

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**Recreation/Planning Meeting**  
March 30, 2015

There was a Meeting to continue the discussion on the creation of the Business Plan to establish an office for the Recreation Program Manager at the Community Centre and to discuss an issue concerning the Crozier Subdivision engineering that has been reported to Vice Chair Bennett of the Planning Committee.

Present was Deputy Mayor Robert A. Johnston, Chair of Recreation Committee, Councillor Glen Campbell, Vice Chair of Recreation Committee and Councillor Dave Bennett, Vice Chair of Planning Committee and a Member of the Recreation Committee. Staff present was Mackie McLaren, CAO/Clerk

1. CALL TO ORDER

Chair Johnston called the Meeting to Order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by the Members or Staff.

RECREATION COMMITTEE

3. REVIEW DRAFT BUSINESS PLAN TO CREATE OFFICE AT COMMUNITY CENTRE

The CAO/Clerk presented an updated copy of the draft Business Plan including changes made during the March 27<sup>th</sup> Meeting. The Members reviewed and made several more changes. Chair Johnston said that previously his daughter purchased a used secretarial desk from Horton and it was available to purchase back if required.

4. RECREATION PROGRAM MANAGER'S JOB DESCRIPTION

Councillor Bennett noted that the Recreation Committee is taking a hit from members of the public concerning the proposed reduction in Manager's hours. He asked if Senior Staff supported the reduction in the 15 hours of Administrative assistance provided by the Manager.

Jennifer Barr, Treasurer said that once the Manager's office has been relocated to the Community Centre, that there was not a requirement to replace the 15 Admin hours every week. This is because the Recreation Manager spent the vast majority of her 35 hours per week working for Recreation. She was originally hired to perform 20 hours of Recreation and 15 hours of Admin per week. The 20 hours is paid at a higher rate than the 15 hours are. The difference is approx. \$3 per hour.

Chair Johnston said the Recreation Committee Members will be meeting tomorrow afternoon to decide if they want to set the Recreation Manager's hours per week at 20 providing they pick up the extra workload that would not be carried out by the Manager due to the reduction in hours.

Chair Johnston asked if the CAO/Clerk and the Treasurer would state that the 15 hours of Administration time is not required once the Manager relocates to the Community Centre. Both the senior managers agreed with this statement, but added that they were not stating that the extra 15 hours is not required in the Recreation Department.

Vice Chair Campbell asked if we are not better to leave alone because the 15 hours are already being used for Recreation.

The Members discussed what alternatives were available to the number of hours that could be available for Recreation. Councillor Bennett noted that the

volunteer members would have to agree to pick up the extra work load if the hours were reduced to 20 per week. He added that Finance Committee will have to look at this cost as it will be an additional cost to the Recreation Budget if the Manager was paid for more than 20 hours per week.

The Treasurer said that there will be a balance point or “sweet spot” that she can calculate where hours can be increased without affecting the bottom line of the budget.

The Members discussed what would happen to the fundraising events that the Manager carries out now i.e. fruit fundraiser, walkathon etc. if no Committee Members picked up the slack.

The Members agreed to wait until the scheduled Special Recreation Committee Meeting to be held tomorrow afternoon to discuss the Manager’s Job Description.

## PLANNING COMMITTEE

The CAO/Clerk informed the Members that he didn’t know what to call this portion of the meeting as only 1 member was on the Planning Committee and it wasn’t a Special Council Meeting. Councillor Bennett said it should be considered an information session where he can inform the two others present of recent discussions with the Crozier Subdivision Developers.

### 5. CROZIER SUBDIVISION – OUR PEER REVIEW ENGINEER’S COMMENTS

Continuation from March 27<sup>th</sup>, 2015 Meeting.

Councillor Bennett, Vice Chair of Planning Committee reported that our Peer Review Engineer, Stantec Consulting Engineers have provided answers to the questions from Friday. He advised that he met with Croziers in his office today. He said he sees that we need to get all parties at the table to resolve what seems to be an impasse. Croziers are concerned that storm water from the 5 previously severed lots has been added to the storm water management plan. They also believe that if they follow the Peer Review recommendations they will lose a number of lots in the development.

Vice-Chair Bennett noted that Councillor Larone, Chair of Planning Committee will be returning from vacation this evening and he will update him and turn the issue over to him.

The CAO/Clerk presented a report using the two peer review letters that set out which of the requested changes have been dealt with and which haven’t. There were also 8 new items added to changes that were made to the Storm Water Management Plan from the second submission drawings.

At this point in the meeting Vice Chair Bennett called Mr. Grant Crozier to propose a meeting for both engineers, the developer and the Township to attempt to resolve the issues. After the phone call, Vice Chair Bennett reported that Mr. Crozier supported the need to meet. The CAO/Clerk was asked to arrange a meeting with all parties as soon as possible.

### 6. ADJOURNMENT

Vice Chair Bennett declared the meeting to be adjourned at 5:15 pm.

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CHAIR

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CAO/Clerk