

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
July 4th, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday July 4th, 2017. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, and Hope Dillabough, Deputy Clerk-Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Mayor Kingsbury and Councillor Bennett declared pecuniary interest on Agenda Item 12.1 – Office Contract Cleaner.

4. MINUTES

- 4.1 June 6th, 2017 Regular Council Meeting
June 26th, 2017 Special Council Meeting

Moved by Councillor Campbell

RESOLUTION NO. 2017-241

Seconded by Deputy Mayor Johnston

THAT Council approves the following Council Meeting Minutes:

- June 6th, 2017 Regular Council Meeting
- June 26th, 2017 Special Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES - None

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Rick Lester, Murray Humphries and John Wilson.

Councillor Bennett, Chair of the Transportation/Environmental Services Committee presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 2017 Storie Road Flood Rehabilitation

Chair Bennett reviewed the Tender results and there had only been one submission. CAO/Clerk Suzanne Klatt reviewed the reasons and requirements for 'Option A' and 'Option B'. Public Advisory Member John Wilson questioned whether this project would be funded through the Disaster Relief Program, to which CAO/Clerk Klatt replied that the work has to be done first before funding can be applied for. She also mentioned that she intends on forwarding the Tender Specifications to the new Public Works Manager for a full review prior to any work starting. There was some discussion regarding the potential for staff to meet with the bidder to negotiate scope of work and pricing.

6.1.2 Winter Sand Tender PW 2017-07

Chair Bennett reviewed the Tender results.

6.1.3 2017 Garage Exterior Main Door

Chair Bennett reviewed the Tender results.

6.1.4 2017 Windows – Garage and Municipal Office Tender

Chair Bennett reviewed the Tender results.

6.1.5 2017 Backhoe/Loader

Councillor Larone wanted to ensure the proper machine is purchased for the municipality. He mentioned that the Public Works Superintendent had reviewed the results and felt the lowest bid, the JCB model, was the one to choose. CAO/Clerk Klatt also mentioned all of the Public Works Employees felt comfortable with the JCB model. Chair Bennett wanted to wait to make a decision until the new Public Works Manager had a chance to thoroughly review the Tender specifications and the bid submissions. Mayor Kingsbury agreed that it is a good idea to have the new Public Works Manager review the information.

6.1.6 2017 Gravel Road Project

Chair Bennett reviewed the information and felt they shouldn't make a decision until the new Public Works Manager had a chance to review it first. Mayor Kingsbury felt that he won't know the road system entirely in time to help make a decision right away. Councillor Larone and Mayor Kingsbury both agreed they had been waiting for this information since early 2017. CAO/Clerk Klatt sought staff direction. Deputy Mayor Johnston said it should come back to the TES Committee for review as well as have the new Public Works Manager review. That was the direction agreed upon. The CAO/Clerk itemized the reports that have come to the Committee and there is no new information to provide.

6.1.7 Tree Harvester – Dangerous Trees

CAO/Clerk Klatt reviewed the information. There had been an estimate given by Stone Road Tree Removal for approximately \$1,000.00 and it was in their opinion to have the trees removed immediately as they are a safety concern. Deputy Mayor Johnston felt staff should contact another tree removal company that resides in the municipality for an estimate. Chair Bennett cautioned that prior to any work being done, staff should contact the adjacent property owners to the municipal office to let them know what is being done.

6.2 NEW BUSINESS

Councillor Larone questioned the Departmental Meeting that was scheduled for July 21st, 2017 at 2:00 p.m. Mayor Kingsbury stated that Councillor Larone and himself will set the agenda and notify the rest of Council.

6.3 OUTSTANDING BUSINESS

6.3.1 TOPPS – Project Agreement and Statement of Work

CAO/Clerk Klatt reviewed the information and said the work will likely be completed by the end of the week.

6.4 CORRESPONDENCE

6.4.1 HGC Management Inc. – Information

CAO/Clerk Klatt reviewed the information. It was determined that the cost is too prohibitive to divert the Styrofoam.

6.5.1 Knox Insurance – Information re: Auto Licensing Requirements for Road Building Machines

CAO/Clerk Klatt reviewed the information.

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

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There were no additional questions on the reports

Moved by Councillor Larone

RESOLUTION NO. 2017-242

Seconded by Councillor Bennett

THAT Council award the 2017 Rehabilitation of Storie Road, flood damage tender PW 2017-11 to B.R. Fulton Construction Ltd. for both Option A \$16,550.00 plus HST and Option B \$18,800.00 plus HST as being the only tender submission;

AND THAT staff meet on site with the representative from B.R. Fulton Construction Ltd to review the scope of work and adjust quantities required to meet the approval of the Public Works Manager;

AND FURTHER THAT the cost is financed from the Municipal Disaster Recovery Assistance Program and the Public Works Roads Infrastructure Reserve

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-243

Seconded by Councillor Campbell

THAT Council award Tender PW-2017-07 Winter Sand to RGT Clouthier Construction Ltd. at a cost of \$25,323.30 incl. HST.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-244

Seconded by Councillor Bennett

THAT Council award the 2017 Garage Exterior Main Door Tender PW-2017-05 to Graham Glass and Mirror in the amount of \$5,697.46 including HST.

AND FURTHER THAT the cost is financed from the 2017 Garage Building Maintenance.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-245

Seconded by Councillor Campbell

THAT Council award the 2017 Windows Garage and Municipal Office Tender PW-2017-04 to Graham Glass and Mirror in the amount of \$21, 152.47 including HST.

AND FURTHER THAT the cost is financed from the 2017 Garage Building Maintenance and Municipal Office Building Maintenance Budgets.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-246

Seconded by Councillor Campbell

THAT Council accepts the recommendation of the CAO/Clerk to hire a tree harvester to remove the dangerous trees adjacent to the municipal building;

AND THAT this expense be financed from the 2017 building maintenance budget for General Government.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-247

Seconded by Deputy Mayor Johnston

THAT Council receive the Project Agreement and Statement of Work provided by TOPPS Environmental for the 2017 Flood waste diversion and haulage.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

Randy Corbin, Fire Chief reviewed his report. There was only one call out and one request for information. The call out was for the Tractor Trailer in the ditch on Storyland Road. There was some discussion regarding contaminants and the clean-up which is still ongoing. Mayor Kingsbury spoke with Mr. Boland, Director of Public Works and Engineering for the County of Renfrew regarding the regulations for

clean-up and if they are being met. The CAO/Clerk also spoke with Mr. Boland and he will be sending a full report when everything is complete.

The CAO/Clerk reviewed the Firework Permit process as information.

7.2 New Business

7.3 Outstanding Business - None

7.4 Correspondence

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-248

Seconded by Councillor Larone

THAT Council accept the Fire Chief's Report as presented for July 4th, 2017.

Carried

8. SUPPER BREAK – 5:30 p.m.

RECONVENED – 6:00 p.m.

9. DELEGATIONS AND OR PUBLIC MEETINGS

None

10. RECREATION

There were no Public Advisory Members present. Kathleen Rogers, Recreation Program Manager was also not present.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Canadian Red Cross Hall Rental

CAO/Clerk Klatt reviewed her report.

10.2 New Business

10.3 Outstanding Business

10.4 Correspondence - None

10.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Campbell

RESOLUTION NO. 2017-249

Seconded by Councillor Bennett

THAT Council approves the CAO/Clerk recommendation to waive the Horton Community Centre rental fee for Canadian Red Cross on July 5th and 6th, 2017 from 12:00-8:00 p.m. to meet with area residents who still require further assistance from flooding.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Council reviewed the Information items. Councillor Bennett felt that Council should invite the OPP to come to a meeting to discuss safety measures, crime prevention and various other items within Horton Township. CAO/Clerk Klatt is to invite Inspector Colin Slight as a delegation at the September meeting.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

RESOLUTION NO. 2017-250

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for July 4th, 2017.

Carried

11.2 Action Correspondence

11.2.1 Support Resolution – Killaloe, Hagarty and Richards

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

RESOLUTION NO. 2017-251

THAT Council of the Township of Horton supports the request made to the Minister of Natural Resources and Forestry by the Township of Killaloe, Hagarty and Richards to ask for a Comprehensive Review of the Bonnechere River Water Management Plan.

AND FURTHER THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, Honourable Kathryn McGarry, Minister of Natural Resources and Forestry, Honourable Glen R. Murray, Minister of Environment and Climate Change, MPP Patrick Brown, Leader, Conservative Part of Ontario, MPP Andrea Horwath, Leader, New Democratic Party of Ontario, MP Cheryl Gallant, Renfrew-Nipissing-Pembroke, MPP John Yakabuski, Renfrew-Nipissing-Pembroke, Algonquins of Pikwakanagan, Township of Killaloe, Hagarty and Richards, Township of North Algona Wilberforce, Township of Bonnechere Valley, Town of Renfrew, and the Township of Admaston/Bromley.

Carried

12. OUTSTANDING COMMITTEE ISSUES

12.1 Staff Report – Office Contract Cleaner

CAO/Clerk Klatt reviewed her report.

Moved by Councillor Larone
Seconded by Councillor Campbell

RESOLUTION NO. 2017-252

THAT Council accept the recommendation of the Treasurer and CAO/Clerk to add the Office Contract Cleaner as an employee on Level 2 Step E of the wage grid as a Janitor.

Carried

Mayor Kingsbury and Councillor Bennett both declared pecuniary interest and did not vote.

12.2 Flood Funding Update

CAO/Clerk Klatt reviewed her report.

Moved by Councillor Larone
Seconded by Councillor Campbell

RESOLUTION NO. 2017-253

WHEREAS Horton Township in the County of Renfrew recently experienced a flooding event;

AND WHEREAS on May 6th, 2017 the Province activated the Disaster Recovery Assistance for Ontarians in the County of Renfrew as a flooding disaster;

AND WHEREAS Horton Township has experienced incremental operating and capital costs;

BE IT RESOLVED THAT the Council of the Corporation of the Township of Horton hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance Program;

AND BE IT FURTHER RESOLVED THAT the Treasurer, Jennifer Barr, is given delegated authority to verify and attest to the accuracy of the claim.

Carried

13. BYLAWS

13.1 2017-43 By-Law to Appoint Public Works Manager

Moved by Councillor Bennett

RESOLUTION NO. 2017-254

Seconded by Councillor Campbell

THAT Council enact By-Law 2017-43 to appoint a Public Works Manager.

Carried

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

15. COUNCIL MEMBERS CONCERNS

16. MOTION FOR RECONSIDERATION

17. IN CAMERA (CLOSED) SESSION

Moved by Councillor Bennett

RESOLUTION NO. 2017-255

Seconded by Councillor Campbell

THAT Council went into a Closed Session Meeting at 5:50 p.m. pursuant to Section 239(2) (e) of the *Municipal Act*; Litigation or potential litigation – Farrell's Landing Property.

Carried

Council came out of Closed Session at 6:10 p.m.

Moved by Councillor Bennett

RESOLUTION NO. 2017-256

Seconded by Councillor Larone

THAT Council direct the CAO/Clerk to confirm the location of the survey bars;
AND THAT the CAO/Clerk retain a contractor to erect a fence identifying the boundaries;
AND THAT the Solicitor receives direction to proceed with the application for ownership.

Carried

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday July 18th, 2017 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2017-257

Seconded by Councillor Larone

THAT Council enacts By-law 2017-44, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on July 4th, 2017.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 6:11 p.m.

MAYOR Robert Kingsbury

CAO/CLERK Suzanne Klatt