

The Corporation of the Township of Horton

PUBLIC WORKS COMMITTEE

January 21, 2015

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Wednesday, January 21, 2015. Present were: Committee members: Chair David Bennett, Vice-Chair Jamey Larone, Rick Lester and Murray Humphries. Staff: Janet Collins, Public Works Manager; Rod Eady, Public Works Superintendent and Rose Curley, Executive/Planning Assistant. Absent: Mayor Robert Kingsbury.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:35 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. APPROVE AGENDA

Moved by Jamey Larone, Seconded by Rick Lester

That the Public Works Committee approves the agenda for the January 21, 2015 meeting.

Carried.

4. MINUTES

4.1 Public Works Committee – December 12, 2014

Committee members reviewed the minutes of the December 12, 2014 Public Works Committee meeting.

- Councillor Jamey Larone said that he attended CPAC recently as Horton's representative. He said that there was discussion regarding the speed board and that it is near the end of its life span and also that in the future, municipalities will be responsible for taking down the speed board if it is being used in their Township. Chair Bennett said that he was on CPAC when it was purchased and there is a signed agreement between the OPP and the four municipalities that purchased it. In that agreement the OPP is responsible for setup and maintenance, due to liability issues.
- Chair Bennett noted that Shawn Enright will purchase the culvert for his property and Marshall's will install it, as his company did the original work for Mr. Enright.

5. BUSINESS ARISING FROM MINUTES

None.

6. DELEGATIONS

None.

7. STAFF REPORTS / INFORMATION

7.1 Bell Solutions – Protocol for Locates

Janet Collins, Public Works Manager reviewed the report regarding Bell Solutions – Protocol for Locates.

Moved by Jamey Larone, Seconded by Murray Humphries

THAT the Public Works committee recommends that Council authorizes the Mayor and/or CAO/Clerk to enter into an agreement between Bell and the Township of Horton in relation to Locate Protocol.

Carried.

7.2 Truck Box Repairs (Truck #2)

Janet Collins, Public Works Manager reviewed the report on truck box repairs for Truck #2. The Committee agreed that they should increase the 2015 budget for Truck #2 by \$3,000.00 to provide for sandblasting, priming and painting of the truck box.

7.3 Snowplow Damage at Horton Community Centre

Janet Collins, Public Works Manager reviewed the memo on the snowplow damage at Horton Community Centre.

7.4 ON1Call Invoice

Janet Collins, Public Works Manager reviewed the ON1 Call Invoice. The Township receives a \$500 credit annually. The credit does not carry over for the next year. The Committee accepted the report.

7.5 Severance Protocol

7.6 Addendum to Severance Protocol Report

Janet Collins, Public Works Manager reviewed the above reports. It was noted that this item originated from the Planning Committee and was forwarded to our Committee for input and recommendations. The Committee discussed the different issues that arise when a new lot is created. Some severances are straight forward, however, other severances present drainage and grade issues that can create problems later when the lot is being developed. They agreed that there should be a process in place on how to address these issues during the consent application review.

Moved by Rick Lester, Seconded by Murray Humphries

THAT the Planning Committee and the Public Works Committee direct staff to create a "Protocol" that will enable staff to review Consent Applications and provide conditions to the County of Renfrew while having regard for the mandate of both Committees.

FURTHER THAT the conditions to consider:

- Lot Drainage
- Roadside ditching
- Proper outlet
- Road surface condition
- Financial considerations (Lot development fees)
- Consent agreement (on rural properties only)
- Building permit concerns – what conditions can be tied to the permit
- Etc.

8. REVENUE & EXPENDITURE REPORTS

8.1 Transportation Services, Roads - Statement of Revenue & Expense

None.

9. OUTSTANDING BUSINESS

None.

10. CORRESPONDENCE

- 10.1 County of Renfrew – Burnstown Road Streetlight (December 17/14)
- 10.2 MNR – 5yr. EA Report on Forest Management (November 24/14)

The Committee reviewed the above correspondence.

13. OTHER BUSINESS

13.1 Budget Deliberations

Jennifer Barr, Treasurer/Tax Collector attended this portion of the Public Works Committee meeting.

Staff and Committee members carried out a line-by-line review of the 2015 Public Works Committee budget and 10-year capital forecast.

Chair Bennett said that he would like to schedule a meeting to further discuss the 2015 budget and projects as well as the 10-year capital forecast. After discussion, the Committee agreed to meet on January 29, 2015 at 8:30 a.m.

13.2 Grader Replacement

Chair Bennett reported that he has a lead on a 2012 Volvo 940 Grader that only has 1065 hours of operation time and is in the \$169,000 price range, which he feels is negotiable. He noted that Strongco has just recently done a Matrix on this grader. The grader is available for viewing at Ray's Equipment in Long Sault (Cornwall area).

Jennifer Barr discussed how this could be financed and said that she is waiting for some return calls from the bank regarding leasing options. She is recommending that the Township borrow from the Working Funds Reserve, rather than leasing or borrowing from a Financial Institution, which will save approximately \$25,000 in interest charges.

Councillor Larone asked if there is any value in the old grader. Rod Eady said it should be worth approximately \$20,000.00.

Chair Bennett asked the committee for input as to whether we should pursue this option and if staff should carry out a site visit to view the grader.

Moved by Jamey Larone, Seconded by Rick Lester

That the Public Works Committee authorize Township staff to investigate the 2012 Volvo 940 Grader.

Carried.

14. NEXT MEETING

As noted above, the next Public Works Committee meeting, for the purposes of budget review/deliberation, will be held on Thursday, January 29, 2015 at 8:30 a.m. in the Municipal Council Chambers.

15. ADJOURNMENT

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee meeting be adjourned at 11:00 a.m.

Carried.

CHAIR

SECRETARY