were not followed in the sale of the Municipal Gravel Pit and in avoiding a construction contract to finalize Thomson Road reconstruction.

SUPPER BREAK – 5:47 P.M.

RECONVENED AT 6:05 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

6:00 P.M. Cory Briscoe – Outdoor Wood Furnace – 688 Storyland Road

Corey Briscoe was present to explain the nature of his Minor Variance Application regarding the potential installation of a high-efficiency Outdoor Wood Furnace. He understands the current setback is 100m however he was looking to have it reduced to 50m. He spoke to the majority of his neighbours and they have said it's ok.

Mayor Kingsbury expressed that this was not the first time someone has come to the Township proposing to install a high-efficiency system, the problem lies with people not putting in what is considered proper fuel. The owner who installs it may have good intentions, however if the property ever sells, there will be no control over the new owner. The setbacks are provided to protect the neighbours from smoke. Councillor Bennett exclaimed the by-law is in place to adequately account for issues such as this. Before he is prepared to make any type of decision, he would want to see all of the specifications to ensure it's a 'no smoke' appliance. Councillor Campbell expressed appreciation for Mr. Briscoe coming in to speak with Council and applauded him for taking the initiative of speaking with neighbours beforehand. Councillor Campbell is in favour of looking at the specifications of the system also and is willing to listen again if there was proof that all of the neighbours gave Mr. Briscoe the green light. Deputy Mayor Johnston agreed with Councillor Bennett and Councillor Campbell but exclaimed that geothermal is the way to go. Councillor Larone mentioned that Mr. Briscoe has started the right process and would like to make sure all of the neighbours would be on board before officially hearing the application.

Mr. Briscoe stated his intentions are not to obstruct anyone's view and the furnace will be located right behind his house.

Public member David Brown stated he doesn't believe the distance is the issue, it's the fuel. As long as Mr. Briscoe burns the right kind of wood and not garbage there's no problem. Public member John Wilson questioned whether the variance was actually Minor. 100 metre setback to 50 metre setback is half.

Mayor Kingsbury reiterated that he is not prepared to allow any relief from the setbacks now, however if Mr. Briscoe can provide specifications and perhaps a petition from the neighbours they will officially hear the application.

12. PLANNING & DEVELOPMENT COMMITTEE

Present were Public Members David Brown, Mae Craig and John Wilson.
Absent was Public Member Bob Lockwood.

Councillor Campbell, Chair of the Planning and Development Committee called for Staff Reports.

12.1 Staff Reports

There were no staff reports.

12.2 New Business

12.2.1 Severances

B20/16(1) – B22/16(3) – Walker and Cathy Eady

Chair Campbell explained the nature of the Severance applications and the location of them, being on Humphries Road. He stated the applicant is aware of the conditions imposed. Public Member David Brown questioned the policy regarding the \$5000.00 per lot fee. CAO/Clerk McLaren said the policy is not yet in place, and there are 6-7 other severance applications that are on hold due to the policy. Councillor Larone figured it's best to table the applications until the policy is final. Mayor Kingsbury agreed with Councillor Larone.

12.2.2 Report – Sea Containers

Chair Campbell reviewed the report regarding sea containers. He stated the use of sea containers is permitted in the Zoning by-Law under the Rural zone as Market Gardens is indeed considered a farm. It meets all of the requirements; it's generally just the location of them that's an issue. Councillor Larone expressed he had concerns that perhaps the policy may need to be tightened. He is concerned that the location and look of them may devalue property as it's not necessarily appealing to the eye. Chair Campbell agrees and appreciated Councillor Larone's concern and offered perhaps a different paint scheme to make it more appealing is what's needed. Councillor Bennett mentioned he went for a long drive this past weekend and noted 185 sea containers and some were within the City of Ottawa limits. He also said he heard there were close to 50 located within the Town of Arnprior. Mayor Kingsbury mentioned that perhaps the policy does need to be looked at and agrees with Councillor Larone. Mayor Kingsbury directed CAO/Clerk to do some research on sea containers and come back with a draft policy.

12.2.3 Site Plan Amendment – 787552 Ontario Inc. - Protyre

Chair Campbell explained the nature of the Site Plan Amendment and where it's located. It is to permit the addition to a Storage Building. Councillor Larone questioned what the storage for. CAO/Clerk McLaren said he wasn't sure but imagined it would likely be tires, either used or new. Councillor Larone expressed his interest in supporting the amendment as Mr. Dillabough is a good and clean business owner. Public Member John Wilson said it's hard to pass a site plan amendment if they don't know what's being stored there. Councillor Bennett questioned the size of the building and said it would be considered a large industrial building (6600 sq. ft.) and they have to have adequate fire suppression as per the Ontario Building Code. The fire department also has to be capable of looking after that building if considered a large industrial building as per the Building Code. Mayor Kingsbury asked CAO/Clerk McLaren to find out some more information from Mr. Dillabough regarding his amendment.

12.3 Outstanding Business

12.3.1 Official Plan Review Update

Mayor Kingsbury showed the County of Renfrew Draft Official Plan to the Committee members and said it was too large a document to make photocopy copies for everyone but that all members should make a point to read it. CAO/Clerk McLaren said that he will make a few copies and members can pass it around. It is also online on the County of Renfrew website. Mayor Kingsbury would like members to bring back their respective comments to the next Planning Committee meeting.

12.4 Correspondence

There was no correspondence to be reviewed.

12.5 Building Report

The members reviewed the April Building Permit Report.

12.6 Recommendations

Moved by Councillor Bennett

Resolution No. 2016-182

Seconded by Councillor Larone

THAT Council agree to place Consent Applications B20/16(1), B21/16(2) and B22/16(3) – Walker and Cathy Eady, on hold pending the development of a policy for contribution to improve rural infrastructure.

**Opposed: Councillor Campbell
Carried on Division**

Moved by Councillor Campbell

Resolution No. 2016-183

Seconded by Councillor Larone

THAT Council receive the April 2016 Building Report.

Carried

13. OUTSTANDING ISSUES

There were no outstanding issues.

14. BY-LAWS

14.1 By-law 2016-37 – Establish 2016 Tax Rates

By-law 2016-38 – Lease Agreement - McGregor

By-law 2016-40 – Authorize Agreement of Purchase and Sale – Gravel Pit

Councillor Larone requested that all of by-laws be separated from By-Law 2016-40 which would be considered separately.

Moved by Deputy Mayor Johnston

Resolution No. 2016-184

Seconded by Councillor Bennett

THAT Council enact the following By-laws:

2016-37 Establish 2016 Tax Rates

2016-38 Lease Agreement - McGregor

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2016-185

Seconded by Dave Bennett

THAT Council enact By-Law 2016-40 Authorize the execution of the Purchase and Sale – Gravel Pit.

Opposed: Councillor Campbell

Carried on Division

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There were no notices filed.

16. COUNCIL MEMBERS CONCERNS

There were no concerns expressed by Council Members.

17. MOTION FOR RECONSIDERATION

There was no motion for reconsideration.

18. IN CAMERA (CLOSED) SESSION

Closed Session was held at 5:20 p.m.

19. NEXT MEETING

The Next Council Meeting is Tuesday June 7th, 2016 at 4:00 pm.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2016-186

Seconded by Councillor Larone

THAT Council enact By-law 2016-41– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 6:55 pm.

MAYOR

CAO/Clerk