

The Township of Horton Recreation Committee Meeting

June 4, 2015

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday June 4, 2015. Present was Chair Robert A. Johnston, Vice-Chair Glen Campbell, Mayor Bob Kingsbury, Dave Bennett, Sharon Bennett, Barb Dickson, Arnold Dickson, Ralph Miller, Lane Cleroux and Kirby Morrison. Staff present was Kathleen Rogers Recreation Program Manager and Treasurer Jennifer Barr.

1. CALL TO ORDER

Chair Johnston called the Meeting to Order at 7:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF MAY 7, 2015 COMMITTEE MEETING.

Chair Johnston asked the members to review the last meeting Minutes previously approved by council.

4. DELEGATIONS:

There were no delegations

5. BUSINESS ARISING:

• REPORT ON STAGE LIFT

Dave Bennett reported that he has put a checker plate addition to stair landing in front of the new elevator lift for the stage and the required welding has been completed. Vice Chair Glen Campbell has completed all of the required electrical. Upon final inspection with Dennis from Sureway Lifts, Dennis noted that the electrical was not as he required. Dave noted that he was present when the original request for electrical was discussed with Glen and that it was completed as was originally directed. Immediate changes needed to be done that day and Councillor Campbell returned and made the necessary wiring changes and replaced the installed disconnect with a fuse disconnect. This was completed during his business day and he incurred additional costs for time and materials. Councillor Bennett requested that the committee approve reimbursing Councillor Campbell for his extra time and material expenses. Councillor Campbell thanked Mr. Bennett and the committee for their consideration, he agreed that there was miscommunication on this project but did not wish to be reimbursed. He volunteered his time and materials for this project and will stand by his original commitment.

Dave Bennett noted that we still require a safety hand rail and Dave would like to ask resident Vince Pallen to construct this. The committee agreed that Dave could ask Mr. Pallen to do this.

• OFFICE RENOVATIONS

Project Manager Dave Bennett reported that the renovations are going well, committee member Lane Cleroux volunteered his time and materials to install and reroute the required phone and internet lines. Vice Chair of Recreation Glen Campbell volunteered to do the electrical upgrades to the office but was very busy with work. Dave Bennett asked Councillor Campbell if Valley Automation and Control could complete the electrical upgrades as they were going to be in the

building hooking up the air conditioner units in the new addition. Glen agreed to this. Valley Automation completed the installation of new electrical outlets and a baseboard heater to the office.

Chair of Recreation Robert A. Johnston had ordered the required windows from Scheel Window & Door, they have been received but they are still waiting on one window as it did not fit the required opening.

Volunteers Bob Johnston, Arnold Dickson and Bruce Golden have been repairing and installing new drywall and working on the office renovations. Project Manager Dave Bennett reported that they have identified an item of concern that was discovered when they removed the drywall on the exterior wall of the office to prepare to install the new windows. It appears that the sill plate is rotting in a 2' area. Robert A. Johnston reported that the stone wall is acting as a vapor barrier and drawing moisture. We will have to have this inspected and we need to check the exterior wall on the front of the other side of the building in storage room under the stairs.

We will discuss this issue in further detail at the next meeting.

- DOCK REPAIR

Dave Bennett reported that the dock has been successfully repaired by volunteers Arnold Dickson, Bruce Golden, Robert A. Johnston and Dave Bennett. Repairs cost approximately \$2400.00 and the dock should last for many more years. There are new deck boards, framing bumpers and hardware. The dock was returned to the water on May 15 with assistance from the Public Works staff.

Recreation Program Manager Kathleen Rogers thanked the volunteers for their work and for getting the dock in place for the May long weekend.

- STOVE HOOD REPAIR

Dave Bennett reported that the Stove Hood Suppression System has been upgraded in the kitchen and has now passed inspection certification requirements. Kathleen will get a written copy of that report from Joel at Layman's. The fryer has been removed from the kitchen and the stove is positioned properly. Dave reported that we need to consider changing the stove to one with automatic starters; this will omit the need to have someone come and light the stove for every event. Kathleen noted that there are issues with people not turning off the propane supply to the stove after events. Having untrained individuals operating the stove can be a hazard.

Dave Bennett asked the committee to view a couple short YouTube videos on a Ventless Electric Fryer. The fryer still requires oil, but the amount is very minimal, the unit has a self-contained suppression system plus its own filter and exhaust. The charcoal base filtration system prevents the oil odor. You would be required to change the filter once per year. The unit will not allow food to go into it until it is ready at the appropriate temp. It is completely programmable and dispenses the food when ready. For insurance and safety purposes it would be an asset. Parts are dish washer safe. It will cook 4 lbs of food every 3 minutes. The committee viewed two different types of fryers. The second fryer had its own hood and suppression system but was open oil fryer like our old system and would still require constant observation. One of these used units is available for \$1400.00 regular price is \$8000.00. The vent less one was the safest.

These fryers cost in the range of \$8,000 to \$14,000 new. There is presently a 1 ½ y.o. self-contained vent less fryer unit available in London Ont., for \$3,200.00 and one in Toronto it is 7 months old for \$4000.00 it is from a facility that just closed. Seeing as we are reviewing our ten year capital forecast tonight it was good to review these items now. Both units require 40 amp circuits.

Glen Campbell addressed the amperage required to run these units and noted that both of our electric panels are full now so upgrading to a new panel would be necessary.

- RECOGNITION WALL

Vice Chair Glen Campbell asked us to start a recognition wall in the Community Centre to post photos and awards of our Volunteers. Kathleen has photos of all our Volunteers who were present to receive their awards on the night of The Ontario Volunteer Service Awards.

- 10 YEAR CAPITAL FORECAST

Treasurer Jennifer Barr walked the committee through the projected 10 Year Capital Forecast for each property, the Boat Launch, the Community Centre, the Rink/Change room facility and the beach property. The recreation committee reviewed and addressed items of need, repair, change, growth and advancement over the next ten years.

Dave Bennett noted that nuts and bolts on the steel beams on the rink roof posts require that rust protection be applied this summer. He requested that the Public Works student be given this task. Kathleen will take this task to Janet Collins, Manager of Public Works.

- SUBCOMMITTEE CHAIRS –

Recreation Program Manager Kathleen Rogers reported that Val Miller has agreed to sit on the committee to report and represent as the Chair of Fundraising. Jen Fortin and Marg Bauer will assist in the fundraising department.

7. NEW BUSINESS

- GRASS CUTTING ON CN TRAIL

Kathleen Rogers asked the committee to give direction on having Cody Lalonde cut the grass on the CN Trail. He has been voluntarily cutting it since early of May to keep it from being over grown. We have a very small budget left. Kathleen noted that she has requested help from the Sno Goers for trail maintenance in the amount of \$2000.00. Andy Kenopic said that he would bring it to the Sno Goers meeting on June 8th.

Dave Bennett requested that we ask Cody Lalonde to cut the grass for the rest of this season and that we put it out for tender for next season.

Moved By Dave Bennett

Seconded by Arnold Dickson

That Recreation recommends that Public Works assist with the cost of CN Trail maintenance for grass cutting for 2015 to an upset limit of \$2000.00.

Carried.

- COMMUNITY CENTRE EXPANSION FUNDRAISING CHAIR

The committee discussed the need to reassemble the Community Centre Fundraising Committee and pick a new Chair for this committee. Robert Kingsbury was the chair of this before becoming Mayor. Dave Bennett volunteered to be the Chair of the Community Centre Expansion Fundraising team. He will set a meeting date.

- IN FLOOR HEATING SYSTEM.

Dave Bennett noted that we have applied for a Canada 150 Community Infrastructure Grant to request funding support to purchase and hook up a boiler to run the in floor heating system originally installed 11 years ago when the building was built plus to purchase curtains for the new stage. The application was completed by CAO/Clerk Mackie McLaren. Dave Bennett noted that there are 9 lines to be hooked up. We could downsize the boiler by 1 size, 60 to a 40 and we can maintain both washrooms with a 40 gallon water tank. This would be a great cost efficiency move. We will not hear back about this grant till the end of September.

It was noted that the men's washroom has very hot water. It was also noted that the men's washroom taps are situated immediately beside the hot water tank. There should be a safety sign posted advising that the water is very hot and caution should be used when washing ones hands.

- KRAFT PROJECT PLAY

Kathleen noted that there were concerns expressed by Councillor Larone at the last Council meeting and they were aired on My FM radio. Kathleen reviewed the funding opportunity, and noted that it is \$250,000.00 win fall for a community in Canada to upgrade existing facilities to encourage Play in their community. There is no portion of funds required by the township and if we maintain and upgrade our existing rink facility with a cement surface and a safety barrier above the boards, this will provide us with a 4 season recreation facility with increased spectator safety. It would also provide us with an increased revenue source as it would be a great venue to rent out for large events or functions. The nomination can be made by any community member and will only have a chance in the process if we garner a great amount of community support. Kathleen asked the committee if they were still in support of submitting a nomination.

It was noted that any grant application must have a recommendation from Council. Glen Campbell noted that each committee should prioritize their wish list and create business plans so we have an idea of what we wish to do in the future.

Moved by Sharon Bennett

Seconded by Robert Kingsbury

That recreation supports submitting a nomination to Kraft Project Play. 7 members were in favor, 3 were opposed.

Carried.

8. Next Committee Meeting – June 4, 2015 – 7 pm
9. Chair Johnston adjourn the Meeting at 9:05 pm.