

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

JUNE 20TH, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday June 20th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Deputy Clerk- Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

- 2.** Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Campbell

Resolution No. 2017-220

Seconded by Councillor Bennett

THAT Council approves the following Meeting Minutes:

- April 18th, 2017

Carried

5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

6. GENERAL GOVERNMENT COMMITTEE

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

Susan Humphries, Public Advisory Member was present.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures

Treasurer Barr reviewed the report and stated there is roughly 58% of the budget remaining. It was also explained to the Committee that there will be some funds moved around due to the 2017 Flood event (ex. Movement of costs etc.) and Treasurer Barr ensured a report will be brought forward, likely early next year. Councillor Bennett discussed being over the maintenance budget at the Community Centre, however there is still a bird issue and the current deterrent is no longer in working order. Treasurer Barr recommended using the operating budget if Council was interested in purchasing new bird deterrent boxes for the covered arena.

6.2.2 Consolidated Statement of Financial Position

Treasurer Barr reviewed the report and took questions from members of Council. She did highlight that new provincial legislation came into effect May 30th, 2017 that tax arrears are no longer 3 years, but 2 years for municipalities to collect.

6.2.3 Canada 150th Grant – Fraser Road Update

Treasurer Barr reviewed the report. She felt it was premature to give a recommendation to Council at this time on how to finance the project. Councillor Bennett expressed his concern that he feels the committee has had

no real input with the engineers on how the project is going to go and doesn't feel that all of the items listed are required to be done on Fraser Road. Chair Larone agreed with Councillor Bennett and felt it needed to be discussed further. Mayor Kingsbury also felt there has been some misinformation regarding the project and requested Council allow there be a meeting with the CAO/Clerk, Councillor Bennett, Mr. Frew of McNab/Braeside and himself for the purpose of discussing the information to gain a better understanding of the project. The Treasurer recommended a representative of McIntosh Perry be present.

6.3 Health and Safety

6.3.1 Inspection Report- Public Works Garage and Municipal Office

The Inspection Reports were reviewed by Council.

6.4 Human Resources - None

6.5 New Business

6.5.1 Correspondence –Trade News – Procurement Chapter

The information was reviewed. Treasurer Barr felt it would not affect the Township of Horton very much but will look further into it when attending the Municipal Finance Conference in the Fall.

6.5.2 Ministry of Infrastructure – Clean Water and Wastewater Fund

The information was reviewed. Chair Larone requested this information be brought back to the TES Committee Meeting in July.

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Councillor Larone

Resolution No. 2017- 221

Seconded by Deputy Mayor Johnston

THAT Council receive the Statement of Revenue and Expenditures dated June 14th, 2017.

AND THAT Council receive the Consolidated Financial for period ending June 30th, 2017.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2017-222

Seconded by Councillor Campbell

THAT Council approves the purchase of four (4) 'Sound Boxes' to be installed at the Community Rink for pigeon mediation.

AND THAT the expense be taken from the Recreation Operating Budget.

Carried

Moved by Councillor Larone

Resolution No. 2017-223

Seconded by Councillor Bennett

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage and Municipal Office.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed the draft minutes.

7.2 Community Policing Advisory Committee

Mayor Kingsbury had no update. Treasurer Jennifer Barr stated she did call Inspector Slight regarding the speed sign to be retained for Canada Day, however it is broken. Councillor Bennett expressed concern as the municipalities have fulfilled their comments and put money in with other partnering municipalities to purchase the speed sign. Mayor Kingsbury requested the CAO/Clerk to write Inspector Slight inquiring about the sign and the funds invested into it. Councillor Larone was concerned there is a bank account with funds in it and it should be used to pay for the repairs.

7.3 Health Services Village

No update.

7.4 Chamber of Commerce

Deputy Mayor Johnston reviewed the Community Awards that were held June 1st. He also mentioned Taste of the Valley is on September 16th, 2017 in Renfrew as well as the Plowing Match.

7.5 County Council

Mayor Kingsbury had nothing to review.

Moved by Deputy Mayor Johnston

Resolution No. 2017-224

Seconded by Councillor Larone

THAT Council receive the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

8.1 CAO/Clerk –AMCTO Conference

CAO/Clerk Klatt reviewed the Conference Report.

Moved by Councillor Campbell

Resolution No. 2017-225

Seconded by Councillor Bennett

THAT Council receive the Conference Report as submitted by the CAO/Clerk for the 2017 AMCTO Conference from June 11th – 14th, 2017.

Carried

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

No update.

9.2 Recreation Association Ad-Hoc Committee

No update as of yet. Councillor Bennett felt there was nothing that could be done until the Beach Property was sold. Mayor Kingsbury suggested to Chair Johnston and Councillor Bennett to involve the Committee members to keep everyone up to date.

9.3 Official Plan Review Ad Hoc Committee

Chair Larone reviewed the Minutes. Mayor Kingsbury reminded Committee that Deputy Mayor Johnston is to come into the office to figure out the acreage to insert in the draft resolution.

9.4 Ad Hoc Budget Committee

Chair Larone expressed he would like to see quarterly meetings with the Departments. There was consensus to schedule a meeting on July 21st, 2017 at 2:00 p.m. and Mayor Kingsbury stated that all of Council will have input on the agenda.

9.5 Transportation and Environmental Services Ad Hoc Committee

There was nothing to review.

9.6 Ad Hoc Fire Committee

Chair Johnston briefly reviewed the Minutes and stated that the RFQ for the new Pumper has been sent out.

9.7 Ad Hoc Human Resources Committee

Chair Larone reviewed the Minutes. Interviews begin June 21st, 2017 at 2:00 p.m.

9.8 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Councillor Campbell

Resolution No. 2017-226

Seconded by Councillor Bennett

THAT Council approve the following Ad Hoc Committee Meeting Minutes:

- Ad Hoc Official Plan Review Committee
-April 28th, 2017
- Ad Hoc Fire Committee
-June 5th, 2017
- Ad Hoc Human Resources
-May 12th, 2017
-May 16th, 2017

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Council briefly reviewed the information.

Moved by Councillor Larone

Resolution No. 2017-227

Seconded by Deputy Mayor Johnston

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for June 20th, 2017

Carried

10.2 Action Correspondence - None

SUPPER BREAK – 5:30 P.M.

RECONVENED – 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

There was a Public Meeting held at 6:00 p.m. for the Committee of Adjustment.

12. PLANNING & DEVELOPMENT COMMITTEE

Public Advisory Members present were John Wilson, Mae Craig, Bob Lockwood and David Brown.

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Consent Application B25/17 - Smaglinski

Chair Campbell reviewed the file.

12.1.2 Consent Application B177/16(3) – 6772447 Canada Inc. (Tom Orr)

Chair Campbell reviewed the file. It was Council consensus to have the applicant remove the Storage Container off of the retained property rather than recognize it within a Zoning By-Law Amendment.

12.1.3 Consent Application B140/16(1) – B143/16(4) – Hansma and Shepherd

Mayor Kingsbury explained that this was a time sensitive matter that needed to be discussed, however was not on the original Agenda. Deputy Clerk Hope Dillabough explained that this Application for Consent had already come to the Committee table and it was noted that Council had requested favourable comments regarding potential contamination due to a retired sawmill that had once been on the property. The County of Renfrew requested that the municipality needs to implement a more clear condition. It was further recommended that there should be a Phase 1 Environmental Site Assessment done on the property.

12.2 New Business - None

12.3 Outstanding Business - None

12.4 Correspondence - None

12.5 Building Report

The Committee reviewed the Building Permit Reports for April and May 2017.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Bennett

Resolution No. 2017-228

Seconded by Councillor Campbell

THAT Planning Committee and Council approve Consent Application B25/17 – Smaglinski, upon the following conditions being met:

- Provide a draft survey to confirm the side yard width of the garage to the new side lot line conforms with the Township Zoning By-Law;
- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the Planning Act;
- The Applicant pays a lot development fee of \$3,777.00 to the Township of Horton;
- A routine inspection by a qualified geotechnical engineer is completed and the results are favourable.

Carried

Moved by Councillor Larone

Resolution No. 2017-229

Seconded by Deputy Mayor Johnston

THAT Planning Committee and Council approve Consent Application B177/16(3) – 6772447 Canada Inc. (Tom Orr) upon the following conditions being met:

- A Registered Plan of Survey;
- A Zoning By-Law Amendment is required to rezone the severed lots from Campground Commercial – Exception 1 (CC-E1) to Rural (RU) and add a provision to the CC-E1 Zone recognizing the existing barn used for storage;
- Council recommends the Storage Container to be removed off of the retained lands.

Carried

Moved by Councillor Larone

Resolution No. 2017-230

Seconded by Councillor Bennett

THAT Council direct Staff to modify the conditions on Consent Application B140/16(1) – B143/16(4) Hansma and Shepherd to include the requirement of a Phase 1 Environmental Site Assessment for the purpose of identifying if there are potential contaminants on the property due to the comments regarding the retired sawmill.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2017-231

Seconded by Councillor Larone

THAT Council accept the April and May 2017 Building Reports.

Carried

13. OUTSTANDING COMMITTEE ISSUES

13.1 Staff Report – Casual Public Works Labourer

CAO/Clerk Klatt reviewed her report. She reviewed the list of duties/jobs that need to get done and mentioned there are three upcoming weeks in the summer that the crew will consist of the Public Works Superintendent and one Labourer.

Moved by Councillor Larone

Resolution No. 2017-232

Seconded by Councillor Campbell

THAT Council approves the recommendations of the CAO/Clerk to hire a Public Works Casual Labourer effective immediately up until September 13th, 2017.

Carried

13.2 Greenview Environmental – Minutes of June 6th, 2017 Meeting - Updated Work Schedule

The Minutes and Work Schedule were reviewed.

Moved by Deputy Mayor Johnston

Resolution No. 2017-233

Seconded by Councillor Bennett

THAT Council receive the Project Initiation Meeting Minutes and the Detailed Work Plan and Schedule from Greenview Environmental regarding the Engineering Services for the Rehabilitation/Reconstruction of Johnston Road.

Carried

13.3 Staff Report – Lease of Land – Murray McGregor

Deputy Clerk Dillabough reviewed her report.

Moved by Councillor Bennett

Resolution No. 2017-234

Seconded by Councillor Larone

WHEREAS the Township of Horton had entered into an agreement to lease land from Murray McGregor, located on Concession 7, West ½ part lot 5, with a term from May 6th, 2016 to June 30th, 2017 to allow for staging of construction on Thomson Road;

AND WHEREAS it had been agreed that the “Township shall be responsible to plough, cultivate and re-seed back into hay by June 30th, 2017;

AND WHEREAS Murray McGregor has agreed to be responsible himself, to plough, cultivate and re-seed his own property back into hay at an estimated costs of \$1,000.00;

NOW THEREFORE BE IT RESOLVED that the Township of Horton agree to pay Murray McGregor to complete the aforementioned at a cost of \$1,000.00 which will come out of the Public works Roadside Maintenance Budget.

Carried

13.4 New Horizons for Seniors Program

CAO/Clerk Klatt reviewed the program funding under this call for proposals. It was determined that Staff would apply for a new commercial grade stove and hood for the Community Centre Kitchen.

13.5 TOPPS Environmental – Information

CAO/Clerk Klatt reviewed the proposal received from TOPPS Environmental for the diversion of debris at the landfill from the flood. The proposed amount covers the haulage and the tipping fees. She noted that the Landfill is required to be back to pre-flood conditions by September 30th, 2017 as per Ministry guidelines.

14. BY-LAWS

14.1 2017-40 – Authorize Agreement – County of Renfrew Healthy Kids Community Challenge

Moved by Councillor Campbell

Resolution No. 2017-235

Seconded by Deputy Mayor Johnston

THAT Council enact By-law 2017-40 to enter into a Partnership Agreement with the County of Renfrew Healthy Kids Community Challenge.

Carried

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

16. COUNCIL MEMBERS CONCERNS

17. MOTION FOR RECONSIDERATION

18. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

Resolution No. 2017-236

Seconded by Deputy Mayor Johnston

THAT Council went into a Closed Session Meeting at 7:22 p.m. pursuant to Section 239(2) (e) of the *Municipal Act*, Litigation or potential litigation – Farrell's Landing Property.

Carried

Council came out of closed at 7:36 p.m.

19. NEXT MEETING

The Next Council Meeting is Tuesday July 4th, 2017 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2017-237

Seconded by Deputy Mayor Johnston

THAT Council enact By-law 2017-41– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:38 pm.

DEPUTY MAYOR Robert Johnston

CAO/Clerk Suzanne Klatt