

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
 JUNE 7TH, 2016

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday June 7th, 2016. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Mackie McLaren, Treasurer Jennifer Barr, Public Works Manager Janet Collins, and Administrative/Planning Assistant Hope Dillabough.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Deputy Mayor Johnston declared pecuniary interest on Agenda item 6.1.7 – Request to Amend Johnston Agreement.

4. MINUTES

Council reviewed the following meeting minutes: May 3rd, 2016 Regular Council

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-194

Seconded by Councillor Bennett

THAT Council approves the Minutes of the May 3rd Regular Council Meeting.

Carried

5. BUSINESS ARISING FROM MINUTES

Councillor Larone asked for an update on the Thomson Road construction. Councillor Bennett said the final pavement was done today, the shoulders are about 50% complete and the guide rails are roughly 90% complete. Thomson Road should be totally complete by the end of next week.

Councillor Larone brought up the Off-Road Vehicles by-law and questioned whether there were any updates regarding the trail use. CAO/Clerk McLaren said that nothing has been done yet regarding looking at the agreement.

Councillor Larone questioned if there was any further information regarding the plastics shipping. Councillor Bennett said there was no update yet.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Murray Humphries, Rick Lester and John Wilson.

6.1 Staff Reports

6.1.1 Catch Basin Tender PW-2016-03 – OPENING

The following Tenders were received:

Name of Tenderer	Total Amount incl. HST
Hydro Cam Inc.	\$1953.60
Drain All	\$5636.44

6.1.2 Winter Sand Tender PW 2016-06 - OPENING

Name of Tenderer	Total Amount incl. HST
Barr's Sand & Gravel	\$22, 261.00
Clouthier's Construction	\$18, 475.50
Fultons	\$21, 893.75

6.1.3 Street Sweeping Services RFQ – PW 2016-07 – OPENING

Name	Hourly Rate Bid	Estimated Hours
Castleford Excavating	\$80.00	36 hours
Valley Street Sweeping	\$80.00	24 hours

6.1.4 Develop Policy for Spreading Calcium on Commercial Properties

CAO/Clerk Mackie McLaren reviewed the report and questioned if this was something Council would be interested in. Chair Bennett expressed concern regarding liability issues when spreading chemicals on private property. He also mentioned how the Public Works department is struggling with manpower now and he doesn't think they should be taking on any extra work. Public Members Rick Lester, John Wilson and Murray Humphries agreed. Deputy Mayor Johnston said it would be precedent setting and didn't want to get into that. Councillor Larone expressed that there should be a consistent policy across the board not to spread calcium and reiterated the fact that liability is an issue. Councillor Campbell mentioned that perhaps there is another company within the municipality who would be able to perform this service.

6.1.5 Temporary Employees at Public Works Department and Landfill Site

Janet Collins reviewed her report and explained it in detail. Councillor Larone asked Treasurer Barr if there would be any impact on the budget. She replied that it was difficult to say what the value is and difficult to put a finite number on it. It would likely impact the operational budget however it is hard to say by how much. CAO/Clerk McLaren mentioned that the impact would only be concerning the Labourer position as the Landfill position covers the existing position allotted for within the budget. Ms. Collins stated she didn't think it would be a big impact as the labourer position would be on a necessity basis.

6.1.6 Soak Pit

Janet Collins reviewed and discussed her report. Ms. Collins will take drawings and come up with some estimated costs. She expressed she wanted to keep Council up to date and that it will be ready for the 2017 budget.

6.1.7 Request to Amend Johnston Agreement

Deputy Mayor Johnston had declared pecuniary interest on this item and did not take part in the discussion.

Chair Bennett reviewed the report in regards to finishing the road and turning it over to the municipality before the last lot is developed. John Wilson felt it would be in the Township's advantage to do so. Ms. Collins stated there were two alternatives: Council could pass a resolution allowing the amendment to the agreement or Council could amend the existing agreement. Committee discussed there may be no development for five years on the last lot and it would be in the municipality's best interest to amend the agreement to allow for the road to be completed. It was also discussed about the possibility of the turn-around being torn up from trucks (garbage, recycling, propane trucks etc.). Councillor Larone confirmed that the original agreement stated prime & double surface treatment including the turnaround and if it gets torn up, it gets torn up, as that is what the agreement says. He suggested that perhaps a future agreement could encompass the existing issues. CAO/Clerk McLaren expressed that both Resolution and an amendment to the Agreement would accomplish the goal however he suggested to amend the Agreement. Mayor Kingsbury agreed with the CAO's recommendation and for the purposes of the agreement to see it through to its finality.

6.1.8 Update – Sale of Truck #4

Janet Collins reviewed the report regarding interest to date on the sale of Truck #4.

6.1.9 Canada 150 Infrastructure Funding Intake

Janet Collins reviewed the report. She indicated that the Township of McNab/Braeside is applying for a separate grant but would likely still be interested in being a partner with Horton but not under the grant application. Some questions were raised about costs to do the work on Fraser Road. Ms. Collins clarified that Fraser Road is slated for 2018 under the 10 year work plan. She stated the reason for recommending Fraser Road for this grant application is the excessive amount

of time that's being spent on maintenance and patching. Chair Bennett recommended that staff proceed with filling out the grant application and come back to the next Council meeting with some estimated costs and then members can make an informed decision.

6.2 New Business

Janet Collins spoke of the attendance of an MOECC Inspector and Officer at the LFS to undertake an unscheduled inspection. She anticipates that we will receive an inspection report in the near future and it will likely indicate some outstanding compliance issues (i.e. blowing litter/debris). Ms. Collins is currently working on a list of all of the operations and actions at the Landfill Site and will bring the information back to the Committee in conjunction with the inspection report.

6.3 Outstanding Business

6.3.1 Date for Ad-Hoc Developer Upgrade of Municipal Infrastructure Meeting

The date for the meeting will be June 28th, 2016 at 6 p.m.

There will also be an Ad-Hoc Transportation and Environmental Services Committee meeting held June 28th, 2016 at 4:30 p.m.

6.4 Correspondence

6.4.1 TransCanada Re: Station 116/Mainline Valve

Council Reviewed information

6.5 Recommendations

Moved by Councillor Bennett

RESOLUTION NO. 2016-195

Seconded by Deputy Mayor Johnston

THAT Council award Tender No. PW-2016-03 Catch Basin Cleaning to Hydro Cam in the amount of \$1953.60 including HST.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2016-196

Seconded by Councillor Campbell

THAT Council award Tender No. PW 2016-06 for the Screened Winter Sand to Clouthier's Construction in the amount of \$18,475.50 including HST.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-197

Seconded by Councillor Bennett

THAT Council award Request for Quotation No. PW-2016-07 Street Sweeping Services to Valley Street Sweeping with their hourly rate bid of \$80.00.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2016-198

Seconded by Councillor Larone

THAT Council employs the following temporary employees to assist with labour in the Public Works Department and at the Landfill Site:

- | | | | |
|-----------------|--------------------------|--------------|-----------------------|
| a) C. Dougherty | Asst. Landfill Attendant | Pay Grid 2A | Until position filled |
| b) C. Dougherty | Public Works Labourer | Student Rate | Term ending 06/30 |
| c) C. Dougherty | Summer Student | Student Rate | Term ending 08/26 |
| d) T. Legris | Public Works Labourer | Pay Grid 3A | Term as required |

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-199

Seconded by Councillor Bennett

THAT Council receive the report regarding the Township's requirement to construct a Soak Pit at the Horton Township Landfill Site per our Environmental Compliance Approval (ECA)

FURTHER THAT Council consider funding for the construction of a soak pit during 2017 budget deliberations.

Carried

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Moved by Councillor Bennett

RESOLUTION NO. 2016-200

Seconded by Councillor Larone

THAT Council agrees to amend the agreement dated July 5th, 2007 between Robert Andrew Johnston and Juliette Marie Johnston and the Township of Horton, for the construction of the road allowance between Concessions 7 and 8 at Lot 10, to permit the Owners to apply for the required lift of gravel and application of a double lift of Prime and Double Surface Treatment in June 2016 rather than waiting until after the construction of the last residence in the development.

Carried

Deputy Mayor Johnston declared Pecuniary Interest on this matter and did not vote

Moved by Councillor Larone

RESOLUTION NO. 2016-201

Seconded by Councillor Bennett

THAT Council receives the report relating to the sale of the 2011 International Workstar Maxforce II 70S (Truck #4).

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present

7.1 Staff Reports

7.1.1 Fire Chief's Report

Chief Corbin said May was a bit busier month than April. There were 8 calls. They have been doing some equipment testing. The ladder failed, however they did fix it, they just had to get a few parts. There was a leak in the tanker. They pulled it apart and fixed it. He spoke in regards to the County of Renfrew Report on the future of the digital radio system. Mr. Corbin will make some recommendations and have a report to present to Council.

7.2 NEW BUSINESS

None

7.3 Outstanding Business

Chief Corbin updated Council on the Boat Launch and that he is waiting for a permit from the Ministry of Natural Resources to do any work and he has to wait until July 15th. Chief Corbin questioned whether there will be any power put in the site. Public Works Manager Janet Collins believed the township got a cost already but will look into it.

7.4 Recommendations

Moved by Councillor Campbell

RESOLUTION NO. 2016-202

Seconded by Deputy Mayor Johnston

THAT Council receive the Fire Chief's report for June 7th, 2016.

Carried

Council recessed for supper at 5:45p.m. and returned at 6:08 p.m. with all members present.

9. 6:10 DELEGATIONS AND OR PUBLIC MEETINGS

6:10 – Mike Wagle, Director of Operations, Eastern Region, Enbridge Gas was present. He spoke of the importance of natural gas in the area and it is a big part of what people use/consumes. He highlighted updates to the company. In Horton Township there is 14,414 metres of main and there are 491 total customers. He also mentioned the Franchise Agreement between Enbridge and Horton is up for renewal September 2, 2017. He expressed to Council that they should have another dialogue in the future regarding the content of the agreement. Mayor Kingsbury thanked him for his time.

10. RECREATION

Present were Public Members Sharon Bennett, Arnold Dickson, Ralph Miller, Val Miller. Absent: Lane Cleroux, Barb Dickson, Kirby Morrison.
Also present was Kathleen Rogers, Recreation Program Manager.

10.1 STAFF REPORTS

10.1.1 Rec Program Manager Report

Kathleen Rogers reviewed her report and asked if there were any questions.

Public Member Ralph Miller asked if money made from events could be involved in the reports, like the Country Dances. He would like to see what the bar revenue is up-to-date in the reports.

Mr. Miller also questioned Boat Launch Access to the Ottawa River and if the Ministry of Natural Resources was going to do anything about it. Silt has raised the river bed and the water may be too shallow. CAO/Clerk McLaren explained he had placed a call with the MNR and he was told there were studies and permits required to do anything at the moment and essentially put the onus back on the municipality. Councillor Bennett exclaimed there was a pretty good chance nature would take its course and the ice would eventually take it away next spring. CAO/Clerk McLaren stated there have been no complaints received at the office and there were some signs posted notifying anyone using the boat launch to be careful and use at own risk.

10.2 NEW BUSINESS

10.2.1 Raffle Prize

Discussion took place. It was determined to have two bicycles, his and hers, as the raffle prize. Chair Bennett may have a prize to be donated but has yet to confirm.

10.2.2 Summer Outdoor Concert and Corn Roast Proposal

Recreation Program Manager Kathleen Rogers explained the proposed event. She mentioned the Fire Department will volunteer to take on the bar and apply for the liquor licence as the bar will be outdoors. Treasurer Barr confirmed that there is money in the budget, as Council dedicated \$3500.00 for fundraising purposes. There was consensus to have the Outdoor Concert and Corn Roast.

10.2.3 Soccer Grass Cutting

Grass cutting is to continue on being done the day of soccer as it's working well.

10.3 OUTSTANDING BUSINESS

10.3.1 Horton Recreation Association Ad-Hoc Committee – Date for Meeting

Public Member Arnold Dickson stated they have tried to contact the DACA centre many times to arrange for some of their members to come to Horton and speak with them, however they have been unable to attend thus far. CAO/Clerk McLaren asked if there was any way members of the Horton Recreation Committee could arrange to go there as it may be easier.

10.3.2 Changes to Roll-up Curtain at Community Centre

Councillor Bennett talked about the issues with the Tender that had been awarded for the Roll-up Curtain and said he wasn't sure if the Contractor had read the specifications properly and with the changes he wants to make it's adding an extra \$600.00-\$700.00 expense. Councillor Bennett stated if the tender specifications can't be met but the other bidder can meet them, the tender should be re-awarded. CAO/Clerk McLaren said the resolution needs to be amended to allow for this and also as long as the original price still stands.

10.4 Recommendations – Mayor Kingsbury

Moved by Councillor Larone

RESOLUTION NO. 2016-203

Seconded by Deputy Mayor Johnston

THAT Council accept the Recreation Program Manager's Report as presented for June 7th, 2016.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-204

Seconded by Councillor Campbell

THAT Council, on recommendation of the Recreation Committee, agree to purchase a men's and ladies' bicycle at an upset cost of \$500.00 for the prize for the Community Centre Raffle Lottery.

FURTHER THAT if any items can be donated, they will be added to the prize list.

The members noted that the prize cost should be \$500.00 each. Mayor Kingsbury called for an amending resolution.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-205

Seconded by Councillor Campbell

THAT Council agree that the upset prize cost be amended to \$500.00 each.

Carried

The amended resolution 2016-204 was voted and carried.

Moved by Councillor Bennett

RESOLUTION NO. 2016-206

Seconded by Deputy Mayor Johnston

THAT Council agree to amend resolution no. 2016-136 passed on April 19th, 2016 as follows:

REC-2016-03 Roll Up Curtain

Remove reference to Merlin Door Systems Ltd. At \$6,271.50

And replace with:

Al Parsons Electronics Ltd. At \$6667.00

Merlin Door Systems Ltd could not supply the curtain specified in the tender call and required the Township to modify the door opening to accommodate a narrower door. The cost of the modification is greater than the \$395.50 difference in the tendered price between the lowest bid and the second lowest bid supplied by Al Parsons Electronics Ltd.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed following correspondence:

11.1 Information Correspondence

11.1.1 The Phoenix Centre for Children and Families

11.1.2 County of Renfrew – Council Communique

11.1.3 ROMA – 2017 ROMA Conference

11.1.4 OGRA Calls Upon Province to Review Funding Allocation Formula

11.1.5 OGRA – Board of Directors Highlights

11.1.6 OPP – Highlights of 2016 Initiatives

11.1.7 Town of Renfrew – Invitation

Councillor Larone and Mayor Kingsbury will be in attendance to represent Horton Township. Deputy Mayor Johnston wishes to send his regrets as he will be unable to attend.

11.1.8 Enbridge Gas – Ontario Energy Board Application

11.2 Action Correspondence

11.2.1 Elements Luxury Tented Camp & Spa – Site Plan Agreement

All conditions have been met and Council agreed to release the deposit.

11.2.2 Pro-Tyre Site Plan Agreement Amendment

Report was reviewed. CAO/Clerk McLaren stated he spoke with Mr. Dillabough earlier in the day and it was brought to his attention he will not be able to meet the existing setbacks on the property with the addition. Mr. Dillabough is to meet with John McIntyre, Engineer to come up with some options.

11.2.3 Improving Cell and Mobile Broadband Services in Eastern Ontario

CAO/Clerk McLaren reviewed information.

11.2.4 New Property Standards By-Law – Report

CAO/Clerk McLaren reviewed report. He explained that while reviewing the Clean Yards By-Law it was noticed that some amendments needed to be made in regards to wording of the Property Standards By-Law. Councillor Larone expressed concern over the wording regarding the temporary tarp surface and wondered if that would be perceived as enabling the problem. Mayor Kingsbury stated it actually gave the by-law more clout to enforce property standards.

11.2.5 Closed Meeting Investigator and Integrity Commissioner

Mayor Kingsbury expressed the need to change the closed Meeting Investigator and Integrity Commissioner as he did not believe there was a thorough investigation by the current Investigator/Commissioner last December. He has communicated with other municipalities who use the Ontario Ombudsman and they are satisfied that the issues brought forward receive a fair review. He suggested that Council consider amending our appointment by-law to appoint the Ombudsman. In addition, there is no charge for the investigation by the Ontario Ombudsman. It cost approximately \$1100.00 for the review this past January.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-207

Seconded by Councillor Larone

THAT Council accept the Information Correspondence for June 7, 2016.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2016-208

Seconded by Deputy Mayor Johnston

THAT Council is satisfied with the conditions that have been met, outlined in the Site Plan Agreement, and accept the request submitted by Nicole Laframboise of Elements Luxury Tented Camp and Nature Spa Inc. to return the \$5000.00 deposit being held in trust.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-209

Seconded by Councillor Larone

WHEREAS the revitalization of the economy of Eastern Ontario continues to be the primary objective of the Eastern Ontario Wardens' Caucus (EOWC);

AND WHEREAS the Eastern Ontario Wardens' Caucus Inc. in its *Economic Development Strategy for Eastern Ontario* has identified the necessity of improving mobile broadband and cellular networks as critical to propelling innovation and economic growth in all sectors of the regional economy including manufacturing, agriculture, and transportation services;

AND WHEREAS the Eastern Ontario Wardens' Caucus and the Eastern Ontario Regional Network (EORN) have undertaken a detailed and comprehensive engineering analysis of the gaps in cellular coverage and capacity across the region;

AND WHEREAS that analysis demonstrates the existence of significant gaps in both coverage and capacity that is impacting public safety, economic growth and the quality of life for residents

AND WHEREAS EORN, on behalf of the EOWC, is preparing a full business case to support improvement and expansion of cellular networks and mobile broadband services across Eastern Ontario;

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AND WHEREAS the Eastern Ontario Wardens' Caucus has proven itself capable of designing, building and delivering a major telecommunications project on behalf of the businesses and citizens of Eastern Ontario, Ontario and Canada:

NOW THEREFORE be it resolved that the Township of Horton hereby strongly supports and endorses the development of a full business case proposal entitled *The Eastern Ontario Regional Cellular Mobile Broadband Project* as a major regional economic development priority;

AND FURTHER THAT the Township of Horton requests that both MP Cheryl Gallant and MPP John Yakabuski work closely with the EOWC and EORN on this essential infrastructure project.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

RESOLUTION NO. 2016-210

THAT Council rescind By-Law 2015-58 and in its place pass a new by-law appointing the Ontario Ombudsman as the Township's Closed Meeting Investigator and Integrity Commissioner.

Opposed by Councillor Campbell and Councillor Larone
Carried on Division

12. OUTSTANDING COMMITTEE ISSUES

None

13. BYLAWS

2016-45 Clean Yards By-Law
2016-46 Property Standards By-Law
2016-47 Appoint Closed Meeting Investigator/Integrity Officer

*Councillor Larone requested to have By-Law 2016-47 separated from the other two By-Laws.

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

RESOLUTION NO. 2016-211

THAT Council enact bylaws:

2016-45 Clean Yards By-Law
2016-46 Property Standards By-Law

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

RESOLUTION NO. 2016-212

THAT Council enact By-Law 2016-47 to appoint the Ontario Ombudsman as the Closed Meeting Investigator/Integrity Commissioner.

Opposed by Councillor Campbell and Councillor Larone
Carried on Division

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

15. COUNCIL MEMBERS CONCERNS - None

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (CLOSED) SESSION

Entered into Closed Session at 7:40 p.m.

Moved by Councillor Larone
Seconded by Councillor Campbell

RESOLUTION NO. 2016-213

THAT Council proceed into a Closed Meeting pursuant to Section 4(2)(b) of By-Law 2015-53, Procedural By-Law – personal matters about an identifiable individual.

Carried

Came out of Closed Session at 7:50 p.m. Mayor Kingsbury requested that in the Closed Meeting one member expressed concern about a verbal altercation that took place following a Special Council Meeting.

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18. NEXT MEETING

18.1 Council Meeting Date – Tuesday June 21st, 2016 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2016-214

Seconded by Councillor Larone

THAT Council enacts By-law 2016-48, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on June 7th, 2016.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 7:51 p.m.

MAYOR

CAO/CLERK