

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

JANUARY 17TH, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday January 17th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Admin/Planning Assistant.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

2. Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Deputy Mayor Johnston declared pecuniary interest on Item 14.1 – 2017-08 By-Law to assume a portion of Humphries Road.

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Larone

Resolution No. 2017-12

Seconded by Councillor Bennett

THAT Council approves the following Meeting Minutes:

- December 20th, 2016

Carried

5. BUSINESS ARISING FROM MINUTES

Councillor Larone asked Councillor Bennett for an update on the furnace at the Public Works Garage. Councillor Bennett stated the propane furnace has been installed and it is working very well.

6. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was absent.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

6.1 Business Arising

6.1.1 Renfrew and Area Health Services Village – Peter Emon – Update

Peter Emon, Chair of the Renfrew and Area Health Services Village Board of Directors, was present to discuss the background of the RAHSV and provided progress updates and new ventures to Council. He mentioned that they will be working on presentations for the public about the steps on how to get a Doctor and will be sharing them soon. Mr. Emon thanked Council for their continued trust and support and appreciates all their efforts. Chair Larone thanked Mr. Emon for his presentation and expressed that he would like to see it occur on an annual basis.

6.2 Finance & Administration

6.2.1 Email Review

CAO/Clerk Klatt reviewed her report regarding the lack of dedicated Horton Township emails for Councillors. She discussed potential accountability issues

using personal emails but also the protection of personal private information as well. Councillor Bennett expressed he was not interested in this idea and didn't feel there was a security issue. Mayor Kingsbury stated this is being discussed up at the County of Renfrew Council and they are very much in favour of it as the whole idea is to take the personal and private items out of the Council business. He felt that perhaps it would be beneficial to have our IT provider to come and do a presentation to share more information.

6.2.2 Integrity Commissioner and Closed Meeting Investigator

CAO/Clerk Klatt reviewed her report. She discussed the proposals and resumes received regarding the appointment of the Integrity Commissioner/Closed Meeting Investigator and recommended that the same person be appointed for both positions. There is one proposal in particular which had a better value proposition for Council. Councillor Bennett was not in favour of appointing anyone without meeting them face to face. CAO/Clerk Klatt mentioned there is a cost to having them come to meet with Council. Mayor Kingsbury felt that due to cost they would bring only one candidate in and there was consensus to bring in the fourth candidate.

6.3 Health and Safety

6.3.1 Inspection Reports from Municipal Office

The Inspection Report was reviewed by Council.

6.4 Human Resources - None

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Councillor Campbell
Seconded by Councillor Larone

Resolution No. 2017-13

THAT Council review the recommendations of our IT provider, Valley Bytes, as it pertains to Councillor's emails.

AND THAT the Valley Bytes representative be asked to make a presentation to Council.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

Resolution No. 2017-14

THAT Council direct the CAO/Clerk to arrange a meeting with Guy Giorno to discuss services as Integrity Commissioner and Closed Meeting Investigator.

Carried

Moved by Councillor Larone
Seconded by Deputy Mayor Johnston

Resolution No. 2017-15

THAT Council receive the Health and Safety Inspection Checklist completed for the Municipal Office.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed and mentioned he would like more current minutes but he will work on that. There was some discussion regarding the relationship between the Renfrew & Area Seniors Home Support and the Golden Age Activity Centre and how the Board of Directors was chosen.

7.2 Community Policing Advisory Committee

No update.

7.3 Health Services Village

Renfrew & Area Health Services Village Board of Directors Chair Peter Emon was present earlier on in the meeting to discuss the updates and information.

7.4 Chamber of Commerce

Deputy Mayor Johnston has no update yet as the meeting was moved to January 18th, 2017.

7.5 County Council

Mayor Kingsbury advised that it's budget time up at the County and has a meeting January 18th, 2017 to discuss.

Moved by Councillor Larone

Resolution No. 2017-16

Seconded by Councillor Bennett

THAT Council receive the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

None

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

9.1.1 Date for next Committee Meeting

Councillor Bennett, Chair of the Economic Development Ad-Hoc Committee, mentioned that he wants to meet with all of Council to determine what direction the Committee should go towards. CAO/Clerk Klatt would like to schedule a date for a meeting and wants to discuss the strategic plan. There was consensus to schedule a meeting February 3rd, 2017 at 1:00 p.m.

9.2 Recreation Association Ad-Hoc Committee

9.2.1 Update

Deputy Mayor Johnston, Chair of the Recreation Association Ad-Hoc Committee briefly reviewed that there was nothing to update as of yet as they are waiting to hear back from the Accountant. CAO/Clerk Klatt mentioned she has someone that is interested in being an on-call rink attendant and requested Council's approval to interview the candidate.

9.3 Developer Upgrade on Municipal Infrastructure Committee

Nothing to review.

9.4 Transportation and Environmental Services Ad Hoc Committee

Nothing to review. CAO/Clerk Klatt felt the reason for the Committee has been met and the Committee should be dissolved.

9.5 Official Plan Review Ad Hoc Committee

Nothing to review.

9.6 Budget Committee

9.6.1 Minutes of December 15th, 2016 & January 5th, 2017

Chair Larone quickly reviewed the minutes. CAO/Clerk Klatt is to speak with the Fire Chief and get clarification regarding campfires and when permits are required.

9.7 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

Resolution No. 2017-17

THAT Council grant authority to the CAO/Clerk to interview Steven Dodd for a Rink Attendant and based on a favourable interview, hire at a Step 1a) of the current Employment By-Law Grid.

Carried

Moved by Councillor Bennett
Seconded by Councillor Larone

Resolution No. 2017-18

THAT the Transportation and Environmental Services Ad Hoc Committee be dissolved.

Carried

Moved by Councillor Larone
Seconded by Councillor Bennett

Resolution No. 2017-19

THAT Council receive the Minutes from the following Ad-Hoc Committees:

- Budget – December 15th, 2016 and January 5th, 2017

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

Resolution No. 2017-20

THAT the Ad Hoc Budget Committee recommends to Council to amend the Fire Department's 10 year Capital Forecast and remove the second pumper and the extrication equipment vehicle and explore the acceleration of the new pumper.

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Mayor Kingsbury went around the table asking for Council members for comments. Members briefly reviewed the information.

Moved by Councillor Campbell
Seconded by Councillor Bennett

Resolution No.: 2017-21

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for January 17th, 2017

Carried

10.2 Action Correspondence

10.2.1 Rural Mayor's Forum of Eastern Ontario – Funds Request

Councillor Larone expressed he would like an annual update regarding the funds. The CAO/Clerk is to request the information.

Moved by Councillor Larone

Resolution No.: 2017-22

Seconded by Councillor Campbell

THAT Council of the Township of Horton support the resolution passed by the Rural Mayors' Forum of Eastern Ontario (RMFEO) to change the allocation of the funds, from the RMFEO bank account, from being just media and communications to cover general operational costs.

Carried

10.2.2 Valley Heritage Radio – 2017 Municipal Offer

CAO/Clerk Klatt briefly reviewed the 2017 reduced offer for advertising from Valley Heritage Radio. Councillor Larone felt he would rather someone come from the Radio Station to do a presentation with more information at the beginning of the year. Councillor Bennett felt a deal was a deal and he realizes it's not in the budget; however each department could pay for whatever advertising they use. There was some discussion on who would manage the tracking and reporting of the advertisements to ensure each department pays for what they use. The CAO/Clerk is to manage the tracking and reporting and requested permission to contact Valley Heritage Radio for further information about the offer as it exceeds our budget.

Moved by Councillor Bennett

Resolution No.: 2017-23

Seconded by Councillor Larone

THAT Council of the Township of Horton agree to purchase the basic Municipal Promotion Package from Valley Heritage Radio which consists of a block of 250 thirty-second ads and is priced at \$1,852.00 plus tax and funds will be taken from the department which generated the advertisement.

**Opposed by Councillor Larone and Councillor Campbell
Carried on Division**

10.2.3 Ministry of Citizenship & Immigration – Nominations for Awards

There was some discussion on who to nominate. There was consensus to nominate Carol Ann Simpson, Bob Johnston and Mackie McLaren.

10.2.4 Correspondence – Lime Kiln Road – Snowmobiling

Councillor Bennett gave his recount of the background of the issue brought forward within Mr. Poirier's letter. He agreed that in some places the road can be winged a little flatter/more leveled, however the road is considerably wider than what is needed therefore he is being accommodated. He noted that nothing can be done until there is construction work done. Mayor Kingsbury mentioned he had spoken with Janet Collins, Public Works Manager and she said there wasn't much that could be done right now and even if they reconstructed the road, she wasn't sure they could accommodate Mr. Poirier's requests. The CAO/Clerk is to write a letter to Mr. Poirier discussing the concerns and confer with the Public Works Manager, although it will be difficult to alleviate any concern.

SUPPER BREAK – 5:30 P.M.

RECONVENED AT 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

11.1 Public Meeting: BUDGET

A Public Meeting was held at 6:00 p.m. for Budget purposes. Treasurer Barr gave her presentation to Council and the public. She discussed items such as Asset Management, Long Term Financial Strategies, budget process and highlights.

Moved by Councillor Bennett

Resolution No.: 2017-24

Seconded by Councillor Campbell

THAT the Ad-Hoc Budget Committee recommends adopting the 2017 budget with the required levy of \$2,157,361.00;

AND FURTHER THAT the Committee recommends adopting the 2017 Capital Financing Schedule, total new project costs \$1,955,708.00;

AND FURTHER THAT the Committee recommends adopting the 2017-2025 Reserve Schedule, projected 2017 year-end balance of \$1,332,980.00 to projected 2025 year-end balance of \$812,659.00

Carried

12. PLANNING & DEVELOPMENT COMMITTEE

Present were Public Members David Brown, Mae Craig, Bob Lockwood and John Wilson.

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports - None

12.2 New Business

12.2.1 Consent Application B144/16 – Tom Cobus

Chair Campbell reviewed the Consent Application for a lot severance and explained to Council that they had already passed the application however the applicant had let it lapse therefore it had to come back to the table again for review. Public Advisory Member John Wilson questioned whether the application fee had to be paid again; yes it does.

12.2.2 Consent Application B140/16(1) – B143/16(4) – Hansma

Chair Campbell reviewed the Consent Application for the four lots to be severed. There are three lots fronting on Lime Kiln Road and one lot fronting on Burnstown Road. Mayor Kingsbury thought there might be some potential contamination due to the retired sawmill. Council felt it necessary to add in the municipal comments to the County of Renfrew that favourable comments are required due to possible contamination of the land.

12.3 Outstanding Business - None

12.4 Correspondence - None

12.5 Building Report

The members reviewed the December 2016 Building Permit Report.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Campbell

Resolution No. 2017-25

Seconded by Deputy Mayor Johnston

THAT Planning Committee and Council approve Consent Application B144/16 upon the following conditions being met:

- Favourable MDS1 Calculations
- A Registered Plan of Survey
- A Consent Agreement to be entered into with the Township

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2017-26

Seconded by Councillor Campbell

THAT Planning Committee and Council approve Consent Application B140/16(1) – B143/16(4) upon the following conditions being met:

- Favourable comments from the Township regarding road standards;
- Favourable comments are received from Bell Canada;
- Favourable MDS1 Calculations;
- A Registered Plan of Survey;
- A Consent Agreement to be entered into with the Township;
- The Applicants pay a lot development fee of \$3,743.00 per severed lot;
- Favourable comments regarding potential contamination of retired sawmill

Carried

Moved by Councillor Campbell

Resolution No. 2017-27

Seconded by Councillor Larone

THAT Council receive the December 2016 Building Report.

Carried

13. OUTSTANDING COMMITTEE ISSUES

13.1 – Canada 150 Community Infrastructure Program

Moved by Deputy Mayor Johnston

Resolution No. 2017-28

Seconded by Councillor Campbell

WHEREAS the County of the Township of Horton has submitted an application for funding for the 'Rehabilitation of Fraser Road' under the Canada 150 Community Infrastructure Program with the Federal Economic Development Agency for Southern Ontario;

AND WHEREAS the Township of Horton's application CIP150 Project #810140 total project cost is \$271,717.93 and funding was approved for \$90,000.00;

THEREFORE BE IT RESOLVED THAT the Council for the Township of Horton grants authority to the CAO/Clerk to sign the contribution agreement for CIP150 Project #810140 between the Township of Horton and the Federal Economic Development Agency for Southern Ontario.

Carried

14. BY-LAWS

14.1 2017-08 – By-law to Assume a Portion of Humphries Road

Moved by Councillor Larone

Resolution No. 2017-29

Seconded by Councillor Campbell

THAT Council enact the following By-Laws:

- 2017-08 By-Law to Assume a Portion of Humphries Road

Carried

*Deputy Mayor Johnston declared pecuniary interest on this item and did not vote

14.2 2017-09 – By-law for Sums Required for 2017

Moved by Councillor Larone

Resolution No. 2017-30

Seconded by Deputy Mayor Johnston

THAT Council enact the following By-Laws:

- 2017-09 By-Law to for Sums Required for 2017

Carried

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

There were no notices filed.

16. COUNCIL MEMBERS CONCERNS

17. MOTION FOR RECONSIDERATION

There was no motion for reconsideration.

18. IN CAMERA (CLOSED) SESSION

19. NEXT MEETING

The Next Council Meeting is Tuesday February 7th, 2017 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Councillor Larone

Resolution No. 2017-31

Seconded by Councillor Campbell

THAT Council enact By-law 2017-10– Confirming By-law

Carried

21 ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:40 pm.

MAYOR

CAO/Clerk