

**The Corporation of the Township of Horton**  
**PUBLIC WORKS/PLANNING COMMITTEE**

July 14<sup>th</sup> 2015

There was a meeting of the Public Works/Planning Committee held in the Municipal Council Chambers on Tuesday, July 14<sup>th</sup>, 2015. Present were Committee Members: Chair David Bennett; Vice Chair Jamey Larone; Mayor Robert Kingsbury; Public Members Rick Lester and Murray Humphries, David Brown, Mae Craig, John Wilson. Staff: Janet Collins, Public Works Manager and Christina Mulcahey, Acting Administrative/Planning Assistant. One member of the Public was present – Adrian Schouten . Committee member Bob Lockwood arrived at 5:20p.m.

**1. CALL TO ORDER**

Chair David Bennett called the meeting to order at 5:15 p.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest by committee members or staff.

**3. MINUTES**

None

**4. BUSINESS ARISING FROM MINUTES**

None

**5. DELEGATIONS**

None

**6. STAFF REPORTS / INFORMATION**

**6.1 PWC & PC Developer Upgrade of Municipal Infrastructure**

Public Works Manager Janet Collins gave a brief overview of the report indicating that there are a number of questions however, as some are answered others will become obsolete. She made the committees aware that there are both pros and cons to implementing this type of agreement. It was noted that we are the second fastest growing municipality in the County, and that the current lot development fee is \$3,762.00.

It was generally agreed to proceed question by question through the report with discussion as concerns arise.

Rick Lester questioned if there is responsibility on the developer on the roads that lead to the subdivision roads. Janet Collins said yes this can be included in plans of subdivision however this report generally relates to individual lots created through severance (maximum 5 lots).

Following through the report, the following questions were agreed upon:

1. Is the policy only for gravel roads or paved roads?

ANSWER: Both gravel and paved roads.

2. What if a property is located on portions of both gravel and paved surfaces?

ANSWER: Question is obsolete (see question 1).

3. Who will this be assessed to (a) creation of a new lot through severance, (b) lot addition through severance, (c) plan of subdivision?  
ANSWER: Creation of a new lot through severance.
4. Will this be a fee or work in-kind?  
ANSWER: Fee
5. When is the fee or ~~work in-kind~~ collected (eg. prior to lot being created, at time of building permit)?  
ANSWER: When the lot is being created.
6. If a property is a corner lot, will it be assessed on the side where the driveway is located, or both sides?  
ANSWER: Side where the driveway is located only.
12. If funds are provided by the developer; (a) when will the work be completed, and (b) are the funds being directed to a 'general' road reserve to be used on a road selected by Council, or will they be directed specifically to the road the development is occurring on?  
ANSWER: (a) When the road is on an approved list and the Township has sufficient funds to complete the work.  
(b) The funds will be directed to the 'specific' road the funds were collected for.

Mayor Kingsbury informed both Committees that there is a lot of information here to review. He suggested a future meeting to discuss this further in detail.

Mae Craig asked what other Townships do currently. Janet Collins said there are different situations per municipality and stated a few examples.

John Wilson said the Township needs to decide where the next settlement area is going to be. The CAO/Clerk said we would need to do this through the zoning bylaw.

CAO/Clerk handed out an email that was sent regarding the Schouten property in which this agreement would effect.

**7. OUTSTANDING BUSINESS**

None

**8. CORRESPONDENCE**

None

**9. OTHER BUSINESS**

**10. NEXT MEETING**

Thursday September 10<sup>th</sup> at 8:30 am. Joint meeting with Public Works Committee.

**11. ADJOURNMENT**

The Public Works/Planning Committee meeting adjourned at 6:01 p.m.

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CHAIR

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SECRETARY