

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**REGULAR COUNCIL MEETING**  
MARCH 03, 2015

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday March 03, 2015. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Glen Campbell and Councillor Dave Bennett. Staff present were CAO/Clerk Mackie McLaren, Treasurer Jennifer Barr, Public Works Manager Janet Collins and Receptionist/Clerk Christina Mulcahey. Absent was Councillor Jamey Larone.

**1. CALL TO ORDER**

Mayor Kingsbury called the meeting to order at 4:00 p.m.

**2. REQUEST TO TURN OFF ELECTRONIC DEVICES**

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

**3. DECLARATION OF PECUNIARY INTEREST**

Councillor Bennett - Accounts Payable  
Councillor Bennett – Delegation – Golden Age Activity Center  
Councillor Bennett – Waste Management MTG – Grinding Delegation

Mayor Kingsbury – Delegation - Golden Age Activity Center  
- Minutes Feb 3<sup>rd</sup> Council MTG and this evening delegation

**4. MINUTES**

Council reviewed the following meeting minutes:

- Special Council Meeting – January 30, 2015
- Regular Council Meeting – February 03, 2015
- Tsarouchas Zoning Public Meeting – February 03, 2015
- Special Council Meeting - February 17, 2015
- Special Council Meeting – February 20, 2015

Moved by Councillor Dave Bennett  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO. 2015-74**

**THAT** Council approves the following Council Meeting minutes:

- Special Council Meeting – January 30, 2015
- Regular Council Meeting – February 03, 2015
- Tsarouchas Zoning Public Meeting – February 03, 2015
- Special Council Meeting - February 17, 2015
- Special Council Meeting – February 20, 2015

**Carried.**

**5. BUSINESS ARISING FROM MINUTES**

There was none.

**6. COMMITTEE REPORTS**

**4:05 PUBLIC WORKS COMMITTEE**

Chair Bennett reviewed the minutes of the February 13<sup>th</sup> Committee meeting.

Moved by Councillor Dave Bennett  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2015-75**

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**THAT** Council accepts the Public Works Meeting minutes of:  
- Public Works Committee meetings – February 13<sup>th</sup> 2015

**Carried.**

### **RECOMMENDATIONS**

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-76**

Seconded by Councillor Dave Bennett

**THAT** Council on recommendation of the Public Works Committee requests Council to approve the installation of a furnace oil transfer pump for the oil furnace in the Public Works Garage at an estimated cost of \$1,000.00. Funds to come from Building Maintenance account.

**Carried.**

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-77**

Seconded by Deputy Mayor Johnston

**THAT** Council on recommendation of the Public Works Committee complete the Ontario Community Infrastructure Fund (OCIF) Funding Application, Schedule "B", for work to be undertaken on Thomson Road.

**Carried.**

### **4:10 WASTE MANAGEMENT COMMITTEE**

Chair Campbell reviewed the minutes of the February 17<sup>th</sup> 2015 Committee Meeting. Councillor Bennett had declared Pecuniary Interest on the item of Landfill Grinding discussed at the Committee meeting.

Moved by Councillor Glen Campbell

**RESOLUTION NO.2015-78**

Seconded by Deputy Mayor Johnston

**THAT** Council accepts the Waste Management Committee minutes of:

- WMC meeting – February 17<sup>th</sup> 2015.

**Carried.**

### **RECOMMENDATIONS**

Moved by Councillor Glen Campbell

**RESOLUTION NO.2015-79**

Seconded by Deputy Mayor Johnston

**THAT** Council on recommendation of the Township Committee's, agree to change the Horton Corner advertisement to a ¼ page ad placed bi-weekly (every other week) in the Renfrew Mercury.

**Carried.**

### **4:20 FINANCE COMMITTEE OF THE WHOLE**

Mayor Kingsbury reviewed minutes of the February 17<sup>th</sup> 2015 Committee meeting.

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-80**

Seconded by Councillor Dave Bennett

That Council accept the Finance Committee meeting minutes of February 17<sup>th</sup> 2015.

**Carried.**

### **ACCOUNTS PAYABLE LISTING – FEBRUARY 2015**

Council reviewed the Accounts Payable listing for February 2014. Councillor Bennett declared Pecuniary Interest on the Accounts Payable Listing.

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-81**

Seconded by Councillor Glen Campbell

**THAT** Council approves the February 2015 Accounts Payable Vouchers in the amount of \$337,182.10.

**Carried.**

### FINANCE REPORT – FEBRUARY 2015

Jennifer Barr, Treasurer, reviewed the Finance Report for February 2015.

### RECOMMENDATIONS

Moved by Deputy Mayor Johnston **RESOLUTION NO.2015-82**  
Seconded by Councillor Glen Campbell  
**THAT** Council accepts the fees and charges.

Moved by Councillor Dave Bennett **RESOLUTION NO.2015-83**  
Seconded by Councillor Glen Campbell  
**THAT** Council on recommendation of the Finance Committee, agrees to refund the owner of Roll #47-46-000-010-34210-0000 and 47-46-000-010-34212-0000 \$665.94 for 2013 taxes paid due to an error in registration of the property into 2 parcels rather than 1 by the owners solicitor. **Carried.**

Moved by Deputy Mayor Johnston **RESOLUTION NO.2015-84**  
Seconded by Councillor Glen Campbell  
**THAT** Council approves the February 2015 Finance Reports. **Carried.**

Moved by Councillor Dave Bennett **RESOLUTION NO.2015-85**  
Seconded by Councillor Glen Campbell  
**THAT Council accepts the Statement of Development Charges for the year ending December 31, 2014 as presented.**

Department	Balance 1/1/2014	2014 Fees	2014 Interest	2014 Funds Utilized	Balance 12/31/2014
General Eligible Service	3,042.01	4,389.37	69.47		7,500.85
Fire	51,165.22	13,313.52	213.66	41,622.51	23,069.89
Transportation	91,459.13	57,924.01	1,396.44		150,779.58
Recreation & Parks	8,847.48	7,806.10	145.54	1,084.00	15,715.12
Total Development Charges	154,513.84	83,433.00	1,825.11	42,706.51	197,065.44

**Carried.**

#### **4:30 FIRE COMMITTEE**

There was no Fire Committee meeting in February 2015. Councillor Bennett had reported that the Fire Chiefs meeting Agenda included an item concerning the location of the Renfrew/Horton boundary line. This will be discussed at the next Fire Committee meeting.

#### **4:30 RECREATION COMMITTEE**

Deputy Mayor Johnston reviewed the minutes of the February 12<sup>th</sup> 2015 Committee meeting.

Moved by Deputy Mayor Johnston **RESOLUTION NO.2015-86**  
Seconded by Councillor Dave Bennett  
**THAT** Council accepts the Recreation Committee Meetings of February 12<sup>th</sup> 2015. **Carried.**

### RECOMMENDATIONS

Moved by Deputy Mayor Johnston **RESOLUTION NO.2015-87**  
Seconded by Councillor Glen Campbell  
**THAT** Council on recommendation of the Recreation Committee direct the donated wages for rink maintenance towards the Building Expansion debt.

**Carried.**

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#### **4:35 PLANNING COMMITTEE**

Vice Chair Bennett reviewed the minutes of the February 10<sup>th</sup> 2015 Committee meeting.

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-88**

Seconded by Councillor Glen Campbell

**THAT** Council accepts the minutes of the Regular Planning Committee meeting of February 10<sup>th</sup>, 2015. **Carried.**

Vice Chair Bennett reviewed the notes from the meeting held with Crozier Subdivision. Public Works Manager, Janet Collins came forward to review. She gave a verbal report on the engineering of the subdivision.

Mr. Grant Crozier was present. Council agreed to permit Mr. Crozier to speak. He noted that his engineers are certified engineers and the Township should not need Stantec Engineering to peer review the documents. Mayor Kingsbury said it is a requirement that the Township undertakes a Peer Review by an engineer.

Councillor Campbell asked if the 25% increase on the 100 year runoff coefficient is a requirement. Janet Collins replied not by the Ministry of Environment, however it is a requirement in other areas such as City of Ottawa and the MTO.

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-89**

Seconded by Councillor Dave Bennett

**THAT** Council agrees to accept the design for the 100 year storm event calculated by Robison Land Developments for the Crozier Subdivision without the suggested 25% increase to the design standard coefficient that was recommended by our Peer Review Engineer.

**Carried.**

#### **RECOMMENDATIONS**

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-90**

Seconded by Councillor Glen Campbell

**THAT** Council on recommendation of the Planning Committee agree that the W.G. Nesbitt Holdings proposal, to construct storage and repair facilities for a private museum for display of Allis Chalmers farm equipment, does not require a zoning amendment.

FURTHER THAT, Council agrees to leave the proposal for a World Gathering, to 24 months prior to the event, to determine if there would be special zoning or permits required.

**Carried.**

#### **5:00 HUMAN RESOURCES COMMITTEE**

Deputy Mayor Johnston, Chair of the Committee reviewed the minutes of:

- Human Resources Committee – January 30, 2015
- Human Resources Meeting – February 10, 2015
- HR Committee – Interviews for Administrative/Planning Assistant Position – February 20, 2015

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-91**

Seconded by Councillor Dave Bennett

**THAT** Council accepts the minutes of the following 2015 Human Resources Committee Meetings:

- Human Resources Committee – January 30, 2015

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- Human Resources Meeting – February 10, 2015
- HR Committee – Interviews for Administrative/Planning Assistant Position – February 20, 2015

**Carried.**

The CAO/Clerk handed out a report on filling the Administrative/Planning Position. He reviewed the employment contract with Council. Ms. Hill would be commencing March 30<sup>th</sup> 2015.

Moved by Deputy Mayor Johnston  
Seconded by Councillor Dave Bennett

**RESOLUTION NO.2015-92**

That Council, on recommendation of the Human Resources Committee, agrees to employ Wendy Hill to fill the Administrative/Planning Assistant position effective March 30<sup>th</sup> 2015.

Further, Council authorizes the Mayor and CAO/Clerk to enter into the employment contract with Ms. Hill.

**Carried.**

**SAFETY CO-ORDINATORS MEETING**

Chair Campbell reviewed the minutes of the February 13<sup>th</sup> 2015 Committee meeting.

Moved by Councillor Glen Campbell  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO.2015-93**

THAT Council approves the minutes of the February 13<sup>th</sup> 2015 Safety Co-Ordinators Meeting.

**Carried.**

**HOME SUPPORT**

Councillor Bennett reviewed the report for February 2015.

Moved by Councillor Dave Bennett  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO.2015-94**

THAT Council accepts the report from February 2015 Seniors Home Support.

**Carried.**

**COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)**

There was no meeting held in February 2015.

**BUILDING REPORT**

Council reviewed the building permit report for February 2015.

Moved by Deputy Mayor Johnston  
Seconded by Councillor Dave Bennett

**RESOLUTION NO.2015-95**

THAT Council accepts the February 2015 Building Permit report.

**Carried.**

**EMERGENCY PLAN PREPAREDNESS COMMITTEE**

There was no information to review.

**LIME STABILIZATION COMMITTEE**

Moved by Councillor Dave Bennett  
Seconded by Deputy Mayor Johnston

**RESOLUTION NO.2015-96**

That Council accept the minutes of the preparation for the Ministers Presentation of February 17<sup>th</sup> 2015.

**Carried.**

Mayor Kingsbury gave a verbal report on the delegation to the Minister at ROMA/OGRA Conference. He does expect that there will be some information coming in the future. He also felt it was a very positive meeting and presentation.

### **CONFERENCE REPORTS**

Council reviewed the following conference reports:

- OGRA/ROMA – Janet Collins, Public Works Manager
- OGRA/ROMA – Deputy Mayor Robert A. Johnston
- OGRA/ROMA – Mayor Robert Kingsbury

Moved by Deputy Mayor Johnston

**RESOLUTION NO.2015-97**

Seconded by Councillor Glen Campbell

That Council accept the following conference reports:

- OGRA/ROMA – Janet Collins, Public Works Manager
- OGRA/ROMA – Deputy Mayor Robert A. Johnston
- OGRA/ROMA – Mayor Robert Kingsbury

**Carried.**

Council discussed the conference. Deputy Mayor Johnston had a comment that it seems the conference is gearing more towards “County” rather than including rural municipalities. Mayor Kingsbury suggested that at a future meeting we come up with a resolution to circulate for support to other municipalities.

## **7. CORRESPONDENCE SUMMARY**

### **INFORMATION CORRESPONDENCE – March 03, 2015**

Council reviewed the information correspondence.

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-98**

Seconded by Councillor Glen Campbell

That Council accepts the March 3<sup>rd</sup> 2015 Information Correspondence.

**Carried.**

### **ACTION CORRESPONDENCE – March 03, 2015**

A. Entrance to 3639 Burnstown Road (*The farm is now owned by Pat David – original owner was Jean Farquharson – was up for tax sale previously*)

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-99**

Seconded by Councillor Glen Campbell

That Council agrees to transfer ownership of the property described as part of Lot 8 Concession 1, consisting of a triangle shaped property containing approximately 0.12 acres. to John David, owner of Part of Lot 7 Concession 1. This property was to be added to the David property to provide a safe entrance onto Burnstown Road (County Road 52) after the County completed their reconstruction of Burnstown Road in the early 1960's. Mr. David's laneway is located on this parcel of land.

The property never was joined to the David property and was subject to a recent Municipal Tax Sale procedure, after which it was “deemed” to the Township of Horton as there was no bidders.

Further that, Mr. David be responsible for the legal costs to transfer the ownership.

**Carried.**

B. Town of Mississippi Mills – support for their resolution requesting that the Province of Ontario grant Ontario municipalities the authority to control the design, placement, and scale of any structure related to hydro generation in its heritage core

Moved by Councillor Dave Bennett

**RESOLUTION NO.2015-100**

Seconded by Deputy Mayor Johnston

That the Council of the Township of Horton support a resolution passed by the Town of Mississippi Mills on January 13, 2015 which requests the Province of Ontario grant municipalities the authority to control the design, placement and scale of any structure related to hydro generation in its urban heritage core and that a moratorium be placed on any new hydro generation projects in urban heritage cores until the concerns of the municipalities on this subject are satisfied.

**Carried.**

**6:00-6:30 p.m Supper Break**

## **8. PUBLIC MEETING AND/OR DELEGATIONS**

**Mayor Kingsbury and Councillor Bennett declared pecuniary interest on the first delegation and left the Council Chambers.**

6:30 p.m. Golden Age Activity Centre

Nelly Kingsbury was present to inform Council that there is no grant out there for funding for their center to apply for. Their request is asking for Horton Township to commit to a yearly donation. They are asking each municipality to make donations to help keep the doors open. This is strictly a donation request. Without support of donations the center will not be able to go forward. Deputy Mayor Johnston said this request will go back to the Finance Committee for a recommendation to Council.

6:45 p.m. Castleford Fishing Derby Presentation

Don Storie, Val Miller and Brandi Wasmund were present to make a donation to the Horton Recreation Committee on behalf of the Castleford Fishing Derby. Each charity is going to be receiving \$2700.00 this evening. Mayor Kingsbury thanked Mr. Storie for their very generous donations over the past years.

Donations were also made to Hospice Renfrew with \$2700 and Renfrew Community Living South with \$2700.00.

6:50 p.m. Warren LaRocque – Speed Limits

Mr. LaRocque informed Council that there was a small accident last weekend at the intersection of Bruce Street and Garden of Eden Road and his father was rear ended. We should do some proactive work before there is a serious accident here. He stated there is a bit of a blind spot there. At 80km/hour your stop distance is about 33 meters. There are geographic issues. The shoulder is fairly narrow with rock cuts on both sides. Travellers don't tend to travel the speed limit. Maybe signage could be improved. At one point, there was a flashing beacon there. Is there anything we can do? Mayor Kingsbury said this is a county road. Maybe we could send suggestions to the county for their action. Mayor Kingsbury said this item will go back to the Public Works committee for their recommendation to the County.

## 9. BYLAWS

Bylaw 2015-20 – Fees & Charges Bylaw  
Bylaw 2015-21 – Employment Bylaw – replace 2014 bylaw  
Bylaw 2015-22 – Employment Bylaw - 2015

Moved by Councillor Dave Bennett                      **RESOLUTION NO. 2015-101**  
Seconded by Councillor Glen Campbell

**THAT** Council enacts and passes the following By-laws:

Bylaw 2015-20 – Fees & Charges Bylaw  
Bylaw 2015-21 – Employment Bylaw – replace 2014 bylaw  
Bylaw 2015-22 – Employment Bylaw - 2015

**Carried.**

## 10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

No motions were filed.

## 11. COUNCIL MEMBERS CONCERNS

There were none.

## 12. MOTION FOR RECONSIDERATION

There were none.

## 13. CLOSED MEETING

Moved by Councillor Dave Bennett                      **RESOLUTION NO. 2015-102**  
Seconded by Deputy Mayor Johnston

**THAT** Council proceed into a Closed Meeting pursuant to Section 4 2) b) of By-law 2014-11 - Procedural By-law – “Personal Matters about an identifiable individual, including municipal employees”.

**Carried.**

The meeting was closed at 7:10 p.m.

Mayor Kingsbury called the Regular Meeting back to order at 7:14 p.m. and stated that during the closed meeting, Council reviewed and approved the Closed Council meeting minutes of January 23<sup>rd</sup> 2015 and Closed Recreation Committee meeting minutes of February 12<sup>th</sup> 2015.

Moved by Deputy Mayor Johnston                      **RESOLUTION NO. 2015-103**  
Seconded by Councillor Campbell

**THAT** Council proceed into a Closed Meeting pursuant to Section 4 2) b) of By-law 2014-11 - Procedural By-law – “Personal Matters about an identifiable individual, including municipal employees”.

**Carried.**

The meeting was closed at 7:15 pm.

Mayor Kingsbury called the meeting back to regular session at 7:30 p.m. and stated that during the second Closed meeting Council discussed personal matters regarding two employees being off on sick leave.

At this time, Deputy Mayor Johnston asked permission to talk about the Part time Rink Attendant staying on for the rest of the ice season. Mayor Kingsbury agreed to hear the issue. Deputy Mayor Johnston said the temporary Landfill Site/Rink Attendant's contract expires this Friday. He requested permission to employ him to finish the rink attendant duties currently carried out by volunteers.

Mayor Kingsbury said that we would have to look at the wages to be covered and where the funds would come from.

Councillor Bennett said the extra hours would come out of the donated hours by himself and Deputy Mayor Johnston; therefore the budget line would be less as they would be paying the Rink Attendant till the end of the ice season.

Moved by Councillor Dave Bennett

**RESOLUTION NO. 2015-104**

Seconded by Deputy Mayor Johnston

That Council agree to retain Roger Edwards as rink attendant for the next 2 weeks of ice maintenance, subject to funds being available in the Rink Maintenance hours in the 2015 budget.

**Carried.**

#### **14. CONFIRMING BYLAW**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2015-105**

Seconded by Deputy Mayor Johnston

**THAT** Council enacts By-law 2015-24, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on March 03, 2015.

**Carried.**

#### **15. ADJOURNMENT**

Mayor Kingsbury declared the meeting adjourned at 7:40 p.m.

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MAYOR

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CAO/CLERK