

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

JUNE 21, 2016

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday May 17, 2016. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Jennifer Barr, Treasurer, Janet Collins, Public Works Manager, Mackie McLaren, CAO/Clerk, and Hope Dillabough, Admin/Planning Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

2. Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Deputy Mayor Johnston declared pecuniary interest on Item 14.1 By-law 2016-50 – Agreement Amendment – Robert and Julie Johnston

Mayor Kingsbury mentioned that a Closed Session Meeting will be entered into later in the meeting.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Deputy Mayor Johnston

Resolution No. 2016- 215

Seconded by Councillor Larone

THAT Council approves the following Meeting Minutes:

- May 17th, 2016 Regular Council Meeting Minutes, and
- June 6th, 2016 Special Council Meeting Minutes

Carried

5. BUSINESS ARISING FROM MINUTES - None

6. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was present.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures as of June 16th, 2016

Treasurer Barr reviewed the Statement of Revenues and Expenditures. She noted that it should be around 54% of the remaining budget. Also, due to the increase of hydro rates, all departments will show increases in utilities. She explained that these rate increases were accounted for during the budget process but did not budget enough. Public Advisory Member Susan Humphries questioned the total general government expenditures which were 182.75%. Ms. Barr explained that this was because the final tax bills haven't gone out yet.

6.2.2 Consolidated Statement of Financial Position

Report was reviewed by Council. Councillor Larone questioned what deferred revenue was. Treasurer Barr explained and gave examples.

6.3 Health and Safety

6.3.1 Public Services Health & Safety Association – Training Opportunity

CAO/Clerk McLaren reviewed the report. He informed Council that Ms. Christine Joli-Coeur, who is a Municipal Health and Safety Consultant with the Public Services Health and Safety Association (PSHSA), would come to Horton in September and meet with staff and review inspection procedures and their roles as safety representatives.

6.4 Human Resources

6.4.1 Closed Meeting per Section 4(2)(b) of Procedural By-Law 2015-53 – Personal Matters about an identifiable individual.

IN CAMERA (Closed) SESSION – 5:15 P.M.

Moved by Councillor Campbell

Resolution 2016-216

Seconded by Deputy Mayor Johnston

THAT Council, pursuant to Section 4(2)(b) of By-Law 2015-53 Procurement By-Law agrees to go into a Closed Session Meeting to discuss personal matters about an identifiable individual.

Carried

The Meeting came out of Closed Session at 5:35 p.m. with two items having been reported on regarding personal matters about identifiable individuals. A resolution was presented under item 6.7 for consideration.

6.5 New Business

6.5.1 Renfrew County & District Health Unit – 2015 Annual Report

Council reviewed report.

6.5.2 Healthy Kids Community Challenge – Silver Chain Challenge

Council reviewed information. Mayor Kingsbury mentioned this was a great initiative but hopes in the future to have the information a bit earlier. Councillor Larone asked whether there was some way we could send correspondence back. Mayor Kingsbury asked Mr. McLaren to get in touch with Ms. Holman from the County.

6.5.3 Custom Date Log Planners

CAO/Clerk McLaren explained the background of the information. Mayor Kingsbury requested for Mr. McLaren to do some research into getting date log planners with Horton's logo on them which would be great promotion for the Township. The planners were \$4.75/each with a \$12.95 imprint fee. Councillor Campbell and Councillor Larone expressed their support. Councillor Bennett questioned whether there was anyone local in the County of Renfrew who could provide the same product. Mayor Kingsbury said he has no issue with supporting local and asked Mr. McLaren to look into this and come back with some more information.

6.6 Outstanding Business - None

6.7 Recommendations – Mayor Kingsbury

Moved by Councillor Larone

Resolution No. 2016- 217

Seconded by Deputy Mayor Johnston

THAT Council receive the Statement of Revenue and Expenditures dated June 16th, 2016.

Carried

Moved by Councillor Larone

Resolution No. 2016-218

Seconded by Deputy Mayor Johnston

THAT Council provide relief to Policy E-01-Hours of Work, Overtime, and Attendance for an employee to accumulate more than 80 hours overtime;

FURTHER THAT Council approves employing Terry Legris as a temporary Public Works Labourer for a 15 week period of June 19th – October 1st, 2016.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett reviewed the April 2016 Minutes. He indicated the Annual General Meeting was being held the evening of June 22nd, 2016.

7.2 Community Policing Advisory Committee

Mayor Kingsbury verbally gave his report. He indicated there were statistics in the package and the majority of informational calls were fraud calls. He mentioned there is a special number for fraud complaints instead of using 911 and if this number was used more often, then there would be less service calls. Councillor Bennett suggested that the fraud complaints number be posted on the Horton website.

7.3 Health Services Village

Mayor Kingsbury advised that no meetings have been held recently or scheduled and there was nothing to report.

7.4 Chamber of Commerce

Deputy Mayor Johnston advised the upcoming sites for Taste of the Valley. The next Chamber of Commerce meeting is scheduled for August 16th, 2016.

7.5 County Council

Mayor Kingsbury gave a verbal report on recent County Council Meetings. He stated that eight (8) County of Renfrew employees received their Diploma's in Municipal Management from the Association of Municipal Clerks and Treasurers of Ontario. He also stated that Jeff Foss has been appointed as the new Treasurer of the County of Renfrew.

Moved by Deputy Mayor Johnston

Resolution No. 2016-219

Seconded by Councillor Larone

THAT Council receives the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

There were no conference reports to receive.

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

9.1.1 Date for next Committee Meeting

Councillor Bennett, Chair of the Economic Development Ad-Hoc Committee, mentioned they will require a meeting soon, however he wanted to see what transpired at Council and then will come back with a schedule.

9.2 Recreation Association Ad-Hoc Committee

9.2.1 Report from Site Visit June 14, 2016

Deputy Mayor Johnston, Chair of the Recreation Association Ad-Hoc Committee stated that most of the Committee was present at the meeting with the DACA Centre. He was able to obtain a copy of their rules and regulations and the Committee is currently reviewing them.

9.2.2 Date for next Committee Meeting

The next Committee Meeting will be held July 14th, 2016 at 7 p.m. CAO/Clerk McLaren to send out an email to all members.

9.3 Developer Upgrade on Municipal Infrastructure Committee

9.3.1 Minutes of May 10th, 2016

Committee reviewed Minutes and had no comments

9.3.2 Date for next Committee Meeting

June 28th, 2016 at 6:00 p.m.

9.4 Hiring Process for CAO/Clerk

9.4.1 Minutes of June 1st and 7th, 2016

Mayor Kingsbury indicated to Council that the process continues on.

9.5 Clean Yards – Draft By-law Ad-Hoc Committee

9.5.1 Minutes of May 19th, 2016

9.5.2 Minutes of May 25th, 2016

Chair Campbell reviewed the minutes. Mayor Kingsbury mentioned that there should be some information posted on Horton Corner to advise residents of this new by-law.

9.5.3 Dissolve Ad-Hoc Committee

There is no longer a need to have the committee, therefore it should be dissolved.

9.6 Transportation and Environmental Services Ad Hoc Committee

9.6.1 Date for Committee Meeting: June 28th, 2016 at 4:30 p.m.

9.7 Official Plan Review Ad Hoc Committee

9.7.1 Minutes of May 24th, 2016

9.7.2 Minutes of May 25th, 2016

Both sets of minutes were reviewed.

9.7.3 Date for next Committee Meeting: June 29th, 2016 at 4:30 p.m.

Councillor Larone, Chair of the Official Plan Review Ad Hoc Committee reviewed the status update of the Committee and mentioned there is a date set for the next meeting.

9.8. Thomson Road Reconstruction Ad Hoc Committee

9.8.1 Dissolve Ad-Hoc Committee

Councillor Bennett, Chair of the Thomson Road Reconstruction Ad Hoc Committee indicated that Thomson Road is complete except for line painting and a few signs to be erected, which Public Works will take care of. Councillor Larone asked how Chair Bennett felt about the project and if he could, would he do it again. Chair Bennett replied that yes, he thought the day labour project worked well and saved over 1 million dollars by doing so. Mayor Kingsbury questioned when the line painting would be done. Janet Collins, Public Works Manager stated they're currently getting quotes.

9.9 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Councillor Campbell

Resolution No. 2016- 220

Seconded by Councillor Larone

THAT Council receive the Reports & Minutes from the following Ad-Hoc Committees:

- Developer Upgrade on Municipal Infrastructure – May 10th, 2016
- Hiring Process for CAO/Clerk position – June 1st and 7th, 2016
- Clean Yards – May 19th, 2016 and May 25th, 2016
- Official Plan Review – May 24th, 2016 and June 14th, 2016

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2016-221

Seconded by Councillor Campbell

THAT Council dissolve the following Ad-Hoc Committees:

- Clean Yards
- Thomson Road Reconstruction

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 Community Living – Annual General Meeting June 28th, 2016

10.1.2 AMO – Provincial Cabinet Shuffled Halfway Through Mandate

10.1.3 AMO – Members' Legislative Update

10.1.4 AMO – Members' Update – Ontario Climate Change Action Plan

10.1.5 AMO – Policy Update – Government to Consult on Expanding
Medical Responses through Fire Services

10.1.6 Rural Mayor's Forum of Eastern Ontario – Information

Councillor Larone mentioned this was good information to have. He questioned why the OPP didn't send out a more detailed fact sheet to municipalities indicating that Billboards would be billed as a commercial structure under their municipal billing model.

10.1.7 12th Annual Warden's Golf Tournament – Information

10.1.8 Thomson Road – Letter

Councillor Bennett stated it was nice to see some positive correspondence.

10.1.9 OPP – Report re: Current Billable Calls for Service

10.1.10 TransCanada Energy East Project Update

10.1.11 Planning Act Changes – Smart Growth for Our Communities

10.1.12 Canada Post – Negotiations Update

10.1.13 AgriNews – Articles

Deputy Mayor Johnston discussed the articles from AgriNews. He questioned whether the County had any weed treatment program for wild parsnip or any future plans. Mayor Kingsbury noted that the County continues to cut it on their own property however they are looking at a policy to spray and control it and bring it back to County Council.

10.1.14 OMB News and Updates

10.1.15 ROMA – Conference Registration

10.1.16 OEMC – Conference Registration

10.1.17 Letter to Council from Peter Ballantyne

Councillor Bennett suggested staff should put some history together along with the recreation committee comprised of collective information and reply back to this letter. Mayor Kingsbury mentioned that the Township has already sought a legal opinion. CAO/Clerk McLaren indicated that a legal opinion was received and Mr. Ballantyne's claims are not substantiated. It is Township property and there is no public access. Mr. McLaren did forward this information to Mr. Ballantyne. Mayor Kingsbury recommends that no Councillor speak to Mr. Ballantyne and that it should be left to Mr. McLaren and the Lawyer to engage in any correspondence.

10.2 Action Correspondence Summary - None

SUPPER BREAK – 5:42 P.M.

RECONVENED AT 6:10 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

None

12. PLANNING & DEVELOPMENT COMMITTEE

Present were Public Members David Brown, Mae Craig, Bob Lockwood and John Wilson.

12.1 Cal Smith & Debbie Hurrell – Billboard on Gillan Road

Chair Campbell reviewed the information provided in the Council pack and also gave some background of this issue. Pictures of the existing Billboard sign were also passed around to Council. Chair Campbell also reviewed the report from CAO/Clerk McLaren included in the package.

Councillor Bennett reiterated his point from the last time they spoke of this issue and said that if shrubbery is planted surrounding the sign, it's hardly even noticeable. Public Member Bob Lockwood questioned the due diligence carried out by the property owner. Mr. McLaren informed that initially the property owners contacted the County, as Gillan Road is a County road, and the County replied that they had no issue as long as it wasn't placed on a County road allowance. Public Member David Brown said it was a very nice sign and asked if they could hear from Mr. Smith and Ms. Hurrell. Council gave them permission to speak.

Cal Smith spoke regarding the origin of the sign and explained his phone call to the County office. He then explained the letter he received from By-Law Enforcement Officer Jim McBain and that after having received it, he called Mr. McLaren. He wanted to make things right.

Deputy Mayor Johnston stated he doesn't have a problem with the sign and that you can barely see it from the neighbour's. Mayor Kingsbury brought up the new information they received regarding OPP costs and how billboard signs get billed to the municipality for \$193.00 per sign, per year. He questioned how we justify the allowance of the sign and then have to pay for it also. David Brown asked whether the property owners could pay the township the \$193.00 upon receipt of the invoice from the OPP. Cal Smith noted that he had no issue paying the \$193.00. Mayor Kingsbury recommended that perhaps an agreement should be entered into with the Township and Mr. Smith and Ms. Hurrell regarding the sign and should be reviewed annually and bill them once the invoice is received from the OPP.

12.2 Staff Reports

12.2.1 Crozier Subdivision – Engineering Comments

Chair Campbell reviewed the report in detail. Public Works Manager explained a bit of the background. Mayor Kingsbury mentioned that if the culvert on Eady Road wasn't initially installed properly by the township, it shouldn't be someone else's responsibility to fix it. He doesn't support them having to do the work. Councillor Larone asked for clarification on the 100 year storm event. Ms. Collins explained there are various factors such as different soils and calculations all within the background. Both engineers (Crozier's and the Township's) have done their best work, however it can always be done in so many different ways. Deputy Mayor Johnston stated that he agrees with Mayor Kingsbury and doesn't know why the 100 year storm event is being enforced and that we should move on. Councillor Bennett also indicated he doesn't think it's required.

12.3 New Business

12.3.1 Severances

B39/16 – Rand and Claude Elliot

CAO/Clerk McLaren reviewed the application and information. One condition of this severance is to have the property rezoned to Commercial. Mr. Brown questioned if access would be on to Pinnacle Road. Chair Campbell noted that yes, it would be.

12.3.2 Zoning Amendments

Denis Gagne & Lidia Worm – 1451 Castleford Road

Councillor Bennett explained some background information and after having spoken with Mr. Gagne, he doesn't feel that we should be charging the Zoning Amendment Application Fee as it's to the Township's advantage. He indicated that a portion of this property will become the new highway; however there is quite a large portion still available for development. Mr. Brown asked if Mr. Gagne checked with surrounding neighbours. Councillor Bennett said yes and no one had any issues. Chair Campbell said that if Mr. Gagne wants to change the zoning to Commercial then it's great for him, as residential is not working.

12.4 Outstanding Business - None

12.5 Correspondence - There was no correspondence to be reviewed.

12.6 Building Report

The members reviewed the May 2016 Building Permit Report.

12.7 Recommendations

Moved by Councillor Campbell

Resolution No. 2016-222

Seconded by Deputy Mayor Johnston

THAT the Township enter into an agreement with Calvin Smith and Debbie Hurrell and/or their successor with regards to the installation of a billboard at 1217 Gillan Road.

The Agreement shall be reviewed annually and shall provide the Township with the ability to charge a fee for the sign at a future date subject to taxation and/or sign fees as determined.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2016-223

Seconded by Councillor Bennett

THAT Council, upon consideration of Stantec Engineering's Peer Review of the Crozier Subdivision Development, agrees:

- 1) To accept that there may be 'sag' in the Eady Road ditch as a culvert replaced by the Township several years ago is now deemed to be slightly higher than required today; and
- 2) That the developer's engineer does not have to evaluate the 100 year storm event; and
- 3) That the developer's engineer does not have to include the initial 5 lots developed by severance in these engineering drawings.

Carried

Moved by Councillor Campbell

Resolution No. 2016-224

Seconded by Councillor Larone

THAT the Planning Committee and Council approve Consent Application B39/16 upon the following conditions being met:

- That the applicant for a Zoning By-Law Amendment to rezone a small portion of the severed parcel from Commercial – Exception 7 (C-E7) to Commercial (C).

Carried

Moved by Councillor Campbell

Resolution No. 2016-225

Seconded by Councillor Larone

THAT Council receives the Zoning Amendment application from Lidia Worm and Denis Gagne to rezone their 50 acre parcel in Lot 13 Concession 4 as Commercial.

FURTHER THAT the County Planning Staff are authorized to prepare the draft notices and by-laws.

Carried

Moved by Councillor Larone

Resolution No. 2016-226

Seconded by Deputy Mayor Johnston

THAT Council receive the May 2016 Building Report.

Carried

13. OUTSTANDING ISSUES

13.1 Joint Tender for Garbage and Recycling Pick-Up

CAO/Clerk McLaren reviewed the report. Public Works Manager Janet Collins reviewed some further background information and how the joint tender works. She expressed some concern regarding the large joint tender and the fact that larger companies will bid on it. She asked if Council was still comfortable being a part of it and asked for direction. Councillor Larone mentioned he doesn't have any issues trying out the joint tender process to see if there can be some significant savings but he also appreciates the great service Beaumen's have given the Township. Mayor Kingsbury was in agreement and that in the very least the Township could try the joint tendering and see what transpires.

Moved by Councillor Larone

Resolution No. 2016-227

Seconded by Councillor Bennett

THAT further to Resolution 2016-75, Council directs staff to proceed with the completion and issuance of the Joint Garbage and Recycling Pick-Up and processing tender with McNab/Braeside, Renfrew and Arnprior.

Carried

13.2 Fraser Road – CIP Canada 150 Intake 2 Grant

Ms. Collins reviewed her report. She indicated there were two options for the grant application: apply for 33.3% or 50% funding. Projects applied for 33.3% will likely be given priority.

Moved by Deputy Mayor Johnston

Resolution No. 2016-228

Seconded by Councillor Bennett

THAT Council direct staff to submit a Canada 150th Community Infrastructure Program Grant Application Intake 2 for Fraser Road for a total estimated project cost of \$267,018.00, requesting funding in the amount of 1/3, being Federal portion \$90,482.00, Township portion \$181,235.93 (McNab/Braeside to reimburse Horton \$90,618.00).

FUTHER THAT Council adopt a resolution agreeing to submit a Canada 150th Community Infrastructure Program Application to meet the requirements of the Grant.

Carried

Moved by Councillor Bennett

Resolution No. 2016-228

Seconded by Deputy Mayor Johnston

THAT Council of the Township of Horton agrees to submit a Canada 150 – Community Infrastructure Program (CIP 150) application for the rehabilitation of the multi-municipal connecting link, Fraser Road, in the amount of \$90,482.00 for the purpose of strengthening public infrastructure and to provide economic benefits in the community.

Carried

14. BY-LAWS

14.1 By-law 2016-49 – Thomson Road Debenture

By-law 2016-50 – Agreement Amendment – Robert and Julie Johnston

Mayor Kingsbury indicated the by-laws will be separated due to the declaration of pecuniary interest made by Deputy Mayor Johnston.

Moved by Councillor Larone

Resolution No. 2016-230

Seconded by Councillor Bennett

THAT Council enact the following By-laws:

- 2016-49 Thomson Road Debenture

Carried

Moved by Councillor Bennett

Resolution No. 2016-231

Seconded by Councillor Larone

THAT Council enact By-Law:

- 2016-50 Agreement Amendment – Robert and Julie Johnston

Carried

Deputy Mayor Johnston did not vote and did not take part in any discussion.

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There were no notices filed.

16. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury expressed some concern regarding the Farrell's Landing survey. There are some issues regarding the property and neighbour disputes and he was looking for Council's thoughts as the issue needs to be resolved. Councillor Larone suggested that Council could invite them in for a conversation. Mayor Kingsbury asked for Council's permission to go and speak with them individually to try and rectify the situation before going any further. Permission was granted.

17. MOTION FOR RECONSIDERATION

There was no motion for reconsideration.

18. IN CAMERA (CLOSED) SESSION

Closed Session was held earlier at 5:15 p.m.

19. NEXT MEETING

The Next Council Meeting is Tuesday July 5th, 2016 at 4:00 pm.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2016-232

Seconded by Councillor Larone

THAT Council enact By-law 2016-51– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:50 pm.

MAYOR

CAO/Clerk