

The Township of Horton Recreation Committee Meeting

September 3, 2015

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday September 3, 2015. Present was Chair Robert A. Johnston, Mayor Robert Kingsbury, Vice-Chair Glen Campbell, Dave Bennett, Sharon Bennett, Barb Dickson, Arnold Dickson, Ralph Miller, Val Miller and Kirby Morrison and Volunteer, Marg Bauer. Staff present was Kathleen Rogers Recreation Program Manager. Regrets were received from Lane Cleroux.

1. CALL TO ORDER

Chair Johnston called the Meeting to Order at 7:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF June 4, 2015 COMMITTEE MEETING.

Chair Johnston asked the members to review the last meeting Minutes previously approved by council.

Mayor Kingsbury asked Dave Bennett if the railing for the stage steps was completed. Dave reported that the railing had been complete and installed. This is the last item to be completed so that the final inspection can be carried out on the stage lift. Kathleen will contact Sure Way Lifts to have TSSA do their final inspection.

4. DELEGATIONS:

Kathleen reported that Kevin Hill could not attend tonight's meeting. She will reschedule for next meeting.

There were no delegations.

5. BUSINESS ARISING:

- OFFICE RENOVATIONS

Project Manager Dave Bennett reported that the drywall, painting and trim are finished, thank you to Barb Dickson, Bob Johnston, Arnold Dickson and Bruce Golden. Dave will trim the outside windows. Quotes were received to wax the badly stained and scratched tile. Quotes were received to install flooring. Dave Bennett ordered ceramic tile and it will be installed by Sept 14, 2015 at a total cost of \$400.00. One quarter of the cost to do the floor with a laminate product. We may need to trim the steel office door to allow for the new flooring and put down baseboard. Bob Johnston has the desk out of storage and it is being cleaned up, Kathleen Rogers has ordered a chair for her desk. We still require a mail box and a door bell and a door lock, a printer. These items will cost approx. \$1000. The hub has arrived for the internet. Marc Cassanto will hook up when we are ready. Mayor Kingsbury asked if we were on Budget. Dave Bennett reported that we are on budget with our project.

- EXTERIOR WALL MOISTURE / PARKING LOT DRAINAGE

Dave Bennett noted that we need to remove the bench and flower boxes to ensure that proper snow removal can be accomplished and that there is nothing left there to retain the moisture.
The Bench also needs to be moved as it is in a non-smoking area. It is a popular area to for people to gather to smoke.
Dave noted that he has tried to contact an engineer about the parking lot drainage but the engineer is out of the province till Sept 15, 2015.
Dave will make contact at that time.

- DANCE

Arnold Dickson noted that the next dance will be Friday, September 18th and the band will be Alan Cruise and Cruise'n Country and October 16 is the Countrymen. Arnold noted that he has bands booked up to June of 2016, with the exception being the month of February. He will contact the Recreation Program Manager to give her the names of the bands for each month.

Arnold ask that the dance signs be changed, Program Manager Kathleen Rogers noted that the main community centre sign board will be posted next week, she also informed the committee that our sign maker is no longer in business due to illness. This business used to make the monthly dates for our 5 signs free of charge. We have contacted another local business and it is going to cost us \$75.00 per month to make stickers for our signs, Kathleen will investigate other more feasible options. Check pricing on sign board letters or flip cards.

- CHANGE TABLES

Recreation Program Manager Kathleen Rogers checked with the Townships insurance company for liability concerns and they reported that the municipal Liability would extend to cover our installation/use of the baby change table. We must have proper signage and follow manufacturer's guidelines for installation. We will also require a resolution of council to approve the changes.

Moved by Val Miller
Seconded by Barb Dickson
That the Recreation Committee recommend to council to install baby change stations in the men's and women's washrooms at the community center in 2016.
Carried

- COMMUNITY CENTRE ORIGINAL IN FLOOR HEAT SYSTEM

We have applied for a grant to cover the installation of the in floor heating system and stage curtains. Dave Bennett reported that we have been successful in the application. We will have to consider this in our 2016 budget.
Dave Bennett said that it would cost \$9500.00 to hook up the in floor heating. \$5814.00 will be received to be spent and completed in 2016. This project will cost approx. \$17000.00. **Kathleen Rogers will get new quotes on Stage Curtains.**

- RENFREW FAIR BOOTH

Recreation Program Manager, Kathleen Rogers reported that we have our inside fair booth, and that we have has a child's CAN AM Red Spider 110CC ATV donated, Lottery Licence has been approved and tickets have been ordered from the printers. Draw will be December 22 at the community centre tickets are \$5.00 each or 3 for \$10.00.

Volunteer Marg Bauer reported that she is working on the fair booth volunteers, she will report back to Kathleen with the final list and schedule. Kathleen will pick up 2 more gate admission passes to leave at gate # 4 for our volunteers. Kathleen will set up the booth on Tuesday the 8th; someone will need to bring the ATV to the fair grounds. Kathleen will make up a float. She will also bring the quilt and tickets and the Blue grass tickets plus Dance and Hockey registration forms.

- BOAT LAUNCH BATHROOMS

Dave Bennett suggested that our best option for the boat launch washroom would be a small in ground system, a holding tank with a building. He recommended a company in Waterloo with a bio filter system that is good for 10,000 liters per day. It could be purchase this year and installed in the spring of 2016. The approximate cost would be \$9000.00, Mayor Kingsbury noted that we only have \$4500.00 in this year's budget for the project.

We need to adhere to our property lines and Mr. Bennett asked if we had inquired with Mr. Wynja about the wedge of property near the bridge that we need to proceed with our project. Kathleen will check with CAO/Clerk, Mackie McLaren to see if he has been in contact with Mr. Wynja. Deputy Mayor Robert Johnston and Arnold Dickson could meet with Mr. Wynja after September 14, 2015. We will see if there is the opportunity to lease or purchase the wedge of property.

- BLUE GRASS BAKE AND CRAFT SALE –

Many quilt tickets were sold at this event and Canada Day event and \$ 399.00 was raised. Quilt ticket sales to date are \$600.00

Expenses to date are:\$329.00

Fair booth \$89.00, quilt backing \$150.00 and tickets. \$90.00

We have a profit of \$270.00

FRUIT FUNDRAISER

To date we have made \$2294.00 if we sell the last case of pears it will be \$2304.00. Expenses for advertising are \$192.54 for a total profit of \$2111.46.

- 2016 USER FEE AGREEMENT

It was previously noted that Mr. Hill was not able to attend tonight's meeting but that he was coming to discuss with the committee members his plans for partnership with Admaston, Horton, Greater Madawaska and Renfrew and the elimination of the 20% user fee surcharge. Mayor Kingsbury, Deputy Mayor Robert Johnston and Vice Chair of Recreation met with Kevin Hill and were pleased with their discussion; Kevin noted that he would waive the \$500.00 fee for 2015 if we would agree to pay it in 2016. Mayor Kingsbury noted that he was now in favour of this agreement and Vice Chair Glen Campbell noted that the advertising that Renfrew will supply for all these coordinated events plus what they have already supplied for the Canada Day

Festivities would cost more than the \$500.00 requested for 2016. They agreed that this is a very good deal for us.

- GRANT – Not applied for.

Kathleen Rogers reported that the Ontario Tire Stewardship Grant would require us to pay 50% of the costs and materials need to be made from Ontario recycled rubber. The committee had requested that this only be applied for if it was 100% covered and it is not.

Kathleen did submit an application of interest for this year's Trillium Grant. Our project would be for a permanent surface for our rink. She is getting quotes on different materials for this project.

- BLUE GRASS SHOW

Deputy Mayor Robert A. Johnston noted that we have the Spinney Brothers and the Monroe Sisters performing in the Horton Hall on Oct 22 at 7 pm. Tickets are \$20.00 each and he requested that each recreation member sell 10 tickets. Dave Bennett has volunteered his sound system and the Spinney Brothers will have their own sound man. The bar will be open and he asked that the catering committee run the canteen. Val Miller agreed to have catering run the canteen, Val suggested they make Bacon on a bun.

6. NEW BUSINESS

2016 BUDGET

Treasurer, Jennifer Barr has requested the draft budget numbers by Sept 25 to prepare for the Sept. 29 budget meeting. The date of Monday September 14 at 4 pm was set to review the 2016 Recreation budget.

CATERING COMMITTEE

Val Miller – Noted that catering would like to see the monies that they have raised go towards the purchase of kitchen cupboards for the upper meeting room. They would like it to have a sink with taps, plus a microwave, fridge and coffee pot. They would like upper and lower cupboards in the corner. Glen Campbell volunteered to supply a sink, taps and installation.

Bob Johnston, Arnold, Dave and Glen will draw up a design. Bob and Arnold volunteered to check pricing at Ikea. This will be discussed further at the next meeting.

VOLUNTEER APPRECIATION DINNER

Mayor Kingsbury noted that Council has booked the date of Friday Dec 4th for the Volunteer Appreciation Dinner. The Entertainment, BBC has been booked. Kathleen will arrange for the catering.

SATURN SOLAR.

Dave Bennett noted that there is the possibility of a solar farm being installed off Lochwinnoch Rd. Council has given their approval. Mayor Kingsbury noted that if the deal goes through for Saturn Solar, we have a vibrancy agreement in which Saturn Solar has agreed to put solar panels on the Community Centre roof. They have 20 kilowatts that will go into the Community Centre plus this agreement will generate revenue of \$37,000 yearly for the Township. Their taxes will come out of the \$37,000 and any surplus dollars would go toward community projects. Saturn Solar will

recommend the best options of whether going to grid or going to generator.

Mayor Kingsbury noted that there is a smaller company called Sovintex Solar Farm applying for approval in Thompsonville on the Nolan Farm. They are also looking for the Townships support. If they are successful, maybe a deal could be negotiated to put solar panels on the Change Room Building or at the Boat Launch.

7. Next Committee Meeting – will be October 1st at 7 pm.
8. ADJOURNMENT

Chair Johnston declared the Meeting to be adjourned at 8:20 pm.

Chair Robert A. Johnston

Recreation Program Manager