

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
September 5th 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday September 5th, 2017. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Treasurer Jennifer Barr, Public Works Manager Charles McDonald and Hope Dillabough, Deputy Clerk-Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Councillor Campbell declared pecuniary interest on Agenda Item 13.1 By-Law 2017-52 – Authorize Agreement – Paula Campbell – Dance Lessons.

4. MINUTES

- 4.1 July 4th, 2017 Regular Council Meeting
- July 21st, 2017 Special Council Meeting
- August 1st, 2017 Special Council Meeting
- August 16th, 2017 Special Council Meeting

Moved by Councillor Larone

RESOLUTION NO. 2017-288

Seconded by Councillor Campbell

THAT Council approves the following Council Meeting Minutes:

- July 4th, 2017 Regular Council Meeting
- July 21st, 2017 Special Council Meeting
- August 1st, 2017 Special Council Meeting
- August 16th, 2017 Special Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES

Deputy Mayor Johnston questioned the status of the dangerous tree removal near the municipal office. Public Works Manager Charles McDonald stated they had received a second quote for removal which proved to be substantially higher than the original quote obtained. The removal of the tree remains on the 'to do' list and will be completed this fall.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Rick Lester, Murray Humphries and John Wilson.

Councillor Bennett, Chair of the Transportation/Environmental Services Committee presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 Johnston Road Rehabilitation

Public Works Manager Charles McDonald reviewed his report. He has put in a request through the OCIF representative through the Ministry of Agriculture, Food and Rural Affairs to extend the project completion date to September 2018. Chair Bennett discussed TAC and suggested that perhaps a representative come to the Township to advise of certain guidelines that should be followed in terms of safety. There was also some discussion regarding the timeline of the work to be completed whether it should begin this fall or wait until spring 2018. Mr. McDonald stated that

as per the last resolution passed by council, they are to proceed with the tender package that offers three options and thus, once awarded it's the Contractor's decision regarding timeline. Chair Bennett expressed that he is not fully on board until he's seen all of the figures.

6.1.2 Humphries Road Drainage Plan

Mr. McDonald reviewed his report. It was his suggestion to encompass the entire length of the road, rather than portions, so as to capture everything that may otherwise have been missed.

6.1.3 Improvements to Lime Kiln Road

Mr. McDonald reviewed his report. After doing extensive research, he determined that Lime Kiln Road was in need of improvements and has prepared a Request for Proposal. Public Advisory Member Murray Humphries questioned whether ditching was part of this plan. Mr. McDonald advised at this point ditching is not included as it is only the condition of the road that is being addressed. The pit run to be added will dramatically increase the grade of the road. Public Advisory Member Rick Lester questioned the agreement between the Township and McGrimmon Holdings upon the sale of the Thompson Gravel Pit. There was some discussion regarding the aforementioned and the Public Works Manager is to confirm the details and content of the agreement to perhaps utilize it for Lime Kiln Road. Mayor Kingsbury asked Councillor Larone if he was comfortable with the allocation of the money for Lime Kiln Road as the Chair of General Government and Budget Committee. Councillor Larone felt it was a good investment for the Township and is comfortable with this allocation.

6.2 NEW BUSINESS

The Public Works Manager explained that he would like to hire a casual labourer on an on-call basis for the sole purpose of checking loads and material on the Fraser Road Rehabilitation/Reconstruction project. Chair Bennett suggested that perhaps it could be a job for a co-op student. There was some discussion regarding how many hours it would be and where the funding would come from. It was determined that Council wouldn't be looking at a lot of time for this position and that the funding would come out of the Fraser Road fund. The Public Works Manager is to do some research on co-op students prior to see if it's feasible prior to the hire of a labourer.

6.3 OUTSTANDING BUSINESS - None

6.4 CORRESPONDENCE

6.4.1 First Phase Transition – Direction for Proposal for an Amended Blue Box Program

CAO/Clerk Klatt advised Council she did try to contact Mr. Mac Bain listed on the correspondence to see if he was able to come in and review the information but he was unavailable at this time. She also told Council that during the Recycling Tender process, Beaumen's had indicated they were aware of this transition and would keep the municipality abreast of any information or changes.

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Bennett

RESOLUTION NO. 2017-289

Seconded by Councillor Larone

THAT Council upon the recommendation of the Transportation and Environmental Services Committee, receive this Johnston Road Rehabilitation Project Update report as information.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

RESOLUTION NO. 2017-290

THAT Council, upon the recommendation of the Transportation and Environmental Services Committee, approve Request for Quotation to procure the services of an Engineering Consulting Firm to produce a drainage plan for Humphries Road.

Carried

Moved by Councillor Bennett
Seconded by Councillor Larone

RESOLUTION NO. 2017-291

THAT Council, upon recommendation of the Transportation and Environmental Services Committee, approve Request for Quotation for the following improvements to Lime Kiln Road between Gillan Road and Burnstown Road:

- 1) 7,500 tonnes of pit-run, including compaction
- 2) 6,200 tonnes of Granular 'M'

AND THAT Council direct staff to investigate the Thompson Gravel Pit Sale agreement to consider the options included in the sale.

Carried

Moved by Councillor Bennett
Seconded by Councillor Larone

RESOLUTION NO. 2017-292

THAT Council, upon the recommendation of the Transportation and Environmental Services Committee, agree to hire a casual Labourer to provide assistance on an on-call basis for the rehabilitation/reconstruction of Fraser Road project for the purpose of checking loads.

AND THAT this will come out of the Fraser Road project fund.

AND FURTHER THAT this is pending consideration to investigate the option of obtaining a suitable co-op student.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

Randy Corbin, Fire Chief reviewed his report. There were two call-outs in July and five in August. A few of the calls were false fire alarms. The owner of the property contacted the Fire Chief to meet up and discuss what they would need to upgrade their fire alarm system. Both the Fire Chief and Deputy Fire Chief have been reviewing the tender submissions for the new pumper and will provide a summary sheet to the Committee when they're done for their consideration.

7.2 New Business - None

7.3 Outstanding Business

Mayor Kingsbury reminded the Chair of the Fire Committee and the Fire Chief that a review of the Burning By-law is forthcoming in early 2018 following previous correspondence received by John David.

7.4 Correspondence - None

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

RESOLUTION NO. 2017-293

THAT Council accept the Fire Chief's Report as presented for September 5th, 2017.

Carried

8. **SUPPER BREAK – 5:30 p.m.**
RECONVENED – 6:00 p.m.

9. **DELEGATIONS AND OR PUBLIC MEETINGS**

None

10. **RECREATION**

Public Advisory Members present were Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller. Kathleen Rogers, Recreation Program Manager was also not present.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Soccer Field – Cost to Date

Treasurer Jennifer Barr reviewed her report. Councillor Bennett explained a bit of the background and spoke of the high water table and groundwater issues due to this year's rainfalls. He described that he requires three loads of clear stone and 165 feet of 6" Big O and estimates the cost for materials being \$1700.00. He also explained the grass hydroseeding cost will likely be closer to \$4000.00 rather than the original quote received.

10.1.2 Sale of Beach Property

CAO/Clerk Klatt reviewed her report. There was discussion regarding dropping the price as per the Realtor's suggestion. It was agreed upon to drop the price slightly with consideration given to Realtor commission and legal fees.

10.1.3 Conversation Leader Orientation

Kathleen Rogers, Recreation Program Manager, reviewed her report.

10.1.4 2017 Fruit Fundraiser

Mrs. Rogers reviewed her report.

10.2 New Business

10.2.1 Parking Lot Vandalism – Discussion

Mrs. Rogers reviewed the vandalism that has been occurring in the parking lot of the Community Centre. The Ontario Provincial Police are to deal with this issue. Direction was given for Mrs. Rogers and the Public Works Manager to meet with Noron and assess the video equipment.

10.3 Outstanding Business

Public Advisory Member Sharon Bennett questioned Mrs. Rogers about the Renfrew Fair Booth and if there was a schedule made for volunteers. Mrs. Rogers shared that schedule with the Committee.

Public Advisory Member Tina Hunt discussed a few items. The first one being the 'Try It Night' that funding was received for but had to be cancelled due to weather. She would like to use the funds for Flag Football for September and October for roughly ages 7-12 year olds. KOA Campground has graciously donated their field for this sport as the Horton soccer field won't be ready until 2018. The funding previously received would be used for pinny's, pictures and medals etc. She suggested a \$30.00/person fee.

Ms. Hunt also introduced a glow run as new idea for an event. There could be a 2km and a 5km race; one being for kids and the other adults.

Ms. Hunt also discussed the Ontario Trillium Fund opportunities.

There was some discussion regarding the establishment of a committee for the purpose of organizing a community festival event. A Committee meeting was set for September 27th, 2017 at 6 p.m.

10.4 Correspondence - None

10.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Larone

RESOLUTION NO. 2017-294

Seconded by Deputy Mayor Johnston

THAT Council, upon recommendation of the Recreation Committee, approve the purchase of additional drainage material(s) for the Soccer Field, not exceeding the amount of \$1,700.00.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-295

Seconded by Councillor Campbell

THAT Council approve the recommendation of Broker Fred Crouch of Gentry Real Estate Services to lower the asking price for the Beach property to \$219,900.00.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-296

Seconded by Councillor Larone

THAT Council, upon recommendation of the Recreation Committee, approve the Recreation Program Manager's request to attend a free session called "Kitchen Table Conversations for Action on Inclusion" being held Thursday October 5th, 2017 in Petawawa.
AND THAT Council approve a recreation member or member of the Ladies' Catering Group to also attend.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-297

Seconded by Councillor Larone

THAT Council receive the 2017 Fruit Fundraiser Report as information.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-298

Seconded by Deputy Mayor Johnston

THAT Council approve a "Glow Run" 2km and 5km run;

AND THAT revenue from this event be part fundraiser for the Hall Expansion.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-299

Seconded by Councillor Bennett

THAT Council approve flag football run in September and October at KOA Campground;

AND THAT Council approve the recommendation to charge a \$30.00 registration fee.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

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Council reviewed the Information items. Both Mayor Kingsbury and Councillor Larone expressed interest in attending the ROMA Conference.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-300

Seconded by Councillor Larone

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for September 5th, 2017.

Carried

11.2 Action Correspondence

11.2.1 OGRA – Municipal Infrastructure Project Building Initiative

Moved by Councillor Larone

RESOLUTION NO. 2017-301

Seconded by Councillor Campbell

WHEREAS the Township of Horton has an inventory of bridges and culverts that require and will require significant capital investments; and

WHEREAS an Alternative Financing and Procurement approach may afford significant savings on the stewardship of municipal bridges and culverts; and

WHEREAS the Alternative Financing and Procurement approach has been successfully employed in bridge bundling projects in other jurisdictions;

NOW THEREFORE BE IT RESOLVED that the Township of Horton approves in principle its willingness to participate in an exercise with representatives from the Ministry of Infrastructure, the Ministry of Transportation, the Residential and Civil Construction Alliance of Ontario and the Ontario Good Roads Association to determine the feasibility of Alternative Financing and Procurement with regards to the bundling of bridges and culverts into one contract.

Carried

11.2.2 Resolution of Support – Township of McNab Braeside

Moved by Councillor Larone

RESOLUTION NO. 2017-302

Seconded by Deputy Mayor Johnston

WHEREAS the 2017 Ottawa River Flood was a disaster to our community and many other communities in Ontario and Quebec;

AND WHEREAS flooding will be a continuous problem unless changes are made;

THEREFORE BE IT RESOLVED THAT Council urge the Government of Québec and Québec Hydro to work together with the Ontario Government, Ontario Power Generation and the Federal Government to plan ahead and implement a plan that will prevent such extreme flooding from happening in the future;

AND FURTHER THAT this resolution be sent to the Government of Québec, the Federal Government, and the Government of Ontario, all municipalities in the County of Renfrew, Ontario Power Generation and Québec Hydro.

Carried

12. OUTSTANDING COMMITTEE ISSUES

12.1 RPT – Flood 2017 – Waiving Septic Fee Permit

CAO/Clerk Klatt reviewed her report.

Moved by Councillor Larone

RESOLUTION NO. 2017-303

Seconded by Councillor Campbell

THAT Council approves the Chief Building Official's recommendation to waive the septic fee of \$400.00 for property roll number 4746 000 020 21700 0000 due to the 2017 Flood.

Carried

12.2 RPT – Strategic Planning

CAO/Clerk Klatt reviewed her report. Mayor Kingsbury commended the work put into the Community Based Economic Development Plan. A meeting to review the final draft of the Strategic Planning Initiative was scheduled for September 26th, 2017 at 5 p.m.

12.3 Council Committee and Election Review

CAO/Clerk Klatt reviewed her report. Mayor Kingsbury felt this was a good idea and should open the opportunity up to other municipal councils and staff to join in if they desire. Council is to let the CAO/Clerk know what they would like to see on the Agenda for Mr. Rick O'Connor to speak about. The meeting was set for Thursday October 5th, 2017 and tentative times set for and to be confirmed by the CAO/Clerk. in the Municipal Council Chambers and 6-8p.m. at the Community Hall.

13. BYLAWS

13.1 2017-51 Authorize Agreement – B.R. Fulton Construction – Fraser Road 2017-52 Authorize Agreement – Paula Campbell – Dance Lessons 2017-53 Authorize Agreement - CWWF

Moved by Councillor Larone

RESOLUTION NO. 2017-304

Seconded by Councillor Campbell

THAT Council enact By-Laws:

- 2017-51 – By-Law to Authorize an Agreement with B.R. Fulton Construction Ltd. for the purpose of Rehabilitation/Reconstruction of Fraser Road;
- 2017-53 – By-Law to Authorize an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure for CWWF Funding.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-305

Seconded by Councillor Larone

THAT Council enact By-Law 2017-52 to Authorize an Agreement between the Township and Paula Campbell for the purpose of instructing dance lessons.

Carried

Councillor Campbell declared Pecuniary Interest and did not vote

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

15. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury expressed he would like Council to consider allowing CAO/Clerk Suzanne Klatt to attend the Ontario East Municipal Conference in Kingston. There was consensus to allow her to do so. She indicated she will review the agenda and decide whether she will attend the entire Conference.

16. MOTION FOR RECONSIDERATION

17. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

RESOLUTION NO. 2017-306

Seconded by Deputy Mayor Johnston

THAT Council went into a Closed Session Meeting at 7:25 p.m. pursuant to Section 239(2) (c) and (e) of the *Municipal Act*;

- Proposed or pending acquisition or disposition of land by the municipality – Tax Sale Property;
- Litigation or potential litigation – Farrell's Landing Update

Carried

Council came out of Closed Session at 7:45 p.m.

Moved by Councillor Larone

RESOLUTION NO. 2017-307

Seconded by Councillor Bennett

THAT Council write off the taxes, interest and fees for 4746-000-010-24200 0000 and charge back to the upper-tier, school board and Township 2017 Operating Budget.

AND THAT the 2017 taxes be excluded.

Carried

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday September 19th, 2017 at 4:00 p.m.

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19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2017-308

Seconded by Deputy Mayor Johnston

THAT Council enacts By-law 2017-54, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on September 5th, 2017.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 7:50 p.m.

MAYOR Robert Kingsbury

CAO/CLERK Suzanne Klatt