

The Corporation of the Township of Horton
WASTE MANAGEMENT COMMITTEE
January 20, 2015

The Waste Management Committee Meeting was held in the Municipal Council Chambers on Tuesday, January 20, 2015. Present was Chair Glen Campbell, Deputy Mayor Robert A. Johnston, Mayor Robert Kingsbury and John Wilson (5:30 p.m.). Staff present was Janet Collins, Public Works Manager and Rose Curley, Executive/Planning Assistant. Also in attendance as a public member was Councillor Jamey Larone, past Chair of the Waste Management Committee.

1. CALL TO ORDER

Chair Campbell called the Meeting to Order at 4:05 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. APPROVE AGENDA

Moved by Robert Johnston, Seconded by Robert Kingsbury

That the Waste Management Committee approves the agenda for the January 20, 2015 Committee meeting.

Carried.

4. MINUTES

4.1 Waste Management Committee – December 16, 2014

The Committee reviewed the minutes of the December 16, 2014 Waste Management Committee meeting.

5. BUSINESS ARISING FROM MINUTES

None.

6. DELEGATIONS

None.

7. STAFF REPORTS

7.1 Plastics Shipping

Janet Collins, Public Works Manager reviewed the above report with the Committee. She noted the average cost per tonne (\$97 to \$110) is good value for the Landfill site. It saves valuable Landfill space through diversion of these materials and she recommends that we do this on a regular annual basis at an anticipated budget cost of \$3,000.

7.2 Roofing Nails

Janet Collins, Public Works Manager reviewed the report regarding roofing nails at the Landfill Site.

7.3 2014 & 2015 Blue Box Funding

Janet Collins, Public Works Manager reviewed the 2014 and 2015 Blue Box funding.

7.4 2014/15 Annual Operations Monitoring Program

Janet Collins, Public Works Manager reviewed the report on the 2014/15 Annual Operations Monitoring Program. She noted that we should look at doing a tender for this work in 2016. Stantec has done great work for us over the years, and with the March 2015 upcoming compliance date for reporting, she is recommending that we continue with Stantec Consulting to carry out the report for this year.

Moved by John Wilson, Seconded by Robert Johnston

THAT the Waste Management Committee recommends that Council authorizes Stantec Consulting Ltd. to complete the 2014 Annual Operations Monitoring report for the Township of Horton Landfill site at a cost of \$6,700.00 (excluding taxes); and

THAT any additional work required throughout 2015 to be completed on a time and material basis; and

FURTHER THAT the hydrogeological work and associated costs be provided by Golder Associates.

Carried.

7.5 Grinding at the Landfill Site

Janet Collins, Public Works Manager reviewed the report on Grinding at the Landfill Site. The Committee agreed that they are satisfied with the grinding work being done at the Landfill site. After further discussion, the following resolution was put forward.

Moved by Robert Kingsbury, Seconded by Robert Johnston

That the Waste Management Committee directs staff to invite Dave Bennett, National Grinding to the February 17, 2015 Committee Meeting to discuss the regrind tender.

Carried.

7.6 Garbage & Recycling Tender

Mackie McLaren, CAO/Clerk was in attendance for this item to provide historical information.

Also in attendance was Councillor Jamey Larone, former Chair of the Waste Management Committee. Committee members agreed that they would like to receive input from Councillor Larone, past Waste Management Chair.

Mayor Kingsbury said that he would like Council to discuss the process for participation in a Committee Meeting, by Council Members who are not on that Committee, but attend the meeting as a public member. He asked the CAO/Clerk to include this as an item on the upcoming Regular Council Meeting of February 03, 2015.

Moved by Robert Kingsbury, Seconded by Robert Johnston

That the Waste Management Committee authorizes Councillor Larone to participate in the January 20, 2015 Committee Meeting, due to his experience as former Chair of the Waste Management Committee.

Carried.

Janet Collins, Public Works Manager reviewed her report on Garbage and Recycling Tender. She noted that the Township

hasn't had a formal tender for a number of years. Currently, we are still receiving the services from Beaumen's for the price and options set out in a verbal agreement between Dan Menard, previous owner of Beaumen's, Mayor Don Eady and Mackie McLaren, CAO/Clerk.

Mackie McLaren, CAO/Clerk noted that at some point in time, to be transparent and accountable we should tender.

Ms. Collins asked if the Committee would review and answer the questionnaire that she has prepared that will help them to determine the Township's needs and requirements for preparing a tender, or agreement should we decide to "single source". The Committee agreed to do this.

After discussing and answering the questionnaire, the following resolution was put forward.

Moved by Robert Kingsbury, Seconded by Robert Johnston

THAT the Waste Management Committee directs staff to prepare a draft tender document to be presented at the regular Waste Management Committee Meeting. Following review of the draft tender, the Waste Management Committee will make a recommendation to Council to "single source" or "tender".

FURTHER THAT, staff be authorized to contact Beaumen's to extend existing contract up to a maximum of six (6) months.

Carried.

8. MONTHLY REPORTS

- 8.1 2014 Monthly Tonnage Report
- 8.2 2013 Monthly Tonnage Report

The Committee did not review the 2013 & 2014 Monthly Tonnage Reports due to limited time. The reports will be included in the February 17, 2015 Waste Management Committee meeting.

9. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

- 9.1 Environment – Statement of Revenue & Expense

None

10. OUTSTANDING BUSINESS

- 10.1 Electrical Work for Landfill Site Shed

Janet Collins, Public Works Manager reported that due to weather conditions (frozen ground) Rondeau Electric was unable to complete the electrical work required for heating of the new shed located at the Landfill Site. The duct that was recently installed has either been crushed or is blocked due to frozen water within the duct.

The Committee discussed getting a small wood stove as an alternate heat source to provide heat for the landfill site attendants for this winter. Councillor Johnston and Former Chair Larone expressed liability concerns and suggested a propane heater or oil heater.

Moved by Robert Johnston, Seconded by John Wilson

THAT the Waste Management Committee direct staff to purchase a gas or propane heater and install it in the LFS Attendants Shed in the immediate future.

FURTHER THAT final installation/completion of the electrical, lighting and heating be completed once the ground has thawed sufficiently to permit Township forces to dig the trench without undue damage to equipment.

Carried.

11. CORRESPONDENCE

- 11.1 MWA – Notice MHSW Programs (December 22, 2014)
- 11.2 WDO – CEO Update (December 15, 2014)
- 11.3 WDO – Ontario to Increase Paint Recycling (December 10, 2014)
- 11.4 Daily Commercial News – ON Struggles to Divert Construction Waste
- 11.5 Stewardship Ontario – Blue Box Payment (December 31, 2014)
- 11.6 OWMA – Membership Report: 2014-2015

Chair Campbell asked that this correspondence be deferred to the February 17, 2015 Waste Management Committee meeting.

12. OTHER BUSINESS

12.1 Budget Deliberations

Jennifer Barr, Treasurer/Tax Collector attended this portion of the Committee meeting. She noted that she has received a call from a ratepayer concerned that we charge for white goods when we also receive monies for them from a scrap metal company. This will be discussed further when the Committee reviews their fees and services for the Landfill Site.

Staff and Committee members carried out a line-by-line review of the 2015 Waste Management Committee budget and 10-year capital forecast. They will have another chance to review this further at the February 17, 2015 committee meeting.

13. NEXT MEETING

The next Waste Management Committee meeting will be held on Tuesday, February 17, 2015 at 4:00 p.m. in the Municipal Council Chambers.

14. ADJOURNMENT

Moved by Robert Kingsbury, Seconded by Robert Johnston

That the Waste Management Committee meeting be adjourned at 6:35 p.m.
Carried.

CHAIR

SECRETARY