

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
OCTOBER 4TH, 2016

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday October 4th, 2016. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Suzanne Klatt, Treasurer Jennifer Barr, Public Works Manager Janet Collins, Advisor Mackie McLaren and Receptionist/Clerk Nichole Dubeau.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

Council reviewed the following meeting minutes:

- September 6th, 2016 Regular Council

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-309

Seconded by Councillor Campbell

THAT Council approves the Minutes of the following Council Meetings:

- September 6th, 2016 Regular Council

Carried

5. BUSINESS ARISING FROM MINUTES- None

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Rick Lester and John Wilson (from 4:25 p.m.)

6.1 Staff Reports

6.1.1 Garage Heating

Public Works Manager Janet Collins reviewed her report and explained in detail the estimated costs of each heat source; forced air furnace, high efficiency outdoor furnace, and geothermal heating system. Councillor Bennett stated we should consider the solution that will be the best solution for all the facilities including the Fire Hall. Councillor Larone mentioned that we are already into the heating season and to leave the decision until the spring. Mayor Kingsbury suggested council authorize \$500.00 for the certification for the wood box and chimney in the garage.

6.1.2 Noxious/Hazards/Invasive Plant Mapping

Ms. Collins reviewed her report and indicated what plants were in our municipality and where they are located. Mayor Kingsbury stated that he just received the draft report from the county and has not had a chance to read it and suggesting that it be discussed at the next meeting once everyone has read it. The members agreed.

6.2 New Business

Councillor Bennett informed council that the developer has completed the hard surface work Humphries Road and that everyone on the committee should go

down and have a look at the work before the October 18, 2016 Planning Committee Meeting.

6.3 Outstanding Business

6.3.1 Laundry Facility

Ms. Collins said that the cleaning of the workers cover all's was never resolved. Councillor Bennett suggested discussing with the Fire Department to see if it the Road and Fire Department could work together on using the Fire Department's washer. Council asked CAO/Clerk Ms. Klatt to talk to the Fire Chief about that. Ms. Klatt also suggested receiving a donation of used machines.

6.4 Correspondence

6.4.1 Sandy and Barry Breen- McBride Road

Councillor Bennett mentioned that it was nice to hear back from ratepayers, even when they are not in our township. Mayor Kingsbury said he would like to knowledge the kind words from the Breen's and respond to the letter. Council members agreed.

6.5 Recommendations

Moved by Councillor Bennett

RESOLUTION NO. 2016-310

Seconded by Deputy Mayor Johnston

THAT Staff is directed to retain a WETT certified specialist to inspect the wood stove heat source at the Public Works Garage.

AND FURTHER THAT Council be advised if costs exceed \$500.00 (Five Hundred) dollars.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2016-311

Seconded by Councillor Larone

THAT Council receive this report in formation purposes as it relates to heating the Township Garage;

FURTHER THAT staff provide Council with information from MIS, the Township's Insurer, upon receipt

Carried

Moved by Councillor Larone

RESOLUTION NO. 2016-312

Seconded by Councillor Campbell

THAT Council receive this report for information purposes as it relates to Noxious/Hazards/Invasive Plant Mapping within the County of Renfrew.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

7.1 Staff Reports

7.1.1 Fire Chief's Report

Chief Corbin orally gave his report. He summarized there were four calls in the month of September; one hay fire, one smoke in house, one car fire, and one faulty furnace. Mr. Corbin also stated that there will be two meetings coming up this month, one with Energy East and the other with Essential Municipal Protection. He also updated council on the work at the boat launch. The pipe was installed and the base is down. Council was informed that Deputy Fire Chief Cole has completed the Inspector 1 Course which allows him to write tickets under the Fire Code, and the Halloween bash is under way and will be as good as or better than last year.

Councillor Larone questioned how the Enbridge Program smoke and CO² alarms are going. Chief Corbin responded that it is going well and that about half of the detectors have been given out and installed and is meant for low income households. The program was advertised in the paper and can be advertised again if needed and can be put on the Township website. Ms. Klatt and Chief Corbin are to set up a meeting with the website designer, Evan Burgess, to add fire bans and permits to the website.

7.2 New Business

7.2.1 Health and Safety- Facility Inspections

Ms. Klatt mentioned that there have been no health and safety reports so far since she has been with Horton and that it needs to be prioritized. Councillor Larone asked for monthly inspections from all departments and for them to be looked over periodically for problems and issues under General Government at Council Meetings. Mayor Kingsbury agreed.

7.3 Outstanding Business - None

7.4 Correspondence - None

7.5 Recommendations

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-313

Seconded by Councillor Larone

THAT Council accept the Fire Chief's Report as presented for October 4th, 2016.

Carried

Council recessed for supper at 5:08 p.m. and returned at 5:34 p.m. with all members present.

9. DELEGATIONS AND OR PUBLIC MEETINGS

9.1 Ross Jeffery- MPAC

Mr. Jeffery delivered a power point presentation to go over the 2016 Assessment Update. He mentioned that the key point was the farm assessment. Some of the noted dates were October 11th for the mail out of the farm notices, October 18th for the mail out of the business notices, and the assessment roll delivered in December as normal. The average farmlands increase per year from 2012 to 2016 is 12-13%. Mayor Kingsbury thanked Mr. Jeffery for taking the time to come and inform council on the assessments.

10. RECREATION

Present were Public Members Sharon Bennett, Arnold Dickson, Barb Dickson, Val Miller (6:33p.m.). Absent: Lane Cleroux, Kirby Morrison, Ralph Miller and Kathleen Rogers, Recreation Program Manager.

10.1 Staff Reports

10.1.1 Rec Program Manager Report

CAO/Clerk Suzanne Klatt reviewed the report for Ms. Rogers.

Chair Johnston asked the members for their input. Barb Dickson said that Helen Golden has requested that an ad be put in the newspaper weekly under the community events for the Walking and Coffee Club to get more people coming out.

Ms. Klatt asked what the cut off day will be to say the soccer field won't be ready for the next season. Mayor Kingsbury, Deputy Mayor Johnston, Councillor Bennett and CAO/Clerk Ms. Klatt are to set a meeting to discuss the issue.

Councillor Bennett mentioned that there is no solution yet concerning the roll up door. Councillor Campbell questioned why the contractor has not fixed the problem yet and what he is waiting on. Councillor Bennett replied that it has not been 20 working days since the project began. Councillor Campbell expressed concern that the material was delivered causing a disruption in the Community Centre and that it is partially blocking off the door.

Committee member Val Miller had a concern about the report about the kitchen staff being noisy during events at the hall while cooking. CAO/Clerk Ms. Klatt and Treasurer Jennifer Barr mentioned that they could hear the staff at a recent event but it was due to the speakers not loud enough or into the microphone provided. Ms. Barr suggested that a wireless microphone may be the solution for the speakers. Committee member Arnold Dickson suggested moving some of the office dividers to the kitchen to act as a barrier until the roll up door situation has been resolved and installed.

Chair Johnston reviewed some event dates that are coming up, October 20th is the Bluegrass Night at the Community Hall, October 21st is the Country Dance featuring Upper valley Country and Guy Jamieson, October 22nd is the annual Harvest Supper, November 6th is the Remembrance Day Service starting at 2 p.m., the Volunteer Appreciation Night is December 2nd. Arnold Dickson said that he has confirmed The Debenham Brothers to play. Committee member Val Miller mentioned about donating a cutlery tray for their commercial dishwasher to Golden Age Activity Centre as they have many they do not use.

10.1.2 Bottom Wall Sill Plate

Councillor Bennett stated that in order to test the sill plate, a small hole could be drilled into the plate and the dust/remains that come out will determine if it is rotten or has any mold inside.

10.2 New Business

10.2.1 Healthy Kids Water Bottle Filling Station

Committee received the request as correspondence.

Chair Johnston raised a concern from a ratepayer about new fees and time for line dancing. Staff will review.

Councillor Campbell also mentioned that he would have the motion light in the off stage storage room up in time for the Harvest Supper.

10.3 Outstanding Business - None

10.4 Correspondence - None

10.5 Recommendations – Mayor Kingsbury

Moved by Deputy Mayor Johnson

RESOLUTION NO. 2016-314

Seconded by Councillor Larone

THAT Council accept the Recreation Program Manager's Report as presented for October 4th, 2016

**Opposed by Councillor David Bennett
 Carried on Division**

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Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-315

Seconded by Councillor Bennett

THAT Council agrees that the Recreation Committee donate a Cutlery Tray from, the commercial dishwasher to the Golden Age Activity Centre.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

11.1.2 County of Renfrew - Media Release

COUNTY IS NOT BANNING WOOD BURNING OR OIL BURNING

Moved by Councillor Larone

RESOLUTION NO. 2016-316

Seconded by Councillor Campbell

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for October 4th, 2016.

Carried

11.2 Action Correspondence - None

12. OUTSTANDING COMMITTEE ISSUES

12.1 Date for OMAFRA Meeting

CAO/Clerk Ms. Klatt stated that the date would be October 18th, 2016 from 1 p.m. to 4 p.m. before the next council meeting. Mayor Kingsbury asked if Ms. Klatt could see if they were available earlier to come for lunch.

12.2 CAO/Clerk Attending Meetings

Ms. Klatt informed the members that prior to employment with Horton Township she was the Vice-President of Zone 7 of the AMCTO. Their next meeting is October 20th- 21st, 2016 in Sudbury and she would be taking vacation time to attend.

12.3 Sale of Beach Property

To be discussed at the October 18th, 2016 meeting.

Moved by Councillor Campbell

RESOLUTION NO. 2016-317

Seconded by Councillor Larone

THAT CAO/Clerk attend Zone 7 Fall Meeting to be held on October 20th – 21st, 2016

Carried

Moved by Councillor Larone

RESOLUTION NO. 2016-318

Seconded by Deputy Mayor Johnston

THAT the offer of purchase received by the CAO/Clerk for the municipal lands referred to as "The Beach Property" be deferred for review and be discussed on October 18th, 2016.

AND THAT the deposit cheque of \$2,000.00 be held by the Treasurer but not deposited until which time Council has reviewed the offer.

Carried

13. BYLAWS

- 2016-61- OCIF Formula Contribution Agreement

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Moved by Councillor Larone

RESOLUTION NO. 2016-319

Seconded by Councillor Campbell

THAT Council enact the following By-law:

- 2016-61- OCIF Formula Contribution Agreement

Carried

Moved by Councillor Larone

RESOLUTION NO. 2016-320

Seconded by Deputy Mayor Johnston

THAT Council proceed into a Closed Session Meeting at 7:36 p.m. pursuant to Section 239(2) (c)&(e) of the *Municipal Act*;

- Litigation or potential litigation.

Carried

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

15. COUNCIL MEMBERS CONCERNS - None

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (CLOSED) SESSION – There was a Closed Session held earlier.

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday October 18th, 2016 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2016-321

Seconded by Councillor Larone

THAT Council enacts By-law 2016-62, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on October 4th, 2016.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 8:20 p.m.

MAYOR

CAO/CLERK