

THE CORPORATION OF THE TOWNSHIP OF HORTON

Council Meeting

January 19, 2015

There was a Council Meeting held in the Municipal Council Chamber on Tuesday January 19, 2015. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Jennifer Barr, Treasurer, Janet Collins, Public Works Manager, Mackie McLaren, CAO/Clerk and Christina Mulcahey, Admin Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

2. MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.

Mayor Kingsbury asked Members of Council and Staff to silence all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of Council or Staff.

4. ADDRESS BY MAYOR KINGSBURY

Mayor Kingsbury apologized for his reaction to Councillor Larone's request for an investigation by the Integrity Officer during the last Council meeting.

Mayor Kingsbury also said that the current two Council meetings per month system is still a trial system. He said there is still time to decide if we should keep this system or go back to one Council meeting per month plus Committee meetings.

5. MINUTES FROM PREVIOUS MEETINGS

Mayor Kingsbury asked the Members to review the following Meeting minutes:

5.1 Regular Council – January 5th 2016

Moved by Deputy Mayor Johnston

Resolution No. 2016-13

Seconded by Councillor Larone

That Council approves the following Meeting Minutes:

- Regular Council Meeting January 5th 2016

Carried.

6. BUSINESS ARISING FROM MINUTES

CAO/Clerk Mackie McLaren said he was speaking to one of the adjoining owners of the Township Beach Property. The owners are interested in coming to a meeting to speak to Council. Mayor Kingsbury said there is a fee for a special meeting with Council however it is up to Council. Councillor Bennett said Council had chosen to entertain three realtors and this seems pre-mature to accept a meeting with the adjoining owners. Deputy Mayor Johnston agreed. Councillor Larone also agreed that Council had decided to sell the property and we are looking at three quotes from realtors as the first step. Deputy Mayor Johnston said we should make them aware that it is going to be listed with a realtor. CAO/Clerk said he met with two realtors last week. The process has started. Mayor Kingsbury agreed that it is pre-mature to meet with the adjoining property owners. Council will not accept any offers on the beach property unless through real estate. Councillor Campbell noted that the Township is not sole sourcing the

property. The CAO/Clerk was directed to inform the adjoining property owner where Council stands at this time.

At this time Councillor Larone read a statement to Council. He wanted to clarify that during the last Council meeting it was not or is not his intent to divide the Council by requesting an investigation by the Integrity Officer. He feels lessons can be learned from this approach.

7. **4:10 GENERAL GOVERNMENT**

Present was Chair Larone, all Council Members and Susan Humphries, Public Advisor

7.1 **Business Arising**

There was no business arising discussed.

7.2 **Staff Reports**

7.2.1 2016 Tariff of Fees Bylaw

CAO/Clerk referred to Schedule A of the draft bylaw. He noted a few changes. Jennifer Barr, Treasurer also noted the changes on Schedule B. There were some minor clarification changes. Mayor Kingsbury asked if there would be notification of adding the cost of bringing bags to the landfill site. Janet Collins, Public Works Manager noted that staff wanted to wait until the bylaw was in effect.

7.2.2 Annual 2015 Status Report on Multi-Year accessibility Plan

CAO/Clerk Mackie McLaren reviewed his report with Council. Councillor Larone asked if this report is filed with the Province. CAO/Clerk replied that it is uploaded to the website and the Province can request the report at any time.

7.2.3 Update on Health & Safety Inspections

CAO/Clerk gave a verbal update on the inspections. He said the next inspections are due on Friday from staff members.

7.2.4 Health & Safety Policy Report

CAO/Clerk reviewed the report prepared by Janet Collins, Public Works Manager.

7.3 **New Business**

There was no new business at this time.

7.4 **Outstanding Business**

Treasurer Barr noted that the 2016 Budget and 2015 Financial Statements are outstanding as she was away on sick leave.

7.5 **Recommendations**

Moved by Councillor Bennett

Resolution No. 2016-14

Seconded by Councillor Campbell

THAT Council receive the 2015 Status Update Report on the progress of the Multi-Year Accessibility Plan for Horton Township as required by the IASR(Integrated Accessibility Standards Regulation).

Carried.

Moved by Deputy Mayor Johnston

Resolution No. 2016-15

Seconded by Councillor Larone

THAT Council review and adopt a Health & Safety Policy to be posted in the workplace in accordance with Ministry of Labour Posting Requirements.

Carried.

8. 4:35 REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL

8.1 Renfrew & Area Seniors Home Support

Councillor Bennett said there has not been a meeting since November and they will be meeting next week.

8.2 Community Policing Advisory Committee

Councillor Larone reviewed the minutes of the December 14th 2016 Committee meeting. He did give a verbal update at the last Council meeting as well. There were some questions on whether or not the Committee would go forward or not. Mayor Kingsbury said there is a meeting on February 1st 2016 with Inspector Slight and the Mayors of the four townships involved. Councillor Larone said the next CPAC meeting has been set for February 22nd 2016.

Moved by Councillor Larone

Resolution No. 2016-16

Seconded by Councillor Bennett

THAT Council accept the minutes of the December 14th 2015 CPAC committee meeting.

Carried.

8.3 Health Services Village

Mayor Kingsbury said the next meeting is at the end of this month.

8.4 Chamber of Commerce

Deputy Mayor Johnston said he attended a meeting this morning however there was no quorum. They were one member short. There was nothing to report. The next meeting is in February.

8.5 County Council

Mayor Kingsbury said the main focus right now is on the Budget. There are a few things he wanted to bring to Councils attention. The Health Committee has a RAT team. They have access to a machine that they can respond to calls way out in the bush. This is an improvement. He also noted they have a drone now and it has proven to be beneficial.

Mayor Kingsbury also noted that the Health Committee reported that the County received 7 new AEDs through the Heart & Stroke program. There are huge demands for these AEDs. He also reported on the successful Toy Drive that was held this past holiday season.

Moved by Councillor Campbell

Resolution No. 2016-17

Seconded by Deputy Mayor Johnston

That Council receives the Reports from Community Committees and County Council.

Carried.

9. 6:30 CONFERENCE REPORTS

There were no conference reports to receive.

10. SUPPER BREAK @ 5:30 Council recessed at 5:30 for supper break. They returned to the meeting at 6:00 pm with all members present.

11. 6:00 DELEGATIONS &/or PUBLIC MEETINGS

6:00 Kelly Thompson – Renfrew Public Library and Horton Township Sharing Resources.

Ms. Thompson was present this evening to see if there was any thought to Horton Residents benefiting from the Renfrew Public Library. There is a lot of new digital databases. There is possibility of using the wi-fi at the Community center with a kiosk set up. All you would need to is a Library Card. She noted that 324 Horton Residents checked out 2202 materials from January 1 2015 to present. Currently residents of Renfrew pay taxes of approximately \$112/household in support of the Library. Not the expectation that Horton residents pay same, as they would not have access to all services. Her suggestion would be to put together a few scenarios to see what is fair and reasonable.

Mayor Kingsbury said it was a very good presentation. Councillor Campbell said there are a lot more opportunities out there with e-readers etc. He is interested in what she is presenting. Councillor Bennett said with the outreach program the numbers could double. He said we need to research. Councillor Larone said they met earlier in the fall to go over some background history and some new information tonight speaks to what they were asking at the time. Councillor Larone noted that any one that pays a membership now the Township will refund \$25. We would have to look at what the monetary need would be. Deputy Mayor Johnston asked what the cost may be. Ms. Thompson said in her opinion, they would take an estimate of how much of the population may use some of the programs. It would be reasonably lower than the Renfrew fee. Mayor Kingsbury said there is value there for Horton Residents. He said that Council is really interested in having an agreement and asked Mrs. Thompson to put something together to move forward.

12. 6:30 PLANNING & DEVELOPMENT

Present was Chair Campbell, all Members of Council and Advisory Members Bob Lockwood, John Wilson. Absent was Mae Craig and David Brown.

12.1 Business Arising

There was no business arising discussed by the Members.

12.2 Staff Reports

12.2.1 Appointment of Members to the Committee of Adjustment

CAO/Clerk reviewed his report to Council regarding the appointment of members to the Committee of Adjustment. Deputy Mayor Johnston asked if the Public Advisory Members would be voting members. CAO/Clerk said yes. Mayor Kingsbury agree having the Public Members as part of the Committee of Adjustment. Councillor Larone agreed.

12.2.2 Kasaboski Agreement

The CAO/Clerk said he would like to pull this agreement from this meeting as there is new information that came forward after the package was put together. He handed out information regarding this. The agreement can be simpler and will be presented to Council again.

12.3 New Business

Severances

Alain & Marc Methot – Chair Campbell said there was a letter of objection to the Land Division Committee at the County. Council reviewed. Chair Campbell said these are three individual lots on Humphries Road. He noted we are currently looking at the developer upgrade fee. Councillor Larone added that we haven't developed the new policy. He feels it would be pre-mature to approve these applications. These are new applications and he feels we cannot support until our new policy is in place. He cannot support at this time. Councillor Bennett agreed. We need to wait for the Ad-Hoc Committee to report to Council. The County would put the severances on hold until the Township comments and approves. The public advisory members agreed as well. Council all agreed to wait.

Ivy Bell – Chair Campbell reviewed the lot addition. There are no conditions.

Peter Tsarouchas – Chair Campbell reviewed. CAO/Clerk reviewed some background to this severance for a registered right of way.

Zoning Amendments – None

Sites for Cell Towers in Horton – Mayor Kingsbury

Mayor Kingsbury said this came from the Mayors Forum Meeting. EORN (Eastern Ontario Regional Network) received money from the government to place cell phone towers. They do not install the towers they provide a list of sites to cell companies. They are looking for sites for these towers. There would be an annual rental fee. Mayor Kingsbury suggested the landfill site or the township gravel pit. He wished to bring to council for their views. Deputy Mayor Johnston said it would be beneficial to the township for income. The CAO/Clerk was directed to inform EORN that we do have two available sites and move forward from there.

Draft Bylaw on Clean Yards

Chair Campbell said we have a draft bylaw in front of us from our Bylaw Enforcement officer. Mayor Kingsbury suggested an Ad-Hoc Committee be put together to review this draft bylaw. Chair Campbell agreed. Mayor Kingsbury suggested Councillor Campbell pick members to sit on the Ad-Hoc Committee for Clean Yards. Chair Campbell asked Mr. Wilson and Mr. Lockwood to be on the Committee, they agreed. and one Council member. Councillor Bennett offered. Chair Campbell said that is sufficient then. They will meet in the near future.

12.4 Outstanding Business

There was no outstanding business discussed.

12.5 Correspondence – Chair Campbell reviewed. More information to follow.

12.6 Building Report

Members reviewed the building report as at December 30th 2015. Councillor Larone said he is very pleased with the results. Mayor Kingsbury noted that in 2014 we had 17 new homes and 2015 we have 22.

11.6 Recommendations

Moved by Councillor Campbell

Resolution No. 2016-18

Seconded by Councillor Larone

That Council recommend approval of consent application B132/16 for Ivy Bell for a lot addition severance. With no conditions.

Carried.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2016-19

That Council recommend approval of consent application B133/16 for Peter Tsarouchas.
Carried.

Moved by Councillor Campbell
Seconded by Councillor Bennett

Resolution No. 2016-20

THAT Council appoint an Adhoc committee to review the Draft Clean Yards bylaw and report to Council. Members of the Committee are: Chair Glen Campbell, John Wilson, Bob Lockwood and Councillor Dave Bennett.
Carried.

Moved by Councillor Campbell
Seconded by Deputy Mayor Johnston

Resolution No. 2016-21

That Council receive the November 30, 2015 Building Permit Report.

Carried.

13. 4:37 AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

13.1 Economic Development Ad Hoc Committee

Chair Bennett reported. He noted there was a meeting in Renfrew this morning. He is going to schedule a meeting in February with the Committee. He has made contact with some of the businesses in the area. A lot of the comments were they were having a tough time economic wise. We do have some business that we do need to look at and accommodate them. It seems we are short on Body Shops in the area. We can explore this at the next meeting and see if we can move forward.

13.2 Private Road Grading Ad Hoc Committee

Chair Bennett reported. He thanked Janet Collins and said this Committee worked quite well. There is a recommendation coming to Council that is very fair to the ratepayers.

Janet Collins reviewed the Committee report on the Private Road & Driveway Grading Policy. She reviewed some of the details of the draft policy.

Councillor Larone said it seems like a lot of work was put in to this document. He had a few questions. Councillor Bennett responded. The road should also be inspected first when an application is submitted. Janet Collins noted that all roads are different. She said she recommended adding a question to the application asking if a turnaround is available. Then the owner signing the application is well aware.

Councillor Campbell asked if any damage is done to property are we liable? Councillor Bennett said no, they are signing off.

Mayor Kingsbury asked why they came to the conclusion of one free grading. Councillor Bennett said we came to that conclusion because we felt that 75% of the places are only seasonal residents and we felt that we need to accommodate needs to these roads. Ratepayers on private roads deserve the same services as other township roads.

Councillor Larone suggested tracking for budgetary purposes.

Deputy Mayor Johnston asked how they are going to decipher how much gravel is on a road.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2016-22

That Council approve the Ad-Hoc Committee meeting minutes of Private Road Grading from November 4th 2015, December 2nd 2016 and January 14th 2016.

Carried.

Moved by Councillor Bennett
Seconded by Councillor Larone

Resolution No. 2016-23

THAT Council adopt the Private Road & Driveway Grading Policy and Application as revised (grader turn-around).

AND THAT Council receives the Fees & Charges Bylaw to include a fee for Private Road & Driveway Grading of \$120.00 per hour.

AND FURTHER THAT the Private Road & Driveway Grading Policy come into force and effect upon passing of the Fees & Charges Bylaw 2016-08.

Carried.

13.3 Open Air Burning By-law Ad Hoc Committee

Deputy Mayor Johnston reviewed. The committee has met once and the next meeting is scheduled for February 4th 2016. There should be a draft brought forward at this meeting which will then go to Council to review.

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

Resolution No. 2016-24

That Council approve the minutes of the Fire Open Air Burning By-law Review meeting by the Ad-Hoc Committee dated January 7th 2016.

Carried.

13.4 Recreation Association Ad Hoc Committee

Chair Johnston gave a verbal report. There are 5 members on the committee and will be meeting to discuss in the near future.

13.5 Developer Upgrade on Municipal Infrastructure Committee

Councillor Bennett reviewed. He noted that there was a delegation at the meeting. There are three options. After one more meeting they should have a draft plan.

Councillor Larone said we are trying to find a way to pay for the infrastructure. We are trying to address some problem roads and trying to find a new method. Not at the cost of the existing ratepayers. We can still grow as a township but there will be additional costs to upgrade the infrastructure.

Councillor Bennett said the cost will come in at the severance level. Not at the building permit level. We are seeing developers doing strip-developments.

Moved by Councillor Bennett
Seconded by Councillor Larone

Resolution No. 2016-25

That Council approve the minutes of the meeting by the Ad-Hoc Committee for developer Upgrade of Municipal Infrastructure dated January 12th 2016.

Carried.

14. CORRESPONDENCE SUMMARY

13.1 Information Correspondence

Item A - OWMA Annual Meeting – Council reviewed.

13.2 Action Correspondence – None

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2016-26

THAT Council receive the information correspondence for January 19th 2016. **Carried.**

15. OUTSTANDING COMMITTEE ISSUES

From Previous Meeting(s)

There were no outstanding issues brought forward from previous meetings.

16. BY-LAWS

Moved by Deputy Mayor Johnston

Resolution No. 2016-27

Seconded by Councillor Larone

2016-04 – Appoint Committee of Adjustment Members

2016-08 – 2016 User Fees & Chargers

2016-11 – Adopt Policy on Private Road and Driveway Grading

Carried.

17. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

No notices were filed at this time.

18. COUNCIL MEMBERS CONCERNS

There were none at this time.

19. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

There was no request for reconsideration.

20. IN CAMERA (Closed) SESSION

There was no requirement to proceed to a closed meeting.

21. NEXT MEETING

20.1 Council Meeting Date: **February 2nd, 2016 @ 4:00 P.M.**

22. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2016-28

Seconded by Councillor Larone

That Council enact By-law 2016-10 to confirm the proceedings of the January 19, 2016 Council Meeting.

Carried

23. ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:30 p.m.

MAYOR

CAO/Clerk