

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

SEPTEMBER 19TH, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday September 19th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk and Hope Dillabough, Deputy Clerk- Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

- 2.** Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Deputy Mayor Johnston declared Pecuniary Interest on Item #12.1.6 Consent Application B53/17 – Jennifer and Lyle Armstrong.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Larone

Resolution No. 2017-309

Seconded by Councillor Bennett

THAT Council approves the following Meeting Minutes:

- July 18th, 2017

Carried

5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

6. GENERAL GOVERNMENT COMMITTEE

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

Susan Humphries, Public Advisory Member was present.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures

Chair Larone reviewed the report and stated there is roughly 30% of the budget remaining. He referenced the tipping fees to which Councillor Bennett felt the figure was rather strange and thought it should be 25% higher in volume of material and should reflect in the numbers. The Treasurer was not present to speak to this matter. The CAO/Clerk added that this could be a question for the Township's Landfill Site Attendant. Chair Larone also pointed out that the budget for Trail Maintenance hasn't been spent yet and wanted to follow up with Public Works Manager Charles McDonald. There was some discussion regarding clarification on who is responsible for the gates and maintenance of the trail. The CAO/Clerk said the Public Works Manager will follow up on this matter.

6.2.2 Consolidated Statement of Financial Position

Chair Larone briefly reviewed.

6.2.3 Recreation User Fees

CAO/Clerk Suzanne Klatt reviewed her report. She reviewed that there had been a meeting with the Town of Renfrew, however the issue is still on-going. It had been a recommendation from the Town of Renfrew's Mayor Don Eady to allow

the Auditors to go through the information and determine the outcome pertaining to the agreement. Mayor Kingsbury felt this was a reasonable compromise.

6.3 Health and Safety

6.3.1 Inspection Report- Public Works Garage and Municipal Office

The Inspection Reports were reviewed by Council. Deputy Clerk Dillabough reviewed that initially Council passed a resolution directing staff to obtain two (2) quotes to clean above the ceiling tiles, however she has only been successful at finding one company who would do it. However, this company provided a quote without the requirement of a site visit. Deputy Clerk Dillabough requested further direction from Council. Councillor Bennett felt the company likely wouldn't do a site visit because of the travelling distance and suggested to pay the company \$500.00 to come and do a proper site assessment. There was council consensus to allow for this.

CAO/Clerk Klatt also took the opportunity to inform Council it is her intention to close the Office on October 31st, 2017 for the purpose of Health and Safety Training for Staff.

6.4 Human Resources - None

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

Resolution No. 2017- 310

Seconded by Councillor Larone

THAT Council receive the Statement of Revenue and Expenditures dated September 14th 2017.

AND THAT Council receive the Consolidated Financial for period ending September 30th, 2017.

Carried

Moved by Councillor Larone

Resolution No. 2017-311

Seconded by Councillor Bennett

THAT Council approve the CAO/Clerk's recommendation to retain MacKillican & Associates to make a determination based on the Financial Information returns, a review of the initial agreement in 1984, and a review of the 1999-2000 years where the wording changes within the agreement as it pertains to the Recreation User Fees Agreements with the Town of Renfrew.

Carried

Moved by Councillor Campbell

Resolution No. 2017-312

Seconded by Councillor Bennett

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage and Municipal Office.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed.

7.2 Community Policing Advisory Committee

CAO/Clerk Klatt reviewed that OPP Inspector Colin Slight will be a delegation at the October 17th, 2017 Regular Council Meeting. She will also attain a copy of the signed agreement pertaining to the Speed Sign for Council's information.

7.3 Health Services Village

No update.

7.4 Chamber of Commerce

Deputy Mayor Johnston briefly reviewed.

7.5 County Council

Mayor Kingsbury stated all information has been put in Council's mailboxes.

Moved by Councillor Bennett

Resolution No. 2017-313

Seconded by Councillor Campbell

THAT Council receive the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

Mayor Kingsbury & CAO/Clerk – OEMC 2017 Conference

Both conference reports were reviewed.

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

No update.

9.2 Recreation Association Ad-Hoc Committee

No update.

9.3 Official Plan Review Ad Hoc Committee

No update

9.4 Ad Hoc Budget Committee

Councillor Larone, upon having met with the Treasurer, proposed to have an upcoming Ad Hoc Budget Committee meeting for the purpose of reviewing/completing the 10 year Capital. There was consensus to have the meeting on October 13th, 2017 at 1 p.m.

9.5 Transportation and Environmental Services Ad Hoc Committee

CAO/Clerk Klatt suggested the TES Ad Hoc Committee hold a meeting prior to the budget meeting October 13th, 2017. Both Chair Bennett and Councillor Larone felt this was necessary. It was scheduled for October 2nd, 2017 at 5:00 p.m.

9.6 Ad Hoc Fire Committee

No update.

9.7 Ad Hoc Human Resources Committee

No update

9.8 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

None

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Council briefly reviewed the information.

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

Resolution No. 2017-314

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for September 19th, 2017.

Carried

10.2 Action Correspondence - None

SUPPER BREAK – 5:20 P.M.

RECONVENED – 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

There were no Delegations and/or Public Meetings.

12. PLANNING & DEVELOPMENT COMMITTEE

Public Advisory Members present were David Brown and Bob Lockwood.

Regrets: Mae Craig and John Wilson

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Consent Application B155/16(1) – B158/16(4) – Adrian Schouten

Chair Campbell reviewed the background and timeline of the files and the summarized information sheet provided by the County. He reviewed each file.

12.1.2 Consent Application B159/16(1) – B162/16(4) – Adrian Schouten

Chair Campbell reviewed the applications along with Deputy Clerk Dillabough.

12.1.3 Consent Application B163/16(1) – B167/16(5) – Adrian Schouten

Chair Campbell reviewed the applications along with Deputy Clerk Dillabough.

12.1.4 Consent Application B168/16(1) – B172/16(5) – Adrian Shouten

Chair Campbell reviewed the applications along with Deputy Clerk Dillabough.

12.1.5 Consent Application B173/16(1) – B174/16(2) – Adrian Schouten

Chair Campbell reviewed the applications along with Deputy Clerk Dillabough.

12.1.6 Consent Application B53/17 – Lyle and Jennifer Armstrong

Deputy Mayor Johnston declared Pecuniary Interest on this item.

Chair Campbell reviewed the application along with Deputy Clerk Dillabough.

12.1.7 Consent Application B51/16 – Wesley Wallace

Chair Campbell reviewed the application along with Deputy Clerk Dillabough.

12.1.8 RPT – Site Plan Agreement – 629995 Ontario Inc. (Draper)

Chair Campbell reviewed the report.

12.1.9 RPT – Site Plan Agreement – Ron and Sherri Cobus

Chair Campbell reviewed the report.

12.1.10 RPT – Site Plan Agreement – 1675893 ONT Ltd. (Dillabough)

Chair Campbell reviewed the report. Councillor Bennett felt the Fire Department should be notified of the site plan for information purposes.

12.2 New Business

12.2.1 Consultant for 2018 Development Charges Study

Councillor Larone reviewed this report.

12.3 Outstanding Business

12.3.1 Ontario Municipal Board – Notice of Decision

- Walker and Cathy Eady

This information was reviewed.

12.4 Correspondence - None

12.5 Building Report

The Committee reviewed the Building Permit Report for July and August 2017.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Campbell

Resolution No. 2017-315

Seconded by Councillor Larone

THAT Planning Committee and Council approve Consent Application B155/16(1) – B158/16(4) – 1230381 Ontario Inc. (Adrian Schouten), upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pays a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable results from a detailed study by a qualified geotechnical engineer;
- Favourable Minimum Distance Separation (MDS1) calculations;
- Favourable comments from the Ministry of Transportation;
- Planning Justification Report is required and is favourable for an additional lot as per Section 14.3(4) of the Official Plan;
- Submission of a lot grading and drainage plan prepared and approved by a qualified engineer retained by the Applicant.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2017-316

Seconded by Councillor Bennett

THAT Planning Committee and Council approve Consent Application B159/16(1) – 1230381 Ontario Inc. (Adrian Schouten), upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pays a lot development fee of \$3,777.00 to the Township of Horton per lot created;

- Favourable Minimum Distance Separation (MDS1) calculations;
- An Environmental Impact Study is required to justify the reduced separation distance from the inactive waste disposal site and demonstrate that the proposed development will not be negatively impacted;
- A Zoning By-Law Amendment to rezone to a Rural-Exception zone to allow the creation of this lot to be within 500 metres of an inactive waste disposal site;
- Favourable results from a detailed study by a qualified geotechnical engineer;
- Favourable comments from consultation with TransCanada Pipeline;
- Submission of a lot grading and drainage plan prepared and approved by a qualified engineer retained by the Applicant.

AND THAT the Planning Committee and Council refuse Consent Application B160/16(2) – B162/16(4) – 1230381 Ontario Inc. (Adrian Schouten).

Carried

Moved by Councillor Bennett

Resolution No. 2017-317

Seconded by Councillor Larone

THAT Planning Committee and Council approve Consent Application B165/16(3) – B167/16(5) – 1230381 Ontario Inc. (Adrian Schouten), upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pay a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable results from a detailed study by a qualified geotechnical engineer;
- Favourable Minimum Distance Separation (MDS1) calculations;
- Submission of a lot grading and drainage plan prepared and approved by a qualified engineer retained by the Applicant.

AND THAT the Planning Committee and Council refuse Consent Application B163/16(1)-B164/16(2) – 1230381 Ontario Inc. (Adrian Schouten).

Carried

Moved by Councillor Campbell

Resolution No. 2017-318

Seconded by Councillor Larone

THAT Planning Committee and Council approve Consent Application B171/16(4) – B172/16(5) – 1230381 Ontario Inc. (Adrian Schouten), upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pay a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable results from a detailed study by a qualified geotechnical engineer;
- Favourable Minimum Distance Separation (MDS1) calculations;
- Submission of a lot grading and drainage plan prepared and approved by a qualified engineer retained by the Applicant.

AND THAT the Planning Committee and Council refuse Consent Application B168/16(1) – B170/16(3) – 1230381 Ontario Inc. (Adrian Schouten).

Carried

Moved by Councillor Bennett

Resolution No. 2017-319

Seconded by Councillor Larone

THAT Planning Committee and Council approve Consent Application B173/16(1) – 1230381 Ontario Inc. (Adrian Schouten), upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;

- The Applicant pay a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable Minimum Distance Separation (MDS1) calculations;
- Submission of a lot grading and drainage plan prepared and approved by a qualified engineer retained by the Applicant.

AND THAT the Planning Committee and Council refuse Consent Application B174/16(2) – 1230381 Ontario Inc. (Adrian Schouten)

Carried

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2017-320

THAT Planning Committee and Council approve Consent Application B53/17 – Jennifer and Lyle Armstrong upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pay a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable Minimum Distance Separation (MDS1) calculations;
- Enter into a Development Agreement with the Township which will include a provision requiring the maintenance of a vegetative buffer area on those portions of the lot to be severed located within 20 metres of the watercourses located on and in close proximity of the subject lands.

Carried

Deputy Mayor Johnson declared Pecuniary Interest on this item and did not vote.

Moved by Councillor Bennett
Seconded by Deputy Mayor Johnston

Resolution No. 2017-321

THAT Planning Committee and Council approve Consent Application B51/16 Wesley Wallace upon the following conditions being met:

- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the *Planning Act*;
- The Applicant pay a lot development fee of \$3,777.00 to the Township of Horton per lot created;
- Favourable Minimum Distance Separation (MDS1) calculations;

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2017-322

THAT Council is satisfied with the conditions that have been met outlined in the Site Plan Agreement between 629995 Ontario Inc. (Eric Draper) and the Township of Horton and agrees to return the \$5,000.00 deposit being held in trust.

Carried

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2017-323

THAT Council is satisfied with the conditions that have been met outlined in the Site Plan Agreement between Ron and Sherri Cobus and the Township and agrees to return the \$5,000.00 deposit being held in trust.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

Resolution No. 2017-324

THAT Council, upon recommendation from the Planning Committee, agrees to support a Site Plan Agreement with 1675893 Ontario Ltd. (Ken Dillabough) to permit a 40' x 60' Storage Building.

Carried

Moved by Councillor Bennett

Resolution No. 2017-325

Seconded by Councillor Larone

THAT Council authorizes the CAO/Clerk to engage the services of Jp2g Consultants Inc. to conduct a Development Charge Background Study;

AND FURTHER THAT Jp2g Consultants Inc. will organize and chair the public meeting as required and prepare the appropriate by-law upon completion of the study.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2017-326

Seconded by Councillor Campbell

THAT Council accept the July and August 2017 Building Report.

Carried

13. OUTSTANDING COMMITTEE ISSUES

14. BY-LAWS

- 14.1** 2017-55 – Authorize Agreement with Town of Renfrew re: Animal Pound
2017-56 – Site Plan Agreement – 1675893 Ontario Ltd. (Dillabough)

Councillor Bennett requested the by-laws have their own respective resolution. He expressed he is not in support of the agreement with the Town of Renfrew because they do not operate a no-kill Animal Pound.

Moved by Councillor Larone

Resolution No. 2017-327

Seconded by Councillor Campbell

THAT Council enact By-Law 2017-55 to authorize the Agreement with the Town of Renfrew to use their animal pound to house dogs from Horton Township.

Carried

Moved by Councillor Campbell

Resolution No. 2017-328

Seconded by Deputy Mayor Johnston

THAT Council enact By-law 2017-56 to authorize an agreement with 1675893 Ontario Ltd. (Ken Dillabough) to enter into a Site Plan Agreement.

Carried

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

16. COUNCIL MEMBERS CONCERNS

Councillor Bennett voiced his concerns regarding the Role of Chair and what are the roles and responsibilities associated with that. He expressed that as Chair of Transportation and Environmental Services there is work being completed within the Department without his knowledge as it's not on the master to-do list. He feels that Committee Chairs should have more input on works not on the list. CAO/Clerk Klatt clarified that the list in question was never a work plan but an outstanding list carried forward from the previous Public Works Manager that has been updated with the Public Works Superintendent. Councillor Campbell added that the 'to-do list' isn't necessarily a definitive list of work to be done, it's a living document, and sometimes a Manager may see fit to do work that isn't necessarily on the list. CAO/Clerk Klatt reiterated that Mr. Rick O'Connor, Clerk of the City of Ottawa, is coming to speak to Council and she will request a discussion on the role of chairs be added on the agenda for discussion.

17. MOTION FOR RECONSIDERATION

18. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

Resolution No. 2017-329

Seconded by Councillor Bennett

THAT Council went into a Closed Session Meeting at 8:10 p.m. pursuant to Section 239(2) (b) and (e) of the *Municipal Act*.

- Litigation or potential litigation – Farrell's Landing update;
- Personal Matters about an identifiable individual – WSIB Audit Update.

Carried

Regular Council Meeting
September 19th, 2017

Council came out of closed at 8:28 p.m.

19. NEXT MEETING

The Next Council Meeting is Tuesday October 3rd, 2017 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2017-330

THAT Council enact By-law 2017-57– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 8:28 pm.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt