

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Special Council Meeting

May 19<sup>th</sup>, 2017

There was a Special Council Meeting held in the Municipal Council Chambers on Friday May 19<sup>th</sup>, 2017 for the purpose of Awarding PW 2017-03 for the Engineering Services for the Rehabilitation/Reconstruction of Johnston Road. Present was Mayor Robert Kingsbury, Councillor Dave Bennett, Councillor Glen Campbell, Councillor Jamey Larone, Deputy Mayor Johnston. Staff present was Suzanne Klatt, CAO/Clerk-Recording Secretary.

**1. CALL TO ORDER**

Mayor Kingsbury called the Meeting to Order at 2:00 pm. Mayor Kingsbury requested Members and Staff to turn off all cell phones and electronic devices.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest expressed by Council members or staff.

**3. REVIEW OF JOHNSTON ROAD PW-2017-03 Engineering Services for the Rehabilitation/Reconstruction of Johnston Road**

The Mayor stated the purpose of the Special Council Meeting and asked the CAO/Clerk to give an overview and summarize the tenders received from JP2g, McIntosh & Perry and Greenview Environmental Management.

A summary sheet outlined tender requirements as it pertains to the requirements of Commercial and General Insurance liability coverage, Topographic survey, Geotechnical Investigation and Reporting, Preliminary Engineering, Preparation of Design Drawings, Preparation of Specifications, Tender Documents, and advice during the tendering period and meeting attendance. It was verified that the municipal parking lot was included as part of the submissions during the review of each proposal. Most areas were comparable in pricing between submissions. The CAO/Clerk noted to Council that McIntosh & Perry have done more roads in our area, and were awarded Fraser Rd. Greenview had less road engineering experience than the other two(2) applicants and references were called regarding the projects completed and JP2g had knowledge of our roads as they have done our road needs study and asset management plan. Council members reviewed the tender documents and Public Advisory Member Murray Humphries had also reviewed the documentation prior to the meeting. Following discussion, and after verifying the final tender amounts of each proposal, Council members decided to award to the lowest bidding firm, Greenview Environmental Management.

**3. COUNCIL MEMBER CONCERNS**

The CAO/Clerk was asked for an update on the Flood Recovery Strategies. The CAO/Clerk updated Council on the Flood Recovery. The CAO/Clerk advised Council of the following;

- Require a resolution approving TOPPS Environmental to provide 20yd Bins at the Boat launch. Four(4) contractors were contacted and all were very helpful in recommending solutions and offered ways to assist. However, TOPPS was the only provider that had access to 3 -20yd bins and a driver for the long weekend to empty the bins.
- Sandbags- May 26, 2017 is the closing of the invitational quote.
- Private Roads- May 26, 2017 closing of expression of interest to bid.
- Storie Road- May 26, 2017 closing of expression of interest to bid. Pictures and preliminary costs have been received but the Treasurer is waiting for documentation from JP2g to assist in drafting a one page outline of the required work.

Council was informed that invitational quotes were emailed to a minimum of three individuals for the aforementioned projects. An ad was placed in the Renfrew Mercury and on our website advising if anyone wished to be included in the invitational quote to contact the CAO/Clerk.

Moved by: Councillor Campbell

**RESOLUTION NO.2017-190**

Seconded by: Councillor Bennett

**THAT** Council for the Township of Horton award Tender PW 2017-03 to Greenview Environmental Management in the amount of \$62,430 +applicable taxes for the Engineering Services for the Rehabilitation/Reconstruction of Johnston Road.

**Carried**

Moved by: Deputy Mayor Johnston

**RESOLUTION NO.2017-191**

Seconded by: Councillor Larone

**THAT** Council approve the CAO/Clerk recommendation to retain TOPPS Environmental services for the provision, placement , disposal and removal of waste bins at the municipal boat launch invitational quote received WM 2017-06

**Carried**

Moved by: Councillor Campbell

**RESOLUTION NO.2017-192**

Seconded by: Councillor Bennett

**THAT** Council enact By-law 2017-34 to confirm the proceedings of the Council of the Township of Horton at the Special Council Meeting held on May 19, 2017.

**Carried**

## **10. ADJOURNMENT**

Mayor Kingsbury adjourned the Meeting at 2:35p.m.

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MAYOR Robert Kingsbury

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CAO/Clerk Suzanne Klatt