

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
January 3rd, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday January 3rd, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer, Janet Collins, Public Works Manager and Hope Dillabough, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest

4. MINUTES

There were no Minutes from previous meetings.

5. BUSINESS ARISING FROM MINUTES

None

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Murray Humphries, Rick Lester and John Wilson.

Councillor Bennett, Chair of the Transportation/Environmental Services Committee presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 2017 Transportation Fees

Public Works Manager Janet Collins reviewed her report. She went through the revised Fee Schedule item by item and indicated what was proposed to change and what would remain the same. She recommended that Committee not change anything but simply consider the options at this time. Some discussion occurred regarding the Winter Sand. The discussion centered around whether the municipality should be so accommodating with the winter sand supply and having it open for residents to come in, at any time, to pick up. Council felt it wasn't being abused by residents; however they felt that commercial contractors shouldn't be coming to pick up winter sand for their trucks. Mayor Kingsbury stated there should be a change if township employees truck sand to commercial establishments. Chair Bennett felt that this information was provided to let Committee consider the fees and should be brought back to the Committee at another time for further discussion.

6.1.2 2017 Waste Site Fees

Ms. Collins reviewed her report and went through and discussed the updated items. There was discussion pertaining to some of the fees such as shingles and special openings. CAO/Clerk asked for clarification moving forward. Chair Bennett felt it would be beneficial to look at other municipalities and have a fee comparison. Ms. Collins indicated she will get some number comparisons and email the Committee Members the information and will bring back a hard copy to the next Transportation and Environmental Services Committee meeting.

6.1.3 Aggregate Resources Act Bill 39

Ms. Collins reviewed her report for informational purposes.

6.1.4 Grass Cutting

Ms. Collins reviewed her report. Mayor Kingsbury felt this was a grey area as some questions are left unanswered: Who bought the lawn tractor, which department does the money come from in the budget etc. Chair Bennett felt it needed to be discussed at a few more meetings (Recreation and TES) to have a plan put together. Chair Bennett will bring back some information to Committee within a 60 day window.

6.2 NEW BUSINESS - None

6.3 OUTSTANDING BUSINESS - None

6.4 CORRESPONDENCE - None

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Bennett

RESOLUTION NO. 2017-01

Seconded by Deputy Mayor Johnston

THAT Council receives this report for information purposes as it relates to Bill 39, an act to amend the Aggregate Resources Act (ARA) and the *Mining Act*.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2017-02

Seconded by Councillor Larone

THAT Council accept the Transportation and Environmental Services report as a whole.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was absent

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

CAO/Clerk Klatt reviewed the Fire Chief's Report that she wrote upon the information she received from the Fire Chief via email. Mayor Kingsbury questioned whether there was any policy work being done between the Fire Department and the CAO/Clerk. CAO/Clerk Klatt indicated that yes, work is in progress, researching policy.

7.2 New Business - None

7.3 Outstanding Business

Councillor Bennett cautioned that if the municipality was still looking at single sourcing the Fire Truck, prices are increasing steadily and as much as \$35-\$40,000 additionally.

7.4 Correspondence - None

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-03

Seconded by Councillor Campbell

THAT Council accept the Fire Chief's Report as presented for January 3rd, 2016.

Carried

**8. SUPPER BREAK – 5:30 p.m.
RECONVENED – 6:00 p.m.**

9. DELEGATIONS AND OR PUBLIC MEETINGS

There was no Public Meeting or a Delegation.

10. RECREATION

Present were Public Advisory Members Sharon Bennett, Arnold Dickson, Barb Dickson, Ralph Miller.

Kathleen Rogers, Recreation Program Manager was absent.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Horton Rink

CAO/Clerk Klatt reviewed her report. She reviewed the recommendations that came out of the report were a result of the Recreation Committee meeting held December 28th, 2016. Some discussion was had regarding the safety and security of the volunteers and/or employee working at the outdoor rink and whether there are security cameras. Councillor Bennett confirmed there were cameras and they are indeed working. There is also signage up at the rink indicating the rules and regulations of using the rink. Ms. Klatt also questioned whether there should be a landline installed in the entrance to the change rooms as cell service seems to be intermittent. Councillor Bennett recommended installing a cellular booster/antenna instead as it would be less costly. There was also some discussion regarding interest of sitting on the Recreation Committee as there are two interested people. Ms. Klatt is to invite them to the next Committee meeting.

10.2 New Business

Public Advisory Member Ralph Miller asked if the Committee could receive a statement reflecting profits and/or losses per event (ex. Country Dances etc.). Chair Johnston recommended Ms. Klatt to speak with Ms. Rogers, Recreation Program Manager to devise a simple form to be used.

10.3 Outstanding Business

Mr. Miller also asked about the old stage curtains and if they had been sold yet. Ms. Klatt stated that Ms. Rogers did give the curtains' dimensions to a school, however there was no response as of yet. Mr. Miller recommended that perhaps pictures could be taken and post them on Kijiji to sell.

10.4 Correspondence - None

10.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-04

Seconded by Councillor Larone

THE Recreation Committee recommends that Council approve the following changes:

1. THAT the rink hours be modified that closing be at 9:00 p.m. not 11:00 p.m. (this time does not apply if the rink is rented for a paid or advertised event.);
2. THAT Council advertises for another 'stand by' rink attendant on an as needed basis (this will help cover new rentals and when a volunteer can't make it);
3. THAT the Public Works Department be informed of the requirements of snowplowing and sanding at the rink on Saturdays and Sundays (by 9:00 a.m. parking areas around the rink be plowed and then completed after the roads are plowed);
4. THAT staff advertise as soon as possible for volunteers under a heading of VOLUNTEERS NEEDED and post the days assistance would be needed.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Councillor Larone thought the MPAC Information was reasonably well done and also congratulated Mayor Kingsbury on his County of Renfrew Council appointments. He also suggested that Mayor Kingsbury invite the Chair of the Health Services Village to come to Council and make a presentation of where the Committee is currently.

11.2 Action Correspondence

11.2.1 MOECC – Municipal Septage Survey

Information was reviewed. Councillor Bennett is to look at the questions on the survey to help with some of the answers he may know.

Moved by Councillor Larone

RESOLUTION NO. 2017-05

Seconded by Councillor Bennett

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for January 3rd, 2017 and the Action Correspondence Information.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2017-06

Seconded by Deputy Mayor Johnston

THAT Council direct Staff to complete the Municipal Septage Survey provided by the Ministry of Environment and Climate Change (MOECC) with a submission deadline date of January 15th, 2017.

Opposed by Councillor Larone

Carried on Division

12. OUTSTANDING COMMITTEE ISSUES

12.1 CAO Report – Review on Process – Legal Services

CAO/Clerk Klatt reviewed her report.

Moved by Councillor Campbell

RESOLUTION NO. 2017-07

Seconded by Councillor Larone

THAT Council directs the CAO/Clerk to contract reputable firms that provide legal services to submit their area of municipal expertise, costs for services and ascertain if a retainer is required;

AND THAT the Request for Proposal document be circulated to Council Members for comments;

AND FURTHER THAT Council approves that the CAO/Clerk recommends the firm to be used on a case by case basis depending on legal opinion being sought based on the municipal issue and expertise required.

Carried

12.2 2018 Elections

CAO/Clerk Klatt reviewed her report.

Moved by Councillor Larone

RESOLUTION NO. 2017-08

Seconded by Deputy Mayor Johnston

THAT Council accepts the CAO/Clerk Elections Update Report as information;

AND FURTHER THAT Council will not implement a ranked ballot election for the 2018 municipal election.

Carried

13. BYLAWS

- 13.1 2017-01 – Borrowing By-Law
2017-02 – Interim Taxes 2017
2017-03 – Appoint Auditor
2017-04 – Appoint Committee of Adjustment
2017-05 – Livestock Valuer
2017-06 – Fence Viewers

Moved by Councillor Campbell

RESOLUTION NO. 2017-09

Seconded by Councillor Larone

THAT Council enact the following By-Laws:

- 2017-01 – Borrowing By-Law
- 2017-02 – Interim Taxes 2017
- 2017-03 – Appoint Auditor
- 2017-04 – Appoint Committee of Adjustment
- 2017-05 – Livestock Valuer
- 2017-06 – Fence Viewers

Carried

14. **NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING** - None

15. **COUNCIL MEMBERS CONCERNS** - None

16. **MOTION FOR RECONSIDERATION** – None

17. **IN CAMERA (CLOSED) SESSION**

Moved by Councillor Larone

RESOLUTION NO. 2017-10

Seconded by Deputy Mayor Johnston

THAT Council proceed into a Closed Session Meeting at 6:48 p.m. pursuant to Section 239(2) (b) of the *Municipal Act*,

- Personal Matters about an identifiable individual, including municipal or local board employees (discussion on CAO/Clerk's performance appraisal)

Carried

Council came out of the Closed Session at 7:48 p.m.

18. **NEXT MEETING**

18.1 Council Meeting Date – Tuesday January 17th, 2017 at 4:00 p.m.

19. **CONFIRMING BYLAW**

Moved by Councillor Campbell

RESOLUTION NO. 2017-11

Seconded by Councillor Larone

THAT Council enacts By-law 2017-07, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on January 3rd, 2017.

Carried

20. **ADJOURNMENT**

Mayor Kingsbury declared the meeting adjourned at 8:00 p.m.

MAYOR

CAO/CLERK