

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
OCTOBER 6TH 2015

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday October 6th, 2015. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston (5:45), Councillor Glen Campbell, Councillor Dave Bennett and Councillor Jamey Larone. Staff present was CAO/Clerk Mackie McLaren, Treasurer Jennifer Barr, Public Works Manager Janet Collins and Christina Mulcahey Administrative/Planning Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:03 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Councillor Bennett declared on the Waste Management

Mayor Kingsbury – Golden Age and Donation Policy

4. MINUTES

Council reviewed the following meeting minutes

- Regular Council Meeting- September 1st 2015
- Special Council Meeting – September 8th 2015

Moved by Councillor Bennett

RESOLUTION NO. 2015-252

Seconded by Deputy Mayor Johnston

THAT Council approves the following Council Meeting minutes:

- Regular Council Meeting- September 1st 2015
- Special Council Meeting – September 8th 2015

Carried.

5. BUSINESS ARISING FROM MINUTES

Councillor Bennett noted the new Committee for Private Road Grading will meet in October as they did not have time to meet in September.

Councillor Campbell – noted the use of our CN Trail for the Terry Fox Run was well attended and there was positive feedback.

4:08 p.m. DELEGATION – TransCanada Pipeline – Energy East Pipeline

Jon Pitcher and Nathalie Guay of Energy East were present to discuss why TransCanada is not purchasing our municipal property for their pumping station.

Mr. Pitcher said changes in input parameters used for hydraulic and transient analysis resulted in the relocation of the pumping station. As a result, the hydraulic point that was based within the Township of Horton has moved approximately 12 kilometers downstream rendering the pump station location unfeasible.

Mayor Kingsbury asked what happens to the Option to Purchase Agreement that we have already signed.

Mr. Pitcher said there was an option to purchase the land. The option is still there to purchase the land however he doesn't see the need to purchase the land any longer.

Mayor Kingsbury said the best option for the Township was the option to purchase the gravel pit.

Councillor Bennett said we are not dealing with a new pipeline. He doesn't understand how come they committed themselves to a land purchase. The engineering was done 20 years ago. They made a presentation to Council clearly wanting the property. There is no reason why the communication is coming this late. Councillor Bennett said we need concrete answers.

Mr. Pitcher said the deposit the Township received for the Option Agreement will not be taken back. It will remain with the Township. It is unfortunate that the pump station will not work there any longer. We do want to maintain a good relationship.

Mayor Kingsbury suggested that a meeting needs to be held to discuss the options and asked the CAO/Clerk will contact our Solicitor.

6. COMMITTEE REPORTS

4:30 PUBLIC WORKS COMMITTEE

Chair Bennett reviewed the minutes of the following meetings.

- Special Public Works/Planning Committee Meeting- September 10th 2015
- Public Works Committee Meeting- September 10th 2015
- Special Public Works/Planning Committee Meeting- September 28th 2015
- Public Works Committee Meeting- September 28th 2015

Mayor Kingsbury asked if there was going to be work done on Lime Kiln Road this fall. Chair Bennett said he suggested the following amounts be used from the gravel program:

\$15,000 on Garden Of Eden Road
\$15,000 Humphries Road
\$20,000 Lime Kiln Road

Councillor Larone had some suggestions on the new fund that the Committee is looking at for development on problem roads. Mayor Kingsbury invited Councillors to the next Committee meeting for discussion purposes as well.

Councillor Larone said he cannot attend the Monday morning Committee meetings. He asked that future meetings be held on the Thursday as in the past.

Moved by Councillor Dave Bennett

RESOLUTION NO.2015-253

Seconded by Councillor Glen Campbell

THAT Council accepts the Public Works Meeting minutes of:

- Special Public Works/Planning Committee Meeting- September 10th 2015
- Public Works Committee Meeting- September 10th 2015
- Special Public Works/Planning Committee Meeting- September 28th 2015
- Public Works Committee Meeting- September 28th 2015

Carried.

RECOMMENDATIONS

Moved by Councillor Dave Bennett

RESOLUTION NO.2015-254

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee, direct the CAO/Clerk to request the Township solicitor to write a letter to Mr. Peter Tippins indicating the Townships position that the work undertaken to fill in the watercourse is not to the Townships satisfaction and that he will be held responsible for any damage that occurs due to the filling of the ditch.

FURTHER THAT the Township will provide, at a future date, their requirements to correct the drainage issues. **Carried.**

Memo on 3-Ton Truck

Councillor Bennett said a truck with plough and sander was here for viewing prior to this meeting. He does not have accurate numbers at this point to make any decisions. Councillor Larone asked why this particular truck. Councillor Bennett said the Council had supported the Public Works Committee recommendation earlier in the year to replace the older ¾ ton truck, plough and sander with a 3 ton truck, plough and sander. A 2013 demonstrator truck with approximately 4600 km on it was found through an internet search. Price is in the \$88,000 range. This would be compared to a 3 ton truck purchased by a municipality in the County this year for \$145,000.

Mayor Kingsbury asked the Public Works Manager what she thought of the truck viewed today. Janet said this truck was to replace a ¾ ton truck. This is a multi-use vehicle. It will be used to plow intersections maybe parking lots in the winter. It will be a maintenance truck in the summer. It is not 4 wheel drive. The weight is there and it will be a learning curve for the drivers. Council will hold a special meeting in the near future when firm pricing is available and a decision can be made.

Thomson Road Culvert Replacement

Chair Bennett presented a report on a recommendation to repair Thomson Road on a "Day Labour" basis. He has asked several contractors for quotes on their equipment per hour. He has some responses to date. Chair Bennett has done his own estimate values to change the culverts and reviewed with Council. He said these estimates are high end. He has estimated \$47,477.68 to complete the work. Councillor Larone asked if there is a drawing etc. of what work will be done. Chair Bennett said we are treating this as an emergency culvert replacement. Councillor Larone asked if all the work would go to one contractor. Chair Bennett said the price will be the determining factor. Need to spend the least amount of dollars for the Municipality.

Mayor Kingsbury asked Janet what she thought of the situation. Janet said if the work is going to be done this year then this would be the way to do it. It needs to go out of house. Councillor Bennett has done work of this nature before.

Mayor Kingsbury asked if we would be covering Workers Compensation. Chair Bennett said the contractors would pay their own WSIB premiums.

Councillor Larone asked about the time frame. He realizes that we are trying to complete this fall as there has been concerns in the past. Chair Bennett said the culvert has failed and it must be replaced this fall.

Councillor Larone asked where the money is coming from. Jennifer Barr said there is gas tax money and the grant of \$25,000. It is in the budget for 2015.

Chair Bennett said the work would be completed by November 15th 2015.

Moved by Councillor Dave Bennett

RESOLUTION NO. 2015- 255

Seconded by Councillor Jamey Larone

THAT Council agrees to replace the failing culvert on Thomson Road near Keith Road using a "Day Labour" program. Estimated cost of the project is \$47,477.68 plus HST.

FURTHER THAT Council agrees to employ Murray Humphries at a rate of \$80 per hour and Arnold Dickson at a rate of \$22.72 per hour as technical support. These rates are included in the above project cost.

Funds are to come from the \$25,000 OCIF program and the balance from the Gas Tax Funds.

Estimated date of completion is November 15th 2015.

OPPOSED: Councillor Glen Campbell
CARRIED on Division.

Chair Bennett suggested Lime Kiln Road be done in the same way as there is no time line for the work to be done in house. Mayor Kingsbury said he feels we do need work done on the Lime Kiln. Chair Bennett said we know where the major problems are on the road. We will only spend the \$20,000. Councillor Larone asked if there were other roads identified in 2015 that would take priority. Chair Bennett said there were other roads but in the Spring of 2015 the problem areas came up and to we need to save these road from breakup next Spring.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2015 - 256

Seconded by Councillor Larone

THAT Council agree to upgrade Lime Kiln Road, in the areas that broke up this Spring, using a "Day Labour" program. The project is to include geotech filter cloth laid on the existing road and adding lifts of Granular "B" and "A". Granular B is to be sourced from our own gravel pit.

The total funds available for this project are \$20,000. Funds are to come from the 2015 gravel program. **Carried.**

Moved by Councillor Jamey Larone

RESOLUTION NO. 2015 -257

Seconded by Councillor Dave Bennett

THAT Council agree to sell the 1992 Champion Grader to Dumont Construction in the amount of \$35,000 (Plus HST if required).

Carried.

5:30 WASTE MANAGEMENT COMMITTEE

Councillor Bennett declared pecuniary interest on the Waste Management Committee reports.

Minutes from September 24, 2015 Waste Management Committee Meeting

Vice Chair Johnston reviewed the minutes of the September 24th 2015 Committee meeting. Janet Collins described what the "OOPS sticker" was. She said it is a sticker placed on a bag of garbage or recycling that is not picked up. There are boxes on the sticker to tick off explaining why the material was not picked up. She said she will work with Beaumens to come up with the best sticker for our Township. It has proven to work well in other Municipalities.

Moved by Councillor Glen Campbell

RESOLUTION NO.2015-258

Seconded by Councillor Jamey Larone

THAT Council accepts the Waste Management Committee minutes of:

- Waste Management Committee September 24th 2015

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO.2015-259

Seconded by Jamey Larone

THAT Council on recommendation of the Waste Management Committee authorizes staff to construct a “sticker”, in conjunction with Beaumens Waste Management Systems Ltd., to place on uncollected garbage and recycling placed at curbside.

FURTHER THAT printing costs be taken from Promotion & Education (Account No. 1-140-00-745020)

Carried.

Moved by Deputy Mayor Johnston

RESOLUTION NO.2015-260

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Waste Management Committee extend the contract for Grinding to National Grinding for the term from January 1, 2016 to December 31, 2018 at the existing 2013 tendered price for 4 grinds per year.

Carried.

Moved by Deputy Mayor Johnston

RESOLUTION NO.2015-261

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Waste Management Committee extend the contract for Covering and Compaction to Brian Dedo for the term from September 30, 2015 to September 30, 2018.

FURTHER THAT the fees remain as per 2015 approved fees.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2015-262

Seconded by Deputy Mayor Johnston

THAT Council on recommendation of the Waste Management Committee approve the purchase of a used construction trailer, to an upset limit of \$5000.00 pending inspection by the Waste Management Committee, to be placed at the Landfill Site and retrofitted to serve as an office for the Landfill Site Attendant.

FURTHER THAT funding be absorbed within the 2015 Operating Budget.

Carried.

5:35 RECREATION COMMITTEE

Chair Johnston reviewed the minutes of the September 3rd 2015 Committee meeting. Councillor Larone asked Councillor Bennett if he was able to get the engineering for the grading of the parking lot. Councillor Bennett said that he should have the information for the next Committee meeting. Mayor Kingsbury asked if TSSA has done their final inspection yet on the stage chair lift. Councillor Bennett did not know at this time.

Moved by Deputy Mayor Johnston

RESOLUTION NO.2015-263

Seconded by Councillor Glen Campbell

THAT Council accepts the minutes of the Recreation Committee meeting of September 3rd 2015.

Carried.

RECOMMENDATIONS

Moved by Deputy Mayor Johnston

RESOLUTION NO.2015-264

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Recreation Committee installs baby change stations in the men’s and women’s washrooms at the Community center in 2016.

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Discussion: Councillor Campbell asked if this was a requirement of the Township. Mayor Kingsbury said no it is not a requirement. Councillor Larone suggested putting one in the Women's washroom and review.

Moved by Councillor Bennett

RESOLUTION NO. 2015-264-A

Seconded by Councillor Larone

THAT Council amend the resolution by removing the words "installs baby change stations in the men's and women's washrooms at the community center in 2016" and replaces with the words with the following "explore the options to supplying baby change tables at the Community Center".

Carried.

Mayor Kingsbury called for a vote on the amended resolution which now reads:

That Council, on recommendation of the Recreation Committee explore the options to supplying baby change tables at the Community Centre.

Carried.

Deputy Mayor Johnston left the meeting at 5:45 p.m.

5:50 FINANCE COMMITTEE OF THE WHOLE

Mayor Kingsbury declared Pecuniary Interest and Stepped down from the Chair for the review and consideration of the Finance Committee Minutes and Recommendations. He stated that the September 29, 2015 Minutes references the Donation Policy. One of the benefactors of the policy is the Golden Age Activity Centre where his wife is an employee.

Councillor Larone took the Chair.

Moved by Councillor Dave Bennett

RESOLUTION NO.2015-265

Seconded by Councillor Glen Campbell

THAT Council accepts the Finance Committee meeting minutes of September 4th and 29th 2015.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO.2015-266

Seconded by Councillor Dave Bennett

THAT Council on recommendation of the Finance Committee approves participating in the process of engaging the Municipal Tax Advisory Group (MTAG) to review power dam compensation tax policy and;

FURTHER that the cost to participate be split proportionately to the current compensation being received by the participating municipalities and;

FURTHER that Chris Wray, CAO of the Town of Wawa be given the authority to develop the Terms of Reference for this endeavor and;

FURTHER that the cost to fund this endeavor be taken from the 2015 operating budget contracted services account 1-110-00-718040.

FURTHER that Horton's upset limit towards contribution be capped at \$1,000, subject to reconsideration.

Carried.

Mayor Kingsbury resumed the Chair.

FINANCE REPORT – as of October 1st 2015

Jennifer Barr, Treasurer, reviewed the Finance Report as of October 1st 2015.

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-267

Seconded by Councillor Dave Bennett

THAT Council accepts the Finance Report as of October 1st 2015.

Carried.

6:06 pm - Council recessed for Supper and returned at 6:30 pm.

6:30 Delegation – Kevin Mask

Mr. Mask was present and stated that there is either dust or mud on his road. It should be looked after. Miller Paving, owner of the pit should be taken off the road. Clay is caked on the road. Clay doesn't come from asphalt. It can be followed down the road from their pit. The shoulders of the road are being busted up. You have to get out and walk the road to be able to see what is happening. He walks his dog every day. He knows what it was like in April and knows what it is like now. Miller Paving trucks have ruined the road.

CAO/Clerk Mackie McLaren reviewed a report that came from a Visual Inspection done by him and Public Works Manager Janet Collins. Chair of Public Works Councillor Bennett said he drove the road but he did not walk it. The wear and tear comes with every road. The road will not last forever. Councillor Campbell agreed with the recommendation from the CAO's that the shoulders will be improved with granular in the near future. Councillor Larone did not make it over to view the road. He would like to see follow up with the recommendations from the CAO report. He suggested following up with Tom Jones of Miller Paving as well. Janet said she has been out 4 times since last Monday and she certainly thinks the dust is minimal and there is no water ponding.

6:48 p.m. FIRE COMMITTEE

Confirm date for the next Fire Committee meeting – October 28th 2015 at 6:30pm

6:50 PLANNING COMMITTEE

Planning Committee Minutes of September 8th 2015 2015

Chair Larone reviewed the minutes of the September 8, 2015 meeting minutes:

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-268

Seconded by Councillor Dave Bennett

THAT Council accepts the minutes of the following meeting minutes:

- Regular Planning Committee- September 8th 2015
- Committee of Adjustment (McLeod) – September 8th 2015

Carried.

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-269

Seconded by Councillor Dave Bennett

THAT Council on recommendation of the Planning Committee support consent application B48/15 to permit a lot addition severance from the Stephen and Sandra Brown property to the Kane/Russell property in Lot 27 Concession 4 subject to the following condition:

- Rezone the Brown property to reduce the minimum lot size

Carried.

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Moved by Councillor Dave Bennett

RESOLUTION NO.2015-270

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Planning Committee receives the application for rezoning of the Stephen and Sandra Brown's property located at 416A Garden Lake Trail, which will be a condition of approval of consent application B48/15.

FURTHER THAT Council request the County Planning Staff prepare the draft by-law and meeting notices. **Carried.**

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-271

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Planning Committee support consent application B46/15 to permit a lot addition severance in lot 5 concession 8, subject to the following conditions:

- Rezone to reduce the minimum farm size from 10 ha to 8.6, and
- Rezone to repeal the RU-E33 zone

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2015-272

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Planning Committee support consent applications B54/15(1) and B55/15(2) for Tom and Terry Cobus to sever two parcels from their property in part of Lot 14 Concession 3 subject to the following conditions:

<u>B54/15</u>	Consent agreement
<u>B55/15</u>	Consent agreement Lot development charge of \$3,762.00 Amend application to increase lot size to conform with MDS requirements.

Carried.

7:00 HUMAN RESOURCES COMMITTEE

Mayor Kingsbury reviewed the minutes of the September 29th Committee meeting.

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-273

Seconded by Councillor Dave Bennett

THAT Council receives the Human Resource Committee meeting minutes of September 29th 2015.

Carried.

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-274

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Human Resources Committee request the Township's lawyer to provide her input into the Municipal By-law Enforcement Officer's proposed appointment By-law and draft resolutions.

AND that the Human Resources Committee seek input from the Finance Committee on the costs to appoint the Municipal Law Enforcement Officer as a part time employee.

Discussion: Councillor Larone said he would like to hear the legal opinion.

Carried.

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Moved by Councillor Jamey Larone

RESOLUTION NO.2015-275

Seconded by Councillor Dave Bennett

THAT Council on recommendation of the Human Resources Committee extend termination age for Extended Health Care and Dental Benefits from age 65 to age 70.

FURTHER THAT Council enact a by-law to participate in the cost sharing of Health Benefit premium costs for the shared Chief Building Official with Admaston/Bromley Township.

Carried.

HOME SUPPORT

Councillor Bennett gave a verbal report. He said they do not meet in July and August.

Moved by Councillor Dave Bennett

RESOLUTION NO.2015-276

Seconded by Councillor Jamey Larone

THAT Council receives the Renfrew and Senior's Home Support report

Carried.

COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Larone stated that the next CPAC meeting is scheduled to be held October 26th in McNab/Braeside.

BUILDING REPORT – SEPTEMBER 2015

Council reviewed the Building Report for SEPTEMBER 2015.

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-277

Seconded by Councillor Dave Bennett

That Council accepts the September 2015 Building Report.

Carried.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review.

LIME STABILIZATION COMMITTEE

CAO/Clerk will follow up on a meeting to be held with the Ministry of the Environment and Climate Change.

CONFERENCE REPORTS

- Mayor Kingsbury – OEMC
- Jennifer Barr – MFOA
- Deputy Mayor Johnston – OEMC/ROAR
- Kathleen Rogers – ROAR
- Mackie McLaren - OEMC

Moved by Councillor Jamey Larone

RESOLUTION NO.2015-278

Seconded by Councillor Dave Bennett

That Council receive the Conference Reports from:

- Mayor Kingsbury – OEMC
- Jennifer Barr – MFOA
- Deputy Mayor Johnston – OEMC/ROAR
- Kathleen Rogers – ROAR
- Mackie McLaren - OEMC

Carried.

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7. CORRESPONDENCE SUMMARY

INFORMATION CORRESPONDENCE – October 06, 2015
Council reviewed the information correspondence.

Moved by Councillor Jamey Larone **RESOLUTION NO.2015-279**
Seconded by Councillor Dave Bennett
That Council accepts the October 06, 2015 Information Correspondence.

Carried.

ACTION CORRESPONDENCE – October 06, 2015

CAO/Clerk reviewed the email correspondence. A letter was discussed from Don Gagan. The Fire Dept. took 45 minutes to respond to a small fire on Gagan lane last month because the 911 call was answered in Quebec. The CAO/Clerk suggested creating a sticker to be mailed to our cottagers with the number to the dispatch in Renfrew so they can call direct in an emergency. Councillor Larone agreed. He also suggested that there should be a Cottage Association created for the seasonal residents. CAO/Clerk said no one has contacted Council as of yet regarding this.

9. BYLAWS

Moved by Councillor Jamey Larone
Seconded by Councillor Dave Bennett

That Council enacts the following By-laws: **RESOLUTION NO.2015-280**
By-law 2015-42 CBO Benefits
By-law 2015-43 Road Naming By-law
By-law 2015-45 Retention By-law

Carried.

Moved by Councillor Glen Campbell
Seconded by Councillor Dave Bennett

RESOLUTION NO 2015-281

That Council enacts the following By-law:
By-Law 2015-44 Donation and Year End Surplus/Deficit Policy

Mayor Kingsbury had declared pecuniary interest and did not take part in the vote.

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

No motions were filed.

11. COUNCIL MEMBER CONCERNS

Mayor Kingsbury informed the Members that he attended a Mayor's Forum meeting in Calabogie. The purpose of the Forum is to discuss problems that would be in common. An example being the OPP costing that each rural municipality is dealing with. These meetings will be held on a monthly basis and rotating among the municipalities. Each one of the Mayors has been specifically invited to attend this Forum. The meetings will run from 10 a.m. -2 p.m. He noted there will be a cost for this; when Horton hosts the meeting, we would need a secretary to record minutes plus lunch etc. There would be also mileage for the person attending the meeting. That would be the only cost to the Township. April 1st 2016 would be the meeting in Horton Township if Council agreed. Council members supported this idea.

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Moved by Councillor Jamey Larone
Seconded by Councillor Dave Bennett

RESOLUTION NO 2015-282

THAT Council authorizes Mayor Kingsbury to participate in the Cross County Municipal Forum.

FURTHER THAT Council agrees to reimburse Mayor Kingsbury for travel, for secretarial support while he hosts a future meeting in Horton Township and for the cost of a luncheon every time his turn comes to host a meeting.

Carried.

12. MOTION FOR RECONSIDERATION

There were none.

13. CLOSED MEETING

There was no closed meeting at this time.

14. CONFIRMING BYLAW

Moved by Councillor Glen Campbell
Seconded by Councillor Jamey Larone

RESOLUTION NO. 2015-283

THAT Council enacts By-law 2015-46, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on October 06, 2015.

Carried.

15. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 7:37 p.m.

MAYOR

CAO/CLERK