

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**REGULAR COUNCIL MEETING**  
NOVEMBER 03, 2015

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday November 03, 2015. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett and Councillor Jamey Larone. Absent was Councillor Glen Campbell. Staff present was CAO/Clerk Mackie McLaren, Treasurer Jennifer Barr, Public Works Manager Janet Collins and Christina Mulcahey Administrative/Planning Assistant.

**1. CALL TO ORDER**

Mayor Kingsbury called the meeting to order at 4:00 p.m.

**2. REQUEST TO TURN OFF ELECTRONIC DEVICES**

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

**3. DECLARATION OF PECUNIARY INTEREST**

None

**4. MINUTES**

Before reviewing the meeting minutes Mayor Kingsbury informed the rest of Council that Councillor Glen Campbell was away this evening due to an illness.

Council reviewed the following meeting minutes:

- Regular Council meeting - October 6<sup>th</sup> 2015
- Special Council meeting - October 8<sup>th</sup> 2015
- Special Council meeting - October 20<sup>th</sup> 2015
- Special Council meeting - October 23<sup>rd</sup> 2015

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2015-292**

Seconded by Councillor Larone

**THAT** Council approves the following Council Meeting minutes:

- Regular Council meeting - October 6<sup>th</sup> 2015
- Special Council meeting - October 8<sup>th</sup> 2015
- Special Council meeting - October 20<sup>th</sup> 2015
- Special Council meeting - October 23<sup>rd</sup> 2015

**Carried.**

**5. BUSINESS ARISING FROM MINUTES**

There was no business arising.

**6. COMMITTEE REPORTS**

**4:30 PUBLIC WORKS COMMITTEE**

Chair Bennett reviewed the minutes of the following meetings.

- Special Public Works/Planning Committee Meeting- October 26<sup>th</sup> 2015
- Public Works Committee Meeting- October 26<sup>th</sup> 2015

Councillor Larone asked if work has begun on Thomson Road yet. Chair Bennett said next Monday November 9<sup>th</sup> it is scheduled to begin. Councillor Larone asked who the project Manager is.

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Chair Bennett replied Arnold Dickson and Murray Humphries are for both Thomson Road and Lime Kiln Road work projects. He also noted that Arnold Dickson is away for the first week so Chair Bennett himself will be replacing Arnold until he returns.

Councillor Larone asked what we will do with the tender for surplus equipment that there were no bids on. Chair Bennett said it is gone back out for tender with a deadline of December 1<sup>st</sup> as per the resolution. Mayor Kingsbury asked if there is any work being done on the equipment currently. Chair Bennett said no but staff are stripping it for parts that we are keeping.

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-293**

Seconded by Councillor Larone

**THAT** Council accepts the Public Works Meeting minutes of:

- Special Public Works/Planning Committee Meeting- October 26<sup>th</sup> 2015
- Public Works Committee Meeting- October 26<sup>th</sup> 2015

**Carried.**

### **RECOMMENDATIONS**

Moved by Councillor Bennett

**RESOLUTION NO.2015-294**

Seconded by Deputy Mayor Johnston

**THAT** Council on recommendation of the Public Works Committee ***not*** direct staff to commence winter maintenance at the Thompsonhill Cemetery.

**FURTHER THAT** a letter be provided to Mr. John Steele informing him of Council's decision.

**Carried.**

Moved by Councillor Larone

**RESOLUTION NO. 2015-295**

Seconded by Councillor Bennett

**THAT** Council on recommendation of the Public Works Committee directs staff to provide winter maintenance on a private laneway accessing 334,413 and 414 Ferguson Road.

**FURTHER THAT** a letter be provided to the family of Noble & Vivian Eady informing them of Council's decision and indicating that winter maintenance will not be extended beyond the 2015-2016 season.

**FURTHER THAT** the owners of the properties sign an agreement that they understand that 2015/2016 will be the last season/year of winter maintenance.

Discussion: Councillor Larone said the Committee discussed this at length and came up with an agreement for the property owners to sign.

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2015 - 296**

Seconded by Deputy Mayor Johnston

**THAT** Council on recommendation of the Public Works Committee accept the offer of \$5,815.00 plus HST from Mr. Kevin McMillan for the 2007 ¾ ton GMC truck with plow and sander in "as in condition".

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2015 -297**

Seconded by Deputy Mayor Johnston

**THAT** Council authorizes staff to advertise and hire a casual operator/driver/labourer, term ending April 30, 2016.

Further that Council Offers current Seasonal employee Terry Legris continued employment to December 31, 2015.

And further that Council approves Jim Bovair and Leonard Lacharity as casual on-call employees.

**Carried on Division.  
Opposed Councillor Dave Bennett**

### **5:30 WASTE MANAGEMENT COMMITTEE**

Amendment to a previous recommendation

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2015 -298**

Seconded by Councillor Dave Bennett

THAT Council agree to amend resolution No. 2015-262 of October 6<sup>th</sup> 2015 to increase the upset limit on the purchase of a used Construction Trailer to \$5100 plus delivery and net HST.

Discussion: Councillor Larone questioned why the contact name on the quote is not a staff member of the Township. Councillor Bennett said his company did some research and this was the contact information. Mayor Kingsbury said this was under his direction as the first office trailer was no longer available. Councillor Larone said as Chair of Finance he does not agree with the way this was handled.

**Carried on Division.  
Opposed Councillor Larone**

### **4:15 FINANCE COMMITTEE OF THE WHOLE**

Chair Larone reviewed the minutes of the October 27<sup>th</sup> 2015 Committee meeting. He noted that the OPP costs are a concern for all communities in the area as well as Horton.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2015-299**

Seconded by Deputy Mayor Johnston

THAT Council accepts the Finance Committee meeting minutes of October 27<sup>th</sup> 2015.

**Carried.**

### **RECOMMENDATIONS**

Moved by Councillor Larone

**RESOLUTION NO.2015-300**

Seconded by Deputy Mayor Johnston

THAT Council agree to move any savings in the 2015 Garbage & Recycling Budget into a reserve account to be used to offset future increase to Collection costs; providing it does not cause a deficit within the department at year end.

**Carried.**

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-301**

Seconded by Councillor Dave Bennett

That further to resolution 2015-196 dated July 7, 2015, Council further sets out the overriding requirement that the 2015 Gravel Program funding of \$50,000 be divided amongst the road set out in resolution 2015-196 as follows:

Garden of Eden Road	\$15,000
Humphries Road	\$15,000, and
Lime Kiln Road	\$20,000.

**Carried.**

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### **FINANCE REPORT – as of October 30<sup>th</sup> 2015**

Jennifer Barr, Treasurer, reviewed the Finance Report as of October 30<sup>th</sup> 2015.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2015-302**

Seconded by Councillor Dave Bennett

**THAT** Council accepts the Finance Report as of October 30<sup>th</sup> 2015.

**Carried.**

Councillor Larone asked if the tipping fees will be on budget. Treasurer Barr said usually by the end of November we will see. There is a possibility to be under budget.

### **4:25 p.m. FIRE COMMITTEE**

Due to the absence of Chair Campbell, Mayor Kingsbury reviewed the minutes of the October 28<sup>th</sup> 2015 Committee meeting.

Mayor Kingsbury noted that Saturday night for Halloween the demonstration that the Fire Department held was top notch. There were over 100 bags handed out to children. They all need to be congratulated on a job well done. There should be something sent to the Fire Department for all the work put into this event. Councillor Larone agreed with Mayor Kingsbury. He heard great comments from individuals.

Councillor Larone said he has a few concerns with some items from this meeting. He does not know where Council stands with Councillors speaking at Committee meetings. He noted that Councillor Bennett that was in attendance and spoke many times at the meeting. However, previously Councillor Larone himself attended meetings and there was a resolution put forward for him to be able speak. He was not invited to this meeting so why was Councillor Bennett. Mayor Kingsbury said he did not invite Councillor Bennett. Councillor Bennett said he was invited by members of the Committee. Mayor Kingsbury said Councillor Bennett did not speak unless he was asked by the chair of the meeting.

Councillor Bennett said he will not tolerate any further comments from Councillor Larone because he is questioning his credibility.

Councillor Larone said he is not accusing Councillor Bennett of anything. He is questioning why he was invited to the meeting and no other members were. He is asking Mayor Kingsbury where Council stands with this procedure. It was the call of the Chair to ask questions of Councillor Bennett.

Councillor Bennett said it is in the meeting minutes.

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-303**

Seconded by Councillor Larone

**THAT** Council approves the Fire Committee meeting minutes of October 28<sup>th</sup> 2015.

**Carried on Divison.**

**Opposed Councillor Larone**

### **RECOMMENDATIONS**

Discussion: Treasurer Barr said she does not have all the information for the recommendation coming forward on the sea container. Mayor Kingsbury said it is not fair for Council to vote without the information. Council members agreed.

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#### **4:35 RECREATION COMMITTEE**

Chair Johnston reviewed the minutes of the October 8<sup>th</sup> 2015. He noted that the Harvest Dinner was another success this year.

Moved by Deputy Mayor Johnston  
Seconded by Councillor Larone

**RESOLUTION NO.2015-304**

THAT Council accepts the minutes of the Recreation Committee meeting of October 8<sup>th</sup> 2015.

**Carried.**

Councillor Larone asked about the Caretaker Contract. Chair Johnston said this item needs to be discussed further with the Committee.

#### **RECOMMENDATIONS**

Moved by Deputy Mayor Johnston  
Seconded by Councillor Larone

**RESOLUTION NO.2015-305**

THAT Council on recommendation of the Recreation Committee increase our annual Recreation User Fees by \$500.00 to the Town of Renfrew effective January 1<sup>st</sup> 2016 to make Horton an equal partner with the Townships of Admaston/Bromley and Greater Madawaska when using Renfrew Recreational programs.

**Carried.**

Moved by Deputy Mayor Johnston  
Seconded by Councillor Bennett

**RESOLUTION NO. 2015-306**

THAT Council direct staff to order a new accordion door to close in the kitchen from the serving foyer. The door will be purchased with the \$3,000 donation from the Horton Fire Firefighters Association and \$3,000 from the Horton Recreation Ladies Catering Account.

**Carried.**

#### **4:45 PLANNING COMMITTEE**

Planning Committee Minutes of October 20<sup>th</sup> 2015

Chair Larone reviewed the minutes of the October 20, 2015 meeting minutes and the County Official Plan review meeting of October 21<sup>st</sup> 2015.

Deputy Mayor Johnston asked why a Permanent Residence is classified as a Seasonal Home. CAO/Clerk said because the house in question is on a Private Road it has to be classified as seasonal. Seasonal can mean year round as well.

Deputy Mayor Johnston asked why it is not Council deciding and discussing the County Official Plan. Mayor Kingsbury said it was an Ad-Hoc Committee put together to come back to Council with a report. Council will approve the comments and authorize they be sent to the County.

Moved by Councillor Larone  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO.2015-307**

THAT Council approves the Planning Committee meeting minutes of October 20<sup>th</sup> 2015 and the County Official Plan Review meeting of October 21<sup>st</sup> 2015.

**Carried.**

#### **RECOMMENDATIONS**

Moved by Councillor Jamey Larone  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO.2015-308**

THAT Council on recommendation of the Planning Committee support the request of McEwan Homes to permit their house that is currently under construction at 566B Pinnacle Road to remain in its present location. Sufficient buffering has been planted by the developer to meet the mitigation requirements in the Development Agreement.

**Carried.**

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Moved by Councillor Larone

**RESOLUTION NO.2015-309**

Seconded by Councillor Bennett

**THAT** Council on recommendation of the Planning Committee support a lot addition severance for Ron and Shirley Kasaboski to combine their vacant lot with their cottage lot, AND to enter into the standard agreement with the Township to permit the construction of the garage prior to the severance process being completed.

**Carried.**

Moved by Councillor Deputy Mayor Johnston

**RESOLUTION NO.2015-310**

Seconded by Councillor Bennett

**THAT** Council on recommendation of the Planning Committee enter into a Site Plan Agreement with Elements Luxury Tented Camp and Nature Spa Inc.

**Carried.**

Moved by Councillor Larone

**RESOLUTION NO.2015-311**

Seconded by Deputy Mayor Johnston

**THAT** Council on recommendation of the Planning Committee receive the Zoning Amendment Application from Peter Tippins and request the County Planning Department to prepare the required notices and draft by-law.

**Carried.**

### **5:00 HUMAN RESOURCES COMMITTEE**

There was no meeting in October 2015.

### **HOME SUPPORT**

Councillor Bennett reviewed the September 24<sup>th</sup> 2015 Home Support Meeting. The meetings are now held on the last Thursdays of the month at 1:30 p.m.

Moved by Councillor Larone

**RESOLUTION NO.2015-312**

Seconded by Deputy Mayor Johnston

**THAT** Council receives the Renfrew and Senior's Home Support report.

**Carried.**

### **COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)**

Councillor Larone reviewed the meeting minutes of October 26<sup>th</sup> 2015.

Treasurer Barr said she has some concerns with the OPP Billing. She said 2015 property count for the billing charges is not accurate. She is in contact with MPAC as that's where they get the property county numbers.

She wanted to point out a statement she made that was incorrect at the Finance Committee regarding the base rate; the base rate is the same for all Municipalities.

Also Treasurer Barr noted that Renfrew County Warden Emon has circulated a questionnaire on OPP cost inquiry that she has on her desk to complete.

Councillor Larone said Inspector Slight does send out news bulletins by email and would like to see this information put on our township website. Some of these news bulletins warn residents of scams etc. He would like to see staff put this information put on the website for the community to review. CAO/Clerk said yes we do have staff to do this task.

Moved by Councillor Larone

**RESOLUTION NO.2015-313**

Seconded by Councillor Bennett

**THAT** Council receives CPAC minutes of October 26<sup>th</sup> 2015.

**Carried.**

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**BUILDING REPORT – OCTOBER 2015**

Council reviewed the Building Report for October 2015.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2015-314**

Seconded by Councillor Dave Bennett

That Council accepts the October 2015 Building Report.

**Carried.**

**EMERGENCY PLAN PREPAREDNESS COMMITTEE**

There was no information to review.

**LIME STABILIZATION COMMITTEE**

There was no information to review.

**ECONOMIC DEVELOPMENT COMMITTEE**

Councillor Bennett said they held the first meeting for the Economic Development Committee and he reviewed the minutes. He noted there was good discussion around the table. He said the next meeting hopefully all members will be present and will look at how to move forward with this committee.

Mayor Kingsbury said it was a very good first meeting.

Moved by Councillor Bennett

**RESOLUTION NO.2015-315**

Seconded by Deputy Mayor Johnston

That Council accepts the minutes of the October 27<sup>th</sup> 2015 Economic Development Committee meeting.

**Carried.**

**CONFERENCE REPORTS**

There were no conference reports to review.

**7. CORRESPONDENCE SUMMARY**

**INFORMATION CORRESPONDENCE – November 03 2015**

Council reviewed the information correspondence.

Moved by Councillor Bennett

**RESOLUTION NO.2015-316**

Seconded by Councillor Larone

That Council accepts the November 03 Information Correspondence.

**Carried.**

**ACTION CORRESPONDENCE – November 03 2015**

**Item A – Grey hound Bus.**

Councillor Larone said he is not sure how much this will affect the Renfrew Area. Mayor Kingsbury said he was not aware of this until it came up at the County.

The concern is that the times being set are not appealing to anyone, so they can discontinue the service. The departure times are way too early and not acceptable to the customers. He can see that the service will be lost completely.

Moved by Councillor Larone

**RESOLUTION NO.2015-317**

Seconded by Deputy Mayor Johnston

THAT the Council of the Township of Horton lend its support to Mayor Michael LeMay, City of Pembroke and Warden Peter Emon, County of Renfrew in their joint call on Greyhound Canada to increase the daily bus routes in the Deep River to Ottawa corridor.

**Carried.**

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Item B – Mayor Kingsbury said this actually does not involve Horton as we do not have any schools any longer. CAO/Clerk said it mentions Single and Upper Tier municipalities only and we are lower tier.

Mayor Kingsbury said if further information is received we will refer this to a future meeting.

## 9. BYLAWS

Moved by Councillor Bennett

**RESOLUTION NO.2015-318**

Seconded by Deputy Mayor Johnston

That Council enacts the following By-laws:

By-law 2015-50

By-law 2015-51

**Carried.**

## 10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

No motions were filed.

## 11. COUNCIL MEMBER CONCERNS

Mayor Kingsbury said the CAO/Clerk has a report to review on Paperless Council meetings. The CAO/Clerk handed out a report called “Paperless Council Meeting Packages” that he reviewed with Council. This report was requested by Mayor Kingsbury. He noted the alternative is to keep producing paper meeting packages.

Mayor Kingsbury asked for Council members opinion.

Councillor Larone said he is not opposed to the idea. He does see a cost saving. He said he would be prepared to pay the difference to get an Apple tablet as he has at home that he is familiar with.

Deputy Mayor Johnston said he likes the idea now as well. He is in support of the idea.

Councillor Bennett said he is okay with the idea as well.

Mayor Kingsbury said he has heard positive comments from other Municipalities. He also heard that a tablet was more convenient to have.

Councillor Bennett said he would be interested in a Laptop. Councillor Larone said he would be interested in a tablet. Deputy Mayor Johnston said he is not sure which one he would want.

Mayor Kingsbury asked if we could have some sort of demonstration so Council can decide.

Moved by Councillor Larone

**RESOLUTION NO.2015-319**

Seconded by Councillor Bennett

**THAT** Council agrees to go to a paperless Council Meeting package effective January 1, 2016.

**FURTHER THAT** the Council meeting package for the December 1, 2015 Council meeting be provided in paper and electronically to each member to assist the members with this change.

**AND FURTHER THAT** Council agrees to purchase 5 laptops or a combination of laptops and tablets, to provide each Council Member with an electronic device to receive the electronic transfer of the meeting package.



AND FURTHER THAT this be funded from the Office Equipment Reserve to an upset limit of \$800.00 per unit. **Carried.**

Council recessed for supper break at 5:45 p.m.

6:15 p.m. Mayor Kingsbury called the meeting back to order.

*At this time, Council brought forward the follow up on Governance Training Session previously scheduled as a closed meeting topic. Council agreed to discuss it in Open Session.*

- Review Committee Terms of Reference

*Economic Development Terms of Reference:* CAO/Clerk presented and reviewed the terms of reference for the Economic Development Committee.

Councillor Larone asked about the taxation. Treasurer Barr said she can get him the exact numbers. He also asked if a budget needs to be established for this Committee. Two things crossed his mind being that a new Committee with new Public members that would receive remuneration. Treasurer said there is a budget of \$700. There is a little bit of money left but it should be addressed. Councillor Bennett said he thinks it should be meeting bi-weekly.

Mayor Kingsbury said an Ad-Hoc Committee is not a regular Committee. He wondered if we did give remuneration for the Ad-Hoc Committee meetings. Councillor Larone suggested putting the budget line at \$1000.

Councillor Bennett said the first terms of reference was presented to the Committee members and now there is a new one. Which one are we going forward this. Mayor Kingsbury said the one presented this evening.

Mayor Kingsbury asked if there were any other terms of Reference that needed to be discussed.

- Review Draft Agendas

CAO/Clerk reviewed the draft agenda. Councillor Larone asked if there is an intent for the length of the meetings.

The intent was to begin this new procedure in December as it would be the start of the second term of Council. December is also a light month and would give time to Council, Staff to adjust. Deputy Mayor Johnston confirmed that the meetings would be held December 1<sup>st</sup> and December 15<sup>th</sup>. Mayor Kingsbury said yes.

Mayor Kingsbury said we are trying to consolidate our Committee meetings to two meetings per month. It is not a complete Committee of the Whole system but a version of it. Public Members will still be giving advice to Council but Council will be voting on the issues. All of Council will be present.

- Review Draft Procedural bylaw amendments

Council members reviewed the draft procedural bylaw. Councillor Larone suggested that Councillor Campbell should have time to review the documents as well before we make a decision at this time. He suggested meeting early next week. Mayor Kingsbury asked for a date that Councillors are available. Monday November 9<sup>th</sup> 2015 at 4:00 p.m. The CAO/Clerk said he will check with Councillor Campbell on his availability.

**12. MOTION FOR RECONSIDERATION**

There were none.

**13. CLOSED MEETING**

There was no closed meeting.

**14. CONFIRMING BYLAW**

Moved by Councillor Larone

**RESOLUTION NO. 2015-320**

Seconded by Councillor Bennett

**THAT** Council enacts By-law 2015-52, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on November 03, 2015.

**Carried.**

**15. ADJOURNMENT**

Mayor Kingsbury declared the meeting adjourned at 6:44 p.m.

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MAYOR

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CAO/CLERK