

**The Corporation of the Township of Horton**  
**PUBLIC WORKS COMMITTEE**

June 11, 2015

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Thursday, June 11, 2015. Present were Committee Members: Chair David Bennett; Jamey Larone; Mayor Robert Kingsbury; Public Members Rick Lester and Murray Humphries. Staff: Janet Collins, Public Works Manager; Mario Simon, Administrative/Planning Assistant.

**1. CALL TO ORDER**

Chair David Bennett called the meeting to order at 8:30 a.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest by committee members or staff.

**3. MINUTES**

3.1 Public Works Committee – May 14, 2015

Committee members reviewed the minutes of the May 14, 2015 meeting.

**4. BUSINESS ARISING FROM MINUTES**

None

**5. DELEGATIONS**

**5.1 Peter Tippins**

Peter Tippins attended the PWC as a delegation. He informed the committee of his intent to install a 4" tile drain adjacent to the ditch running from Humphries Road to River Road. He also noted that he will be installing tile drains on a 1 acre ± portion of field.

Mr. Tippins has cleaned out the ditch from Humphries Road to the gully near River Road and is requesting that the Township purchase and he will install a 10" tile drain.

The committee discussed the matter and requested that additional information be gathered including elevations and estimated costs to purchase and install 1- 10 " tile. Mr. Tippins was informed that the committee did not meet until next month to further discuss the matter.

Mr. Tippins left the meeting at 8:50 a.m.

**5.2 Don Gagan- Correspondence Emails**

Mr. Gagan came to the PWC to discuss the matter of Private Road Grading. He attended last year as a delegation, representing a number of home owners.

Chair Bennett indicated that he had been appointed Chair of a Private Road Grading Committee. This committee has not met yet, but will include a Public representative.

Mr. Gagan stated that they, being the private road owners, just recently got a contractor to commit to grading the road. Prior to this they had contacted several contractors that were not able &/or willing to do the job.

Mayor Kingsbury re-iterated that a Private Road Grading Committee has been formed and a member of the Public will sit on that Committee.

## 6. STAFF REPORTS / INFORMATION

### **6.1 *Humphries Road Natural Drainage Course/Tile Drain***

A staff report was reviewed in relation to Mr. Peter Tippins request to have the Township install a 10" drainage tile from Humphries Road to River Road.

### **6.2 *Funds from the Sale of 1992 Champion Grader***

The Public Works Manager reviewed a staff report, noting that Council has the authority to direct the net profits after depreciation to a specific fund, reserve, or project as they see fit.

Prior to moving a motion for consideration, Chair Bennett mentioned that the Township had received two offers for the grader. The offers were deemed to be unacceptable and were turned down.

Moved by Jamey Larone, Seconded by Murray Humphries

THAT the Public Works Committee recommend that Council direct any net profits, after depreciation, from the sale of the 1992 Champion Grader to the Roads Reserve to be used for Thomson Road Rehabilitation/Reconstruction.

### **6.3 *Developer Upgrade of Municipal Infrastructure***

The Planning Committee requested that the Public Works Committee assist in developing an agreement and associated costs to upgrade municipal infrastructure by developers (i.e. severance applications). The Public Works Manager reviewed the report which contained a number of 'considerations' in the form of questions. These were provided to assist the members in determining what 'direction' they wanted to proceed with during the development of the agreement.

The Planning Committee report was attached for additional information.

Following discussions, a motion was put forth:

Moved by Jamey Larone, Seconded by Murray Humphries

THAT the Public Works Committee invite the Planning Committee to a joint meeting on Developer Upgrade of Municipal Infrastructure.

**Carried**

The date July 14, 2015 at 5:00 p.m. was selected to meet as a joint Public Works Committee and Planning Committee meeting to discuss the matter. The joint meeting will follow a 4:00 p.m. Public Works Committee meeting.

### **6.4 *Goshen/Yantha Road Memorial***

The Goshen Women Institute, who has now disbanded, own the property where a monument is located. Neighbours and past members presently

maintain the grounds. They have requested that the Township take over the maintenance, including regular grass cutting.

Vice Chair Larone requested a photo be taken of the monument for reference. Following discussions, the committee put forth a motion:

Moved by Rick Lester, Seconded by Murray Humphries

THAT the Public Works Committee recommends that Council direct the Public Works Department to commence maintenance of the memorial grounds located at the intersection of Goshen and Yantha road on behalf of the Goshen Women Institute.

**Carried**

**6.5 10 year Capital Budget- Memorandum (J. Barr, Treasurer)**

Jennifer Barr, Treasurer; reviewed the 10 year Capital Budget with the Committee. There were a number of suggested revisions to the fleet and buildings, which the Treasurer indicated that she would make.

No discussions occurred with regard to roads with the exception of Chair Bennett indicating that the Committee would need another month before deciding what roads would receive gravel under the 2015 gravel program.

**7. OUTSTANDING BUSINESS**

None

**8. CORRESPONDENCE**

**8.1 Don Gagan- Email Request to Consider Private Road Grading**

**8.2 Windsor Star Article- Asphalt Quality, May 22, 2015**

**8.3 JLT- The Risk Reporter, Issue 8, May 2015**

**8.4 County of Renfrew- Resident Letter, May 14, 2015**

**8.5 OGRA- Board Highlights 2015-2016**

The Committee received the above-noted correspondence for information.

**9. OTHER BUSINESS**

Vice Chair Larone asked about the repairs of the cracks on Garden of Eden Road. Chair Bennett replied that a report will be forwarded to the Committee in the future for what direction Committee can take to resolve this issue.

**10. NEXT MEETING**

The next Public Works Committee meeting is scheduled for Tuesday, July 14, 2015 at 4:00 p.m.

Following the PWC meeting, the committee members will meet with the Planning Committee at 5:00 p.m. for a joint meeting to discuss Developer Upgrade of Municipal Infrastructure.

**13. ADJOURNMENT**

The Public Works Committee meeting adjourned at 11:20 a.m.

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CHAIR

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SECRETARY