

The Township of Horton Recreation Committee Meeting

October 8, 2015

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday October 8, 2015. Present was Chair Robert A. Johnston, Mayor Robert Kingsbury, Councillor Dave Bennett, Sharon Bennett, Barb Dickson, Ralph Miller, Val Miller and Lane Cleroux. Staff present was Kathleen Rogers Recreation Program Manager. Absent were Vice-Chair Glen Campbell, Arnold Dickson and Kirby Morrison.

1. CALL TO ORDER

Chair Johnston called the Meeting to Order at 7:02 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF SEPTEMBER 3, 2015 COMMITTEE MEETING.

Chair Johnston asked the members to review the last meeting Minutes previously approved by council.

4. DELEGATIONS:

Kathleen reported that Kevin Hill could not attend tonight's meeting. There were no delegations.

5. BUSINESS ARISING:

- PARKING LOT DRAINAGE - ENGINEER CONTACT

Councillor Dave Bennett noted that he had spoken to Engineer Paul Colotelo. Paul has volunteered to create drawings for the Parking Lot Drainage at the front door of the parking lot. The drawings will be ready by November 15, 2015. We will not be completing this project in 2015.

Councillor Bennett noted that the money allotted for the ground work this year will have to be put into reserves for next year.

Dave noted that it is necessary for us to reroute the water away from the cement now. We need to reroute the water runoff from the Community Centre's roof top plus consider putting up eaves troughing to redirect the roof water from the side of the Community Centre Building as soon as possible.

- DANCE

Recreation Program Manager, Kathleen Rogers noted that the next dance will be Friday, October 16, 2015 and the band will be the Countrymen. Signs will be changed ASAP.

- IN FLOOR HEAT SYSTEM – Main Hall

Councillor Dave Bennett said that it would cost \$9500.00 to hook up the in floor heating. Dave Bennett reported that he would have specs on the Original Community Centre Hall in floor heat system from Jim Hubert by Tuesday October 13, 2015. Then we can get quotes to hook up the existing in floor heating system. We have received grant money to complete the in floor heat system and the new stage curtains project in 2016. \$5814.00 will be received to be spent and completed in 2016. This project will cost approx. \$17000.00. Reserve funds will be used to fund the balance of the project.

- RENFREW FAIR BOOTH

Kathleen Rogers reported that we raised just under \$2000.00 between the Quilt and the ATV raffle ticket Sales. We did really well considering the weather was not great. The ATV sales were \$1480.00 and the Quilt sales were \$360.00. Cook books were \$30.00.

Volunteer Val Miller asked how much the fair booth space cost to rent. The fair booth rental cost \$178.08. Kathleen Rogers noted that the expense was split equally between the ATV and The Quilt Raffle as was the extra fair admission passes purchase for the booth volunteers. Val Miller asked that the recreation committee consider removing these expenses from the quilt as they would like to see all of the raffle ticket money going to the rink roof fundraising. It was requested that all expenses be taken only from the ATV raffle as it will raise more money.

Moved by Dave Bennett

Seconded by Sharon Bennett

Recreation Committee recommend to Finance Committee that all fair booth and volunteer fair pass expenses applied to the Quilt expense account be reversed and applied to the ATV expense account.

Carried

- BOAT LAUNCH BATHROOMS

It was reported that the property owner who owns a small triangle of land between the boat launch and River Road was interested in selling or leasing the wedge to the Township. The Township requires this property before we can proceed with installation of the washrooms in order to meet the required setbacks.

Recreation Committee member Lane Cleroux noted that if we lease the property, it still may not meet the required setbacks, he noted that only if we own the property would the property lines change.

Recreation Program Manager Kathleen Rogers was asked to speak with CAO/Clerk Mackie McLaren to get clarification on this and have him to check with Charles Cheeseman at the County of Renfrew on the requirements if we were to lease or purchase and what our next steps will be to move forward.

We could be looking at significant survey and legal fees.

- 2016 USER FEE AGREEMENT

It was noted that Mr. Hill was not able to attend tonight's meeting after we changed the date. Mayor Kingsbury noted that we are in favor of proceeding with the proposed one-time payment of \$500.00 to be added to the 2016 recreation agreement to bring us in line with the Admaston and Greater Madawaska Services. He would like to have a motion put forward.

Moved By Dave Bennett

Seconded by Val Miller

That Recreation Committee recommends to Council that they increase our annual Recreation user fees by \$500.00 to the Town of Renfrew effective January 1 2016 to make Horton an equal partner with the Townships of Admaston/Bromley and Greater Madawaska when using Renfrew Recreational programs.

Carried

- FESTIVAL OF RINKS

Kathleen Rogers reported that she has spoken to Jennifer Layman about the Festival of Rinks. The deadline for each community's schedule of activities has been extended. The Festival of Rinks organizing committee will be responsible for advertising all participating communities schedule of events. Kathleen asked the recreation committee for ideas for the weekend of February 19, 20 & 21. Each community is required to hold a game of shinny on the Ice on Friday night. The idea for the weekend is that all events will be free.

Kathleen suggested having a Sledge Hockey Game and will contact Stuart Nicholson for his son Todd's contact information and she will contact community living to see if they will participate. Jennifer Layman noted that many rinks have scheduled free public skating for the entire weekend.

- BLUE GRASS SHOW

Deputy Mayor Robert A. Johnston noted that we have the Spinney Brothers and the Monroe Sisters performing in the Community Centre on Oct 22 at 7 pm. Plans are coming together and ticket sales are going well, each member was encourage to sell their tickets and if they are not able to sell, please hand in to Kathleen before the show so we can sell tickets at the door. Bob Johnston noted that he would like to hang some black curtains on the stage for a backdrop, he has 7 curtains and asked Dave Bennett if we could use the bolt of black fabric he purchased at the hall to cover some room dividers. Mr. Bennett agreed this would be ok. Julie Johnston has agreed to help and has also agreed to paint the front foyer in the hall.

Kathleen will get prices on Permanent Stage Curtains to be purchased in 2016.

Deputy Mayor Bob Johnston noted that Dave Bennett has volunteered to lend his sound equipment and microphones and asked if anyone had stage lighting available. Kathleen Rogers noted that said had a couple of leads on lighting and would see if Mill Music would be able to help us out.

- HARVEST SUPPER

Val Miller noted that she and Judy Kunopaski will be purchasing and preparing the beef. Marg Bauer is calling all the volunteers and we have two ladies calling to have desserts donated. Val has a contact number for Sylvie Lafontaine who has volunteered to decorate our hall if Kathleen could contact her. Kathleen Rogers is looking after posters, tickets and advertising. She has arranged for the Harvest supper banners to be put up immediately after the dance and for the date to be changed to the 24th.

Val noted that the price of beef is extremely expensive and that we need to raise our price for this year to cover expenses. Kathleen noted that we agreed at the end of last year's event to keep the prices the same and that posters and advertising have already been prepared and distributed for this event. It is too late to change. We need to find the best possible price on beef and we will change the price for next year's

event. We will sell our beef raffle tickets for \$2.00 each and hopefully this will make up for some of the loss we may incur.

- BUDGET/CAPITAL FORECAST

The committee did not discuss the Budget and made no changes or additions to the 10 year capital forecast.

6. NEW BUSINESS

- CHALK CHALLENGE

Recreation Program Manager Kathleen Rogers noted that the Healthy Kids Community initiative has put forth a challenge for all communities to hold a chalk challenge before Oct 31. She noted that we do not have any paved surface at the community centre nor do we have walls to draw on, spring/summer would be better to try an event of this nature. We have 2 big events coming up in the coming weeks and unfortunately do not have the time to participate in this. The committee agreed.

- HEALTHY KIDS COMMUNITY CHALLENGE MEETING OCT 28 1- 4

Kathleen noted that the Healthy Kids Community Challenge has invited us to participate in a planning session on Wednesday Oct 28 from 1-4 in Pembroke. Kathleen asked if anyone wanted to attend. The committee recommended that Kathleen attend.

Moved by Val Miller

Seconded by Barb Dickson

That recreation recommends that Recreation Program Manager Kathleen Rogers attend the Healthy Kids Community Challenge Meeting in Pembroke on October 28, 2015.

Carried

- DRAMA PROGRAM

Kathleen Rogers noted that she had received information from Lawrence Mahusky on running a drama program in Horton Township. Kathleen reviewed the fees and charges for the program and noted that we did not have money in our budget to run such a program and that we would have to ensure that we have sufficient registration numbers booked long in advance prior to running a program to cover the expenses. The committee agreed that the timing is too short and there is no monies allocated for this program this year. Kathleen will contact Lawrence and inform him of the committee's decision.

- MURDER MYSTERY

Valerie Miller noted that we are going to host our Murder Mystery that was postponed in the spring due to the Director's health conditions. Gladys Sidock and Nellie Kingsbury have agreed to assist with the organization and production of this new production. The date has been set for November 28, 2015.

- CLEANING CARETAKER CONTRACT

Kathleen noted that the cleaning contract expired Sept. 2015 and wanted direction on how to proceed with the cleaning/caretaking arrangement. She was directed to ask the cleaners if they want to stay on with their existing agreement and/or extend the agreement or keep cleaning till we

can repost. If we repost we will arrange for a group site viewing; we will set a date and time for viewing. We will provide each bidder, a set list of timelines for set up and cleaning and the cleaning expectations.

- RINK ATTENDANT

Deputy Mayor Robert Johnston asked that we add the item of Rink Attendants to the next agenda, it was also noted that the Rink needs to be cleaned up and graded before the ground freezes.

Kathleen will contact The Public Works Manager and ask for Bill to address these items.

Dave Bennett also noted that they need to do repairs to the Ice Resurfer.

- CATERING PURCHASE REQUEST

Dave Bennett asked that the catering committee hold off on installing kitchen cupboards upstairs and has requested that they give \$3000.00 to purchase a new rollup door to close in the kitchen in the new section. If they give \$3000.00 and we use the donation from the Horton Fire Fighters we can purchase a new door and not a used one. Dave Bennett said a representative could be here next Tuesday to price the door.

Val Miller agreed on behalf of the catering committee that they would give the \$3000.00 towards the purchase of a new door. Val would still like someone to price out cupboards for the upper meeting room. So they can be prepared to cover the costs for future projects.

Moved by Dave Bennett

Seconded by Barb Dickson

The recreation committee recommends to council that Staff be directed to order a new accordion door to close in the kitchen from the serving foyer. The door will be purchased with the \$3000.00 donation from the Horton Fire Fighters Association & \$3000.00 from the Horton Recreation Ladies Catering Account.

Carried

Mayor Robert Kingsbury asked that the Bar Report be put back on the agenda to address any bar concerns.

7. Next Committee Meeting – will be November 12, 2015 at 7 pm.

Mayor Kingsbury asked if the next meeting should be held at the Horton Community Centre now that Recreation Program Managers office is located there. If there are resources she needs to access for the meeting she will have them. The committee agreed that the next recreation meeting will be at the community centre at 7 pm on Nov. 12, 2015.

8. ADJOURNMENT

Chair Johnston declared the Meeting to be adjourned at 8:30 pm.

Chair Robert A. Johnston

Recreation Program Manager