

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
NOVEMBER 15TH, 2016

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday November 15th, 2016. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Admin/Planning Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

- 2.** Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Larone

Resolution No. 2016- 371

Seconded by Councillor Bennett

THAT Council approves the following Meeting Minutes:

- October 18th, 2016

Carried

5. BUSINESS ARISING FROM MINUTES

None

6. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was present.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures as of November 9th, 2016

Treasurer Barr reviewed the Statement of Revenues and Expenditures and highlighted a few items. She indicated to Council that the remaining budget was around 15% and that there was not a lot to identify that's new.

6.2.2 Consolidated Statement of Financial Position

Report was reviewed by Council.

6.3 Health and Safety

6.3.1 Inspection Reports from Public Works and Municipal Office

Inspection Reports were reviewed by Council. Admin/Planning Assistant Hope Dillabough mentioned she is looking into the mandatory training requirements and will ensure the employees performing the inspections will be compliant.

6.4 Human Resources - None

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

Resolution No. 2016- 372

Seconded by Councillor Larone

THAT Council receive the Statement of Revenue and Expenditures dated November 9th, 2016;

AND THAT Council receive the Consolidated Statement of Financial Position for period ending November 30, 2016.

Carried

Moved by Councillor Larone

Resolution No. 2016-373

Seconded by Councillor Campbell

THAT Council receive the Health and Safety Inspection Checklists completed for the Municipal Office and the Public Works Department.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed. He indicated they have lost some fundraising volunteers and are desperately looking for new ones and any help would be greatly appreciated. CAO/Clerk Klatt offered to have something posted on the Township's website.

7.2 Community Policing Advisory Committee

CAO/Clerk Klatt is trying to arrange a meeting with the four Mayors involved and once a date is set.

7.3 Health Services Village

Mayor Kingsbury advised there is a potential meeting on November 23rd. Mayor Kingsbury and Treasurer Jennifer Barr will review the Renfrew Area Health Services Village agreement beforehand.

7.4 Chamber of Commerce

CAO/Klatt contacted the Chamber of Commerce and hasn't received any information back as to why Deputy Mayor Johnston is no longer receiving emails.

7.5 County Council

Mayor Kingsbury advised that he has been making photocopies of information received and putting it in Councillor's mailboxes as the information is current. He also stated that Mayor Jennifer Murphy of Bonnechere Valley will be the new Warden of the County of Renfrew.

Moved by Deputy Mayor Johnston

Resolution No. 2016- 374

Seconded by Councillor Campbell

THAT Council receive the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

None

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

9.1.1 Date for next Committee Meeting

Councillor Bennett, Chair of the Economic Development Ad-Hoc Committee, mentioned the next meeting will be November 24th, 2016 at 1:00 p.m. CAO/Clerk Klatt will be contacting the Chair to set an agenda. Once the agenda has been set, she will contact the other Committee members.

9.2 Recreation Association Ad-Hoc Committee

9.2.1 Minutes of October 12th, 2016.

Deputy Mayor Johnston, Chair of the Recreation Association Ad-Hoc Committee briefly reviewed the Minutes. Deputy Mayor Johnston and Councillor Bennett are to discuss a few items with the Committee and the Accountant. Councillor Larone requested an update for next month.

9.3 Developer Upgrade on Municipal Infrastructure Committee

Nothing to review.

9.4 Transportation and Environmental Services Ad Hoc Committee

9.4.1 Minutes of October 25th, 2016

Chair Bennett briefly reviewed the minutes.

9.5 Official Plan Review Ad Hoc Committee

9.5.1 Minutes of October 25th, 2016

Chair Larone reviewed the minutes and the tour with OMAFRA and the County of Renfrew. CAO/Clerk Klatt had emailed John O'Neill of OMAFRA but hasn't heard anything back yet. Chair Larone thanked staff and Council for all of their efforts.

9.6 Budget Committee

9.6.1 Minutes of October 25th, 2016

Chair Larone quickly reviewed the minutes and confirmed with everyone that the next Committee Meeting set for November 28th, 2016 at 4:00 p.m. was ok.

9.7 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Councillor Bennett

Resolution No. 2016- 375

Seconded by Councillor Larone

THAT Council receive the Minutes from the following Ad-Hoc Committees:

- Recreation – October 12th, 2016
- Transportation and Environmental Services – October 25th, 2016
- Official Plan (Meeting with County and OMAFRA) – October 18th, 2016
- Budget – October 25th, 2016

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Mayor Kingsbury went around the table asking for Council members for comments.

Members briefly reviewed the information.

Moved by Councillor Larone

Resolution No.: 2016-376

Seconded by Councillor Campbell

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for November 15th, 2016.

Carried

10.2 Action Correspondence Summary

None

SUPPER BREAK – 5:00 P.M.

RECONVENED AT 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

11.1 Public Meeting: Elliot - Zoning By-Law Amendment

A Public Meeting was held at 6:00 p.m.

11.2 Delegation: Michael Welsh

Michael Welsh was present to discuss easement access, which is part of the municipal beach property, and he explained to Council that he has been pursuing the easement for 2.5 years from the township. He reviewed the previous report submitted by Planning Chair Campbell regarding the site visit and what options were available for him. He discussed a conversation he had with the Broker in which he told Mr. Welsh an easement would not affect the sale of the property. He also spoke of the aerial photos he brought in for Council to view. According to Mr. Welsh, the very large photo was taken in 1973, well before Timbertown and 20 years before the Township road was created. He presented Horton By-Law #89-07 which offers information regarding the road allowance under item #2. He submitted it to Council for review. He believes the sale of the property cannot deny access of the easement.

Deputy Mayor Johnston viewed the large map and pointed out how it does appear there is a road that went right to Mr. Welsh's gate, and also showed Council where River Road was originally before it was changed. Councillor Bennett felt that some of the facts that Mr. Welsh presented were false. He stated that if this property was privately owned, Mr. Welsh and any other party who feels they have the right of access would not be getting anything for free. Public Advisory Member John Wilson stated that yes, an easement does affect the sale of the property and presented another option for Mr. Welsh that he could wait for the property to be sold and ask for an easement from the new owner.

CAO/Clerk Klatt stated that By-Law 89-07 had already been previously submitted for a legal opinion so it has already been considered. She also

reiterated that a Broker has been hired and will be dealing with all negotiations. Ms. Klatt will provide By-Law 89-07 to the Broker on Mr. Welsh's behalf.

12. PLANNING & DEVELOPMENT COMMITTEE

Present were Public Members David Brown, Mae Craig, Bob Lockwood and John Wilson.

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Meeting with Denis Gagne re: Zoning By-Law Amendment

Chair Campbell reviewed the report regarding the meeting that was held with Mr. Gagne, Mayor Kingsbury, CAO/Clerk Klatt, Admin/Planning Assistant Dillabough and himself. Mayor Kingsbury felt the previous public meeting was too short because it was within a Council Meeting. He stated that they don't have to hold an additional meeting but felt it was needed and wants to ensure they have done their due diligence.

12.2 New Business

12.2.1 Consent Application B96/16 – Potter

Chair Campbell reviewed the Consent Application for a lot addition.

12.2.2 Consent Application B95/16 – Church

Chair Campbell reviewed the Consent Application for the right-of-way access. Admin/Planning Assistant Dillabough reviewed and clarified a few items in terms of the application. CAO/Clerk Klatt thanked Councillor Bennett for informing staff of some historical information regarding the property and the conditions that were originally set at the building permit stage regarding the construction of the house on the landlocked piece of property as it was originally thought to have been one lot with the minimum required road frontage. Knowing this information, it gave staff the opportunity to look further into the issue and it was discovered it had always been two separate properties: one having the required minimum road frontage and one lot being landlocked. Mayor Kingsbury stated that he had originally questioned the application also, however after spending time with staff to discuss their findings he decided that approving this consent application, to allow for the right-of-way for the existing driveway, would essentially be righting a wrong. He had also referred to a set of Council Minutes from 1992 that stated the applicant was to return to council with a legal opinion regarding whether it was one lot or two and there was no subsequent evidence of his return. Mayor Kingsbury thanked staff for their work regarding this particular item.

12.3 Outstanding Business - None

12.4 Correspondence - None

12.5 Building Report

The members reviewed the October 2016 Building Permit Report.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2016- 377

THAT a Public Meeting be held at the Horton Community Centre on November 29th, 2016 at 7:00 p.m. for the purpose of discussing the Worm and Gagne Zoning By-Law Amendment that was held in abeyance on October 18th, 2016.

AND THAT a notice be placed in the newspaper and advertised on the radio.

AND THAT the County of Renfrew Planning Staff be invited to attend.

Carried

Moved by Councillor Campbell
Seconded by Deputy Mayor Johnston

Resolution No. 2016- 378

THAT Planning Committee and Council approve Consent Application B96/16 – Lot Addition upon the following conditions being met:

- That a one foot strip from the lot being added to be conveyed to the County of Renfrew for the purposes of consolidating the subject lands and that the costs for completing the same be at the expense of the applicant. Prior to the final certificate being issued, a registered copy of the document for conveyance shall be provided to the secretary treasurer of the Land Division Committee;
- Favourable comments from the County Public Works and Engineering Department regarding the one foot strip of land to be conveyed from the enlarged lot.

Carried

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2016- 379

THAT Planning Committee and Council approve Consent Application B95/16 and the following conditions being met:

- Favourable comments from the Township regarding roads standards

Opposed by Deputy Mayor Johnston and Councillor Bennett

Carried on Division

Moved by Councillor Bennett
Seconded by Deputy Mayor Johnston

Resolution No. 2016-380

THAT Council receive the October 2016 Building Report.

Carried

13. OUTSTANDING COMMITTEE ISSUES

None

14. BY-LAWS

14.1 2016-67 Zoning By-Law Amendment - Elliot

Moved by Councillor Campbell
Seconded by Deputy Mayor Johnston

Resolution No. 2016-381

THAT Council enact the following By-Laws:

- 2016-67 Zoning By-Law Amendment - Elliot

Carried

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There were no notices filed.

16. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury reminded Council Members to have their comments in regarding the Vegetation report to the County by November 30th.

17. MOTION FOR RECONSIDERATION

There was no motion for reconsideration.

18. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

Resolution No. 2016-382

Seconded by Councillor Larone

THAT Council proceed into a Closed Session Meeting at 7:24 p.m. pursuant to Section 239(2) (b) and (c) of the Municipal Act:

- Personal Matters about an identifiable individual, including municipal or local board employees;
- Proposed or pending acquisition or disposition of land by the municipality; and

Carried

Council came out of the Closed Session at 8:20 p.m.

Moved by Councillor Bennett

Resolution No. 2016- 383

Seconded by Councillor Larone

THAT Council of Horton Township direct the CAO/Clerk to forward a letter to the adjacent owner abutting the west of the property registered as Plan 49R-18820 Part of Lot 10, Concessions 8&9.

THAT all encumbrances on the said property owned by the municipality must be removed by no later than June 1st, 2017.

Carried

19. NEXT MEETING

The Next Council Meeting is Tuesday December 6th, 2016 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2016-384

Seconded by Deputy Mayor Johnston

THAT Council enact By-law 2016-68– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 8:22 pm.

MAYOR

CAO/Clerk