

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Special Council Meeting

May 26<sup>th</sup>, 2017

There was a Special Council Meeting held in the Municipal Council Chambers on Friday May 26<sup>th</sup>, 2017 for the purpose of Awarding the Invitational Quote PM-WM-2017-06 for the retrieval of sandbags from private residents/roadways for Horton private roads. Present was Acting Deputy Mayor Jamey Larone, Councillor Dave Bennett and Councillor Glen Campbell. Staff present was Suzanne Klatt, CAO/Clerk and Hope Dillabough, Deputy Clerk - Recording Secretary.

Resolution #2017-153 passed by Regular Council during the February 3<sup>rd</sup>, 2017 Regular Council Meeting appointed Councillor Larone as Acting Deputy Mayor from May 22<sup>nd</sup> – 29<sup>th</sup>, 2017 due to the absence of Mayor Kingsbury and Deputy Mayor Johnston.

**1. CALL TO ORDER**

Acting Deputy Mayor Larone called the Meeting to Order at 4:30 pm. and requested Members and Staff to turn off all cell phones and electronic devices.

**2. DECLARATION OF PECUNIARY INTEREST**

Councillor Bennett declared pecuniary interest on Item #3 on the Agenda: Review Invitational Quotes Received.

**3. REVIEW INVITATIONAL QUOTES RECEIVED**

Councillor Bennett left the Chambers due to his declaration of pecuniary interest.

CAO/Clerk Suzanne Klatt reviewed the Invitational quotes received. One bid was submitted as a total cost and the other was submitted as an hourly basis. The first bid reviewed was that of 1172264 Ontario Inc. (Marshall's). The total amount for sandbag retrieval was \$18,000.00 excluding HST and this was based on seven work days to be completed with two operators and four labourers. The total amount is based on being completed within five days but added two more days to the bid due to possible weather issues. The bid also stated the proposed start date would be one or two days after the contract Invitational Quote is awarded.

The CAO/Clerk reviewed the other Invitational Quote received from Castleford Excavating. This quote was based on hourly rates for labourers, operators and equipment and did not include a total price. CAO/Clerk Klatt calculated the hourly rates on a seven day basis, eight hour days with the quotes provided. The amount came to roughly \$17, 300.00, excluding HST; however this total was not guaranteed. It could cost more depending on length of completion time. Their proposed start date was May 26<sup>th</sup> with an end completion date of June 11<sup>th</sup>, 2017.

The CAO/Clerk stressed to Council that the municipality is ensuring accountability and transparency with this process. Initially, the invitational quote was sent out to several companies via email, and was also advertised in the local paper and on the Township's website.

Councillor Campbell expressed his interest in both quotes ; He felt the bid submitted by Marshall's was more of a guarantee in terms of cost as there would be no wavering from the bid amount submitted, regardless of the number of days it took to complete the project. There are many homes that the sandbags surround the home and will be time consuming to remove. Acting Deputy Mayor Larone had some concerns about the timeframe as there are still low lying areas which are soft and might propose some difficulty with access.

CAO/Clerk Klatt called Treasurer Jennifer Barr via cell phone to ask for her opinion as Treasurer as it pertained to submission to the Province and taking a chance on an hourly rate or staying with the bid form request of a total price. Mrs. Barr felt that there is no question and Council should choose the bid submission that is the total price as it's a sure thing with the total cost. There is

no guarantee with the other quote submitted due to its submission of an hourly basis; it could be more, it could be less. She felt the Township needs a total cost in the event the removal takes longer than anticipated.

Councillor Bennett returned back into the Council Chambers upon the notification from the CAO/Clerk.

Moved by Councillor Campbell

**Resolution No.: 2017-193**

Seconded by Acting Deputy Mayor Larone

THAT Council award the 'Invitational Quote' PW-WM-2017-06 for the retrieval of sandbags from private residents/roadways for Horton Private Roads to 11722640 Ontario Inc. (Marshall's) at a cost of \$18,000.00 excluding HST.

**Carried**

**Councillor Bennett declared pecuniary interest and did not vote**

#### **4. COUNCIL MEMBER CONCERNS**

The CAO/Clerk was asked for an update on the Flood Recovery Strategies. The CAO/Clerk updated Council on the Flood Recovery. The CAO/Clerk advised Council of the following:

**Private Roads Strategy:** There were some concerns regarding the difference of the material on private roads and how volumes for each road would be determined. The CAO/Clerk sought opinions from local contractors who drove most private roads in preparation to submit a bid. It has been suggested that to ensure fairness in the bids, the Road Superintendent should be listing the material type as well as suggest the actual number of tonnes of material to be placed on the roads in lieu of "application" on each road. The cost to add gravel to each road would be too exuberant. The CAO/Clerk reminded Council that private roads are not a municipal responsibility and we cannot guarantee the province will accept our submission for funding. It was noted that the private roads aren't in as bad of shape as originally thought. Councillor Bennett agreed with the CAO/Clerk's opinion that the private roads are better than what he thought they would be. CAO/Clerk Klatt proposed that the Public Works Supervisor, Rod Eady, could determine which road would require gravel prior to grading. I. The CAO/Clerk will be contacting the Ministry of Municipal Affairs and Housing to advise our staff is on summer hours Monday-Thursday and inquire if our Road Superintendent overtime on Fridays would qualify for funding if he grades roads on Fridays. A report will be coming to Council on June 6, 2017 for consideration of changing the Private Road Strategy. The CAO/Clerk has received 3 interested bidders for Storie Road Rehabilitation. Neither the Private roads nor Storie Rd will be rehabilitated until the sandbags are picked up.

**Bins:** It was also explained to Council that Staff is tracking the number of loads brought into the landfill and staff has requested that TOPPS Environmental invoice the municipality weekly so it can be reviewed where it's at with cost.

#### **5. CONFIRMING BY-LAW 2017-34**

Moved by Councillor Campbell

**Resolution No.: 2017-194**

Seconded by Councillor Bennett

THAT Council enact By-Law 2017-34 to confirm proceedings of the Council of the Township of Horton at the Special Council Meeting held on May 26<sup>th</sup>, 2017.

**Carried**

#### **10. ADJOURNMENT**

Acting Deputy Mayor Larone adjourned the Meeting at 5:10 p.m.

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ACTING DEPUTY MAYOR Jamey Larone

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CAO/Clerk Suzanne Klatt