

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
MARCH 01, 2016

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday March 1st 2016. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Jamey Larone and Councillor Glen Campbell. Staff present was CAO/Clerk Mackie McLaren, Public Works Manager Janet Collins, Treasurer Jennifer Barr and Christina Mulcahey Administrative/Planning Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest at this time.

4. MINUTES

Council reviewed the following meeting minutes:

Moved by Councillor Campbell

RESOLUTION NO. 2016-72

Seconded by Councillor Bennett

THAT Council approves the following Council Meeting minutes:

- Regular Council meeting – February 2nd, 2016

Carried.

5. BUSINESS ARISING FROM MINUTES

The CAO/Clerk noted that the tender for the Loader needed to be extended. After discussion Council agreed the closing date would be April 19th 2016.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-73

Seconded by Councillor Larone

That Council amend resolution 2016-31 which authorizes the tender sale of the 1972 Michigan-Clarke 45C Loader, to revise the closing date of the tenders to April 19th 2016.

Carried.

6. 4:05 TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Murray Humphries, Rick Lester and John Wilson.

6.1 Staff Reports

6.1.1 LFS Environmental Compliance Report

Janet Collins reviewed the report she prepared. She noted that she will be meeting with Golder and Stantec and possibly Ministry of Environment. Mrs. Collins said in the last few years some of our operations have changed with cells etc. Any changes we should implement in our C of A. Councillor Larone said as former Chair of Waste Management he said the creation of a soak pit has been a continuous issue. He believes it should be eliminated. We do not have a leachate problem so why should it be installed. It is a huge expense to the township for something not required. Chair Bennett asked how this came in the first place. Janet Collins said she would like to do some research and support not installing it.

Councillor Larone brought forward potential grinding of plastics by Marshalls. Chair Bennett immediately declared pecuniary interest and said he could not comment on that issue.

6.1.2 Joint Garbage & Recycle Tender

Janet Collins reviewed the report she prepared. She noted that McNab/Braeside Township has sent a letter back that they would be interested in a joint tender for the Garbage and Recycle Tender. She reviewed the recommendation. Terms would need to be negotiated after approval to go ahead with a joint tender. Mayor Kingsbury said we need to make sure the Private Road residents are still protected for pick up. Councillor Larone supports the intention of having discussions on this joint tender. He agreed with Mayor Kingsbury about the Private Roads as well. Councillor Larone asked about the fuel surcharge. Mrs. Collins said there is a formula that is used to calculate this surcharge included in any contract.

Murray Humphries asked with a joint tender like this does it eliminate smaller companies bidding on this tender. Chair Bennett said there are not very many smaller companies that will look after the recycle.

Deputy Mayor Johnston asked why we would not just carry on with Beaumens. Their services have been great and it seems we are getting a good value. Be believes we should re-negotiate with Beaumens. Chair Bennett said we should do some exploring on this joint tender. The tender will come back to Council for final approval when completed.

6.2 New Business

6.2.1 Chair Bennett's Landfill Site Proposal

Chair Bennett said he plans on bringing forward a new proposal for the landfill site which includes putting scales in and a new entrance to the landfill and a new and used recycle program.

6.3 Outstanding Business

Chair Bennett reported there was a small accident with one of the Township Plough Trucks. There was little damage and the driver had no injuries. There are safety issues with this specific truck that needs to be looked at. The Committee will need to look at this truck and explore what is actually wrong with it and repair it or decide it should be replaced in the near future. He also noted there was a mechanical issue with the other plough truck and the County had lent us one of their trucks with the winter storm we had. Mayor Kingsbury suggested sending a thank you letter.

6.4 Correspondence

6.4.1 Letter from Ron Gilmour Re: Fee for Garbage Bags at LFS

Mayor Kingsbury asked if this was the only complaint received so far. Mrs. Collins said yes this is the only formal complaint so far. The actual charge is commencing today at the landfill site. Mayor Kingsbury said he wonders if all the ratepayers realize that even if they do not use the curbside pickup service, the township is still paying for it. Mrs. Collins said there was an ad placed in the Renfrew Mercury in the past.

Councillor Larone asked if there was another method or solution that we have not considered yet that could assist the residents in situations like these.

Murray Humphries said he knows residents that put their garbage out early and use animal proof containers. There seems to be no issue with scattered garbage.

Deputy Mayor Johnston said that all of the Cottages are picked up on Mondays. The garbage could be put out on Sunday evening. He also mentioned group bins that could be used for the Private Roads.

Mayor Kingsbury said the intent is to improve the situation with the Township waste. If there is a legitimate reason, he does not have a problem offering garbage tags. He wishes to ask this resident if there is something we can do to solve his issue.

Janet Collins said a proven fact is that by reducing the garbage limit it will up the recycle which does provide a benefit to the township.

CAO/Clerk said there are a number of residents that have their own garbage box currently. These have not been provided by the Township. This could be a solution to the letter we have received.

Chair Bennett said he would like to do some background information on this issue before moving forward.

6.5 Recommendations

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2016-74

Seconded by Councillor Campbell

THAT the Township of Horton complete and submit an application for an amendment to the Environmental Compliance Approval (ECA) Number A412505 for the Waste Disposal Site as requested by the Ministry of the Environment and Climate Control (MOECC).

AND THAT the Transportation/Environmental Services Committee direct staff, in order that changes can be incorporated into an application to amend the ECA related to:

- Operational Changes
- Provision of Services
- Diversion activities
- Physical / built environment

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-75

Seconded by Councillor Bennett

THAT Council direct staff to commence a joint tendering process for Curbside Garbage & Recycling Collection in conjunction with the Town of Arnprior, the Town of Renfrew, and the Township of McNab-Braeside.

Carried on Division.

Opposed Deputy Mayor Johnston and Councillor Campbell

7. SUPPER BREAK

The members recessed at 5:00 p.m. and returned at 5:58 p.m. with the same members present.

8. 6:00 DELEGATIONS AND OR PUBLIC MEETINGS

6:00 p.m. - Marlene Thompson / Henry Venema

Mrs. Thompson informed Council that their committee is sponsoring a family from Syria. Not here looking for a monetary donation. They are talking to Municipal Councils in the area. They have felt that this needs to be a community based project. They are asking for support and encouragement. They are asking council to support the project.

Mr. Venema said their committee was formed last year. There are now 50-60 people in this committee. This has been formalized as a group.

They have asked for a family between 4-6 people. They have enough funds to support this family for a year. These funds have been raised since last October. They feel they have been quite successful. This entire plan has been put together by the group. There will be a family of 5 coming to our community. The family is currently in Jordan in a refugee camp. In addition to this, there is one male who needs sponsorship in which they are looking into bringing to our community.

Mayor Kingsbury thanked for the presentation.

Councillor Larone thanked them for the presentation. He said he supports their endeavours.

Councillor Bennett thanked them for taking the time and efforts put into this.

Councillor Campbell thanked them as well. He said it is nice to hear that there are 50-60 members of the group trying to help this family.

Moved by Councillor Larone

RESOLUTION NO. 2016-76

Seconded by Councillor Bennett

THAT the Council of the Township of Horton gives its non-financial support to the Renfrew Refugees Welcome Groups endeavours to bring a Syrian family to Renfrew.

Carried.

6:15 p.m. – Sandy Black

Mayor Kingsbury spoke on Ms. Black's behalf. He stated this woman has some physical disabilities and cannot get her garbage bag to the road for pickup. Her neighbour comes to take her garbage to the landfill site. Mayor Kingsbury suggested if she had 20 bag tags this would help her situation.

9. PROTECTIVE SERVICES 6:20 pm

Fire Chief Randy Corbin and Deputy Chief Allan Cole were present.

9.1 Staff Reports

9.1.1 Fire Chief's Report

Autumn Leaves Closure

Fire Chief Randy Corbin informed Council that on February 11th 2016 they discovered there were a number of deficiencies in the Fire Code for the Seniors Residence. As a result of the last inspection they issued an immediate threat to life order and ordered the place to be closed. Until the owner comes forward and works to fix the orders, it will remain closed.

Fire Chief Randy Corbin said there were costs involved with this. He handed out a report with the cost breakdown with a total of \$6,309.19. It is up to Council if this gets bills to Autumn Leaves or not.

Councillor Bennett said some of the costs should be billed. However not the whole bill. Fire Chief Corbin said this was the entire break down.

Councillor Larone said he appreciates what the Fire Department did. They followed the right steps and have done what needed to be done. How can Council move forward by making sure that this Home is safe. Are there certain inspections that need to be done? Chief Corbin said there is a Retirement Home Code Act online.

Deputy Chief Allan Cole said there are adequate legislations in place. To open this type of Home, it would have to be inspected by the Building

Inspector. There are certain regulations to follow. The Fire Code then kicks in to regulate. There needs to be an annual inspection by the Fire Department.

Councillor Campbell thanked the Fire Department. He also thanked the Mayor for notifying all of Council when this was taking place.

Callouts

HWY 17 Accident – There were no injuries. One car into the ditch.

Crozier Pit Fire - They had a permit however the pile was quite large.

9.2 New Business

9.3 Outstanding Business

9.3.1 Open House on draft Open Air Burning Bylaw – March 2nd 4-8 pm

Mayor Kingsbury reminded Members of the Open House Meeting being held on March 2nd 2016.

9.4 Recommendations

Moved by Councillor Campbell
Seconded by Councillor Larone

RESOLUTION NO. 2016-77

That Council accept the Fire Chief Report as presented for March 1st 2016.

Carried.

Moved by Councillor Bennett
Seconded by Councillor Larone

RESOLUTION NO. 2016-78

That Council agree to invoice 1197498 Ontario Inc for direct costs of fire vehicles, along with all firefighter costs and costs charged by outside agencies in the “Immediate Threat to Life Notice” under section 21 of the FPPA,1997.

Carried on Division.

Opposed: Councillor Larone and Councillor Campbell

10. 6:55 RECREATION

Present were Public Members Barb and Arnold Dickson and Valerie Miller. Also present was Kathleen Rogers, Recreation Program Manager. Absent were Public Members Ralph Miller, Kirby Morrison, Sharon Bennett and Lane Cleroux.

10.1 STAFF/MEMBER REPORTS

10.1.1 Rec Program Manager Report

Kathleen Rogers reviewed her report as of March 1, 2016. She noted there were no tenders received for the Janitor/Caretaker Tender however there were 5 or 6 resumes for the position as a part time employee. She reported that the Carnival went very well on February 27th. She reviewed some upcoming events taking place at the community center. She suggested cancelling the February Country Dance as it seems to never have a good turnout.

Arnold Dickson didn't agree with cancelling the February Country Dance. Kathleen noted it just seems that it seems to be a smaller crowd due to weather. It was only a consideration. Chair Johnston agreed with Arnold. It seems to be due to weather. Mayor Kingsbury asked overall how to the dances seem to do. Kathleen said she believes there is a profit overall.

10.2 NEW BUSINESS

10.2.1 Request for Children's Soccer Program

Chair Johnston said he has given this a lot of thought. Behind the rink seems to be suitable for a soccer area. He would be willing to cut the grass but would need to roll the ground first. If this would not be suitable, he would be willing to donate his property which is plenty large. Mayor Kingsbury asked what type of room they would need. Everyone agreed that we would work together to find a space.

10.2.2 Request for reading nook at Community Center

Chair Johnston asked for comments. Councillor Campbell said he wouldn't mind approaching the school board to see if there is any type of leftover shelving available from closed libraries etc.

10.3 OUTSTANDING BUSINESS

10.3.1 Caretaker/Janitorial Tender

CAO/Clerk said there were no tenders received however a number of resumes for the part time employee were received. The Committee agreed to review the resumes and short list candidates to be interviewed tonight.

The meeting was closed at 7:30 p.m.

Moved by Councillor Bennett

RESOLUTION NO.2016-79

Seconded by Deputy Mayor Johnston

THAT Council proceed into a closed meeting pursuant to section 4 (2) (b) of the Procedural Bylaw to short list applicants for the Caretaker/Janitorial part time position.

Carried.

Council returned to open session at 7:47 p.m. and Mayor Kingsbury stated that during the Closed meeting they short listed the applicants to 4 and it was determined that the interviews would be held with the CAO/Clerk and Recreation Program Manager as per the Township Policy.

10.4 Recommendations – Mayor Kingsbury

Moved by Councillor Bennett

RESOLUTION NO. 2016-80

Seconded by Councillor Larone

THAT Council receive the Recreation Program Manager's Report of March 1, 2016.

Carried.

Moved by Councillor Larone

RESOLUTION NO. 2016-81

Seconded by Deputy Mayor Johnston

That Council support a request for a Minor Soccer League in Horton Township. **Carried.**

11. 5:05 pm CORRESPONDENCE SUMMARY

Council reviewed and had small discussion on the following correspondence:

11.1 Information Correspondence

11.1.1 Ron Higgins – OGRA/ROMA Conference Summary

11.1.2 Rural Mayor's Forum Meeting Minutes February 12th 2016

11.1.3 Calls for Service Billing Summary Report

11.1.4 AMCTO – New Disaster Relief Programs

11.1.5 AMO- Welcomes Increased Infrastructure Funding for Municipalities

11.1.6 AMO – Policing Consultations Announced

11.1.7 Ottawa Valley Tourist Association – Annual General Meeting

11.1.8 Accessibility Directorate of Ontario – Courtesy reminder

11.1.9 Head Clara & Maria – Re: Warden Peter Emon

11.1.10 Ministry of the Environment and Climate Change – New Legislation

11.1.11 MFOA – Provincial Budget 2016 – Municipal Implications

Moved by Larone

Seconded by Campbell 2016-82

11.2 **Action Correspondence** – None

12. **OUTSTANDING COMMITTEE ISSUES**

12.1 Hike for Hospice – Sponsorship Request

Jennifer Barr reviewed the report she prepared. Councillor Larone did not support this request. He noted we only have \$1000 in the budget for the year. Deputy Mayor Johnston did support the request. Councillor Bennett said it is an organization that is well needed. He said he was in favor of a \$200 annual donation. This would leave room for other donations. Mayor Kingsbury noted that the Bronze Sponsorship is \$250. Councillor Campbell agreed. Mayor Kingsbury supported the Bronze Sponsorship.

Moved by Councillor Larone

RESOLUTION NO. 2016-82

Seconded by Councillor Campbell

THAT Council donate to Hospice Renfrew's request to sponsor the 2016 Hike for Hospice in the amount of \$250.00.

And Further that this be funded from the Council donation line of the annual operating budget;

And Further that Policy J-05, section 2 be amended to include (e) Hospice Renfrew.

**Carried on Division.
Opposed Deputy Mayor Johnston**

Moved by Deputy Mayor Johnston

Seconded by Councillor Campbell

THAT Council Donate \$500 to Hospice Renfrew in sponsorship for the 2016 Hike for Hospice.

**Opposed: Councillors Larone, Bennett and Mayor Kingsbury
Motion Lost.**

12.2 CPAC Membership Change

Mayor Kingsbury said there may be one Municipality drop out of the committee. Mayor Kingsbury said there would still be a good cause if there were three members present. At this point he is not sure if the Committee will continue in the future.

Moved by Councillor Larone

RESOLUTION NO 2016-84

Seconded by Deputy Mayor Johnston

That Council amend the Committee and Representative appointment resolution by changing the CPAC Representative to Mayor Kingsbury as the majority of the representatives on the Committee are now Mayors from member Municipalities. **Carried.**

12.3 2016 Full Accrual Budget (PSAB)

Jennifer Barr reviewed her report. She noted this is an annual exercise.

Moved by Councillor Bennett

RESOLUTION NO 2016-85

Seconded by Councillor Larone

THAT the Council of the Township of Horton adopts the Ontario Regulation 284/09 Report for the 2016 Budget, as printed and circulated. **Carried.**

12.4 2016 Sums Required (Budget)

Moved by Councillor Larone

RESOLUTION NO 2016-86

Seconded by Councillor Campbell

THAT Council adopts the 2016 Budget with the required levy of \$2,075,975. **Carried.**

Moved by Deputy Mayor Johnston

RESOLUTION NO 2016-87

Seconded by Councillor Bennett

THAT Council adopts the 2016 Capital Financing Schedule as presented. **Carried.**

Moved by Councillor Larone

RESOLUTION NO 2016-88

Seconded by Councillor Campbell

THAT Council adopts the 2016 to 2025 Reserve Schedule projected 2016 yearend balance of \$1,353,813 to projected 2025 yearend balance of \$797,368. **Carried.**

- 12.5 Next Steps:
- 10 Year Capital
 - Goals & Objectives of Council
 - Strategic Plan

Mayor Kingsbury requested Council meet to consider the 3 items above.
Council agreed to meet Friday April 22nd 2016 at 10:00 a.m.

13. BYLAWS

Moved by Councillor Larone

RESOLUTION NO 2016-89

Seconded by Councillor Campbell

THAT Council enact bylaw 2016-19 being a bylaw to provide for the adoption of the estimates for sums required for the year 2016.

Carried.

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There was no request to file a motion.

15. COUNCIL MEMBERS CONCERNS

Councillor Bennett said he has a concern with the Fire Department. Every situation they are attending now seems to have become a billing situation. He doesn't feel it is fair that residents now have to pay for the services they are already paying for through taxes. He has concerns that there are invoices being sent out. Councillor Larone said he does not disagree. Deputy Mayor Johnston said he has concerns as well. There should have been something done by Council to help this Seniors Residence before it was shut down.

Councillor Campbell said maybe this should have been brought forward before this time. Mayor Kingsbury said the Fire Department did this for the safety of the residents in that home. In the Strategic Plan we need to look at the direction of the Fire Department. The CAO/Clerk said the Fire Department did not take action until the Fire Marshall told them to. He said the Fire Chief had met with the owner of the Home previous to the closure. Treasurer Barr said the fees and charges will need to be looked at.

Mayor Kingsbury had a concern to address. He said if three of us councillors are together at a Community Function, we can be said to have had an illegal meeting. There has to be some middle ground. If we are at a community function does this still apply? Councillor Campbell agreed there is small conversation but are we discussing township business. He would like to see an opinion on this item to figure it out. When it is a public gathering then all councillors will be present. We need written clarification. Mayor Kingsbury read a section out of a booklet regarding informal gatherings however there were some conditions. Mayor Kingsbury suggested that the CAO/Clerk get some information on something be put into our procedural bylaw. Possibly look at what other councillors do for social functions.

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (CLOSED) SESSION

18. NEXT MEETING

18.1 Council Meeting Date – March 15th 2016

Mayor Kingsbury informed Council that he will not be in attendance at the next meeting due to vacation. Deputy Mayor Johnston will Chair the meeting.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2016-90

Seconded by Councillor Bennett

THAT Council enacts By-law 2016-20, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on March 1, 2016.

Carried.

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 8:38 p.m.

MAYOR

CAO/CLERK