

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
OCTOBER 18, 2016

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday October 18th, 2016. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer, Mackie McLaren, Advisor, Hope Dillabough, Admin/Planning Assistant and Receptionist/Clerk Nichole Dubeau.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

- 2.** Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Bennett

Resolution No. 2016- 322

Seconded by Deputy Mayor Johnston

THAT Council approves the following Meeting Minutes:

- September 20th, 2016 Regular Council Meeting Minutes
- September 20th, 2016 Public Meeting Minutes (Cobus Re-Zoning)

Carried

5. BUSINESS ARISING FROM MINUTES

Councillor Larone requested an update regarding Farrell's Landing. CAO/Clerk Klatt said she had spoken with the resident and will call to advise when she is available to meet with the Mayor and CAO/Clerk.

6. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was present.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures as of October 14th, 2016

Treasurer Barr reviewed the Statement of Revenues and Expenditures and highlighted a few items. She indicated to Council that the remaining budget was around 20% and that there was not a lot to identify that's new. She explained that under the Roadways portion, the Ontario Specific Grant (OSG – Provincial) which is aggregate funds is high at the moment due to a year of high construction and the amount listed is based on funds that come out of the pits. CAO/Clerk Klatt suggested getting Schooley Mitchell to do a review of the fuel/propane pricing to get the best deal. She mentioned that it doesn't take much staff time and as it is budget time now it would be a good idea. Councillor Larone said he wasn't sure if propane was ready for a review but fuel is.

6.2.2 Consolidated Statement of Financial Position

Report was reviewed by Council.

6.2.3 Add Positions to Pay Grid

Advisor Mackie McLaren reviewed his report. It was within a legal opinion that it was discovered that some positions were missing in the pay grid. The Pay Evaluation Committee will have to look at it and add the missing positions. The current committee is composed of Mackie McLaren, Treasurer Jennifer Barr and Mayor Kingsbury. Treasurer Barr is confident she can train CAO/Clerk Klatt and take her through the process.

6.2.4 Proposed Dental Coverage Amendment/HCSA

Treasurer Barr reviewed her report. She wanted to bring this to Council's attention as she felt the municipality was not currently getting good value for the premium. She offered alternatives to the current level 1 care. Mayor Kingsbury recommended it be brought up again at budget time due to its financial nature.

6.2.5 Strategic Planning

CAO/Clerk Klatt reviewed her report. She spoke of the importance of having a Strategic Plan in regards to attaining any funding opportunities. OMAFRA would be willing to help as they are responsible to ensure municipalities have a plan. She indicated it would be an estimated maximum cost of \$3000.00. Mayor Kingsbury offered his full support as the municipality needs to know where it is and should be going in the future and it needs to be brought together in a plan. Councillor Larone agreed.

6.2.6 Ad Hoc Committee - Structure

CAO/Clerk Klatt reviewed her report. She indicated to Council she was unable to find clear Terms of Reference for both Ad Hoc Committees and Public Committee Members. In addition, items such as per diem, absence and confidentiality forms to name a few also need to be reviewed. Mayor Kingsbury supported Ms. Klatt's recommendation and felt that the municipality needs to tighten up the Ad Hoc Committees and establish a Terms of Reference.

6.2.7 Ombudsman

CAO/Clerk Klatt reviewed her report. She reviewed Bill 8 and how it affects municipalities as per the Ombudsman's presentation. She stated to council there would be no cost for Jean Frederic Hubsch to review the township's Procedural and Procurement By-Laws and there would be nothing but good opinions that the township can work with. Mayor Kingsbury was in support of the review and stated that Council needs to know the proper direction to take if in case something arises. A specific area of concern was establishing a 'complaint and resolution process'.

6.3 Health and Safety

Mayor Kingsbury questioned whether there was any further movement on the Health and Safety Reports and whether the safety audits were getting done. CAO/Clerk Klatt replied that no, not yet but she would ensure compliance is met by having these audits performed on a monthly basis.

6.4 Human Resources - None

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Councillor Larone

Resolution No. 2016- 323

Seconded by Deputy Mayor Johnston

THAT Council receive the Statement of Revenue and Expenditures dated October 14th, 2016;

AND THAT Council receive the Consolidated Statement of Financial Position for period ending October 31, 2016.

Carried

Moved by Councillor Larone

Resolution No. 2016-324

Seconded by Councillor Campbell

THAT Council authorize the Pay Evaluation Committee to proceed with the process to add the positions of Chief Building Official, Fire Chief, Deputy Fire Chief and Fire Fighters to the Township's pay grid.

Carried

Moved by Councillor Bennett

Resolution No. 2016-325

Seconded by Councillor Campbell

THAT Council direct staff to bring forward a detailed breakdown of the type of assistance available to the municipality to develop a strategic plan;

AND THAT staff contact OMAFRA (Agriculture and Rural Economic Development) and Brock University to determine the level of expertise and assistance that can be accessed at no cost or at a reduced cost;

AND THAT staff investigate potential funding to offset the compilation of the strategic plan.

Carried

Moved by Councillor Bennett

Resolution No. 2016-326

Seconded by Councillor Campbell

Ad Hoc Committee: THAT Staff draft a terms of reference for Council review that outlines the purpose, when required, when to terminate and establish time period.

Non Committee Members: THAT Staff draft a terms of reference for Council to outline confidentiality clauses, per diem, role and absence clauses.

Carried

Moved by Councillor Larone

Resolution No. 2016-327

Seconded by Deputy Mayor Johnston

THAT Staff forward our procurement and procedural by-laws to Jean Frederic Hubsch for review and recommendations on the accuracy and transparency of our by-laws.

Carried

Moved by Councillor Larone

Resolution No. 2016-328

Seconded by Councillor Bennett

THAT Council direct staff to approach Schooley Mitchell to provide documentation for Council review as it pertains to a fuel and propane review to determine if there are any cost savings to the municipality.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed. He indicated they have changed their format therefore the Township will be receiving the minutes and information quicker.

7.2 Community Policing Advisory Committee

Mayor Kingsbury advised there have been no meetings and finds a lack of enthusiasm among the committee. Discussion took place regarding the need to continue and if the municipality can ask that the OPP report directly to the Township.

7.3 Health Services Village

Mayor Kingsbury advised that Patti Dillabough has been hired by the Renfrew Victoria Hospital for Doctor Recruitment. Councillor Larone requested if, at the end of the year, Council could get a report for what has been achieved in 2016 and what is moving ahead in 2017.

7.4 Chamber of Commerce

Deputy Mayor Johnston advised he hasn't been receiving any emails regarding the Chamber of Commerce meetings. CAO/Klatt is to follow up.

7.5 County Council

Mayor Kingsbury advised that he has been making photocopies of information received and putting it in Councillor's mailboxes as the information is current.

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

Resolution No. 2016- 329

THAT Council receive the Reports from Community Committees and County Council.
Carried

8. CONFERENCE REPORTS

8.1 Conference Reports from Ontario East Municipal Conference 2016

Mayor Kingsbury asked if there were any comments or questions. Public Advisory Member John Wilson verbally gave his report. He noticed that the conference had a lot to do with Economic Development. He enjoyed the Ombudsman session as well as the MPAC session which raised a lot of questions regarding the Agricultural assessment.

Mayor Kingsbury mentioned to council that he thoroughly enjoyed the session with Bruce Beakley, Human Resources Manager of the County of Renfrew, called 'Incivility in the Workplace' and would like CAO/Klatt to speak with Mr. Beakley to see if he would be willing to give the presentation again. He thought perhaps this could be done at the Horton Community Centre and invite other municipalities to attend. CAO/Klatt indicated she'd like to see the cost that would be associated with having him come as well as gauge the interest of other municipalities first.

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2016- 330

THAT Council receive the Conference Reports as submitted by Mayor Kingsbury, Deputy Mayor Johnston, CAO/Clerk Suzanne Klatt, Treasurer Jennifer Barr and Admin/Planning Assistant Hope Dillabough.

Carried

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

9.1.1 Date for next Committee Meeting

Councillor Bennett, Chair of the Economic Development Ad-Hoc Committee, mentioned there hasn't been a meeting but would like one. It was confirmed that the next meeting will be November 24th, 2016 at 1:00 p.m.

9.2 Recreation Association Ad-Hoc Committee

9.2.1 Minutes of Minutes of September 22, 2016

Deputy Mayor Johnston, Chair of the Recreation Association Ad-Hoc Committee briefly reviewed the Minutes. The next meeting will be held with solely the Recreation Committee, with no Township staff, on October 19th, 2016 at 4:00 p.m. Items reviewed at this meeting will be brought back to the CAO/Clerk and the Mayor for review.

9.3 Developer Upgrade on Municipal Infrastructure Committee

9.3.1 Date for Next Committee Meeting

Information will be discussed during an in-camera session.

9.4 Transportation and Environmental Services Ad Hoc Committee

9.4.1 Minutes of September 27th, 2016

Chair Bennett mentioned it was a very informative meeting and there isn't much more to report other than what is included in the minutes. Councillor Larone questioned the CAO/Clerk whether Public Works Manager Janet Collins informed the Ministry of Environment by the deadline of October 14th, to which she replied yes.

9.5 Official Plan Review Ad Hoc Committee

9.5.1 Meeting: October 18th, 2016 at 11:00 a.m. (With County and OMAFRA)

Chair Larone reviewed the meeting that took place earlier in the day. He felt that it was a positive meeting and there has been a lot of effort put forth by staff. Mayor Kingsbury told Council that everyone represented themselves well and put the arguments forward that needed to be heard. He felt it was naïve on Council's part to think there would be no designation at all however he remained hopeful that some would still be removed. He also thanked staff for their time and work put into this.

9.6 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Deputy Mayor Johnston

Resolution No. 2016- 331

Seconded by Councillor Bennett

THAT Council receive the Minutes from the following Ad-Hoc Committees:

- Recreation Association – September 22nd, 2016
- Transportation and Environmental Services – September 27th, 2016.

Carried

It was also noted that there will be an Ad Hoc Budget Committee Meeting held on October 25th, 2016 at 3:00 p.m

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Mayor Kingsbury went around the table asking for Council members for comments.

Councillor Larone referred to item #2 which was the Grand Opening of the Castle Building Centre after the change of hands and hoped that Council could attend. Deputy Mayor Johnston is to attend.

Mayor Kingsbury referred to item #11 and explained that the OPP is having another look at the billing of billboards and windmills and going back to 2012 to possibly look at reimbursements.

Moved by Councillor Campbell

Resolution No.: 2016-332

Seconded by Councillor Larone

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for October 18th, 2016.

Carried

10.2 Action Correspondence Summary

10.2.1 Support Madawaska Valley re: Private Members Bill

Moved by Councillor Bennett

Resolution No. 2016- 333

Seconded by Deputy Mayor Johnston

THAT Council of the Township of Horton support the Township of Madawaska Valley's resolution number 15-0310-16 regarding their support to the changes to the parole system proposed in Private Member's Bill 21, put forward by the Honourable John Yakabuski, MPP for Renfrew Nipissing Pembroke, An Act to amend the Ministry of Correctional Services Act in respect of parole.

AND THAT a copy of this resolution will be forwarded to the Township of Madawaska Valley.

Carried

10.2.2 Support Municipality of Grey Highlands re: Accommodation Review Process

Moved by Deputy Mayor Johnston

Resolution No. 2016- 334

Seconded by Councillor Larone

THAT Council of the Township of Horton support the Municipality of Grey Highland's resolution number 16-692 regarding their support to initiate an immediate moratorium on the Accommodation Review Process because it is not reflective of the reality of rural school and community life.

AND THAT a copy of this resolution will be forwarded to the Municipality of Grey Highlands.

Carried

10.2.3 AMO – Seeks Council Resolution of Support

Moved by Councillor Larone

Resolution No. 2016- 335

Seconded by Councillor Campbell

WHEREAS recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

AND WHEREAS infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

AND WHEREAS this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

AND WHEREAS if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

AND WHEREAS Ontarians already pay the highest property taxes in the country;

AND WHEREAS each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

NOW THEREFORE BE IT RESOLVED that this Council supports the Association of Municipalities in Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Carried

10.2.4 Canadian Union of Postal Workers – Resolution of Support
RE: Public review on future of Canada Post

Moved by Councillor Campbell

Resolution No. 2016- 336

Seconded by Councillor Larone

WHEREAS Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail deliver in our country;

WHEREAS there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected;

WHEREAS the delivery cuts were halted and our Liberal government is currently conducting a Canada Post review, which started earlier this year with an independent task force to identify options for the future of the postal service in this country;

WHEREAS a parliamentary committee will hold e-consultations and meetings in various locations across the country on postal service and the options that have been identified by the task force and then make recommendations to the government on the future of Canada Post;

WHEREAS it will be crucial for the parliamentary committee to hear our views on key issues including the importance of maintaining the moratorium on post office closures, improving the Canada Postal Service Charter, adding postal banking, greening Canada Post, keeping decent post office jobs in our communities, preserving daily delivery, restoring home mail delivery, developing services that help older Canadians remain in their homes and providing services that assist people with disabilities;

THEREFORE BE IT RESOLVED that the Township of Horton fill out the parliamentary committee's on-line survey about Canada Post from September 26th, to October 21st at parl.gc.ca/OGGO-e and encourage residents to do likewise.

Carried

10.2.5 City of Belleville – Resolution of Support
RE: Supporting Agricultural Experts in their Fields

Moved by Councillor Bennett

Resolution No. 2016- 337

Seconded by Councillor Larone

THAT Council of the Township of Horton support the City of Belleville's resolution regarding supporting Agricultural Experts in their fields which supports eliminating barriers to employment opportunities for Certified Crop Advisors and allowing Ontario farmers the freedom to engage in business with the expert of their choice.

AND THAT a copy of this resolution will be forwarded to the City of Belleville.

Carried

SUPPER BREAK – 5:45 P.M.

RECONVENED AT 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

11.1 Public Meeting: Worm & Gagne – Zoning By-Law Amendment

A Public Meeting was held at 6:00 p.m.

11.2 Delegation: Michael Welsh

Michael Welsh was present to discuss easement access, which is part of the municipal beach property, and he explained to Council that he has been pursuing the easement for 2.5 years from the township. He discussed the history of the property and the historical access. He read out portions of the letter that he initially sent to Council in August 2016. He is concerned that if the beach property sells, he will no longer have access to the waterfront and it would be impossible for him to create another point of access. He described the price of the beach property much too high and not worth the value. Mayor Kingsbury thanked Mr. Welsh for coming and spoke of the visit some council members had with Mr. Welsh down at the property. The members of council that went to the property went with the intention of gaining Mr. Welsh's perspective on the matter. Mayor Kingsbury thinks the issue should ultimately go to the Planning Committee for review. Councillor Campbell also spoke of the visit with Mr. Welsh and agreed with the Mayor that it should come back to the Planning Committee and perhaps the entire Committee should go down and have one last look at the property. Mr. Welsh was happy to accommodate a second visit. Councillor Larone will make himself available for this next meeting. Public Advisory Member John Wilson suggested that Council and Committee should be privy to a copy of Mr. Welsh's letter/presentation and also doesn't mind going back for another walk through. Public Advisory Member David Brown stated it was a terrible place to build a road and why not just let Mr. Welsh use the road.

12. PLANNING & DEVELOPMENT COMMITTEE

Present were Public Members David Brown, Mae Craig, and John Wilson. Absent was Bob Lockwood.

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Site Plan Agreement – Ron Cobus

Chair Campbell reviewed the report and the recommendation put forward regarding the site plan for Mr. Cobus for his Contractor's Shop. Councillor Larone had a few questions regarding heat source, building exterior and fuel storage. Chair Campbell thought the site plan was very informative.

12.1.2 Enhanced Boundary Signs – MTO

Admin/Planning Assistant Dillabough reviewed her report. There would be Ministry provided signs located on Highway 17 and Highway 60 locations indicating boundary.

12.2 New Business

CAO/Clerk Klatt reiterated the value of reports following Council/Committee site visits for record purposes. Planning Committee Chair submitted a report of the site visit requested by Mr. Welsh.

12.3 Outstanding Business

Councillor Larone suggested to set a date for a site visit with Mr. Welsh as discussed earlier. It will be Friday, October 28th, 2016 at 1:00 p.m. Committee to convene at municipal office first.

12.4 Correspondence - None

12.5 Building Report

The members reviewed the September 2016 Building Permit Report.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Campbell

Resolution No. 2016- 338

Seconded by Deputy Mayor Johnston

THAT Planning Committee and Council authorize execution of the Site Plan Agreement for Ron and Sherri Cobus for a Contractor's Shop to be constructed on Parts 7 and 8 on Plan 49R-12788, Concession 3 Part of Lot 14, Garden of Eden Road.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2016- 339

Seconded by Councillor Larone

THAT Council direct staff to contact the Ministry of Transportation and proceed with participation in the Enhanced Boundary Sign program.

THAT Council wish to include the Township of Horton slogan "Rural Living Within Urban Reach" on the Enhanced Boundary Signs provided by the Ministry of Transportation.

Carried

Moved by Councillor Campbell

Resolution No. 2016-340

Seconded by Councillor Bennett

THAT Council receive the September 2016 Building Report.

Carried

Moved by Councillor Bennett

Resolution No. 2016- 341

Seconded by Councillor Campbell

THAT Council agree to hold the Zoning ByLaw Amendment Application, Worm & Gagne, 1451 Castleford Road, Lot 13, Concession 4, in abeyance pending further information.

Carried

13. OUTSTANDING COMMITTEE ISSUES

None

14. BY-LAWS

14.1 2016-63 Ron and Sherri Cobus – Site Plan Agreement

Moved by Councillor Campbell

Resolution No. 2016-342

Seconded by Councillor Larone

THAT Council enact the following By-Laws:

- 2016-63 Site Plan Agreement – Ron and Sherri Cobus

Carried

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There were no notices filed.

16. COUNCIL MEMBERS CONCERNS

None

17. MOTION FOR RECONSIDERATION

There was no motion for reconsideration.

18. IN CAMERA (CLOSED) SESSION

Moved by Deputy Mayor Johnston

Resolution No. 2016-343

Seconded by Councillor Larone

THAT Council proceed into a Closed Session Meeting at 7:25 p.m. pursuant to Section 239(2) (b), (c) and (e) of the Municipal Act:

- Personal Matters about an identifiable individual, including municipal or local board employees;
- Proposed or pending acquisition or disposition of land by the municipality; and
- Litigation or potential litigation

Carried

Council came out of the Closed Session at 8:53 p.m.

Moved by Deputy Mayor Johnston

Resolution No. 2016- 344

Seconded by Councillor Larone

THAT Council agree to continue the meeting past 8:30 p.m.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2016- 345

Seconded by Councillor Bennett

THAT Council approve the CAO/Clerk to retain a real estate agent to market the sale of the beach property at River Road.

Carried

19. NEXT MEETING

The Next Council Meeting is Tuesday November 1st, 2016 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2016-346

Seconded by Councillor Larone

THAT Council enact By-law 2016-65– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 8:55 pm.

MAYOR

CAO/Clerk